

**To:** Honorable Mayor and City Councilors  
**From:** Michael Spurgeon, City Manager  
**Date:** June 17, 2016  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Fire Department Monthly Report – May 2016
- Battle Creek Golf Course Facility Report – May 2016
- Tulsa’s Future Regional Economic Development Report – May 2016

### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release – Fireworks Permits Available Now

### **3. SPECIAL EVENTS / ACTIVITIES**

- E-Waste Recycling Event – June 18, 2016
- Post-Event Report – Take a Kid Fishing 2016

Respectfully submitted,



Michael L. Spurgeon

jmh  
Attachments

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



**INTEROFFICE MEMO**

***Broken Arrow Fire Department***

**To:** Michael Spurgeon, City Manager  
**From:** Office of the Fire Chief  
**Date:** June 15, 2016  
**Re:** May 2016 Monthly Report

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Please see the attached reports detailing:

EMS Responses  
Fire Responses  
Fire Prevention Inspections  
Fire Investigations  
Fire & EMS Overview  
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report  
May 2016

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	736	652	13%
Fire Responses	173	208	-17%
Fire Prevention Inspections	70	41	71%
Fire Investigations	08	05	60%
Total Training Hours	12,064	5,105	136%



Broken Arrow Fire Department Monthly Report  
May 2016

	Station	Assist Other Stations	Assist EMS	
District 1	37	13	70	This Month
	422	179	1014	Total Fiscal Year
District 2	14	10	58	This Month
	420	129	808	Total Fiscal Year
District 3	22	09	29	This Month
	219	86	359	Total Fiscal Year
District 4	15	08	62	This Month
	304	74	517	Total Fiscal Year
District 5	30	09	86	This Month
	461	125	979	Total Fiscal Year
District 6	30	06	89	This Month
	394	104	914	Total Fiscal Year
District 7	40	12	114	This Month
	156	44	468	Total Fiscal Year
Total	188	67	508	This Month
	2376	741	5059	Total Fiscal Year
	<b>6.6</b>	<b>2.2</b>	<b>16.4</b>	<b>Total Number Runs per Day</b>



Broken Arrow Fire Department Monthly Report  
May 2016

Fire Suppression Average Response Times

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	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	4:15	4:35	4:10	4:14
Station #2 Eng 2	4:24	5:37	4:37	5:36
Station #3 Eng 3	5:04	5:05	5:03	4:54
Station #4 Eng 4	6:19	6:12	6:40	6:10
Station #5 Eng 5	4:31	4:31	4:12	4:15
Station #6 Eng 6	4:29	4:38	4:32	4:59
Station #7 Eng 7	5:21	0:00	4:48	0:00
<b>Total Average</b>	<b>4:55</b>	<b>5:06</b>	<b>4:53</b>	<b>5:00</b>

**BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00**

**Station #7 was put into service January 19, 2016 with each shift housing a crew of four (4) and an Engine.**

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**EMERGENCY MEDICAL SERVICES**

EMS Unit Run Destinations

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Saint Francis - Tulsa	171	Hillcrest MC South	69
Saint Francis South	107	Hillcrest MC Tulsa	15
Saint John MC - Tulsa	95	OSU Medical Center	3
Saint John MC -BA	53		



Broken Arrow Fire Department Monthly Report  
May 2016

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	736	652	7798	7171
Transports	557	454	5391	5168
Persons Treated	577	475	5624	5400
Cancelled En-route	38	18	276	206
EMS Suppression	78	173	1249	1409

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	3:55	4:24	3:45	4:09
Station #2 Sq-2	3:01	5:09	3:24	4:53
Station #3 Sq-3	4:16	4:12	4:11	4:14
Station #4 Sq-4	6:32	4:53	5:58	5:12
Station #5 Sq-5	3:52	4:15	3:54	4:09
Station #6 Sq-6	3:00	4:22	3:45	4:22
<b>Total Average</b>	<b>4:06</b>	<b>4:26</b>	<b>4:09</b>	<b>4:30</b>

