



2018 Rose District Farmers Market Rules and Regulations

Market Season The RDFM is open every Saturday from April – October from 8 a.m. until 12 p.m. The City reserves the right to close the market for special events that require the use of the facility or area for other purposes.

Food Product Sales All products must be 100% Oklahoma-grown, raised, or produced by the vendor or other Oklahoma source. Vendors may purchase up to 30% of their products from any Oklahoma source for resell on their table. The Farmers Market Coordinator will verify production and acreage through onsite farm visits.

There has been an amendment to the Home Baking Act of 2013. Home Baked Goods are now permitted for sale at the Farmers Market. For more information:

<http://factsheets.okstate.edu/documents/fapc-183-understanding-the-oklahoma-home-bakery-act/>

Craft Product Sales Craft items consisting of garden, landscape, kitchen, and habitat related products are allowed. Once a vendor has been accepted to participate in the market, any new items not disclosed on their application should be discussed with the market coordinator prior to offering for sale. In order to maintain our Oklahoma Grown Farmers Market status, no more than 20% of the market vendors may be craft related; therefore, space is limited.

Licenses and Permits All vendors are responsible for obtaining all licenses and permits that are required for both Tulsa County as well as the City of Broken Arrow. A list of these licenses and directions on how to obtain them can be found on the last page of this application.

Supplies and Equipment Vendors must provide their own tables, chairs, and shade canopies and are expected to be set up and ready for business by 7:30 a.m. and stay until noon. **If you are leaving early from the market, all items must be hand carried or dollied to the parking area. No vehicles will be allowed in the market area during market hours.** Vendors are encouraged to stay for the extended hours during special events. Vendor Parking is in the lot west of the market on Ash Place. Unless your vehicle is your "booth" (spaces T1-T18), you will not be allowed to park behind the museum. If you park in an unauthorized space, you will be asked to move your vehicle.

Cancellations To maintain the quality and quantity of goods offered in our market, it is very important that you contact the Farmers Market Coordinator if you must miss a scheduled market day. If you miss more than two consecutive market days without notifying the Farmers Market Coordinator, your booth will be reassigned to another vendor. A vendor may be reinstated, but location is not guaranteed.

Booth Information



In addition to the booth rental fees, **there is a \$20 yearly fee** collected the first day the vendor attends the market. Preference in choice of booth space is given to tenured vendors - the remaining booth spaces are then rented on a first-come first-served basis. All booth spaces are clearly marked. Please stay within your assigned area.

Organization The Rose District Farmers market works in conjunction with the Tulsa City/County Health Department (TCCHD) and the Oklahoma Department of Food, Forestry and Agriculture (ODAFF) to regulate sales of food products. Vendors are required to comply with all applicable requirements to participate at the Rose District Farmer's Market (RDFM). If you have questions about the rules and regulations, additional information can be found at http://www.tulsa-health.org/sites/default/files/page_attachments/Farmers%20Markets.pdf

Inclement Weather The market may be closed if severe weather is forecasted for Broken Arrow during market hours. Please stay tuned to local TV stations for severe weather information. We will post on the **Rose District Facebook page** and send **text messages** notifying vendors of the delay or closure of the market. We will not call individual vendors to notify them of the closure. Final decision concerning closure of the market will be made by the City of Broken Arrow. It is our duty to protect our vendors and our market customers. We will not take any chances when it comes to the safety of our community. If there is an imminent severe weather forecasted, we WILL close down the market and vendors will NOT be allowed to set up if the market is closed.

Violations A vendor who violates the policies or guidelines will be asked to adhere to the rules with a verbal warning. A second violation could result in immediate termination of membership in the RDFM for the season. We reserve the right to suspend or terminate any vendor's participation in the Rose District Farmers Market at any time. If we feel vendors are compromising the integrity of our operation, we will formally suspend or terminate your participation without refund.

In order to make our market diverse and appealing, vendors with unique or difficult to find products will be given higher priority on our list provided we have available space. Vendor spots fill up quickly, but we will be accepting applications throughout the season. Food products or crafts not currently at the market will be welcomed while products already being sold at the market will be put on the waiting list. If an existing vendor drops out of the market mid-season, the first application received with a similar product will be contacted to fill that spot.

All products must be 100% Oklahoma-grown, raised, or produced by the vendor or other Oklahoma source.