

To: Honorable Mayor and City Councilors

From: Michael Spurgeon, City Manager

Date: October 16, 2015

Re: Notes to Council



1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Parks & Recreation Monthly Report – September 2015
- Fire Department Monthly Report – September 2015

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Streets Department Memo: Completed Work Update

3. SPECIAL EVENTS / ACTIVITIES

- Post- Event Report: Paddle Battle 2015

Respectfully submitted,

Michael L. Spurgeon

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION





Parks & Recreation Department

September 2015 Monthly Report

DIRECTOR-SCOTT ESMOND

- Met with the Operations Group directors regarding the employee uniform policy.
- Met with the Recreation Manager to discuss the resume of one applicant.
- Met with the Tourism Director to discuss special events.
- Held weekly staff meetings with department managers.
- Met with Warren Unsicker, Chamber of Commerce, to plan for the 2015 Rose District holiday displays.
- Attended the City Council meetings.
- Attended the City Manager's staff meetings.
- Met with Keep Broken Arrow Beautiful members and consultant to finalize the Central Park Rose Garden conceptual plan and cost estimate.
- Met with Engineering/Construction staff and consultant for the purpose of discussing the project scope for The Rose District's, phase IV project.
- Met with the Assistant City Manager to discuss department updates and communication.
- Met with Indian Nations Council of Governments (INCOG) staff to present the GO Plan to the INCOG Transportation Technical Committee.
- Met with consultant to do onsite reviews of four different synthetic football fields in the area. This is in preparation for our plan and specifications for converting two football fields at Nienhuis Park from natural grass to synthetic turf.
- Reviewed trail grant application with Engineering/Construction staff and consultant.
- Met with City staff and a developer regarding a possible private sports complex.
- Attended the GO Plan public meeting in Tulsa.
- Held a staff member's annual performance review.

- Had an introductory meeting with the new City Manager.
- Attended the new City Manager's press conference.
- Attended the department directors meeting with the new City Manager.

BATTLE CREEK GOLF CLUB



GENERAL

- September was warm and mostly dry which helped with steady play and to achieve budgeted revenues.
- Battle Creek Golf Club (BCGC) launched the 2016 Battle Card by promoting and selling the loyalty discount cards to our patrons. The Battle Card is available for \$60 and offers discounted green fee rates for our patrons who enjoy playing on a regular basis.

GOLF OPERATIONS

- Battle Creek Golf Club hosted 9 outside events and two 9 hole leagues. BCGC hosted our final Friday Night Couples 9 hole scramble; where players competed in a 4 person scramble with raffle drawings following play. After the awards, couples met at Los Cabos for dinner, which was a huge success.
- The Couples Night event has grown over the year and has become popular with our members and patrons. It allows spouses, families, and friends to come to Battle Creek Golf Club and play golf in a fun, relaxed atmosphere without the pressure or embarrassment of playing during peak times. Moving forward, the club will continue to build on and promote this event with the hope of growing Couples Night with 44-60 players each week.
- Each year during the Labor Day weekend, BCGC asks members and patrons to help support the Patriot Golf Day Foundation to benefit veterans. A Titleist tent was set up on #11; two complimentary ball sleeves of Titleist golf balls and a complimentary domestic beer were offered to all patrons of age that donated to the cause. BCGC raised \$1000 for the foundation.
- Battle Creek Golf Club is hosting a new after school "Golf Club" for the Roy Clark Elementary School on Thursdays from 3:15pm-4:15pm. Charles Gibson, PGA Head Golf Professional, provides the instruction. The class is for 3rd-5th graders from the Union School District and provides access to children that otherwise would not have been exposed to golf. The program provides group instruction as well as lessons in the nine core values; honesty, integrity, patience, etc. This program is in its second year and has grown by 20%. BCGC gains positive exposure to parents and children from the community that typically would not have been introduced to the game of golf or BCGC.

COURSE MAINTENANCE

- The maintenance team accomplished many tasks this month to improve or continue to

provide excellent playability of the course as well as the regular mowing schedules. The tasks include:

- Mowed all native areas on the course.
- Sprayed greens with fungicides, insecticides for cutworms and some wetting agents to aid in water retention.
- Needle tined all greens to improve the movement of water and air throughout the green profile.
- Sprayed post emergent herbicides on course where needed.
- Irrigation repairs as needed and edged all sprinklers on the course.
- Opened the new tee on #12.
- Over seeded the driving range tee box to improve playability during the winter.

