

Frequently Asked Questions



We hope the following will address the questions that you may have pertaining to traffic matters. For further assistance, contact the Broken Arrow Traffic Specialist Unit at (918) 451-8200 extension 8772.

[Should you become involved in a collision.](#)

Notify police immediately by calling 911. Check to see if anyone is injured and request an ambulance, if necessary. Immediately record the tag number of the other vehicle involved, to identify the other party should they leave the scene before police arrive. Attempt to remove your vehicles from the road, if possible. Oklahoma law requires that drivers clear the road if you are involved in a non-injury collision and your vehicle is still operable. Exchange information with the other driver's involved including name, address, phone number, tag on their vehicle and insurance information. State law **requires** driver's to provide this information upon request to any other driver who is involved in a collision. Wait till police arrive and we will assist you in exchanging information and/or conduct a collision investigation. Even if Limited Collision Response protocol is in effect, you should notify police by calling 911. You will be instructed as to what steps to take by a 911 operator.

[Should I move my vehicle from the roadway if I am involved in a collision?](#)

The State of Oklahoma has a "quick clearance" law that requires all motorists that are involved in a non-injury crash to remove their vehicle from the road, if possible. If your vehicle is operable, and you are able to safely move your vehicle from the roadway, you need to move the vehicle from the road in order to alleviate any possible congestion to other traffic. Ensure you tell the 911 Operator where you are moving your vehicle to so responding officers can locate you.

[What should I do after being involved in a traffic collision?](#)

Contact your insurance company and advise them of the situation. They will assist you in starting the litigation process. If you need a copy of the collision report, you may obtain a copy at the Broken Arrow Police Department Records Division.

[How can I obtain a copy of a traffic collision report?](#)

Collision reports can be obtained at the Broken Arrow Police Department Records Division during business hours after three days of the date of the collision. The Police Department Records Division is located at the main Police station at 2302 South First

Place. You may contact the Records Division at (918) 259-8302. Involved parties can obtain a copy of the collision report for no charge at the Records Division office, or you may go online to obtain a copy for a small fee at www.docview.us.com.

[Do police investigate traffic collisions on private property?](#)

Yes, Broken Arrow Police will investigate collisions on public and private property.

[What if I disagree with information on the traffic collision report?](#)

The information submitted by a police officer on a traffic collision report is based on the officers opinion of the how the collision occurred based on statements made by the involved parties, witnesses and the physical evidence. Discrepancies may arise, since a police officer rarely actually witnesses a collision as it occurs. If you find there are differences between the police report and your opinion about the facts relating to the collision, these discrepancies should be addressed to your insurance company.

[Do the police determine fault in a traffic collision?](#)

No, the police do not determine who is at fault in a collision. Fault, or liability is determined by the insurance companies.

[Do the police have to issue a citation in a collision to determine fault?](#)

No. A citation issued by police does not determine fault, or liability in a collision. The issuing of a traffic citation in a collision is at the discretion of the investigating officer.

[Do the police investigate all traffic collisions?](#)

No, an officer is not required to investigate a non-injury collision that results in minor property damage. If the parties involved do not request a police investigation, the parties can agree to exchange information and complete a [City of Broken Arrow Operator's Collision Report form](#) to document the circumstances behind the collision. Broken Arrow Police officers will investigate any collision if there is a reported injury involved.

[What if I do not report a traffic collision at the time it happens. Will the police investigate the collision at a later time?](#)

If you are involved in a traffic collision and you do not notify police, we will not be able to investigate the collision at a later time. If you decide not to notify police at the time the collision occurs, but agree with the other parties involved that you do not want police intervention, we cannot investigate the crash at a later time. You can document the collision on a [City of Broken Arrow Operator's Collision Report form](#) that can be made available to your insurance company for documentation of the incident.

[What happens to a motorist who is involved in a collision that does not have valid insurance?](#)

When an officer investigates a traffic collision they will typically issue a traffic citation to any driver who is unable to provide proof of valid insurance. If the Municipal Court

determines the violator did not have valid insurance at the time of the collision the driver will be fined. In addition, the Oklahoma Department of Public Safety will suspend their driving privileges.