**BAFD Bench Mark Average Time 5:00**

**General information:**

Total number of calls . . . . .	Fire - 173	EMS - 696	Exposures - 0	Unknown - 0	All - 869
Average calls per day . . . . .	Fire - 5.58	EMS - 22.45	All - 28.03		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 200,597	Other - 702	All - 201,299	Arson - 0	
Estimated value . . . . .	Fire - 1,519,121	Other - 3,150,200	All - 4,669,321	Arson - 0	
Percentage saved . . . . .	Fire - 86.79%	Other - 99.97%	All - 95.68%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,661	Non-emergency - 200	All - 1,861		
Average responses per day . . . . .	Emergency - 53.58	Non-emergency - 6.45	All - 60.03		
Average apparatus per call . . . . .	Fire - 2.95	EMS - 1.92	All - 2.14		
Average turnout time . . . . .	Emergency - 0:00:54	Non-emergency - 0:00:46	All - 0:00:54		
Average response time . . . . .	Emergency - 0:05:20	Non-emergency - 0:05:33	All - 0:05:21		
Average contain time . . . . .	Emergency - 0:28:28	Non-emergency - 0:06:20	All - 0:24:46		
Average total time . . . . .	Emergency - 1:11:02	Non-emergency - 0:24:54	All - 1:06:47		
Total man hours . . . . .	Fire - 347	EMS - 2,607	All - 2,954		
Average personnel per call . . . . .	Fire - 7.30	EMS - 5.04	All - 5.49		
Total aid given calls . . . . .	3				
Total aid received calls . . . . .	2				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	26	0:06:18	0	0
300-381 Rescue and emergency medical service incidents	696	0:05:20	3	0
400-482 Hazardous conditions (no fire)	18	0:05:24	0	0
500-571 Service call	44	0:05:27	0	0
600-672 Good intent call	56	0:01:19	0	0
700-751 and 7009 False alarm and false call	29	0:05:09	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
111 Building fire	4	0	0	0
112 Fires in structure other than in a building	1	0	0	0
113 Cooking fire, confined to container	2	0	0	0
121 Fire in mobile home used as fixed residence	1	0	0	0
131 Passenger vehicle fire	2	0	0	0
138 Off-road vehicle or heavy equipment fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	3	0	0	0
143 Grass fire	3	0	0	0
150 Outside rubbish fire, other	1	0	0	0
151 Outside rubbish, trash or waste fire	7	0	0	0
162 Outside equipment fire	1	0	0	0
300 Rescue, EMS incident, other	3	0	0	0
311 Medical assist, assist EMS crew	3	0	0	0
321 EMS call, excluding vehicle accident with injury	642	2	2	0
3211 EMS call, Possible Non Emergency Transfer	1	0	0	0
322 Vehicle accident with injuries	33	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor vehicle accident with no injuries	5	0	0	0
331 Lock-in (if lock out, use 511 )	5	0	0	0
341 Search for person on land	1	1	0	0
350 Extrication, rescue, other	1	0	0	0
361 Swimming/recreational water areas rescue	1	0	0	0
411 Gasoline or other flammable liquid spill	3	0	0	0



Prepared: 6/03/16, 11:43:44

5/01/16 to 5/31/16

Program: FI263L

Total calls by incident type:		Count	Aid given	Aid received	Exposures
412	Gas leak (natural gas or LPG)	3	0	0	0
413	Oil or other combustible liquid spill	2	0	0	0
424	Carbon monoxide incident	2	0	0	0
440	Electrical wiring/equipment problem, other	1	0	0	0
441	Heat from short circuit (wiring), defective/worn	1	0	0	0
442	Overheated motor	1	0	0	0
444	Power line down	2	0	0	0
445	Arcing, shorted electrical equipment	3	0	0	0
500	Service Call, other	2	0	0	0
510	Person in distress, other	3	0	0	0
531	Smoke or odor removal	6	0	0	0
540	Animal problem, other	1	0	0	0
550	Public service assistance, other	2	0	0	0
551	Assist police or other governmental agency	3	0	0	0
552	Police matter	1	0	0	0
553	Public service	3	0	0	0
554	Assist invalid	17	0	0	0
561	Unauthorized burning	5	0	0	0
571	Cover assignment, standby, moveup	1	0	0	0
611	Dispatched & canceled en route	23	0	0	0
6111	Dispatched & canceled en route-EMS	17	0	0	0
622	No incident found on arrival at dispatch address	7	0	0	0
631	Authorized controlled burning	1	0	0	0
632	Prescribed fire	1	0	0	0
650	Steam, other gas mistaken for smoke, other	2	0	0	0
651	Smoke scare, odor of smoke	1	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	2	0	0	0
653	Smoke from barbecue, tar kettle	1	0	0	0
672	Biological hazard investigation, none found	1	0	0	0
700	False alarm or false call, other	12	0	0	0
713	Telephone, malicious false alarm	1	0	0	0
730	System malfunction, other	1	0	0	0
733	Smoke detector activation due to malfunction	5	0	0	0
735	Alarm system sounded due to malfunction	2	0	0	0
736	CO detector activation due to malfunction	1	0	0	0
743	Smoke detector activation, no fire - unintentional	3	0	0	0
745	Alarm system activation, no fire - unintentional	3	0	0	0
746	Carbon monoxide detector activation, no CO	1	0	0	0

