

**To:** Honorable Mayor and City Councilors  
**From:** Michael Spurgeon, City Manager  
**Date:** March 8, 2019  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Streets and Stormwater Department Monthly Report – February 2019

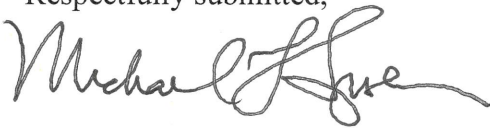
### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release – Floor furnace suspected cause of deadly fire in Broken Arrow home
- Press Release – FEMA approves Broken Arrow storm shelter rebate program
- Press Release – Broken Arrow firefighters check, hand out smoke detectors
- Streets Department memo – Snow and Ice Control

### **3. SPECIAL EVENTS / ACTIVITIES**

- Parks and Recreation Events Division memo

Respectfully submitted,



Michael Spurgeon

clm  
Attachments

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



# Street & Roadside Maintenance

## Monthly Report 2/2019

Job	Monthly Total
Street Service Calls (Not covered by other categories)	135
Pothole Patches	399
Dura Patch Holes	0
Major Street Repairs (SY)	1,328
Signs Repaired	169
New Signs Installed	47
Signs Fabricated	115
Streets Painted (LF)	0
Arrows Painted	0
ONLY'S	0
Intersection/Crosswalk Marking	0
Drop Inlets Cleaned	0
Tree Removal/Trimming	102
Crack Sealing (FT)	23,370 & 155 Boxes
Manholes Raised	
R.O.W Signs	0
Streets Paved (SY)	0
24 Hour Traffic Counts	35
12 Hour Speed Surveys	0
Traffic Calming Signs Posted	0
Traffic Calming Areas Painted	0
Speed Bumps Installed	0
Speed Bumps Removed	0
Speed Bumps Painted	0

Traffic Signal Maintenance  
Monthly Report 02/2019

Job	Monthly Total
Traffic Signal service/repair calls	61
School Signal service/repair calls	19
Civil Defense Sirens	5
Electrical/ street lights other	7
Stanby calls	3
Backlog work orders	41
Backlog PM Inspections	214

# Stormwater Maintenance

## Monthly Report 2 /2019

Job	Monthly Total
Street Sweeping (miles)	146
Mowing ROW (miles)	13
Mowing Special Projects	0
Weedlot Abatement	0
Tree Removal / Trimming	56
Spraying	0
Signs Removed from ROW	0
Stormwater Service Calls (not covered by other categories)	10
Barricades Repaired	0
Bar Ditch Repairs / Cleaning (LF)	380
Creek Cleaning(LF)	2000
Culverts Cleaning	0
Storm Sewer Sinkholes	0
Storm Sewer Installed (LF)	0
Drop Inlets Cleaned	0
Drop Inlets Repaired	0
Junction Box Repairs	0
Storm Drain Grates Replaced	0
Storm Drain Hood Repaired/Replaced	0
Concrete Street Repairs (SF)	4,268
Sidewalk Repairs (SF)	120
Curb and Gutter Repairs ( LF)	410
French Drains	0
Backfill or Spread Topsoil	1
Saw Cut Curb & Gutter	0
Driveways & Approaches (SF)	480
Vertical Walls & Headwalls	37
Mobile Cement Truck (CY)	0
Hydro Mulch	0

Sod Layed (SF)	10,000
Special Pickup	0
Storm Damage	0
New Inlets & Junction Boxes	0
Wheelchair Ramp	0
Flow Filled Pipes	0
Manholes Raised	0
Metal Hoods Raised	0
Log Jams	0
Surface Drains Installed	0
Pads (SF)	0
Brush Loads	39
6 X 6 Boxes	0
Raised Manhole Rings	0
Floor (SF)	0
Control Pods	0
Concrete Swell	0
Spilled Cleaned	0
Beaver Slides	0
Econ blocks (9 per set)	0
Rip Rap tons	14
Graffiti removal	0
Concrete parking lots (SF)	830
Bar Ditching (miles)	0
Creek Cleaning	0
Bridge Cleanout	0
Weedeat	0
Guardrails (ft)	0
Ag-Base	28
Footings	0
Dog Kennel Pads Poured sq ft	0
Pipe Joints Patched Repaired	0
Signal Pedestals (sq ft)	0
Lids (sq ft)	0
Storm Drain Joints Crawled and Repaired	0
Mailbox repairs	0

1 1/2 road rock  
spoils  
top soil  
3/8 chips  
clean out bay

	0
	29
	9
	0
	0

## 2. GENERAL CORRESPONDENCE / NOTIFICATION





**PRESS RELEASE**

Contact: Phil Reid  
Deputy Fire Chief  
**Broken Arrow Fire Dept.**  
Phone: (918) 259-8360

## **Floor furnace suspected cause of deadly fire at Broken Arrow home**

**Broken Arrow, Okla. (3/5/2019)** – On March 4, 2019, at approximately 11:46 a.m., the Broken Arrow Police and Fire were dispatched to a house fire in the 500 block of West Elgin Street. The initial caller stated dark smoke was coming from the roof of the house and attempts to contact the occupants were unsuccessful.

Upon arrival, the Broken Arrow Fire Department (BAFD), began primary search and rescue efforts, as well as fire suppression operations. The primary search located two juveniles who were immediately removed from the residence. BAFD Firefighter/Paramedics performed life saving measures enroute to the hospital. Despite resuscitative efforts, the children were pronounced deceased shortly after arrival at the hospital. Also during the search, one adult male was found and pronounced dead at the scene.

The fire investigation is on-going, however, the Broken Arrow Fire Department suspects the cause of the fire to be from combustible materials coming into contact with a floor furnace. It was also discovered that there were no working smoke detectors inside the residence.

Any death unattended by a physician is investigated by the Broken Arrow Police Department (BAPD). BAPD detectives and Crime Scene Investigators conducted the death investigation. The Oklahoma State Medical Examiner's Office will conduct an investigation and ultimately determine the cause and manner of death.

At this time, we are still awaiting positive identification of the victims.

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**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**

**FEMA approves Broken Arrow storm shelter rebate program**  
*Grants will offset cost of installation for 164 homeowners*

**Broken Arrow, Okla. (3/6/2019)** – The Federal Emergency Management Agency (FEMA) has awarded a grant worth \$328,000 to the City of Broken Arrow. These funds will offset the cost of installing storm shelters for 164 homeowners.

“This is very exciting, that we have federal tax dollars coming back into our community to help save lives,” said City Manager Michael Spurgeon. “We hope to continue participating in this program in the future to allow more residents the opportunity to take advantage of the rebate.”

The City of Broken Arrow received more than 300 applications last October, when it held two meetings to announce details of the Safe Room Rebate Program, which is managed by the Oklahoma Department of Emergency Management (OEM). The program allows homeowners who would like to install a safe room the chance to earn a rebate of up to \$2,000. Qualifying residents must own their own home, live in the city limits and not be located in a flood zone.

The City will begin contacting homeowners who were approved for a grant. They are required to attend another meeting to get instructions for receiving their rebate check. The meetings will be held on March 28 and April 2 at 7:00 p.m. at the Public Safety Complex, 1101 N. 6<sup>th</sup> Street. Attendance at only one meeting is required.

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**PRESS RELEASE**

Contact: Phil Reid  
Deputy Fire Chief  
City of Broken Arrow  
Phone: 918-259-8360

**Broken Arrow firefighters check, hand out smoke detectors**  
*BAFD reminds residents to change batteries at daylight savings time change*

**Broken Arrow, Okla. (3/8/2019)** – The Broken Arrow Fire Department will conduct smoke detector checks from 1-3 p.m., Saturday, March 9.

Firefighters will walk door-to-door near the Rose District to remind citizens that daylight savings time is the perfect opportunity to make sure the batteries in their smoke detectors are operational.

The firefighters will distribute batteries to residents who may need them. They will also install new smoke detectors for any home requesting them.

The Broken Arrow Fire Department offers one free smoke detector per home to anyone that needs one. Residents may call the Fire Department Administration Headquarters at 918-259-8360 to request a smoke detector. Once contact information is collected, fire department personnel will deliver the battery-operated detector to the resident's home.

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To: Crickett Moore  
From: Christina Denton  
CC: Rocky Henkel, Kenny Schwab, Krista Flasch  
Subject: Streets and Stormwater Department  
Date: March 4, 2019

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Please include these items in your notes to council for the next meeting:

*Snow and Ice Control*

The Streets and Stormwater Department responded to the snow event that occurred on March 3, 2019. Starting at 4 am, the department dispersed an on call crew of six individuals, using 48 personnel hours and 297 tons of salt to pre-treat the bridges, streets with a grade in excess of 10%, and snow routes 1-6. Once completed, they proceeded to maintain and treat slick spots, as well as, respond to calls from the Police Department.

The Streets and Stormwater Department responded to the snow event that occurred on March 4, 2019. Starting at 12 am, the department dispersed an on call crew of three individuals, using 24 personnel hours and 18 tons of salt to pre-treat the bridges, streets with a grade in excess of 10%, and snow routes 1-6. Once completed, they proceeded to maintain and treat slick spots, as well as, respond to calls from the Police Department.

### 3. SPECIAL EVENTS / ACTIVITIES



**To:** Cricket Moore, Executive Assistant  
**From:** Vaunda Olivera, Community Events Manager  
**CC:** Phil Hink, Acting Director of Parks and Recreation  
**Date:** March 6th, 2019  
**Re:** Notes to Council

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## **EVENTS DIVISION**

### EVENTS

Soldier's Wish is proud to once again be a part of this event to raise money to support our Nations Heroes. ShamRock the Rose event will be taking place in the Rose District from 5:00 p.m. to 10:00 p.m. Saturday, March 16th on Main Street from Commercial Street to Ft. Worth as well as the Rose District Plaza. Road closure will begin at 1:00 p.m. and will include the event area including side roads to alleyways/drives.

This year's event will feature original artwork, hand-crafted items from local artisans, food trucks, and of course green beer! The stage will be rocking next to the beer garden at the Rose District Plaza with the VIP area at the Broken Arrow Museum. Just a block away, the Kids Zone will feature both free and tickets activities for the kids and will include inflatables, balloon artists, face painting and much more, Proceeds from the kids zone will benefit the Broken Arrow Football Booster Club! The event will have a silent auction as well as an ongoing online auction leading up to the event! Local business will be open during the event offering discounts or specials. For more information on the event, check:

<https://www.soldierswish.org/> or on Facebook: ShamRock the Rose or Soldier's Wish.

In the Rose District, the Rose District Farmers Market will open for the 2019 season April 6<sup>th</sup> from 8:00 a.m. to noon. This year we have over 40 vendors that will be participating in the market. This year's market will have a large variety of goods including cheese, milk, meat, tomatoes, wine, fresh juice, soaps and lotions, fresh roasted coffee, dog/cat treats, and a wide variety of vegetables and fruit. We have special events planned throughout the season including cooking demonstrations by Chef Barry Jarvis, KRMG and the Gardening Show and much more. We also have local musicians providing entertainment. Please come see us opening day!