MONTHLY SUMMARY

- September rounds were 96 less total rounds to budget and 54 less than last year.

<u>September Rounds</u>	<u>ed</u>	<u>Budget</u>	<u>Prior Year</u>	<u>Actual</u>
PUBLIC ROUNDS	750		723	729
TOURNAMENT	800		889	630
MEMBER	1,475		1,420	1,483
BATTLE CARD	300		286	284
TWILIGHT	400		379	514
MISC.	140		138	137
MEMBER GUEST	240		228	232
TOTAL ROUNDS	4,105		4,063	4,009

MONTHLY GROSS REVENUE

- September total revenue was \$174,047 for the month, which was \$2,599 less than budgeted revenues.

	September Budget	September Prior Year	September Actual
DUES & FEES	21,350	25,005	22,314
GREEN FEES	67,811	69,450	67,256
CART FEES	21,237	22,601	20,711
MERCHANDISE	19,909	21,914	19,192
OTHER GOLF COURSE SERVICES	11,600	8,904	8,546
FOOD & BEVERAGES	29,541	33,965	36,028
TOTAL REVENUE	171,448	181,839	174,047

BANQUET FACILITY

- Nine events have been booked for 2016, which is an incredible starting point leading into the wedding season.
- Five events were booked in September; three will take place in 2015.
- A cleaning crew was hired to clean after banquets. This will save BCGC an average of \$21.75 per event or about \$900 annually.

BANQUET FACILITY USAGE REPORT

September	Event	\$
5 th	Wedding Reception	3,630.05
9 th	Tournament	889.80
12 th	Tournament	1,264.50
14 th	Tournament	2,985.50
19 th	Wedding Reception	4,046.73
21 st	Tournament	0.00
22 nd	Tournament	865.19
24 th	Chamber Event	0.00
26 th	Party	925.00
29 th	Tournament	0.00
	Total Banquet Revenue:	\$14,606.77

FOOD AND BEVERAGE

- Catered food for 7 tournaments, 6 of which used the banquet space.
- Catered our first wedding for this year.
- Offered \$1 hotdogs on Labor Day. Complimentary goodies were offered all weekend during the holiday.

MARKETING

- BCGC donated space to the Broken Arrow Chamber of Commerce for a political meeting.
- Received free press on the local news via an October event client who was promoting a fundraiser.
- BCGC was nominated for the Tulsa World's "Best in the World" award for the best public golf course.

CULTURAL AFFAIRS & TOURISM

DIRECTOR - LORI HILL

- Continue to work with Engineering & Construction and Building Maintenance to determine the leak in the History Museum as well as elevator issues.
- Attended the Creative Arts Center meeting.
- Conducted interviews for the Special Events Assistant part-time opening.
- Met with the Chamber of Commerce to discuss The Rose District holiday lights.
- Attended the Turkish Festival to ensure the event met City guidelines.
- Attended the Grilles and Grills site plan meeting with City staff and event organizers. Event is scheduled for Oct 17th.
- Participated in the United Way Day of Caring on September 11th.
- Attended the SkyDance Kite Festival to ensure the event met City guidelines at the Events Park.
- Attended the Broken Arrow History Museum's annual fundraising event, Night at the Museum on September 12th.
- Met with Green Country Marketing Association to discuss the 2016 marketing campaign options.
- Attended the Bring Back the Roses monthly committee meeting.
- Met with City staff to discuss and coordinate Leadership Broken Arrow Government Day.
- Attended the monthly Convention and Visitors Bureau (CVB) meeting and prepared all agenda items and postings.
- Attended the monthly Special Events Committee meeting.
- Attended the monthly Military History Center board meeting.
- Attended the monthly Oklahoma Center for Non-Profit's Management Certification Program.
- Assisted with The Rose District Farmers Market events.
- Worked with the Legal Department to update the CVB bylaws and ordinances.
- Vacation - September 25-29