Totals calls by property use:		Count	Arson	Aid given
NNN	None	5	0	
UUU	Undetermined	3	0	
112	Billiard center, pool hall	1	0	
123	Stadium, arena	1	0	
124	Playground	2	0	
130	Places of worship, funeral parlors, other	3	0	
131	Church, mosque, synagogue, temple, chapel	5	0	
134	Funeral parlor	1	0	
140	Clubs, other	1	0	
150	Public or government, other	4	0	
183	Movie theater	2	0	

Prepared: 6/03/16, 11:43:44

5/01/16 to 5/31/16

Program: FI263L

Totals calls by property use:		Count	Arson	Aid given
211	Preschool	1	0	
213	Elementary school, including kindergarten	3	0	
215	High school/junior high school/middle school	2	0	
254	Day care, in commercial property	2	0	
311	24-hour care Nursing homes, 4 or more persons	90	0	
321	Mental retardation/development disability facility	4	0	
331	Hospital - medical or psychiatric	17	0	
340	Clinics, doctors offices, hemodialysis cntr, other	31	0	
341	Clinic, clinic-type infirmary	2	0	
343	Hemodialysis unit	1	0	
361	Jail, prison (not juvenile)	7	0	
400	Residential, other	2	0	
419	1 or 2 family dwelling	468	0	
429	Multifamily dwelling	56	0	
449	Hotel/motel, commercial	6	0	
459	Residential board and care	5	0	
460	Dormitory-type residence, other	2	0	
500	Mercantile, business, other	5	0	
511	Convenience store	4	0	
519	Food and beverage sales, grocery store	18	0	
529	Textile, wearing apparel sales	1	0	
539	Household goods, sales, repairs	1	0	
549	Specialty shop	3	0	
557	Personal service, including barber & beauty shops	1	0	
559	Recreational, hobby, home repair sales, pet store	1	0	
569	Professional supplies, services	1	0	
571	Service station, gas station	1	0	
581	Department or discount store	5	0	
592	Bank	1	0	
596	Post office or mailing firms	1	0	
599	Business office	1	0	
644	Gas distribution, gas pipeline	1	0	
669	Forest, timberland, woodland	1	0	
700	Manufacturing, processing	1	0	
808	Outbuilding or shed	1	0	
900	Outside or special property, other	6	0	
931	Open land or field	5	0	
935	Campsite with utilities	1	0	
936	Vacant lot	2	0	
938	Graded and cared-for plots of land	2	0	
940	Water area, other	1	0	
960	Street, other	50	0	
961	Highway or divided highway	5	0	
962	Residential street, road or residential driveway	9	0	
963	Street or road in commercial area	9	0	
965	Vehicle parking area	4	0	
<b>Total calls by district:</b>		<b>Count</b>	<b>Arson</b>	
001	District One	145	0	
002	District Two	121	0	
003	District Three	63	0	

<b>Total calls by district:</b>		<b>Count</b>	<b>Arson</b>
004	District Four	88	0
005	District Five	162	0
006	DISTRICT SIX	153	0
007	District Seven	125	0
010	Outside City Area	12	0

<b>Total calls by station:</b>		<b>Count</b>	<b>Aid given</b>
001	Station #1	159	0
002	Station #2	154	1
003	Station #3	102	1
004	Station #4	95	0
005	Station #5	172	0
006	Station #6	153	1
007	Fire Prevention	5	0
777	Station #7	29	0

<b>Total calls by shift:</b>		<b>Count</b>
001	A Platoon	286
002	B Platoon	290
003	C Platoon	293