[What should I do if I find out after the collision the other party did not have valid insurance?](#)

If you file a claim against the other party and determine from their insurance company that the policy was not valid at the time of the collision, you may contact police to report the other party for not having insurance. You will need to obtain a letter from the other parties insurance company stating the other person did not have insurance in effect on the date of the collision. Bring that letter to the police department and you may file a report against the other party for "Failure to Maintain Liability Insurance". Criminal charges can then be filed against the other party in municipal court.

[What can I do when involved in a traffic collision and I cannot reach settlement with the other parties?](#)

If you are involved in a traffic collision and settlement cannot be reached within six months of the date of the collision, you need to notify the Department of Public Safety, who will intervene to assist in reaching settlement. You will need to obtain the Department of Public Safety [Oklahoma Motor Vehicle Collision Report form](#) at the DPS Financial Responsibility Division, the Broken Arrow Police Department, or any law enforcement agency. Complete the Oklahoma Collision Report form and mail it to the Department of Public Safety. DPS will contact the other parties involved and require them to submit similar reports, in addition to proof of insurance. The Department of Public Safety can take administrative action against motorists who do not have proof of liability insurance, including suspension of their driver's license, suspension of their vehicle tags and registration.

[What is "Operation Slick Streets"?](#)

Operation Slick Streets is a limited collision response policy of the Broken Arrow Police Department and other local law enforcement agencies that restricts police officers from conducting the investigation of non-injury collisions when the policy is in effect. Limited Collision Response protocol will be implemented by police department administrative personnel during times of inclement weather, and the number of calls for police service exceed the amount of officers who are available to respond. When in effect, Operation Slick Streets will allow officers to respond to high priority calls. You will be informed by a 911 operator when Operation Slick Streets is in effect. When this occurs, you will need to exchange information with the other party and complete a [City of Broken Arrow Operator's Collision Report form](#). These forms can also be obtained at local area Quik Trip stores.

What information should I get from the other party?

You will need to get the following information before you leave the scene of the crash:

- Personal information on the other party (name, address, home and work phone, birth date, driver license information)
- Insurance information (Insurance company, policy number, effective dates, agent)
- Vehicle information (year, make, model, color, tag number, VIN, owner)
- Witnesses & passengers (names, addresses & phone numbers)

Do police investigate *any* collisions when “Operation Slick Streets” is in effect?

Yes, Broken Arrow Police will investigate any collision that results in injury or involves an intoxicated driver or a city vehicle.

How do I pay a traffic citation?

You can pay for any City of Broken Arrow traffic citation at the office of the Municipal Court Clerk located in the Justice Center at 2304 South First Place. You may appear in person during business hours Monday through Friday 8:00 AM to 5:00 PM. You can also mail the fine payment by check, certified check or money order to the Court Clerk at P.O. Box 610 Broken Arrow, Ok. 74013. Checks should be made payable to the City of Broken Arrow. Include a copy of the citation you received with the payment. *All fines must be paid before the assigned court date.* Failure to pay for a traffic citation can result in the issue of an arrest warrant and suspension of your driver’s license. Contact the Municipal Court Clerk’s Office at (918) 259-8200 if you have any questions or if you are unable to make payment before the court date.

How can I contest a traffic citation?

Any person receiving a traffic citation may contest the citation by appearing before the Broken Arrow Municipal Court. You will be assigned a court appearance date at the time you receive the citation. The court date will be written on the citation. You may appear at the Broken Arrow Municipal Building at that date and time to contest the citation before the Broken Arrow Municipal Court.

What is Traffic Calming?

The City of Broken Arrow has a formal Traffic Calming Program that is administered by the Street Department of the General Services Division. If you have a neighborhood speed problem, your street may be considered for Traffic Calming. You may find additional details about the Traffic Calming Program by going to the City of Broken Arrow website at www.brokenarrowok.gov.