EVENTS COORDINATOR – VAUNDA OLIVERA

- Met with the Parks and Recreation Director and Tourism Director to follow up and discuss the Events Coordinator role at events.
- Interviewed candidates for the Special Events Assistant part-time opening. Reviewed notes, information and made an offer to a candidate. Began training new employee with regards to administrative, event hosting and existing organizational structure.
- Attended meetings with event organizers for logistics and site plan concerns for Grilles and Grills.
- Met with the Chamber of Commerce and event organizers to discuss Jolly Runner, a 5k Run and Taste on Main, food vendors; including some initial planning for next year.
- Met with event organizer for Chalk it Up to discuss logistics and city assistance. Assisted and attended Chalk it Up on Friday, September 25 and Saturday September 26th.
- Attended Night at the Museum at The Rose District Farmers Market.
- September 12th, attended the SkyDance Kite Festival held at the Events Park.
- Attended The Rose District Farmers Market each Saturday in September.
- Met twice with event organizers and City staff to discuss Ruts and Guts scheduled for December, 2015.
- Planned and prepared the Special Events Committee meeting on September 17th. The committee reviewed four events that were either new or had additional information. Discussed final planning for seven events, four post event follow ups, and noted one cancelled event; The Puzzle Run.
- Met with Development Services to discuss Leadership Broken Arrow presentation for Government Day scheduled for November 2015.
- Met with the owner of Produce Gathering to discuss future plans for The Rose District Farmers Market.
- Attended a Video and Social Media training.
- Attended the employees' Health Fair.
- Followed up with the Chamber of Commerce concerning two events; Lassos and Lace and Sunday Funday.
- Prepared Notes to Council and event summaries for staff.
- Updated the calendar for the remainder of 2015 and the coming calendar year 2016.

FARMERS MARKET COORDINATOR – JUDY PRIETO

- Placed and organized all photos for media purposes on the City's S drive.
- Finalized the year-end Oklahoma Department of Agriculture, Food and Forestry Grant Report detailing how the money was spent and the benefits of the 2015 Oklahoma Grown Farmer's Market Specialty Crop Grant.
- The Rose District Farmers Market closed for the year on September 26th.
- Packets were assembled for 2016 for vendors that do not use the internet or have access to email.
- The Rose District Farmers Market continues to grow and gain momentum with an increase of vendors and foot traffic each year. Over the past two years, a marketing plan has been developed and refined, which has been very successful based upon foot traffic. It included:
 - One special event held per month.
 - Print and distribute 10,000 flyers to all elementary schools within the City of Broken Arrow.
 - Hold contests to increase Facebook "Likes".
- The Rose District Farmers Market Facebook page finished the year with 4368 "Likes."
- Live onsite videos have been extremely successful with 2 views per minute.

RECREATION DIVISION

RECREATION MANAGER – THOR ROOKS

- Tennis in the Park was held on September 5th. The event had 15 participants compared to 40 last year. Looking at moving the event to the Saturday after the Labor Day weekend.
- Conducted the Center Supervisors monthly meeting.
- Coordinated CPR/First Aid and an Automated External Defibrillator (AED) class. Eleven staff members are now certified.
- Conducted a counseling session with the Central Park Center Supervisor and a Recreation Assistant.
- Attended a meeting with Engineering Division Manager regarding an electronic marquee sign at Central Park Community Center.
- A full-time Recreation Assistant started at Central Park Community Center.
- Conducted two staff evaluations.
- Attended the City Manager's Open House.
- Attended and presented information about upcoming events and Park projects at the quarterly City/School meeting.

- Attended Video and Social Media Training session presented by the Communications Director.
- Final preparations took place for the Fall Fun Fair to be held at Central Park Community Center on October 3rd.

RAY HARRAL NATURE CENTER – JOHNNY KOESTER

- Ray Harral Nature Center staff was interviewed for an article in the Broken Arrow Ledger. During the three days after the publication, there were 265 visitors inside the Center and 419 visitors walking the trails. This helped bring a total of 2,009 visitors to Ray Harral.
- Michele Jay, part-time assistant, started working permanently at Ray Harral.
- Bass Pro Shop donated mounted ducks, a turkey, grouse, turkey wings, a small golden eagle and several other small items.
- Patron donated five mounted antlers to Ray Harral; which have been placed on display.
- A donated painting of "Bust of Indian" by Michael Pendergast was added to the Center. Michael is of Cherokee descent and has no academic training in Art. He has won many awards for his works of Art.
- Childers Middle School visited with 75 people for a tour of the Center and a walking tour of the trails. They also scheduled 25-30 people to visit Ray Harral every Tuesday and Thursday throughout the year.
- Three Harvester Butterflies, the only carnivorous butterfly in North American, were seen in Ray Harral Nature Park.
- Classical Conversation group visited with 31 people for a class and a tour of the trails.
- Ten people from Jenks visited for a tour and a class on snakes, spiders and by request poison ivy.
- Reorganized, redesigned, laminated educational signs, exhibit signs, posters and categorized everything into similar groups; insects, birds, mammals etc. Created a display for rocks and minerals, reorganized a bug display and a shadow box with miscellaneous items concerning Ray Harral.
- Live displays were added for Quail, a hamster, mice, Tree Frogs, Box Turtles and a Banded Garden Spider.
- A 3x4 display of the history about the Plains Buffalo that once roamed freely in Oklahoma was added.