<b>Total calls by action taken:</b>		<b>Count</b>
00	Action taken, other	10
10	Fire control or extinguishment, other	1
11	Extinguishment by fire service personnel	15
21	Search	1
22	Rescue, remove from harm	3
23	Extricate, disentangle	2
30	Emergency medical services, other	60
31	Provide first aid & check for injuries	36
32	Provide basic life support (BLS)	35
33	Provide advanced life support (ALS)	544
34	Transport person	1
44	Hazardous materials leak control & containment	1
45	Remove hazard	1
51	Ventilate	1
52	Forcible entry	1
60	Systems and services, other	2
70	Assistance, other	3
71	Assist physically disabled	15
72	Assist animal	1
73	Provide manpower	9
74	Provide apparatus	2
75	Provide equipment	1
81	Incident command	22
86	Investigate	54
87	Investigate fire out on arrival	3
92	Standby	5
93	Cancelled en route	40

**Apparatus totals:**

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT1	5	.16	3	.09	8	.25	0:01:02	0:05:20
BT2	2	.06	1	.03	3	.09	0:00:03	0:06:13
BT3	6	.19	2	.06	8	.25	0:01:04	0:06:25
BT4	6	.19	1	.03	7	.22	0:00:08	0:05:32
BT5	0	.00	2	.06	2	.06	0:00:28	0:06:32
BT6	10	.32	0	.00	10	.32	0:00:55	0:09:06
EMSA	3	.09	0	.00	3	.09	0:00:16	0:22:41
E1	113	3.64	18	.58	131	4.22	0:01:05	0:04:44
E3	47	1.51	7	.22	54	1.74	0:01:03	0:06:20
E4	88	2.83	6	.19	94	3.03	0:00:50	0:07:48
E5	114	3.67	21	.67	135	4.35	0:01:00	0:05:03
E7	163	5.25	21	.67	184	5.93	0:00:50	0:04:21
FD113	1	.03	0	.00	1	.03	0:00:00	0:00:00
FD211	16	.51	2	.06	18	.58	0:01:20	0:09:12
FD212	51	1.64	7	.22	58	1.87	0:00:35	0:07:08
FD312	1	.03	0	.00	1	.03	0:00:01	0:18:31
FD313	5	.16	2	.06	7	.22	0:00:04	0:20:17
FD314	6	.19	1	.03	7	.22	0:00:27	0:31:04
LAD2	79	2.54	14	.45	93	3.00	0:00:56	0:05:06
LAD6	119	3.83	14	.45	133	4.29	0:01:00	0:06:41
PAFFO	3	.09	0	.00	3	.09	0:00:59	0:23:13
RES1	7	.22	1	.03	8	.25	0:01:05	0:09:49
SQD1	146	4.70	17	.54	163	5.25	0:01:35	0:06:11
SQD2	165	5.32	13	.41	178	5.74	0:01:03	0:06:35
SQD3	105	3.38	9	.29	114	3.67	0:01:00	0:06:28
SQD4	99	3.19	8	.25	107	3.45	0:01:03	0:08:03
SQD5	155	5.00	18	.58	173	5.58	0:01:03	0:05:33
SQD6	146	4.70	12	.38	158	5.09	0:01:10	0:06:29

**Fire incidents with dollar loss:**

Incident ID	Date	Description	Dollar loss	Dollar value
2016-0003500-000	5/01/16	Brush or brush-and-grass mixture fire 1222 N IRONWOOD PL, BROKEN ARROW, OK, 74012	2	130,000
2016-0003531-000	5/02/16	Outside rubbish, trash or waste fire INTR IRVINGTON & S 209TH AVE	2	225,000
2016-0003583-000	5/04/16	Grass fire 4 MUSKOGEE TURNPIKE, BROKEN ARROW, OK, 74014	2	2
2016-0003599-000	5/05/16	Outside rubbish, trash or waste fire INTR CREEK TURNPIKE & S ASPEN AVE	13	112
2016-0003619-000	5/06/16	Building fire 218 W VANDALIA ST, BROKEN ARROW, OK, 74012	3,500	3,500
2016-0003647-000	5/07/16	Passenger vehicle fire 208 E VICKSBURG ST, BROKEN ARROW, OK, 74012	1,500	10,000
2016-0003784-000	5/11/16	Outside rubbish, trash or waste fire 21340 E 47TH ST, BROKEN ARROW, OK, 74014	7,510	22,500
2016-0003864-000	5/14/16	Off-road vehicle or heavy equipment fire 8501 S 9TH ST, BROKEN ARROW, OK, 74011	105,000	145,000
2016-0003866-000	5/14/16	Grass fire INTR CREEK TURNPIKE & E KENOSHA ST	2	2
2016-0003882-000	5/15/16	Outside rubbish, trash or waste fire	250	1,000

