

To: Honorable Mayor and City Councilors
From: Michael Spurgeon, City Manager
Date: December 6, 2019
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- BAPD Calls for Service Report – November 2019
- General Services Department Monthly Report – October 2019
- Parks Department Monthly Report – October 2019
- Streets Department Monthly Report – November 2019

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – 23rd and Hillside Drive traffic signal energized
- Press Release – Reno Street east of 9th open to traffic
- Press Release – ‘Back to BA’ campaign aims to inspire shoppers to buy local
- Cox Communication LFA Notification
- Recent news article

3. SPECIAL EVENTS / ACTIVITIES

- Parks Department – Special Events Memo

Respectfully submitted,

CLM for

Michael Spurgeon

clm
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



To: Michael Spurgeon, City Manager

From: Brandon C. Berryhill, Chief of Police *BCB/14*

Date: December 3, 2019

Re: **Calls for Service**

Attached please find:

- BAPD Calls for Service Report – November 2019

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Attachment



Broken Arrow Police Department November 2019 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
1st Shift (11:15pm - 7:14am)						
Beat 1	10	6	98	20	54	0
Beat 2	16	2	66	27	140	1
Beat 3	9	7	23	9	15	3
Beat 4	4	4	47	11	44	1
Beat 5	5	2	31	12	16	0
Beat 6	4	1	20	5	47	0
Beat 7	16	5	69	22	46	1
Beat 8	6	1	22	4	18	0
Other	2	0	3	1	6	0
	72	28	379	111	386	6
1st Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:00:59	0:01:05	0:02:38	0:04:26	0:18:09	0:21:06
Dispatch to Arrival	0:04:19	0:03:45	0:13:09	0:07:23	0:06:11	0:13:37
Call Start to Arrival (11/2019)	0:05:18	0:04:51	0:15:35	0:11:39	0:25:24	0:34:43
Call Start to Arrival (11/2018)	0:05:15	0:06:06	0:14:35	0:09:56	0:15:38	0:31:33
1st Shift Nov. Total Calls		1004	(386	were self-initiated calls)	
2nd Shift (7:15am - 3:14pm)						
Beat 1	15	11	166	84	72	26
Beat 2	15	13	159	159	278	28
Beat 3	13	5	42	43	72	198
Beat 4	20	7	109	64	86	24
Beat 5	9	1	48	34	38	9
Beat 6	3	0	29	26	67	8
Beat 7	16	7	133	78	72	37
Beat 8	5	2	42	20	53	14
Other	2	0	6	6	15	1
	98	46	734	514	753	345
2nd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:14	0:01:20	0:03:57	0:07:04	0:11:18	0:19:54
Dispatch to Arrival	0:05:36	0:04:48	0:07:31	0:09:20	0:07:29	0:20:00
Call Start to Arrival (11/2019)	0:06:52	0:06:04	0:11:31	0:16:19	0:18:12	0:41:05
Call Start to Arrival (11/2018)	0:06:32	0:07:00	0:11:59	0:16:48	0:19:13	0:41:48
2nd Shift Nov. Total Calls		2535	(964	were self-initiated calls)	

*Total call and self-initiated call amounts include priority 7 calls.



Broken Arrow Police Department November 2019 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
3rd Shift (3:15pm - 11:14pm)						
Beat 1	26	15	157	110	104	3
Beat 2	16	16	122	132	363	8
Beat 3	31	9	52	60	87	17
Beat 4	30	8	98	86	91	13
Beat 5	12	9	35	48	27	2
Beat 6	10	1	30	27	77	3
Beat 7	24	18	111	89	82	14
Beat 8	7	3	33	19	25	4
Other	3	0	1	6	17	0
	159	79	639	577	873	64
3rd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:26	0:01:35	0:06:28	0:11:26	0:16:11	0:07:22
Dispatch to Arrival	0:05:32	0:05:57	0:07:34	0:08:01	0:06:19	0:17:26
Call Start to Arrival (11/2019)	0:06:57	0:07:32	0:14:22	0:19:31	0:23:01	0:25:01
Call Start to Arrival (11/2018)	0:06:20	0:06:35	0:14:45	0:20:51	0:22:11	0:27:50
3rd Shift Nov. Total Calls		2452	(682	were self-initiated calls)	

Definitions

- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.

- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.

- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.

- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.

*Total call and self-initiated call amounts include priority 7 calls.



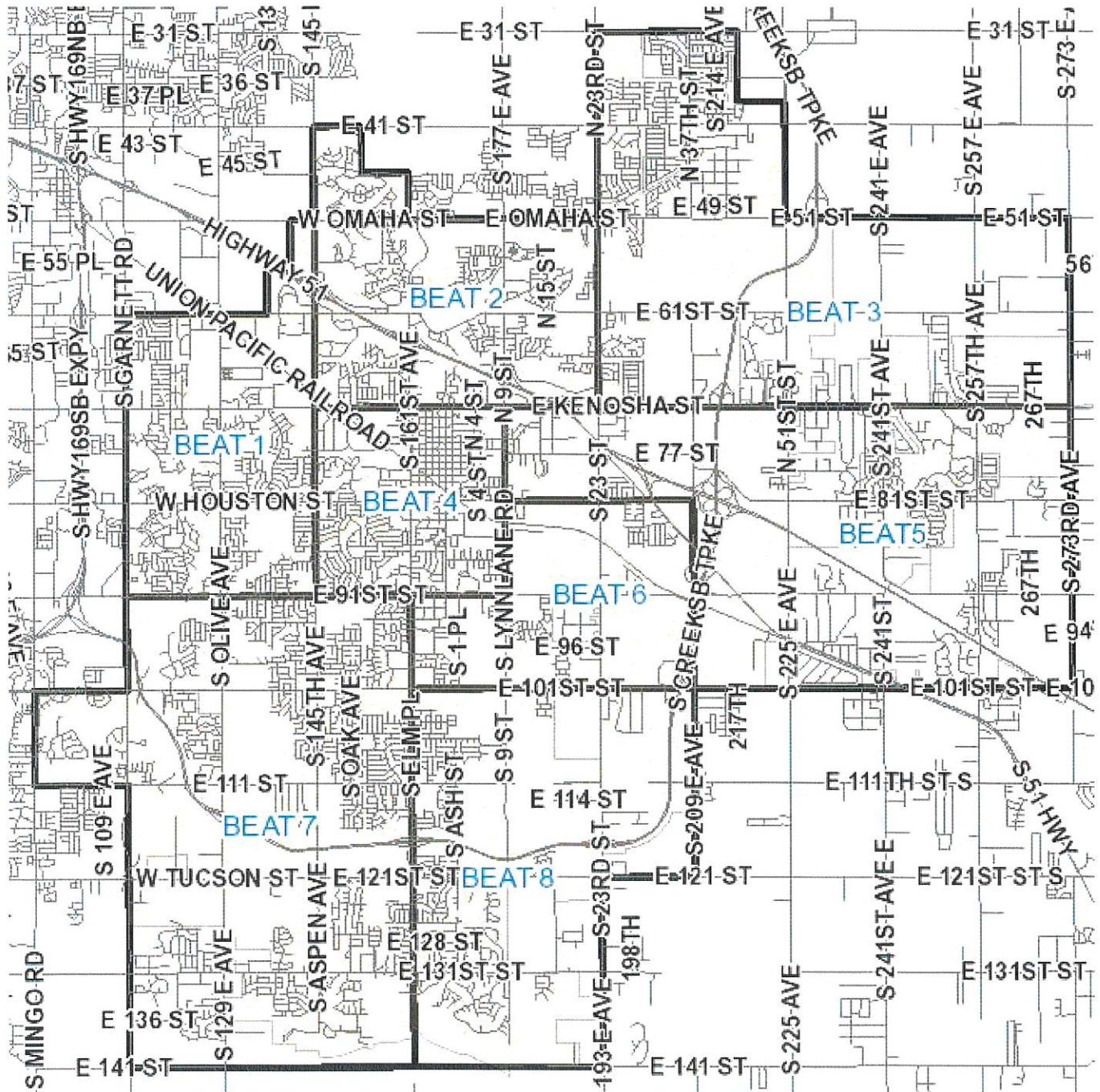
Broken Arrow Police Department November 2019 Calls For Service