PARKS MAINTENANCE DIVISION

PARKS MAINTENANCE MANAGER – PHIL HINK

- Attended Department staff meetings.

- Conducted Park Maintenance Division staff meetings.
- Monitored ongoing park construction projects:
 - The Rose District - irrigation and Wi-Fi on hold.
 - The Rose District Farmers Market Overflow Parking Lot- electrical company has completed the project.
 - Nienhuis Park Sport Courts - Waiting on final construction plans.
 - Nienhuis Park Turf Football Fields - Design work in progress.
- Monitored pond maintenance activities for 7 park pond locations; Jackson Park (2), Nienhuis Park (2), Veterans Park, Arrowhead Park, and Linear Park.
- Monitored contract mowing activities for 8 sites. Contract mowing cycles will be suspended the first week of October, and will restart next spring.
- Worked with Stormwater to remove and replace two entrance sidewalks at the Central Park playground.
- Monitoring Building Maintenances' renovation work on the T-Ball restroom building at Indian Springs Sports Complex (ISSC). Building has been gutted, and new plumbing line installed. Doors and fixtures have been ordered.
- Attended Special Events Committee meeting due to the number of upcoming special events in The Rose District, The Rose District Farmers Market, and Events Park.
- Coordinated building maintenance repair requests from Broken Arrow Soccer Club to General Services.
- Arranged contractor to replace/repair ballfield lighting at Al Graham Softball Complex that could not be reached by General Services crew. City truck will not reach poles over 65'.
- Adjusted light and bathroom timers at The Rose District Farmers Market for events during the month.
- Scheduled maintenance personnel to assist the Special Events Coordinator with the Chalk It Up event.
- Met with Department staff and Chamber of Commerce personnel to discuss holiday lighting plans for The Rose District and The Rose District Farmers Market.
- Checked power options for old light poles between Dallas and Ft. Worth streets. Poles are operated by 480V service and will not operate holiday lighting.
- Met with contractor installing new shade structures at the Family Aquatic Center to discuss additional bracing that will need to be installed on the water flume deck before one of the structures can be completed. Additional bracing will match supports installed on the Nienhuis Aquatic Facility water flume deck.
- Ordered fall pre-emergent chemicals for ISSC.

- Working with General Services on quote to replace a 45 KVA transformer at the Nienhuis Park Flag Football fields that was apparently blown out during a lightning strike.
- Posted two new fulltime positions and performed interviews. Completed hiring of one Parks Maintenance Worker position and continuing with interviewing process for the other position.

PARKS MAINTENANCE

- Litter cleanup was performed at park sites and park outdoor bathrooms were cleaned daily. Frequency of litter cleanup was reduced after the Splash Pads were closed for the season.
- Provided weekly custodial maintenance/monitoring to the Camino Villa Park Building.
- Monthly playground inspections were completed and maintenance items addressed as required. Received 180 cubic yards of playground surfacing that was installed around various playground units as needed.
- Performed daily maintenance in The Rose District: trash cleanup, blowing sidewalks, debris removal, trimming back hanging basket plants, fertilizing trees, etc. Worked with the Stormwater Department to sweep The Rose District area prior to the Chalk It Up event. Horticultural crew blew debris away from curb lines so it could be picked up by Stormwater's street sweeper.
- Horticultural staff attended a workshop on managing rose rosettes disease.
- Three crape myrtles were purchased with donation funds from Keep Broken Arrow Beautiful and planted at the Broadway Street Gateway lot.
- Monitored contractor maintenance on the rose plantings at Centennial Park and The Rose District: pruning, deadheading roses, pesticide applications, weeding, etc.
- Sprayed rose garden with insecticide/fungicide and deadheaded plants. Installed new irrigation cable between the rose garden and controller located in the Nienhuis Park Maintenance Facility.
- Tree debris storage pile at the Park Maintenance Facility at ISSC was chipped and debris hauled to Stormwater's mulch pile at the old green waste site.
- The Rose District irrigation mainline leak was located and repaired. System was offline for several days until leak could be located.
- 118 mowing cycles were performed on 34 general park sites during the month.
- Routine weekly mowing at the Events Park site.
- Athletic fields at ISSC and Nienhuis Park were mowed 2-3 times weekly throughout the month.
- Aerated soccer and baseball fields at ISSC.