<b>Fire incidents with dollar loss:</b>			<b>Dollar loss</b>	<b>Dollar value</b>	
INTR HOUSTON & S ELM PL					
2016-0003892-000	5/15/16	Grass fire	2	25,001	
INTR 46TH & S 257TH AVE					
2016-0003942-000	5/18/16	Fire in mobile home used as fixed residence 2705 E NORMAN PL, BROKEN ARROW, OK, 74014	1,001	30,000	
2016-0004014-000	5/20/16	Outside rubbish, trash or waste fire INTR HOUSTON & S 23RD ST	2	15,500	
2016-0004087-000	5/22/16	Brush or brush-and-grass mixture fire INTR 36TH & S 209TH AVE	2	2	
2016-0004091-000	5/22/16	Building fire 1309 S LIONS AVE, BROKEN ARROW, OK, 74012	6,000	135,000	
2016-0004152-000	5/24/16	Outside rubbish, trash or waste fire 507 E FT WORTH DR, BROKEN ARROW, OK, 74012	2	2	
2016-0004155-000	5/24/16	Building fire 432 W BIRMINGHAM ST, BROKEN ARROW, OK, 74011	60,000	200,000	
2016-0004199-000	5/26/16	Fires in structure other than in a building 1021 WESLEY DR, BROKEN ARROW, OK, 740120000	15,000	95,000	
2016-0004251-000	5/27/16	Cooking fire, confined to container 2316 W VICKSBURG ST, BROKEN ARROW, OK, 74011	5	300,000	
2016-0004259-000	5/27/16	Passenger vehicle fire 2414 W EDGEWATER ST, BROKEN ARROW, OK, 74012	800	1,500	
2016-0004279-000	5/28/16	Brush or brush-and-grass mixture fire 1405 E RENO ST, BROKEN ARROW, OK, 74012	2	180,000	
<b>Totals:</b>			21 incidents	200,597	1,519,121
<b>Other incidents with dollar loss:</b>			<b>Dollar loss</b>	<b>Dollar value</b>	
2016-0003530-000	5/02/16	Heat from short circuit (wiring), defective/worn 3100 W NEW ORLEANS ST, BROKEN ARROW, OK, 74012	201	3,000,000	
2016-0003818-000	5/13/16	Gasoline or other flammable liquid spill INTR HIGHWAY 51 WB & E KENOSHA ST	501	150,200	
<b>Totals:</b>			2 incidents	702	3,150,200

# FACILITY REPORT FOR



May 2016

SUBMITTED BY





## **Battle Creek Golf Club – May Review**

### **General**

May was a really strong month financially with total revenues for the month at \$189,862. This put total revenues at \$6,808 more than budgeted revenues (\$183,054) and \$55,678 more than last year for May. Managers were busy this month training new seasonal staff employees in their respective departments on job duties and responsibilities with the busy golf season ahead.

### **Golf Operations**

Battle Creek Golf Club hosted a Titleist fitting by appointment, which was 1 of 2 in the region. Players from across Northeast Oklahoma came to Battle Creek to get fitted by Titleist Staff during a one on one session. This event generated over \$4,000 in sales directly plus the additional revenue from greens fees, merchandise, food, and drinks. This event has been a big success for the club and brings recognition in for the City and the Facility due to the limited availability of like events in the area. Also during the month the club hosted a Titleist golf ball fitting where players could be fit for the proper Titleist golf ball based on their own individual swing. Players were given sleeves of balls based on their fitting at no charge and there was no cost for them for the fitting as well.

The club saw a 41.5% increase in green fee revenue over last May due to increased foot traffic mainly due to weather. The club saw a 27% increase in membership fees over last May. Merchandise revenues beat budget by 17% due to the increase in rounds over last year. These factors combined lead to the golf shop increasing total revenue over last May by 44%.

Battle Creek Golf Club hosted a total of 15 outside events, which was up 47% over last May's total of 8 events. The club also hosted a total of 5 leagues this year up 250% over last year's 2 leagues. Our goal in hosting more leagues this year is to increase revenues during non-peak times. These leagues are held on weekday evenings, which are typically slow for the club. These leagues bring in \$25 per player with an average of 16-20 players per league. This revenue helps boost the clubs bottom line by filling vacant tee times the club would normally not fill.