Priority 5 = Primarily officer-initiated calls or ten codes used for in-house purposes.

Priority 6 = Calls for Animal Control Officer response.

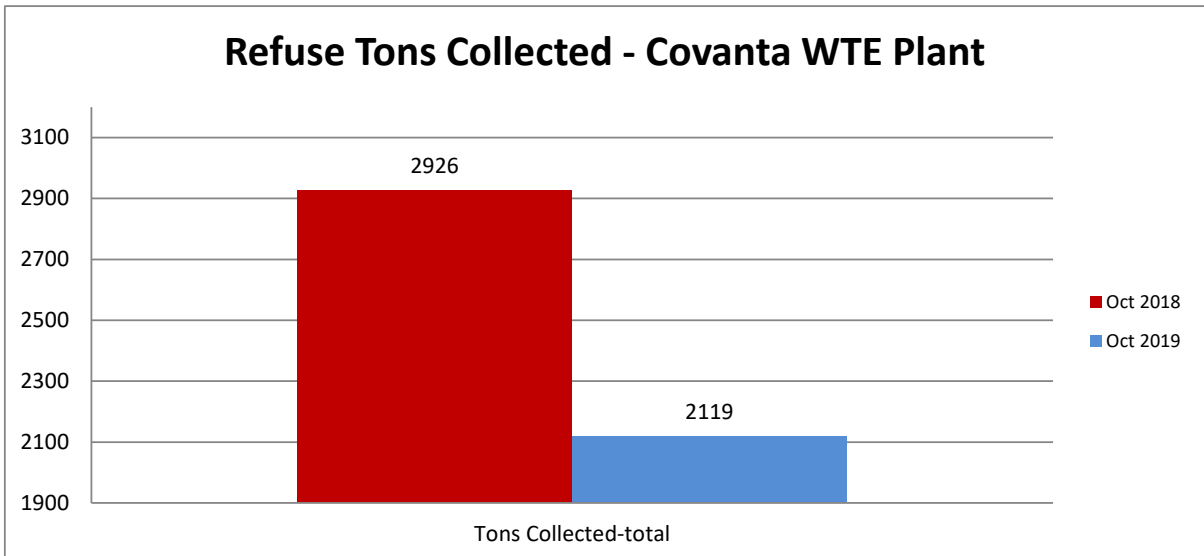
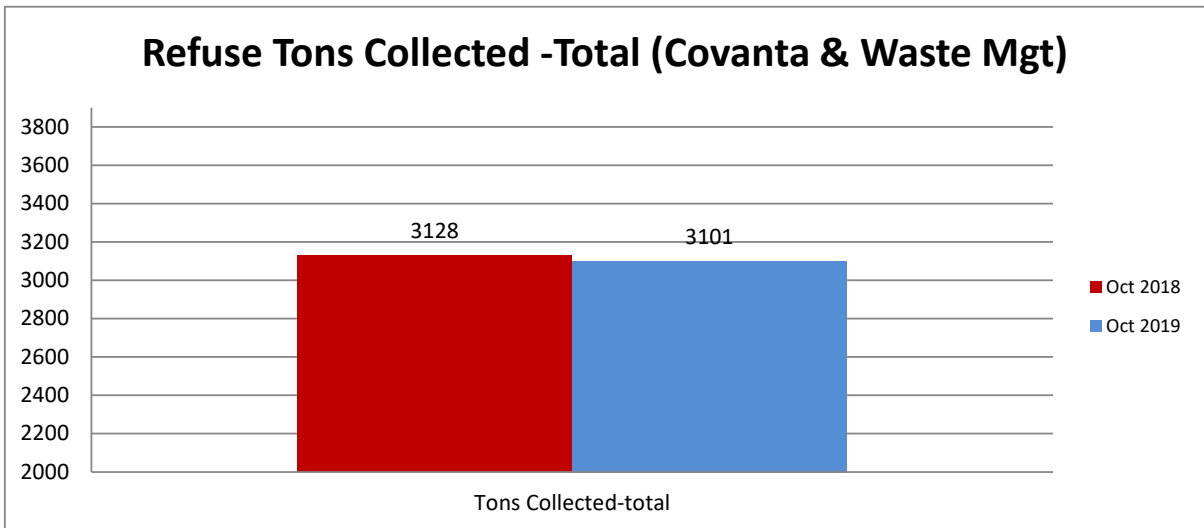
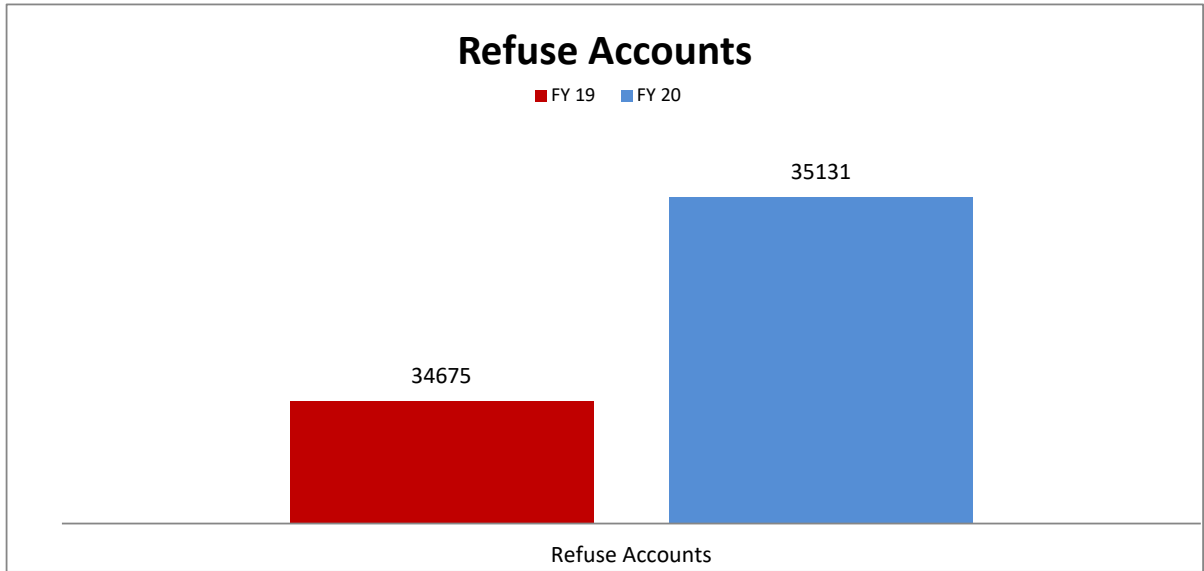
Priority 7 = Calls for Standby Public Works services, i.e., water, sewer, streets, electrician, etc.