- Spot sprayed post-emergent herbicide to baseball and soccer fields at ISSC.
- Spot top-dressed low areas on ISSC soccer fields with sand.
- Applied fertilizer to ballfields at ISSC and Nienhuis Park.
- Filled cracks in the concrete deck at the Nienhuis Park Skate Park.
- Crews performed weekend cleanup duties at The Rose District Farmers Market when there was an outside rental after the regular Saturday market activities. Bathroom was cleaned and re-stocked, plaza blown off, and trash emptied.
- The Rose District Farmers Market plaza was pressure washed as needed to remove stains and debris left from events.
- Performed routine irrigation repairs to athletic complex systems: head replacement, valve diaphragm/solenoid replacement, blowout on 4" mainline, decoder replacement, etc.
- Completed removal of deck equipment at aquatic facilities. Storing equipment for winter and monitoring sump pumps installed in pools to remove rainwater.
- Winterized all Splash Pads for the season. Shade structure canvas was removed for winter and crews are cleaning water mineral deposits from feature surfaces. Repairs have begun on valves and piping that developed leaks during this year's operation.
- Addressed vandalism issues with the equipment building that remains at Wedgewood Park after the Homeowners Association pool was removed. Building had been tagged several times, building doors were broken into and security fencing damaged.
- Checked department flags and replaced when tattered. Installed new rope on the Ray Herral flagpoles. Lowered 16 flags to half-staff when required.
- Crews attended the City health fair activities.

End of Report

INTEROFFICE MEMO

Broken Arrow Fire Department

To: Michael Spurgeon, City Manager
From: Office of the Fire Chief
Date: October 13, 2015
Re: September 2015 Monthly Report

Please see the attached reports detailing:

EMS Responses
Fire Responses
Fire Prevention Inspections
Fire Investigations
Fire & EMS Overview
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report
September 2015

Page 1 of 4

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	673	628	7%
Fire Responses	188	151	24%
Fire Prevention Inspections	35	28	25%
Fire Investigations	03	08	-62%
Total Training Hours	793	611	30%



Broken Arrow Fire Department Monthly Report
September 2015

	Station	Assist Other Stations	Assist EMS	
District 1	45	12	106	This Month
	123	43	296	Total Fiscal Year
District 2	49	12	86	This Month
	144	33	260	Total Fiscal Year
District 3	16	12	35	This Month
	60	20	100	Total Fiscal Year
District 4	20	03	38	This Month
	82	20	129	Total Fiscal Year
District 5	49	16	75	This Month
	141	42	250	Total Fiscal Year
District 6	36	08	79	This Month
	108	23	227	Total Fiscal Year
Total	215	63	419	This Month
	658	172	1262	Total Fiscal Year
	7.2	2.1	14.0	Total Number Runs per Day



Broken Arrow Fire Department Monthly Report
September 2015

Fire Suppression Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	5:43	4:35	5:30	4:27
Station #2 Eng 2	4:30	4:24	4:38	4:38
Station #3 Eng 3	4:50	4:27	5:03	4:07
Station #4 Eng 4	5:04	6:44	5:35	6:15
Station #5 Eng 5	5:04	5:10	4:49	4:40
Station #6 Eng 6	4:46	4:18	4:26	4:36
Total Average	4:59	4:56	5:00	4:47

BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00

EMERGENCY MEDICAL SERVICES

EMS Unit Run Destinations

Saint Francis - Tulsa	144	Hillcrest MC South	40
Saint Franics South	95	Hillcrest MC Tulsa	21
Saint John MC - Tulsa	66	OSU Medical Center	4
Saint John MC -BA	70		



Broken Arrow Fire Department Monthly Report
September 2015

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	673	628	1965	1969
Transports	450	443	1407	1372
Persons Treated	473	465	1464	1442
Cancelled En-route	21	16	49	65
EMS Suppression	117	103	380	350

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	5:13	3:51	5:11	3:57
Station #2 Sq-2	4:47	4:31	4:47	4:41
Station #3 Sq-3	4:02	4:37	4:19	4:47
Station #4 Sq-4	5:19	5:17	5:16	5:28
Station #5 Sq-5	4:15	3:59	4:07	3:55
Station #6 Sq-6	4:23	4:25	4:26	4:31
Total Average	4:40	4:27	4:41	4:33