### **Golf Rounds Monthly Summary**

May rounds were 62 less total rounds to budget and 1,455 more than last year.

<b>Rounds</b>	<b>Budgeted</b>	<b>Prior year</b>	<b>Actual</b>
PUBLIC ROUNDS	850	508	660
TOURNAMENT	500	214	745
MEMBER	1,500	1,087	1,506
BATTLE CARD	350	252	278
TWILIGHT	625	427	639
MISC.	150	105	147
MEMBER GUEST	280	145	218
<b>TOTAL ROUNDS</b>	<b>4,255</b>	<b>2,738</b>	<b>4,193</b>

### **Monthly Gross Revenues**

May total revenue was \$189,862 for the month, which was \$6,808 more than budgeted revenues. The full financial reports are presented separately.

	<b>May Budget</b>	<b>May Prior Year</b>	<b>May Actual</b>
DUES & FEES	31,500	25,523	30,911
GREEN FEES	70,093	41,888	71,563
CART FEES	22,247	13,606	20,882
MERCHANDISE	18,084	22,116	21,879
OTHER GOLF COURSE SERVICES	11,100	3,970	9,452
FOOD & BEVERAGES	30,030	27,081	35,175
<b>TOTAL REVENUE</b>	<b>183,054</b>	<b>134,184</b>	<b>189,862</b>

### **Banquet Facility Usage Report**

<b>Date</b>	<b>Event</b>	<b>Total</b>
5/2	Tournament / Event	\$897.10
5/7	Tournament / Event	\$1,626.36
5/9	Tournament / Event	\$656.38
5/14	Tournament / Event	\$1,266.40
5/15	Tournament / Event	\$430
5/16	Tournament / Event	\$1,503.40
5/20	Tournament / Event	\$2,599.40
5/21	Wedding Reception	\$2,230.50
5/28	Banquet / Party	\$1,280
	<b>Total Banquet Revenue:</b>	<b>\$12,489.54</b>





### **Banquet**

- Attended Tulsa Wedding Society meetings
- Booked a booth at an upcoming wedding show
- Ordered new banquet chairs (capital improvements fund)

### **Grill**

- Ordered a portable POS system to be used on the beverage cart & as a supplemental indoor register (capital improvements fund)
- Decorated for Memorial Day & offered veterans a free beer (left over from another tournament) & \$5 mini pitchers for everyone
- Catered 18 tournaments

### **Other**

- Purchased a scanner in an effort to be more paperless & more efficient

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*INTEROFFICE MEMO*

**To:** Michael Spurgeon, City Manager

**From:** Norman Stephens, Assistant to the City Manager / Economic Development  
Coordinator

**Date:** June 17, 2016

**Re:** Tulsa's Future Report

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Sir, attached is the Tulsa's Futures regional report for May 2016.



**Regional Economic Development Activity Update  
May 1 – May 31, 2016**

**Announcements & New Jobs Created**

	Capital Investment	Greater than \$50,000	Less than \$50,000	Total Jobs
For the month of May		116	25	141
Total for 2016	89,000,000	651	450	1,101

**Business Attraction Activity**

	Proposals Submitted	Site Visits	Phase 2 Proposals Submitted
For the month of May	3	3	1
Year-to-Date	20	8	10
Total for 2015	23	15	8

**Business Retention & Expansion Activity**

	BRE Visits
For the month of May	70
Year-to-Date	392
Total for 2015	756

**Lead Development**

	Monthly Leads
For the month of May	12
Year-to-Date	51
Total for 2015	77

Lead development companies: Air Cruisers Company, Inc., Api Heat Transfer Thermasys, GE Wind Energy, Avcorp Industries, Inc., Capstone Turbine Corporation, Simpson Manufacturing Co., KVH Industries, Russel Metals, Inc., Tourmaline Oil Corp., Hess Corporation, Rehrig Pacific Company, TIMCO Aviation Services, Inc.