*Total call and self-initiated call amounts include priority 7 calls.

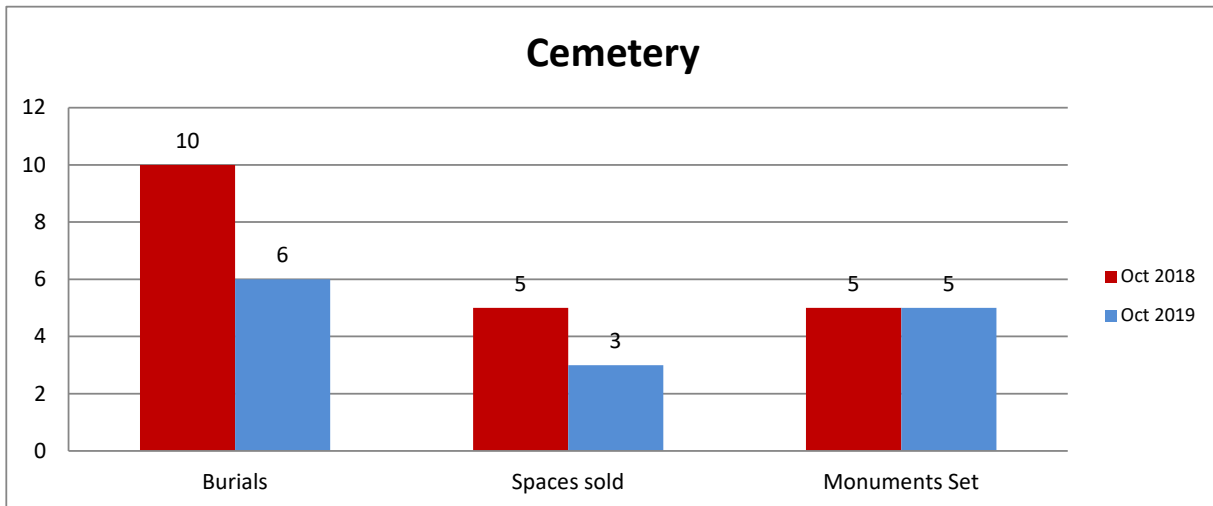
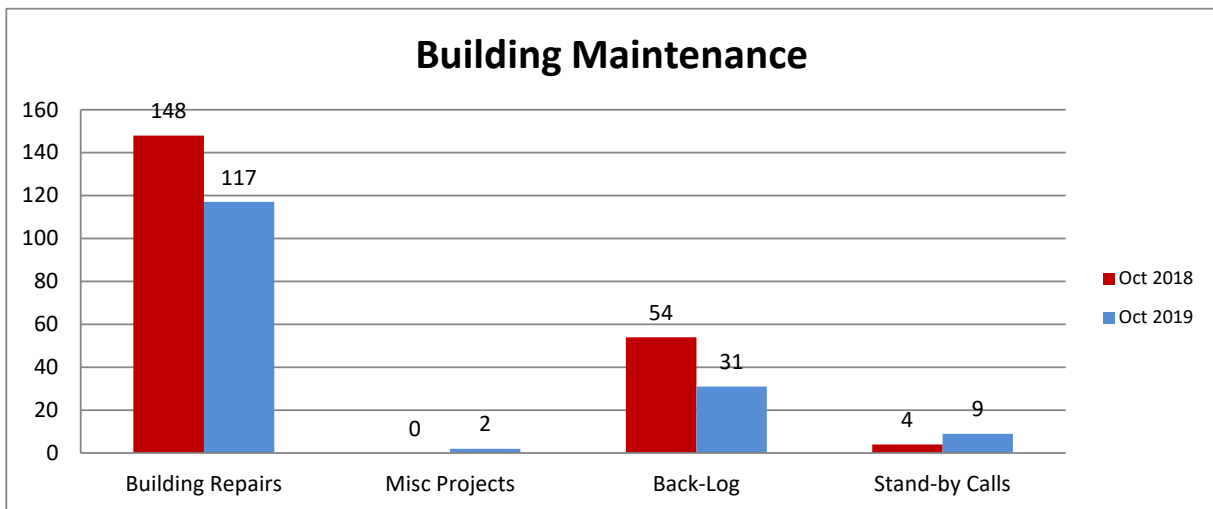
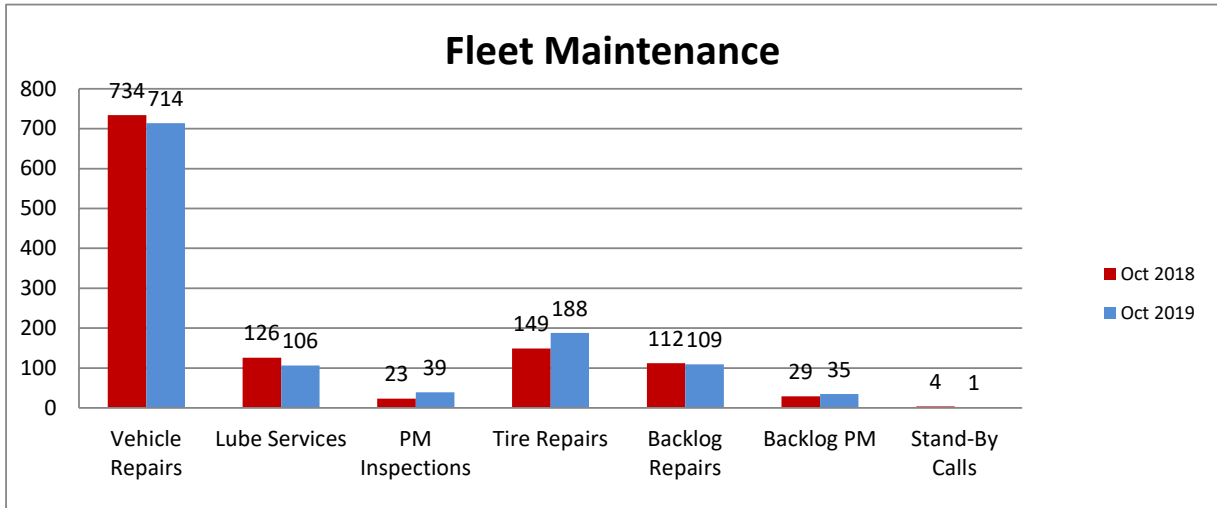
General Services Monthly Report

October 2019



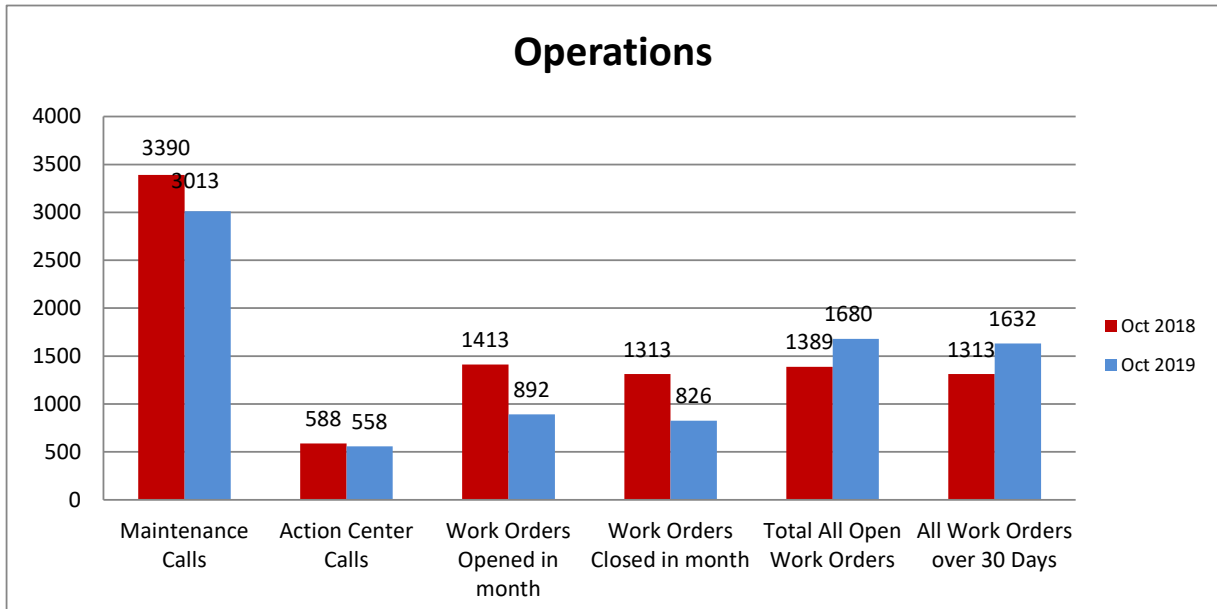
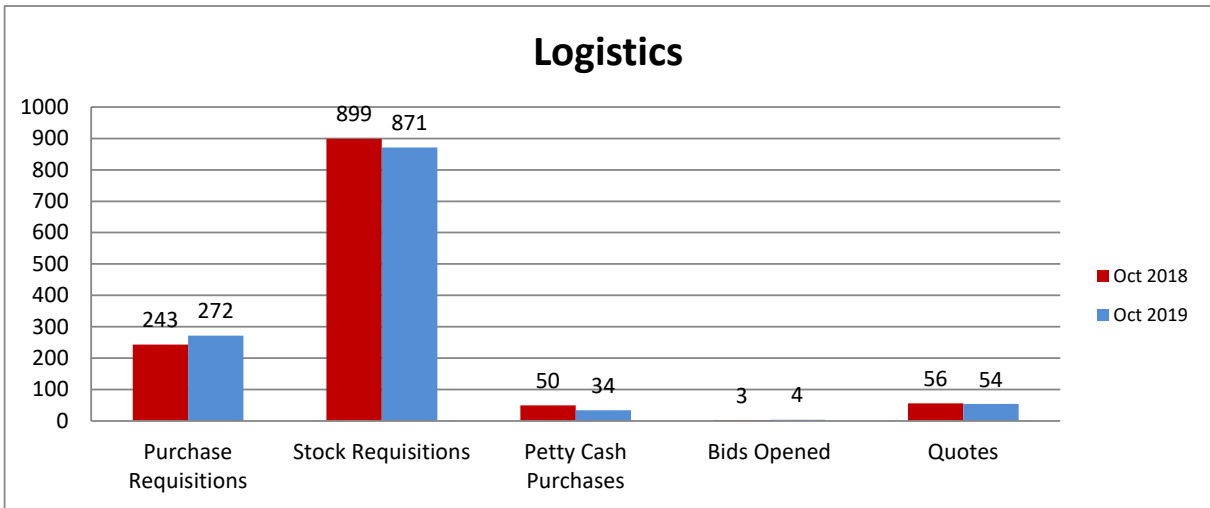
General Services Monthly Report

October 2019



General Services Monthly Report

October 2019



To: Kenneth Schwab, Assistant City Manager - Operations

From: Matt Hendren, Parks and Recreation Director

CC: Jennifer Hooks, Crickett Moore

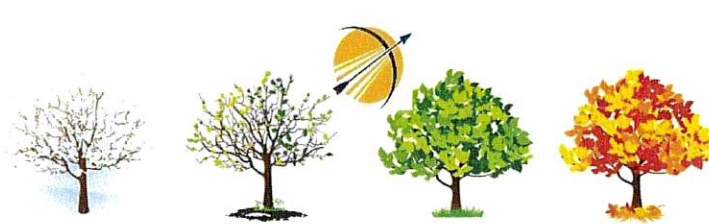
Date: November 11, 2019

Re: October 2019 Monthly Report

Please find enclosed October 2019 Monthly Report for the Parks and Recreation Department.

Please contact Matt Hendren x7442, if you have any questions.

Encl: October 2019 Monthly Report



Parks and Recreation Department October Monthly Report

CENTRAL PARK COMMUNITY CENTER	VISITS
Basketball	1,399
Floor Hockey	15
Pickleball	219
Quest Martial Arts	26
RC Flying	43
Volleyball	212
Walking	227
Women's Volleyball	8
Zumba	51

FACEBOOK

- 436 total views (5% Decrease)
- 28 new likes out of 1,509
- 1 new dislikes
- 28 new followers out of 1,538 (24% Decrease)
- 84% of followers are women and 15% are men
- 5 hours 56 minutes response time

GOOGLE

- 10,151 total searches.
- 55.1% of people directly searched Central Park Community Center.
- 44% of people discovered Central Park Community Center through other searches.
- 168 people clicked Call.
- Most popular query search was Broken Arrow Community Center.

NIENHUIS PARK COMMUNITY CENTER	VISITS
Basketball – Open Gym	466
Just As I Am!Fitness	25
Martial Arts	98
Pickleball	190
Ping Pong	11
RC Flying	22
Rec Room Usage	29
Roly Poly's	53
Tumbling Gymnastics	62
Tykes Tumbling	52
Volleyball – Open Gym	47

EVENTS

United Way Day	400
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FACEBOOK

- 778 total views (12% Increase)
- 25 new likes out of 3,955
- 10 new dislikes

- 25 new followers out of 4,035 (9% Decrease)
- 86% of followers are women and 14% are men
- 11 hours 21 minutes response time

GOOGLE

- 31,991 total searches.
- 29.2% of people directly searched Nienhuis Park Community Center.
- 70.7% of people discovered Nienhuis Park Community Center through other searches.
- 224 people clicked Call.
- Most popular query search was Parks.

RAY HARRAL NATURE CENTER

Visitors 1,912

EVENTS

Fall Twilight Hike	50
Conservation Fair	200
Fall Nature Tots	30
Seasonal Painting Class	15
Bird Walk with Tulsa Audubon Society	10

FACEBOOK

- 961 total views
- 133 new likes out of 3,730
- 6 new dislikes
- 138 new followers out of 3,803 (94% Increase)
- 87% of followers are women and 12% are men
- 3 hours and 44 minutes response time

GOOGLE

- 36,613 total searches.
- 23.7% of people directly searched Ray Harral Nature Park.
- 76.1 of people discovered Ray Harral Nature Park through other searches.
- 10 people clicked Call.
- Most popular query search was Attractions.

FACEBOOK - BA Parks & Recreation

- 437 new total views (5% Increase)
- 74 new likes out of 4,572
- 7 new dislikes
- 70 new followers out of 4,606 (38% Increase)
- 83% of followers are women and 16% are men
- 1 day 6 hours response time

CITY WEBSITE – BA Parks & Recreation

Parks Locator Tool

- 505 people viewed.
- On average, 16.83 people viewed per day.

Parks Story Map

- 147 people viewed.
- On average, 4.90 people viewed per day.

Farmers Market Story Map

- 43 people viewed.
- On average, 1.43 people viewed per day.

EVENTS

Main Street Burn

Night Out Against Crime	40,000
Hmong New Year	5,400
Cool Grilles	4,500

PARKS MAINTENANCE

Maintenance Job Code	Hours Work Performed	Percentage of Work Hours
Athletic Field Maintenance	94	1.78%
Building Maintenance	22.5	0.43%
Chemical Applications	101	1.92%
Construction	49.5	0.94%
Custodial Services	166	3.15%
Data Entry	340.25	6.45%
Electrical	22	0.42%
Equipment Maintenance	413.75	7.85%
Fencing	15.5	0.29%
Flood Recovery	0	0.00%
Forestry	242.25	4.59%
GIS	0.5	0.01%
Graffiti Removal	15.5	0.29%
General Site Maintenance	729	13.83%
Horticulture	407.25	7.72%
Inspections	169	3.21%
Irrigation Maintenance	155.5	2.95%
Irrigation/Watering	10.5	0.20%
Locks/Hardware	0.25	0.00%
Mowing	1,182.25	22.42%
Plumbing	2	0.04%
Playground Maintenance	119.5	2.27%
Painting	68.5	1.30%
Refuse	156.25	2.96%
Storm Damage	108	2.05%
Special Event	176.75	3.35%
Special Event OT	0	0.00%
Splash Pad Maintenance	8.75	0.17%
Snow/Ice Removal	7.5	0.14%
Safety Training	4.5	0.09%
Supervisor Training	66	1.25%
Training/Meeting	319.75	6.06%
Trail Maintenance	73.5	1.39%
Tree Planting	25.5	0.48%
Vandalism	0	0.00%
Totals	5320.7	100.00%

FACILITY REPORT FOR



October 2019

SUBMITTED BY



Battle Creek Golf Club – October Review

General

October was a very solid month for tournaments, rounds, and total revenues. Unfortunately, the Tulsa Metro area received over 6 inches of rain the last week of the month which slowed monthly rounds and revenues. Total revenues for the month were \$126,898 which was \$25,259 more compared to last October's total revenues and only \$6,251 less than budgeted revenues. The club will be launching the 2020 Battle Card program next month, which offers preferred green fee rates for loyal customers who play regularly at Battle Creek GC. The cost to purchase the Battle card is \$59 plus tax and is valid for one year from date of purchase. In 2019, there were roughly 300 Battle Card Members.

Golf Operations

During the Month of October, golf operations hosted a total of 10 outside events for a total of 714 rounds. This is above last year's total of 549 tournament rounds. Year over year this is a 30% increase and can be attributed to strong spring sales calls along with a higher demand for fall outings. Merchandise sales for the month totaled \$13,819 compared to last October's sales of \$11,446. This was a 17% increase over last year and was mainly due to the increased tournament rounds and traffic through the golf shop.

Lastly during the month of October, bi-annual maintenance was performed to both beverage carts (Battery Maintenance, deep cleaning and sanitizing, tire pressure, and lubricants) along with the golf car fleet (Monthly battery maintenance, post cleaning, corrosion protection, tire pressure, tighten roof bolts and nuts, work station cleaning and restocking of parts.). The clubs (8) golfboards are now 3 years old and GolfBoard has offered to look through each board individually and recommend parts for repair if needed. They are also willing to waive any labor fees and charge only the cost of parts that are found to be repaired. During the next few months the club will be shipping them 1 board at a time to ensure that each board meets the safety requirements for clients to use.

Course Maintenance

In October, the course received a total of 7.85 inches of rainfall for the month. The temperatures ranged from the upper 80's for highs and as low as the low 30's for overnight lows. Club had its first hard freeze of the season.

Battle Creek Golf Club October 2019

Facility Report

The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions of the golf course.

These tasks included: Final seasonal mowing of all playing areas of the course, Irrigation repairs as needed, sprayed greens with fungicides, and insecticides as needed, mowed all native areas, hand watered greens where needed daily. We also sprayed tee and green surrounds with pre-emergent herbicide to help prevent any winter weeds.

Next month we will begin preventative maintenance to all equipment to get ready for the next mowing season, continue to hand syringe greens with water as needed, irrigation repairs, edge all cart trails, trim small brush and trees from pond edges where needed, clean out drainage ditches, begin to replace bunker liners where needed.

Golf Rounds Monthly Summary

October total rounds were 2,701 which were 186 more rounds compared to last year.

<u>Rounds</u>	<u>Budgeted</u>	<u>Prior year</u>	<u>Actual</u>
PUBLIC ROUNDS	475	276	398
TOURNAMENT	500	549	714
MEMBER	1,425	1,097	989
BATTLE CARD	205	148	158
TWILIGHT	175	128	187
MISC.	100	90	101
MEMBER GUEST	225	227	154
TOTAL ROUNDS	3,105	2,515	2,701

Monthly Gross Revenues

October total revenue was \$126,898 for the month, which was \$25,259 more than prior year. The full financial reports are presented separately.

	<u>October Budget</u>	<u>October Prior Year</u>	<u>October Actual</u>
DUES & FEES	24,975	20,216	21,927
GREEN FEES	44,778	37,970	46,666
CART FEES	13,768	12,262	14,811
MERCHANDISE	17,078	11,446	13,819
OTHER GOLF COURSE SERVICES	7,300	3,382	3,924
FOOD & BEVERAGES	25,251	16,363	25,751
TOTAL REVENUE	133,149	101,639	126,898

Banquet Facility Usage Report

Date	Event	Total
Oct. 3 rd	Event/Party	\$645
Oct. 4 th	Tournament	\$0
Oct. 5 th	Tournament	\$0
Oct. 7 th	Tournament	\$0
Oct. 9 th	Tournament	\$0
Oct. 11 th	Tournament	\$0
Oct. 12 th	Tournament	\$0
Oct. 19 th	Tournament	\$430
Oct. 21 st	Tournament	\$0
Oct. 25 th	Tournament	\$0
	Total Banquet Revenue:	\$1,075

Battle Creek Golf Club October 2019

Facility Report

Sales Report by Selected Department

Battle Creek Golf Shop

Department: Greens Fees

Date Between 10/1/2019 & 10/31/2019

SKU	Manufacturer	Item Description	Cost Avg	Cost Of Goods	Margin Percent	Price	Qty	Retail Value	Discount	Pre-Tax Value	Tax TTL	Extension
Sub-Department: Card Rounds												
1633	*BC Golf	Gf - Battle Card Sr. (Weekday	\$0.00	\$0.00	0.00%	\$22.00	44	\$968.00	\$0.00	\$968.00	\$77.70	\$1,045.70
1633	*BC Golf	Gf - Battle Card Sr. (Weekday	\$0.00	\$0.00	0.00%	\$27.00	1	\$27.00	\$0.00	\$27.00	\$2.27	\$29.27
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$22.00	9	\$198.00	\$0.00	\$198.00	\$16.65	\$214.65
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$32.00	1	\$32.00	\$0.00	\$32.00	\$2.69	\$34.69
1635	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$23.00	10	\$230.00	\$0.00	\$230.00	\$19.40	\$249.40
1636	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$27.00	78	\$2,106.00	\$0.00	\$2,106.00	\$177.06	\$2,283.06
1636	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$37.00	2	\$74.00	\$0.00	\$74.00	\$6.22	\$80.22
1637	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$23.00	12	\$276.00	\$0.00	\$276.00	\$23.28	\$299.28
1637	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$28.00	1	\$28.00	\$0.00	\$28.00	\$2.36	\$30.36
Summary for Card Rounds			\$0.00	\$0.00	100.00%	\$241.00	158	\$3,939.00	\$0.00	\$3,939.00	\$327.63	\$4,266.63
Sub-Department: Comp Rounds												
1632	*BC Golf	Gf - Bailey Member	\$0.00	\$0.00	0.00%	\$0.00	43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1644	*BC Golf	Gf - Complimentary	\$0.00	\$0.00	0.00%	\$0.00	12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1649	*BC Golf	Gf - Employees	\$0.00	\$0.00	0.00%	\$0.00	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1682	*BC Golf	Charity/Donation	\$0.00	\$0.00	0.00%	\$0.00	39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1683	*BC Golf	Complimentary	\$0.00	\$0.00	0.00%	\$0.00	47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1684	*BC Golf	Gf - Employee	\$0.00	\$0.00	0.00%	\$0.00	97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EZ Links	*BC Golf	Gf - EZLinks PrePaid Trade	\$0.00	\$0.00	0.00%	\$0.00	64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for Comp Rounds			\$0.00	\$0.00	0.00%	\$0.00	303	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: Guest Rounds												
1678	*BC Golf	Gf - Member Guest Sr.	\$0.00	\$0.00	0.00%	\$22.00	32	\$704.00	\$0.00	\$704.00	\$59.20	\$763.20
1680	*BC Golf	Gf - Member Guest Weekend	\$0.00	\$0.00	0.00%	\$27.00	56	\$1,512.00	\$0.00	\$1,512.00	\$127.12	\$1,639.12
1680	*BC Golf	Gf - Member Guest Weekend	\$0.00	\$0.00	0.00%	\$37.00	1	\$37.00	\$0.00	\$37.00	\$3.11	\$40.11
1681	*BC Golf	Gf - Member Guest Weekday	\$0.00	\$0.00	0.00%	\$22.00	19	\$418.00	\$0.00	\$418.00	\$35.15	\$453.15
1710	*BC Golf	Gf - Member Guest	\$0.00	\$0.00	0.00%	\$18.44	46	\$848.24	\$0.00	\$848.24	\$71.76	\$920.00
Summary for Guest Rounds			\$0.00	\$0.00	100.00%	\$126.44	154	\$3,519.24	\$0.00	\$3,519.24	\$296.34	\$3,815.58
Sub-Department: Member Rounds												
1629	*BC Golf	Gf - Annual Member	\$0.00	\$0.00	0.00%	\$0.00	564	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1662	*BC Golf	Gf - Weekday Member	\$0.00	\$0.00	0.00%	\$0.00	314	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

1685	*BC Golf	Gf - Family Member	\$0.00	\$0.00	0.00%	\$0.00	111	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for Member Rounds	\$0.00	\$0.00	0.00%	\$0.00	989	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: Miscellaneous												
1651	*BC Golf	Gf - Junior Riding	\$0.00	\$0.00	0.00%	\$14.00	2	\$28.00	\$0.00	\$28.00	\$2.36	\$30.36
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$18.44	81	\$1,493.64	\$0.00	\$1,493.64	\$126.36	\$1,620.00
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$23.05	3	\$69.15	\$0.00	\$69.15	\$5.85	\$75.00
1674	*BC Golf	Gf - Replay Round	\$0.00	\$0.00	0.00%	\$20.00	5	\$100.00	\$0.00	\$100.00	\$8.40	\$108.40
1686	*BC Golf	Gf - Junior Walking	\$0.00	\$0.00	0.00%	\$12.91	3	\$38.73	\$0.00	\$38.73	\$3.27	\$42.00
GF1713	*BC Golf	Tulsa Drillers	\$0.00	\$0.00	0.00%	\$0.00	7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for Miscellaneous	\$0.00	\$0.00	100.00%	\$88.40	101	\$1,729.52	\$0.00	\$1,729.52	\$146.24	\$1,875.76
Sub-Department: Paid Rounds												
1655	*BC Golf	Gf - Public Senior (WD)	\$0.00	\$0.00	0.00%	\$22.00	127	\$2,794.00	\$0.00	\$2,794.00	\$234.95	\$3,028.95
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$32.00	111	\$3,552.00	\$0.00	\$3,552.00	\$298.59	\$3,850.59
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$42.00	1	\$42.00	\$0.00	\$42.00	\$3.54	\$45.54
1658	*BC Golf	Gf - Public Weekend	\$0.00	\$0.00	0.00%	\$37.00	132	\$4,884.00	\$0.00	\$4,884.00	\$410.52	\$5,294.52
1697	*BC Golf	Gf - Weekend Walking	\$0.00	\$0.00	0.00%	\$37.00	6	\$222.00	\$0.00	\$222.00	\$18.66	\$240.66
1701	*BC Golf	Gf - Senior Walking	\$0.00	\$0.00	0.00%	\$22.75	7	\$159.25	\$0.00	\$159.25	\$13.37	\$172.62
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$17.00	2	\$34.00	\$0.00	\$34.00	\$2.86	\$36.86
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$27.00	5	\$135.00	\$0.00	\$135.00	\$11.35	\$146.35
1994	*BC Golf	GF - 9 Hole Weekend	\$0.00	\$0.00	0.00%	\$22.00	7	\$154.00	\$0.00	\$154.00	\$12.95	\$166.95
		Summary for Paid Rounds	\$0.00	\$0.00	100.00%	\$258.75	398	\$11,976.25	\$0.00	\$11,976.25	\$1,006.79	\$12,983.04
Sub-Department: Tournaments												
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$26.17	186	\$4,867.62	\$0.00	\$4,867.62	\$409.20	\$5,276.82
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$27.42	392	\$10,748.64	\$0.00	\$10,748.64	\$790.02	\$11,538.66
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$32.96	136	\$4,482.56	\$0.00	\$4,482.56	\$376.72	\$4,859.28
		Summary for Tournaments	\$0.00	\$0.00	100.00%	\$86.55	714	\$20,098.82	\$0.00	\$20,098.82	\$1,575.94	\$21,674.76
Sub-Department: Twilight												
1657	*BC Golf	Gf - Public Weekday Twilight	\$0.00	\$0.00	0.00%	\$28.00	95	\$2,660.00	\$0.00	\$2,660.00	\$224.20	\$2,884.20
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$28.00	56	\$1,568.00	\$0.00	\$1,568.00	\$132.16	\$1,700.16
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$33.00	34	\$1,122.00	\$0.00	\$1,122.00	\$94.52	\$1,216.52
1943	*BC Golf	Gf - Twilight Walking	\$0.00	\$0.00	0.00%	\$25.00	1	\$25.00	\$0.00	\$25.00	\$2.10	\$27.10
1943	*BC Golf	Gf - Twilight Walking	\$0.00	\$0.00	0.00%	\$28.00	1	\$28.00	\$0.00	\$28.00	\$2.36	\$30.36
		Summary for Twilight	\$0.00	\$0.00	100.00%	\$142.00	187	\$5,403.00	\$0.00	\$5,403.00	\$455.34	\$5,858.34

Grand Total:	\$0.00	\$0.00	100.00%	\$943.14	3004	\$46,665.83	\$0.00	\$46,665.83	\$3,808.28	\$50,474.11
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Street & Roadside Maintenance

Monthly Report 11 /2019

Job	Total Hours
Street Service Calls (Not covered by other categories)	115
Pothole Patches	592
Dura Patch Holes	0
Major Street Repairs (SY)	435
Signs Repaired	290
New Signs Installed	33
Signs Fabricated	165
Streets Painted (LF)	3993
Arrows Painted	0
ONLY'S	0
Intersection/Crosswalk Marking	6
Drop Inlets Cleaned	0
Tree Removal/Trimming	7
Crack Sealing (FT)	0
Manholes Raised	0
R.O.W Signs	0
Streets Paved (SY)	15090
24 Hour Traffic Counts	11
12 Hour Speed Surveys	0
Traffic Calming Signs Posted	0
Traffic Calming Areas Painted	0
Speed Bumps Installed	0
Speed Bumps Removed	0
Speed Bumps Painted	0

Stormwater Maintenance

Monthly Report 11 /2019

Job	
Street Sweeping (miles)	99
Mowing ROW (miles)	0
Mowing Special Projects	600
Weedlot Abatement	0
Tree Removal / Trimming	18
Spraying	0
Signs Removed from ROW	0
Stormwater Service Calls (not covered by other categories)	11
Barricades Repaired	0
Bar Ditch Repairs / Cleaning (LF)	100
Creek Cleaning(LF)	1653
Culverts Cleaning	0
Storm Sewer Sinkholes	6
Storm Sewer Installed (LF)	60
Drop Inlets Cleaned	6
Drop Inlets Repaired	0
Junction Box Repairs	0
Storm Drain Grates Replaced	5
Storm Drain Hood Repaired/Replaced	4
Concrete Street Repairs (SF)	15,877
Sidewalk Repairs (SF)	2,518
Curb and Gutter Repairs (LF)	99
French Drains	0
Backfill or Spread Topsoil	2
Saw Cut Curb & Gutter	0
Driveways & Approaches (SF)	700
Vertical Walls & Headwalls	20
Mobile Cement Truck (CY)	0
Hydro Mulch	0
Sod Layed (SF)	9,300

Special Pickup	0
Storm Damage	0
New Inlets & Junction Boxes	0
Wheelchair Ramp	0
Flow Filled Pipes	2
Manholes Raised	0
Metal Hoods Raised	0
Log Jams	0
Surface Drains Installed	0
Pads (SF)	0
Brush Loads	11
6 X 6 Boxes	0
Raised Manhole Rings	0
Floor (SF)	85
Control Pods	0
Concrete Swell	0
Spilled Cleaned	0
Beaver Slides	2
Econ blocks (9 per set)	0
Rip Rap tons	12
Graffiti removal	1
Concrete parking lots (SF)	0
Bar Ditching (miles)	0
Creek Cleaning	0
Bridge Cleanout	0
Weedeat	0
Guardrails (ft)	0
Ag-Base	23
Footings	0
Dog Kennel Pads Poured sq ft	0
Pipe Joints Patched Repaired	0
Signal Pedestals (sq ft)	0
Lids (sq ft)	0
Storm Drain Joints Crawled and Repaired	0
Mailbox repairs	0
1 1/2 road rock	0
spoils	47
top soil	14

3/8 chips	3
clean out bay	3

Traffic Signal Maintenance
Monthly Report 11 /2019

Job	Total Hours
Traffic Signal service/repair calls	74
School Signal service/repair calls	4
Electrical/ street lights other	9
Stanby calls	11
Backlog work orders	10
Backlog PM Inspections	44

2. GENERAL CORRESPONDENCE / NOTIFICATION



23rd and Hillside Drive traffic signal energized

- New traffic signal will flash yellow on 23rd and red on Hillside until Dec. 2.
- Delay caused by issues with electrical connections.

Background:

A new traffic signal at the intersection 23rd Street (County Line Road/193rd East Avenue) and Hillside Drive has been energized.

Until Monday, Dec. 2, the signal will flash yellow for north-south traffic on 23rd Street and will flash red for traffic turning from Hillside Drive. This will allow drivers to adjust to the new signal before it is fully activated.

Installation of the signal began in September, however problems arose with the electrical connection that caused activation to be delayed.

The signal cost approximately \$250,000 and was paid for by the City's Street Light fee.

Contact:

Krista Hemme, Communications Director
City of Broken Arrow
918-409-7771
khemme@brokenarrowok.gov



Reno Street east of 9th open to traffic

- New road between 9th and 10th to improve traffic flow around high capacity intersection.
- Road opened as part of long-term plan to alleviate traffic along 9th Street corridor.

Background:

The City of Broken Arrow has completed a new stretch of Reno Street between 9th (Lynn Lane/177th East Avenue) and 10th Streets.

At the intersection with 9th, drivers are restricted to only turning right from Reno onto northbound 9th and turning right from northbound 9th onto Reno.

Reno was constructed to help alleviate traffic near 9th and Hillside Drive as part of a long-term plan to improve traffic flow along the 9th Street corridor.

This project cost approximately \$150,000 and was paid for by the voter-approved Street Sales Tax.

Contact:

Krista Hemme, Communications Director
City of Broken Arrow
918-409-7771
khemme@brokenarrowok.gov





From: [Moore, Crickett](#)
To: [Moore, Crickett](#)
Subject: FW: "Back to BA" campaign aims to inspire shoppers to buy local
Date: Thursday, December 5, 2019 8:19:50 AM

'Back to BA' campaign aims to inspire shoppers to buy local

- City of Broken Arrow and Broken Arrow Chamber of Commerce to unveil new shop local campaign at 1:30 p.m. in the Rose District at 210 S. Main Street (American Hatfield) on Thursday, Dec. 5.
- "Back to BA" marketing will be visible in stores, social media, billboards, digital ads and bumper stickers.

QUOTE:

"Promoting local shopping not only generates much needed sales tax revenue for the City of Broken Arrow, the publicity also boosts our local businesses. Many of our small business owners are residents of Broken Arrow, so by shopping local people are also supporting their neighbors and friends, and making sure our community continues to prosper and be one of the best places to live in Oklahoma."

Broken Arrow City Manager Michael Spurgeon

Background:

The City of Broken Arrow, like all municipalities in the State of Oklahoma, relies solely on sales tax revenue to fund necessary operational expenses, such as answering 911 calls, providing police and fire protection, and repairing potholes. Sales tax revenue is generated within Broken Arrow when customers purchase goods and dine out in our community; however, consumers today have many more options when it comes to buying merchandise, putting local retailers at a competitive disadvantage. They face competition from online stores, as well as stores located in Tulsa within close proximity to Broken Arrow.

In order to help local businesses stay profitable and generate much needed sales tax revenue

for Broken Arrow, City leaders have launched a shop local program to remind residents the importance of shopping in their community.

The campaign utilizes a “Back to BA” theme, with simple messages communicating how every purchase made in Broken Arrow directly benefits everyone living in the community.

The City, in partnership with the Broken Arrow Chamber of Commerce, will unveil the new shop local campaign on Thursday, Dec. 5 at 1:30 p.m. in the Rose District at 210 S. Main Street (American Hatfield).

People can learn more about the Back to BA campaign at the website www.BacktoBA.com.

Contact:

Krista Hemme, Communications Director
City of Broken Arrow
918-409-7771

khemme@brokenarrowok.gov



Dear Local Franchising Authority,

As you know, Cox is required to obtain permission from local broadcast stations and cable networks to provide their signals on our video channel lineup. Our company is in discussions to renew agreements with the following programmers and broadcasters:

Station/Network	SD Channel	HD Channel
Cine Sony East	738	1738
Channel One Russia East	409	N/A
Bravo East	46, 167	1046, 1167
CNBC East	49	1049
E! Entertainment East	60, 168	1060, 1168
Golf Channel East	365	1365
MSNBC East	50, 465	1050, 1465
NBC Sports Network	317	1317
NBC Universo East	732	1732
Olympic Channel East	N/A	1316, 1535
Oxygen East	171	1171
Syfy East	45, 111	1045, 1111
Universal Kids East	258	1258
USA Network East	34, 101	1034, 1101

If we're unable to reach a new agreement by the expiration dates, these networks can prevent us from including their stations in our lineup.

We know this may be frustrating to our customers, but we're hoping they'll agree that this negotiation is worth the effort to ensure we are delivering quality TV shows and channels at a reasonable price. We continue to actively negotiate with these networks and are working toward renewing our agreements without any disruption to our customers. We are meeting our customer notification obligation through an ad in the local newspaper.

We will keep you updated with any new information. Please feel free to contact me at (405) 286-5061 or Robbie.Squires@cox.com.

Sincerely,



Robbie Squires



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jennifer Swezey, Community Relations Liaison
Date: December 6, 2019
Re: Recent News Article

Below is a link to news coverage in Broken Arrow this week.

<https://www.kjrh.com/news/local-news/broken-arrow-urges-shoppers-to-buy-local-with-new-campaign>

Respectfully submitted,

Jennifer Swezey

3. SPECIAL EVENTS / ACTIVITIES



To: City Council Members and Michael Spurgeon
From: Thor Rooks, Recreation Manager
CC: Matt Hendren, Parks and Recreation Director
Date: December 6, 2019
Re: Notes to Council – Parks and Recreation Department

- This Saturday, December 7, 2019 is the annual **Broken Arrow Civitan Christmas Parade** which will begin at 10:00am on Main Street in the award winning Rose District. The staging area will take place from West Commercial Street north to West Detroit Street with the start of the parade kicking off just south of Commercial Street and ending at Central Park. This will be the 30th year for this annual parade.
- The **Holiday Open House** event will take place at Ray Harral Nature Center this Saturday from 1:00pm to 5:00pm. This come and go event will be free to the public and showcase spring events and programs happening at the Ray Harral Nature Park. Cookies, cocoa, popcorn and crafts will be available to those attending. The first 30 guests will receive a Paperwhite Narcissus bulb to encourage indoor plant life.
- The annual **Men's and Women's Doubles Pickleball** tournament will be held Friday, December 13, 2019 at Central Park Community Center. Play will begin at 9am and the deadline to register is this Friday, December 6, 2019. Only \$40 per team which includes lunch and a t-shirt.
- **Youth Basketball** tips-off their season this Saturday across Green Country. Broken Arrow games begin at 1:00pm at Central Park Community Center. Season usually concludes in early March of 2020.