BAFD Bench Mark Average Time 5:00

General information:

Total number of calls :	Fire - 188	EMS - 627	Exposures - 0	Unknown - 0	All - 815
Average calls per day :	Fire - 6.26	EMS - 20.90	All - 27.16		
Total number of arson calls . . :	0				
Estimated dollar loss :	Fire - 132,733	Other - 0	All - 132,733	Arson - 0	
Estimated value :	Fire - 1,275,816	Other - 0	All - 1,275,816	Arson - 0	
Percentage saved :	Fire - 89.59%	Other - .00%	All - 89.59%	Arson - .00%	
Total injuries :	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities :	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . :	Emergency - 1,454	Non-emergency - 172	All - 1,626		
Average responses per day . . :	Emergency - 48.46	Non-emergency - 5.73	All - 54.20		
Average apparatus per call . . :	Fire - 2.44	EMS - 1.85	All - 1.99		
Average turnout time :	Emergency - 0:01:03	Non-emergency - 0:01:01	All - 0:01:03		
Average response time :	Emergency - 0:05:50	Non-emergency - 0:05:47	All - 0:05:50		
Average contain time :	Emergency - 0:10:56	Non-emergency - 0:00:00	All - 0:10:56		
Average total time :	Emergency - 1:00:25	Non-emergency - 0:25:08	All - 0:56:47		
Total man hours :	Fire - 338	EMS - 1,930	All - 2,269		
Average personnel per call . . :	Fire - 5.79	EMS - 4.48	All - 4.78		
Total aid given calls :	5				
Total aid received calls . . . :	1				

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	14	0:05:15	0	0
200-251 Overpressure rupture, explosion, overheat - no fire	1	0:05:45	1	0
300-381 Rescue and emergency medical service incidents	627	0:05:45	4	0
400-482 Hazardous conditions (no fire)	19	0:07:19	0	0
500-571 Service call	66	0:06:10	0	0
600-672 Good intent call	49	0:02:51	1	0
700-751 and 7009 False alarm and false call	38	0:05:19	0	0
900-911 Special incident type	1	0:14:03	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
100 Fire, other	1	0	0	0
111 Building fire	3	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
143 Grass fire	5	0	0	0
151 Outside rubbish, trash or waste fire	2	0	0	0
153 Construction or demolition landfill fire	1	0	0	0
160 Special outside fire, other	1	0	0	0
251 Excessive heat, scorch burns with no ignition	1	0	0	0
311 Medical assist, assist EMS crew	2	0	1	0
321 EMS call, excluding vehicle accident with injury	569	4	0	0
3211 EMS call, Possible Non Emergency Transfer	5	0	0	0
322 Vehicle accident with injuries	30	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor vehicle accident with no injuries	10	0	0	0
331 Lock-in (if lock out, use 511)	8	0	0	0
353 Removal of victim(s) from stalled elevator	1	0	0	0
356 High-angle rescue	1	0	0	0
412 Gas leak (natural gas or LPG)	7	0	0	0
422 Chemical spill or leak	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	2	0	0	0
442 Overheated motor	1	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
444	Power line down	6	0	0	0
445	Arcing, shorted electrical equipment	1	0	0	0
463	Vehicle accident, general cleanup	1	0	0	0
500	Service Call, other	1	0	0	0
510	Person in distress, other	4	0	0	0
511	Lock-out	5	0	0	0
522	Water or steam leak	1	0	0	0
531	Smoke or odor removal	4	0	0	0
551	Assist police or other governmental agency	3	0	0	0
552	Police matter	1	0	0	0
553	Public service	3	0	0	0
554	Assist invalid	41	0	0	0
561	Unauthorized burning	3	0	0	0
600	Good intent call, other	2	0	0	0
611	Dispatched & canceled en route	14	0	0	0
6111	Dispatched & canceled en route-EMS	14	0	0	0
622	No incident found on arrival at dispatch address	7	1	0	0
631	Authorized controlled burning	1	0	0	0
632	Prescribed fire	1	0	0	0
651	Smoke scare, odor of smoke	5	0	0	0
653	Smoke from barbecue, tar kettle	2	0	0	0
671	HazMat release investigation w/no HazMat	3	0	0	0
700	False alarm or false call, other	10	0	0	0
715	Local alarm system, malicious false alarm	1	0	0	0
730	System malfunction, other	1	0	0	0
731	Sprinkler activation due to malfunction	1	0	0	0
733	Smoke detector activation due to malfunction	6	0	0	0
734	Heat detector activation due to malfunction	1	0	0	0
735	Alarm system sounded due to malfunction	2	0	0	0
743	Smoke detector activation, no fire - unintentional	5	0	0	0
744	Detector activation, no fire - unintentional	1	0	0	0
745	Alarm system activation, no fire - unintentional	9	0	0	0
746	Carbon monoxide detector activation, no CO	1	0	0	0
911	Citizen complaint	1	0	0	0

Total calls by district:		Count	Arson
001	District One	171	0
002	District Two	182	0
003	District Three	60	0
004	District Four	79	0
005	District Five	168	0
006	DISTRICT SIX	148	0
010	Outside City Area	7	0

Total calls by station:		Count	Aid given
001	Station #1	170	0
002	Station #2	162	0
003	Station #3	85	0
004	Station #4	84	2
005	Station #5	171	0
006	Station #6	143	3

Prepared: 10/13/15, 8:21:53

9/01/15 to 9/30/15

Program: FI263L

Total calls by shift:		Count
001	A Platoon	298
002	B Platoon	252
003	C Platoon	265

Total calls by action taken:		Count
00	Action taken, other	18
10	Fire control or extinguishment, other	2
11	Extinguishment by fire service personnel	8
22	Rescue, remove from harm	5
23	Extricate, disentangle	3
30	Emergency medical services, other	19
31	Provide first aid & check for injuries	50
32	Provide basic life support (BLS)	34
33	Provide advanced life support (ALS)	482
44	Hazardous materials leak control & containment	2
53	Evacuate area	1
55	Establish safe area	1
60	Systems and services, other	2
63	Restore fire alarm system	1
64	Shut down system	1
70	Assistance, other	5
71	Assist physically disabled	38
73	Provide manpower	16
74	Provide apparatus	1
78	Control traffic	1
81	Incident command	33
82	Notify other agencies.	1
84	Refer to proper authority	2
86	Investigate	58
87	Investigate fire out on arrival	2
92	Standby	1
93	Cancelled en route	28

Apparatus totals:

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT1	3	.10	0	.00	3	.10	0:01:15	0:08:11
BT2	2	.06	3	.10	5	.16	0:00:57	0:05:44
BT3	3	.10	3	.10	6	.20	0:00:58	0:07:43
BT4	3	.10	1	.03	4	.13	0:00:35	0:06:20
BT5	4	.13	2	.06	6	.20	0:01:10	0:06:22
BT6	2	.06	1	.03	3	.10	0:00:59	0:05:48
E1	161	5.36	12	.40	173	5.76	0:01:08	0:06:26
E2	119	3.96	19	.63	138	4.60	0:00:56	0:05:35
E3	50	1.66	7	.23	57	1.90	0:01:10	0:05:30
E4	49	1.63	9	.30	58	1.93	0:01:08	0:06:44
E5	128	4.26	14	.46	142	4.73	0:00:54	0:05:19
E6	110	3.66	13	.43	123	4.10	0:01:10	0:06:14
FD211	7	.23	2	.06	9	.30	0:01:32	0:06:34
FD212	24	.80	3	.10	27	.90	0:00:32	0:08:38
FD312	4	.13	0	.00	4	.13	0:01:06	0:26:48

Apparatus totals:

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
FD313	2	.06	0	.00	2	.06	0:00:02	0:00:00
FD314	3	.10	2	.06	5	.16	0:01:30	0:16:22
LAD1	4	.13	3	.10	7	.23	0:01:20	0:05:03
PAPFO	1	.03	0	.00	1	.03	0:00:03	0:17:21
RES1	30	1.00	1	.03	31	1.03	0:01:56	0:07:28
SQD1	166	5.53	13	.43	179	5.96	0:01:16	0:06:50
SQD2	142	4.73	25	.83	167	5.56	0:01:03	0:06:13
SQD3	84	2.80	6	.20	90	3.00	0:01:17	0:05:51
SQD4	75	2.50	11	.36	86	2.86	0:01:15	0:06:59
SQD5	154	5.13	10	.33	164	5.46	0:01:06	0:05:40
SQD6	123	4.10	12	.40	135	4.50	0:01:18	0:05:53
TFD27	1	.03	0	.00	1	.03	0:00:27	0:00:00

Fire incidents with dollar loss:

Incident ID	Date	Description	Dollar loss	Dollar value
2015-0006743-000	9/06/15	Building fire 1047 N OAK CT, BROKEN ARROW, OK, 74012	5,001	70,001
2015-0006776-000	9/07/15	Fire, other 2700 N 7TH ST #323, BROKEN ARROW, OK, 74012	1,000	30,000
2015-0006844-000	9/10/15	Construction or demolition landfill fire INTR OLIVE & W NEW ORLEANS ST	2	6
2015-0006897-000	9/12/15	Grass fire INTR CREEK TURNPIKE & S ELM PL	2	2
2015-0006909-000	9/12/15	Outside rubbish, trash or waste fire 19607 E 37TH CT, BROKEN ARROW, OK, 74014	2	2
2015-0006916-000	9/13/15	Grass fire 4010 W NEW ORLEANS ST, BROKEN ARROW, OK, 74012	2	400,000
2015-0006964-000	9/14/15	Building fire 2405 W FT WORTH ST, BROKEN ARROW, OK, 74012	125,000	200,000
2015-0006974-000	9/15/15	Outside rubbish, trash or waste fire 11915 S 129TH AVE, BROKEN ARROW, OK, 74011	2	2
2015-0007078-000	9/18/15	Grass fire 3324 W WASHINGTON ST, BROKEN ARROW, OK, 74012	201	201
2015-0007150-000	9/21/15	Grass fire INTR HIGHWAY 51 EB & N 9TH ST	2	2
2015-0007220-000	9/23/15	Brush or brush-and-grass mixture fire 1020 S OLIVE AVE, BROKEN ARROW, OK, 74012	2	225,000
2015-0007222-000	9/23/15	Building fire 8405 S MILLWOOD RD, BROKEN ARROW, OK, 74011	514	325,000
2015-0007376-000	9/28/15	Special outside fire, other 201 W LOS ANGELES ST, BROKEN ARROW, OK, 74011	1,001	5,100
2015-0007399-000	9/29/15	Grass fire INTR HIGHWAY 51 EB & N ASPEN AVE	2	20,500
Totals:			14 incidents	132,733
				1,275,816

2. GENERAL CORRESPONDENCE / NOTIFICATION





To: Jennifer Hooks
From: Gwen Hicks
Subject: Street and Storm Water Completion of Work
Date: October 16, 2015

Please include these items in your notes to council for the next meeting:

The Streets and Storm Water Department has completed within the past few weeks the re-construction of three driving lanes in Park Grove Cemetery. They have also completed the re-construction of approximately 1000' of concrete sidewalk and numerous commercial drive entrances along the north side of Kenosha, made necessary by the replacement of the existing waterline. The re-construction of the parking lot of Central on Main has been completed as well.

3. SPECIAL EVENTS / ACTIVITIES



CITY OF BROKEN ARROW

Parks & Recreation Event Report

Event/Program: Paddle Battle Oct 2015 Date: October 8th

DETAILS			
<i>Location</i>	Nienhuis Park Community Center	<i>Attendance</i>	45
<i>Event Organizer</i>	Brittany Welch, Recreation Assistant	<i>How long has the event been going?</i>	2 nd Event
DESCRIPTION			
<ul style="list-style-type: none"> • This event takes place seasonally, four times per calendar year. • 15 people signed up for the Fall Paddle Battle. • Ages 11 to 51 participated. • Tournament was double elimination format. • Several fans showed up to cheer on the participants. • Each player received a packet which included a ball and facility brochure. • The Paddle Battle Trophy and a Chick- Fil-A gift card were awarded to the winner. 			
TYPE OF PROMOTIONS USED			
<ul style="list-style-type: none"> • Posters and fliers at Community Centers. • Posted on Broken Arrow Parks and Recreation Facebook pages. • Posted on Nienhuis and Central Facebook pages 			
NOTES			
<p>Our goals:</p> <ul style="list-style-type: none"> • Our goal is to always provide a safe, clean, friendly, and fun environment. • Bring awareness to our Recreation Room and tournament style events. • Give the participants a chance to show off their skills with new people <p>For Next Quarter:</p> <ul style="list-style-type: none"> • Try to get more players signed up ahead of time. • Contact the area Ping Pong Association. 			

Photos:



Paddle Battle Champion Artsiom Revin