ID	Start Date	Number of Jobs	Status	Target Industry	Community	Source
397	5/10/2016	50	Active	Advanced Manufacturing	Tulsa	AEP-PSO
395	5/19/2016	1,500-5,000	Active	Advanced Manufacturing	Tulsa, AEP-PSO Site, MidAmerica	Consultant Direct
396	5-24-2016	35	Active	Advanced Manufacturing	Claremore, MidAmerica, Muskogee, Sand Springs, Tulsa	Consultant Direct

All regional partners receive RFP request for proposal unless client specifies certain communities.

## External Marketing

**XPONENTIAL 2016, formerly known as AUVSI's (Association of Unmanned Vehicle Systems International) Unmanned Systems Conference and Exposition:** Oklahoma's Secretary for Science and Technology, Dr. Steve McKeever, led an Oklahoma delegation to the 2016 Xponential AUVSI's Unmanned Systems Conference and Expo., which was held May 2 -5 in New Orleans. The delegation was comprised of economic development agencies from across the state, state research universities and state agencies whose purpose was to seek and cultivate business connections to foster growth in the unmanned systems (UAS) industry in Oklahoma while positioning the state as a national leader in unmanned systems technology. This annual event brings together the world's most extensive display of robotic and unmanned systems technology including air, ground, maritime, space, and components. This year's conference set a new record with more than 11,000 attendees from over 60 countries and 600+ exhibitors.

### **OU Economic Development Institute**

The VP of Economic Development and Director of Existing Business and Energy attended the spring session of OUEDI in San Antonio, May 1-5. This is the second of three years for both. Completion of OUEDI is a key component of ultimately obtaining the CECD designation.

## 2016 Scheduled Appointments

Destination	Participation Deadline	Scheduled Appointment Dates	Communities Attending
Dallas Call Trip	February 8	March 8-10	City of Owasso, Muskogee City-County Port Authority
Minneapolis Call Trip	March 21	April 19-20	
Chicago Call Trip	CLOSED	June 21-23	City of Owasso, Public Service Company of OK, Muskogee City-County Port Authority, MidAmerica Industrial Park
Dallas Call Trip	July 8	August 9-10	Stillwater Chamber of Commerce
Denver Call Trip	July 15	August 15-18	
Chicago Cubs Game	August 1	September 2	MidAmerica Industrial Park, CIEDA, Muskogee City-County Port Authority, City of Tulsa
Southern California Call Trip	August 12	September 12-16	City of Owasso
Carolinas Call Trip	September 23	October 24-28	City of Owasso, Public Service Company of OK

## 2016 Trade Shows & Events

In addition to call trips, TRC economic development staff will be attending the following trade shows and events; scheduled appointments will likely be made in coordination with these shows and events. Regional Partners are welcome to register to attend these events and participate in scheduled appointments alongside TRC staff.

Destination	Participation Deadline	Event Dates	Communities Attending
ZaZa Reception – Dallas, TX	Open	January 14	
MRO Americas – Dallas, TX	March 4	April 5-7	
Hannover Messe – Hannover, Germany	March 25	April 25-29	
AUVSI – New Orleans, LA	April 1	May 2-5	
Atlanta GEDMT Event	April 15	May 18-20	
Bio International Convention, San Francisco, CA	May 6	June 6-9	
Global Petroleum Show, Calgary – Alberta, Canada	May 6	June 7-9	
Farnborough Airshow	June 10	July 11-17	Broken Arrow Chamber of Commerce, AEP-PSO, Muskogee City-County Port Authority
Select USA Investment Summit, D.C.	19-May	June 19-21	
21 Club Reception - NYC, NY	August TBA	September TBA	Stillwater Chamber of Commerce
NBAA - Orlando, FL	3-Oct	November 1-3	Stillwater Chamber of Commerce
Fabtech - Las Vegas, NV	14-Oct	November 16-18	
Houston GEDMT Reception	October TBA	November TBA	Stillwater Chamber of Commerce

*Note: Any registration costs or pay-to-play fees for the above shows and events are the responsibility of individual partners.*

## 2016 Regional Partner Meetings

- August 25, 2016 – Host needed
- November 17, 2016 – Host needed

All meetings are 12:00 p.m. to 1:30 p.m. Please notify Angie Zaricor if you are interested in hosting. .



## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

### **Fireworks Permits Available now through July 3**

*Must have permit to discharge fireworks within Broken Arrow City limits*

**Broken Arrow, Okla. (6/16/2016)** – Residents of Broken Arrow who would like to legally discharge fireworks in the City limits may do so by purchasing a fireworks permit for \$20. Permits are available for purchase online through July 3. In-person permit purchases must be made before City Hall closes at 5:00 p.m. on Friday, July 1.

Applicants for permits must be 18 years of age to apply for and obtain permits. Permits may be applied for online at [www.brokenarrowok.gov/fireworks](http://www.brokenarrowok.gov/fireworks) 24 hours a day, 7 days a week. Permits may also be purchased in person at Broken Arrow City Hall, One Stop Center (north end of City Hall) 220 S. First Street. Permits will not be issued to persons under 18 years of age. It is unlawful to discharge fireworks within City limits without a permit. Certain restrictions apply.

**Permits are valid during the hours of 3:00 p.m. – 11:00 p.m. July 3 and 4 only. There are also special notes and comments listed on the printed permit. A printed permit is required on the premises where the fireworks are discharged.**

Fireworks must be discharged on a noncombustible surface of sufficient size to contain the entire ground portion of the display, not closer than 25 feet to any permanent structure. The permit holder is responsible for the cleaning up of debris caused by discharging of the fireworks. Failure to do so may result in fines of \$225.00 plus cost.

For questions regarding the permit, residents can call the One Stop Center at 918-259-8333.

###

### 3. SPECIAL EVENTS / ACTIVITIES





**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

## **Recycling Event this Saturday to Collect E-Waste, Tires**

**Broken Arrow, Okla. (6/16/2016)** – The City of Broken Arrow, in partnership with the Metropolitan Environmental Trust (M.e.t.), will hold an E-Waste and tire collection event on Saturday, June 18 from 9:00 a.m. to 2:00 p.m. at Central Park, 1500 S. Main Street.

The purpose of the event is to offer residents a convenient way to dispose of their unwanted electronics and tires properly. Abandoned tires fill with water and act as mosquito breeding grounds, which can spread diseases such as West Nile and Zika. E-Waste contains harmful materials such as mercury, lead and cadmium, which should stay out of the landfill.

- Only E-Waste and tires will be collected.
- There will be no charges for general household tire and E-Waste.
- 15 tire limit per person.
- There is a 50-pound E-Waste weight limit.
- Citizens will need to pay \$10 for monitors and \$21 for TV sets (Residents can pre-pay any recycling fees online on the M.e.t. website).
- Items collected will be recycled.

**WHAT:** E-Waste and Tire Collection

**WHEN:** Saturday, June 18  
9:00 a.m. – 2:00 p.m.

**WHERE:** Central Park, 1500 S. Main Street

###



CITY OF BROKEN ARROW

# Parks & Recreation Post Event Report

Event/Program: Dick Faurots Take Me Fishing Day Dates: June 4, 2016

## DETAILS

<i>Location</i>	Events Park, 3351 E. 101 <sup>st</sup> Street	<i>Attendance</i>	350+ people
<i>Event Organizer</i>	Hayley Nath, Recreation Assistant & Tanner Wilburn, Center Supervisor	<i>How long has the event been going?</i>	10 <sup>th</sup> year

## DESCRIPTION

- This was the first year with Zebco and News on 6 as sponsors of our annual Fishing Derby. It was a great partnership.
- Event took place between 7am-12pm. We had a brief rain shower. Several families stayed to fishing. Those that left came back after the rain blew over.
- The first 150 kids were given a Zebco hat and BA Parks and Recreation red drawstring bag.
- Dick Faurot and other News on 6 staff arrived around 11am, just after the rain shower.
- Free raffle tickets for fishing poles were given to participants 12 years old and younger. Over 60 fishing poles were raffled off during the event.
- 60 kids were given the opportunity to product test a new fishing pole for Zebco, after the test was over those lucky kids got to keep the fishing pole.
- Hotdogs and water were provided by the Optimist Club of Broken Arrow.
- Zebco stocked the pond, provided giveaways to patrons, and supplied several volunteers.

## TYPE OF PROMOTIONS USED

- Broken Arrow Parks & Recreation Facebook
- Newsletter and Flyers
- News on 6 TV channel, News on 6 website, and Facebook page
- News on 6 and Zebco voice mail
- Banner at Events Park
- Zebco Facebook and website

## NOTES

Our goals:

- To provide a free family fun event in a safe environment while highlighting our Events Park.

For Next Year:

- Find a different location for the banner. The banner was stolen after three days of being up.



BROKEN ARROW

PHOTOS:

