

To: Honorable Mayor and City Councilors
From: Michael Spurgeon, City Manager
Date: January 8, 2021
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Community Development Department Memo – Broken Arrow Transit Study
- Streets and Stormwater Department Memo – Snow and Ice Control
- Streets and Stormwater Department Monthly Report – December 2020
- Parks and Recreation Department Monthly Report – November 2020

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Broken Arrow Parks earn Gold Medal
- Press Release – Broken Arrow names new assistant city manager of administration
- Press Release – Broken Arrow ranked 11th safest city
- Press Release – City to sell surplus equipment in online auction, starting Jan. 8
- Recent Media Coverage
- Museum Broken Arrow Newsletter – January 2021

3. SPECIAL EVENTS / ACTIVITIES

- N/A

Respectfully submitted

Michael Spurgeon

clm

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION





INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Larry Curtis, Director of Community Development
Date: January 8, 2021
Re: Broken Arrow Transit (BAT) Study

The Broken Arrow Transit (BAT) Study, conducted by Olsson Inc. for Broken Arrow and the Tulsa Transit Authority, started about a year ago and has been finalized with recommendations for the current and future transit needs of the City. There were two Public Hearings held, in Feb. 2020 and Aug. 2020 along with several stakeholder and Committee meetings. A draft of this study is being finalized and will be presented to the City Council within the next few weeks.

Currently the annual cost of the existing Transit service, funded by the City of Broken Arrow is \$329,868.00. With input from the public, the stakeholders, committee members and staff, the Expanded, Preferred and Recommended service and programs currently presented in the draft report (if implemented), would be an additional \$137,300.00 annually, for a total of about \$467,000.00.

All recommended options, findings and future funding, will be presented in this 58-page draft report.

Respectfully submitted,

Larry Curtis



To: Crickett Moore
From: Christina Denton
CC: Rocky Henkel, Kenny Schwab, John Myers
Subject: Streets and Stormwater Department
Date: January 4, 2021

Please include these items in your notes to council for the next meeting:

Snow and Ice Control

The Streets and Stormwater Department responded to the winter weather event that occurred on December 30, 2020. At approximately 10:00 a.m., on Wednesday December 30, 2020, the Streets and Stormwater Department dispersed a crew of fourteen (14) individuals, utilizing 77 personnel hours and 117 tons of salt. Eleven (11) trucks were utilized to pre-treat streets, bridges/overpasses, arterial streets, and to Plow where necessary during the winter weather event.

Street & Roadside Maintenance Monthly Report 12/2020

Job	Monthly Total
Street Service Calls (Not covered by other categories)	0
Pothole Patches	495
Major Street Repairs (SY)	0
Drop Inlets Cleaned	0
Crack Sealing (FT)	0
Install Speed bumps	2
Manholes Raised	0
Streets Paved (SY)	7,157
Streets Milled (SF)	0

* Street Division has been working with the Stormwater Division on the 91st Street Widening Project.

Stormwater Maintenance
Fiscal Year 12/2020 Report

Job	Total
Street Sweeping (miles)	109
Curb Poured (LF)	1101
Curb Formed (LF)	1101
Driveways & Approaches Poured (SF)	3637
Driveways & Approaches Formed (SF)	4580
Driveways & Approaches Dug out (SF)	2245
Sod Layed (SF)	7,400
New Inlets & Junction Boxes	3
Manhole lids Set	3
Ag-Base	153 loads
Set Junction box spacer	19
3/8 chips	2 loads
Installed 48" Pipe	64 FT
Installed 18" Pipe	80FT
Plugged pipe with grout to repair sink hole	4
Manhole Repair	1
Street crossing patched	3
Street Dug out	480
Street formed and poured	480
Spoils (Loads)	9
Collars poured around pipes	5
Sidewalks formed (SF)	635
Sidewalks Poured (SF)	635
Ramps Formed	2

Traffic Division Maintenance
Monthly Report 12/2020

Job	Monthly Total
Traffic Signal service/repair calls (Hr)	24
Crosswalk repairs (Hr)	22
Electrical/ street lights other (Hr)	24
Stanby calls (Hr)	6
Controller Repairs (Hr)	6
Maintenance	108
Civil Defense Siren (Hr)	4
Cabinet Installation and training	20
Setup and take down barricades at special events	4
Signs Repaired,Replaced, Cleaned, Straightened	134
Sign Posts Repaired,Replaced, Cleaned, Straightened	41
New Signs Installed	39
Signs Fabricated	124
Mosquito Spraying (Hours)	0
Signs entered into the computer for printing	75
Tree Removal/Trimming	11
Speed Bumps Painted	2
Speed bumps taped (Ft)	372

INTEROFFICE MEMO

To: Kenneth Schwab, Assistant City Manager - Operations
From: Matt Hendren, Director Parks & Recreation *Matt*
CC: Crickett Moore
Date: January 4th, 2021
Re: November 2020 Monthly Report

Please find enclosed the November 2020 Monthly Report for the Parks & Recreation Department.

Please contact Matt Hendren x7442 if you have any questions.

Encl: November 2020 Monthly Report



Parks and Recreation Department November 2020 Monthly Report

CENTRAL PARK COMMUNITY CENTER	VISITS
Basketball	825
Homeschool PE	127
Pickleball	140
Preschool Playtime	15
RC Flying	10
Tai Chi	83
Toddler Time	2
Volleyball	89
Walking	189
Zumba	22

NIENHUIS PARK COMMUNITY CENTER	VISITS
Basketball	1,018
Break Dance	27
Crafty Tots	13
Martial Arts	51
Monday Night Pickleball	27
NP Flying	26
Pickleball	264
Ping Pong	13
Rec Room Usage	30
Roly Poly's	57
Tumbling Gymnastics	61
Tykes Tumbling	16
Volleyball – Open Gym	420

RAY HARRAL NATURE CENTER	
Visitors	1,216
EVENTS	
Seasonal Painting	16
Nature Tots	18
Bark in the Park	250

PARKS MAINTENANCE

Maintenance Job Code	Hours Work Performed	Percentage of Work Hours
Aquatic Maintenance	4.00	0.11%
Athletic Field Maintenance	98.25	2.64%
Building Maintenance	20.75	0.56%
Canopy/Windscreen Maintenance	51.00	1.37%
Chemical Applications	36.75	0.99%
Construction	80.00	2.15%
Custodial Services	95.25	2.56%
Data Entry	216.00	5.80%
Electrical	36.00	0.97%
Equipment Maintenance	250.00	6.71%
Fencing	0.00	0.00%
Forestry	286.75	7.70%
General Site Maintenance	325.75	8.75%
GIS	0.00	0.00%
Graffiti Removal	2.00	0.05%
Horticulture	253.00	6.79%
Inspections	146.25	3.93%
Irrigation Maintenance	145.50	3.91%
Irrigation/Watering	11.50	0.31%
Leaf Mulching & Removal	455.75	12.24%
Locks/Hardware	1.25	0.03%
Mowing	345.50	9.28%
Painting	99.25	2.66%
Playground Maintenance	12.50	0.34%
Plumbing	0.50	0.01%
Private Contractor	5.00	0.13%
Refuse	225.00	6.04%
Safety Training	0.00	0.00%
Seed/Sod	3.75	0.10%
Snow/Ice Removal	0.00	0.00%
Special Events	240.75	6.46%
Splash Pad Maintenance	2.00	0.05%
Sports Field/Security Lights	0.00	0.00%
Storm Damage	1.50	0.04%
Supervisor Training	82.25	2.21%
Trail Maintenance	1.50	0.04%
Training/Meeting	187.00	5.01%
Tree Planting	2.50	0.06%
Vandalism	0.00	0.00%
Totals	3724.75	100.00%

FACILITY REPORT FOR



November 2020

Battle Creek Golf Club – November Review

General

Battle Creek Golf Club had a record month in November for rounds & revenues due to unseasonably warm, mild weather and a high demand for golf. Total revenues for the month were \$114,541 which was \$35,981 more than budgeted revenues and also \$47,402 more than last November's total revenues. Battle Creek had 2,717 total paid rounds for November which was a 64% increase than last year's rounds and 36% increase compared to budgeted rounds. Battle Creek GC Managers are currently reviewing capital items needed at facility for the next (2) years to propose to the city for review and developing the proposed budget for the 2021-22 fiscal year.

Golf Operations

During the Month of November 2020 the club hosted its Annual Thanksgiving Day Shotgun start at 9 am. Battle Creek Golf Club is the only public golf course in Tulsa that opens its doors to players on Thanksgiving Day. This provides Tulsans with an affordable, fun, and friendly place to bring friends and family on Thanksgiving Day for a round of golf. This year the club had a total of 62 players, which is the most the club has ever hosted on Thanksgiving Day.

During the month the club sold a total of \$14,854 worth of merchandise. November's budgeted merchandise sales were \$10,000. The club saw a 48.5% increase over budgeted sales for the month. Also the club posted a 128% increase in merchandise sales over last year's total of \$6,507 in sales. Lastly, the club hosted a total of (3) outside tournaments for the month. These events totaled 163 rounds and provided additional revenue for the club. The club had no tournament rounds budgeted for the month of November.

Course Maintenance

In November, there was a total of 1.65 inches of rainfall for the month. The temperatures ranged from the mid to upper 70's for highs and as low as the low 20's for overnight lows. The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions of the golf course.

These tasks included: Irrigation repairs as needed, sprayed greens with fungicides and wetting agents as needed, mowed all native areas. Also began winterizing the on course restrooms, sprayed weeds around greens, and tee complexes, sprayed green surrounds and tee complexes with pre-emergent herbicide to reduce winter weed germination, removed and replaced plant materials at the banquet facility (phase 1), mulched leaves, trimmed brush and trees growing on pond edges and replaced the motor for the pressure maintenance pump in the pump station.

Next month we will begin preventative maintenance to all equipment to get ready for the next mowing season as well as trimming trees where needed, leaf removal, recondition some green bunkers as needed, irrigation repairs as needed.

Golf Rounds Monthly Summary

November total paid rounds were 2,717 which were 717 more than budgeted rounds.

<u>Rounds</u>	<u>Budgeted</u>	<u>Prior year</u>	<u>Actual</u>
PUBLIC ROUNDS	325	302	551
TOURNAMENT	0	0	163
MEMBER	1,100	873	1,257
BATTLE CARD	175	150	154
TWILIGHT	100	87	172
MISC.	100	92	90
MEMBER GUEST	200	155	330
TOTAL ROUNDS	2,000	1,659	2,717

Monthly Gross Revenues

November total revenue was \$114,541 for the month, which was \$35,981 more than budgeted revenues. The full financial reports are presented separately.

	November Budget	November Prior Year	November Actual
DUES & FEES	23,500	22,547	24,851
GREEN FEES	23,120	21,177	40,095
CART FEES	7,440	6,943	12,644
MERCHANDISE	10,000	6,507	14,854
OTHER GOLF COURSE SERVICES	3,600	1,955	5,923
FOOD & BEVERAGES	10,900	8,010	16,174
TOTAL REVENUE	78,560	67,139	114,541

Banquet Facility Usage Report

Date	Event	Total
Nov. 13 th	Wedding Reception	\$1,270
Nov. 14 th	Wedding Reception	\$1,250
Nov. 27 th	Rehearsal Dinner	\$450
Nov. 28 th	Party / Event	\$600
Nov. 29 th	Wedding Reception	\$925
	Total Banquet Revenue:	\$4,495

Grill

- Fairly busy month for Banquet Facility hosting 5 events.
- Still currently restricted to 50% max capacity in Banquet Facility with Covid restrictions.

Sales Report by Selected Department

Battle Creek Golf Shop

Department: Greens Fees

Date Between 11/1/2020 & 11/30/2020

SKU	Manufacturer	Item Description	Cost Avg	Cost Of Goods	Margin Percent	Price	Qty	Retail Value	Discount	Pre-Tax Value	Tax TTL	Extension
Sub-Department: Card Rounds												
1633	*BC Golf	Gf - Battle Card Sr. (Weekday	\$0.00	\$0.00	0.00%	\$22.00	38	\$836.00	\$0.00	\$836.00	\$70.30	\$906.30
1633	*BC Golf	Gf - Battle Card Sr. (Weekday	\$0.00	\$0.00	0.00%	\$27.00	1	\$27.00	\$0.00	\$27.00	\$0.00	\$27.00
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$22.00	12	\$264.00	\$0.00	\$264.00	\$22.20	\$286.20
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$32.00	2	\$64.00	\$0.00	\$64.00	\$5.38	\$69.38
1635	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$21.00	20	\$420.00	\$0.00	\$420.00	\$35.40	\$455.40
1636	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$30.00	58	\$1,740.00	\$0.00	\$1,740.00	\$146.74	\$1,886.74
1637	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$21.00	9	\$189.00	\$0.00	\$189.00	\$15.93	\$204.93
1700	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$27.00	1	\$27.00	\$0.00	\$27.00	\$2.27	\$29.27
2590	*BC Golf	Gf - Battle Card WE Pre-	\$0.00	\$0.00	0.00%	\$27.00	13	\$351.00	\$0.00	\$351.00	\$29.51	\$380.51
Summary for Card Rounds			\$0.00	\$0.00	100.00%	\$229.00	154	\$3,918.00	\$0.00	\$3,918.00	\$327.73	\$4,245.73
Sub-Department: Guest Rounds												
1678	*BC Golf	Gf - Member Guest Sr.	\$0.00	\$0.00	0.00%	\$22.00	87	\$1,914.00	\$0.00	\$1,914.00	\$159.10	\$2,073.10
1678	*BC Golf	Gf - Member Guest Sr.	\$0.00	\$0.00	0.00%	\$27.00	1	\$27.00	\$0.00	\$27.00	\$2.27	\$29.27
1680	*BC Golf	Gf - Member Guest Weekend	\$0.00	\$0.00	0.00%	\$30.00	139	\$4,170.00	\$0.00	\$4,170.00	\$351.67	\$4,521.67
1681	*BC Golf	Gf - Member Guest Weekday	\$0.00	\$0.00	0.00%	\$22.00	51	\$1,122.00	\$0.00	\$1,122.00	\$94.35	\$1,216.35
1710	*BC Golf	Gf - Member Guest	\$0.00	\$0.00	0.00%	\$18.44	52	\$958.88	\$0.00	\$958.88	\$81.12	\$1,040.00
Summary for Guest Rounds			\$0.00	\$0.00	100.00%	\$119.44	330	\$8,191.88	\$0.00	\$8,191.88	\$688.51	\$8,880.39
Sub-Department: Member Rounds												
1629	*BC Golf	Gf - Annual Member	\$0.00	\$0.00	0.00%	\$0.00	777	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1662	*BC Golf	Gf - Weekday Member	\$0.00	\$0.00	0.00%	\$0.00	341	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1685	*BC Golf	Gf - Family Member	\$0.00	\$0.00	0.00%	\$0.00	139	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for Member Rounds			\$0.00	\$0.00	0.00%	\$0.00	1257	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: Miscellaneous												
1651	*BC Golf	Gf - Junior Riding	\$0.00	\$0.00	0.00%	\$14.00	1	\$14.00	\$0.00	\$14.00	\$1.18	\$15.18
1651	*BC Golf	Gf - Junior Riding	\$0.00	\$0.00	0.00%	\$22.13	1	\$22.13	\$0.00	\$22.13	\$1.87	\$24.00
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$18.44	76	\$1,401.44	\$0.00	\$1,401.44	\$118.56	\$1,520.00
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$23.05	4	\$92.20	\$0.00	\$92.20	\$7.80	\$100.00
1674	*BC Golf	Gf - Replay Round	\$0.00	\$0.00	0.00%	\$20.00	4	\$80.00	\$0.00	\$80.00	\$6.72	\$86.72
1686	*BC Golf	Gf - Junior Walking	\$0.00	\$0.00	0.00%	\$12.91	4	\$51.64	\$0.00	\$51.64	\$4.36	\$56.00

		Summary for Miscellaneous	\$0.00	\$0.00	100.00%	\$110.53	90	\$1,661.41	\$0.00	\$1,661.41	\$140.49	\$1,801.90
Sub-Department: Paid Rounds												
1655	*BC Golf	Gf - Public Senior (WD)	\$0.00	\$0.00	0.00%	\$22.00	166	\$3,652.00	\$0.00	\$3,652.00	\$305.25	\$3,957.25
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$32.00	150	\$4,800.00	\$0.00	\$4,800.00	\$403.50	\$5,203.50
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$42.00	-1	(\$42.00)	\$0.00	(\$42.00)	(\$3.54)	(\$45.54)
1658	*BC Golf	Gf - Public Weekend	\$0.00	\$0.00	0.00%	\$37.00	210	\$7,770.00	\$0.00	\$7,770.00	\$653.10	\$8,423.10
1697	*BC Golf	Gf - Weekend Walking	\$0.00	\$0.00	0.00%	\$37.00	7	\$259.00	\$0.00	\$259.00	\$21.77	\$280.77
1698	*BC Golf	Gf - Weekday Walking	\$0.00	\$0.00	0.00%	\$32.00	3	\$96.00	\$0.00	\$96.00	\$8.07	\$104.07
1701	*BC Golf	Gf - Senior Walking	\$0.00	\$0.00	0.00%	\$22.75	4	\$91.00	\$0.00	\$91.00	\$7.64	\$98.64
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$17.00	5	\$85.00	\$0.00	\$85.00	\$7.15	\$92.15
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$27.00	2	\$54.00	\$0.00	\$54.00	\$4.54	\$58.54
1994	*BC Golf	GF - 9 Hole Weekend	\$0.00	\$0.00	0.00%	\$22.00	4	\$88.00	\$0.00	\$88.00	\$7.40	\$95.40
1994	*BC Golf	GF - 9 Hole Weekend	\$0.00	\$0.00	0.00%	\$32.00	1	\$32.00	\$0.00	\$32.00	\$2.69	\$34.69
		Summary for Paid Rounds	\$0.00	\$0.00	100.00%	\$322.75	551	\$16,885.00	\$0.00	\$16,885.00	\$1,417.57	\$18,302.57
Sub-Department: Tournaments												
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$26.17	20	\$523.40	\$0.00	\$523.40	\$44.00	\$567.40
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$27.42	112	\$3,071.04	\$0.00	\$3,071.04	\$258.72	\$3,329.76
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$32.96	31	\$1,021.76	\$0.00	\$1,021.76	\$85.87	\$1,107.63
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$217.05	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for Tournaments	\$0.00	\$0.00	100.00%	\$303.60	163	\$4,616.20	\$0.00	\$4,616.20	\$388.59	\$5,004.79
Sub-Department: Twilight												
1657	*BC Golf	Gf - Public Weekday Twilight	\$0.00	\$0.00	0.00%	\$28.00	76	\$2,128.00	\$0.00	\$2,128.00	\$179.36	\$2,307.36
1657	*BC Golf	Gf - Public Weekday Twilight	\$0.00	\$0.00	0.00%	\$33.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$28.00	84	\$2,352.00	\$0.00	\$2,352.00	\$198.24	\$2,550.24
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$33.00	6	\$198.00	\$0.00	\$198.00	\$16.68	\$214.68
1687	*BC Golf	Gf - League Green Fee (No	\$0.00	\$0.00	0.00%	\$20.29	3	\$60.87	\$0.00	\$60.87	\$5.13	\$66.00
1943	*BC Golf	Gf - Twilight Walking	\$0.00	\$0.00	0.00%	\$28.00	3	\$84.00	\$0.00	\$84.00	\$7.08	\$91.08
		Summary for Twilight	\$0.00	\$0.00	100.00%	\$170.29	172	\$4,822.87	\$0.00	\$4,822.87	\$406.49	\$5,229.36
Sub-Department: z Comp Rounds												
1644	*BC Golf	Gf - Complimentary	\$0.00	\$0.00	0.00%	\$0.00	12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1682	*BC Golf	Charity/Donation	\$0.00	\$0.00	0.00%	\$0.00	43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for z Comp Rounds	\$0.00	\$0.00	0.00%	\$0.00	55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: z Employee Rounds												
1683	*BC Golf	PGA / Industry	\$0.00	\$0.00	0.00%	\$0.00	44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1684	*BC Golf	Gf - Employee	\$0.00	\$0.00	0.00%	\$0.00	117	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Summary for z Employee Rounds	\$0.00	\$0.00	0.00%	\$0.00	161	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: z Raincheck												
2536	*BC Golf	Gf - Raincheck	\$0.00	\$0.00	0.00%	\$0.00	15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for z Raincheck	\$0.00	\$0.00	0.00%	\$0.00	15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: z Trade Rounds												
1632	*BC Golf	Gf - Bailey Member	\$0.00	\$0.00	0.00%	\$0.00	36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2535	*BC Golf	Gf - Trade/Marketing	\$0.00	\$0.00	0.00%	\$0.00	25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EZ Links	*BC Golf	Gf - EZLinks PrePaid Trade	\$0.00	\$0.00	0.00%	\$0.00	120	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Summary for z Trade Rounds	\$0.00	\$0.00	0.00%	\$0.00	181	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Grand Total:	\$0.00	\$0.00	100.00%	\$1,255.61	3129	\$40,095.36	\$0.00	\$40,095.36	\$3,369.38	\$43,464.74

2. GENERAL CORRESPONDENCE / NOTIFICATION



For Immediate Release

Date: 1/7/2021

Contact: T.J. Gerlach, City of Broken Arrow

918-259-2400 ext. 5348 | tgerlach@brokenarrowok.gov

CBA Release No. 21-03

Broken Arrow Parks earn Gold Medal

Statewide award recognizes superb Parks and Recreation management

The Broken Arrow Parks and Recreation Department received the 2020 Gold Medal Award from the Oklahoma Recreation & Parks Society (ORPS).

This award is presented annually to a Parks agency in the state that demonstrates excellence in long-range planning, resource management and innovative approaches to delivering superb park and recreation services with fiscally sound business practices.

“We are honored to be selected as the 2020 ORPS Gold Medal Award winner,” said Matt Hendren, director of the Broken Arrow Parks and Recreation department. “The department being recognized by the Oklahoma Recreation and Parks Society as a leader in the state is validation that we are offering the highest quality services and programs to our community. It is this commitment to service that contributes to making our community truly outstanding. This award is a testament to the dedicated work of each staff member, volunteer, partner and the commitment of our elected officials to Parks and Recreation.”

The department was also recognized this year with a Facility or Project Award of Excellence for the Challenger Adult Softball Complex.

“The Gold Medal Award and the Award of Excellence are wonderful accomplishments for Broken Arrow Parks and Recreation,” said Mayor Craig Thurmond. “These accomplishments are sure signs that the department has the vision necessary to serve our residents and many visitors we have to our parks facilities every day.”

The Broken Arrow Parks and Recreation Department manages over 800 acres of public land with 41 parks throughout the city. The department offers a wide variety of indoor and outdoor recreational opportunities for residents to enjoy and stay active year round. Find out more at BAParks.org.

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Located in northeast Oklahoma, Broken Arrow is the fourth largest city in the State of Oklahoma, with an estimated population of over 113,000 people spread out over 61 square miles. The City of Broken Arrow operates under a Council-Manager form of government with over 800 employees. Broken Arrow is home to the third largest manufacturing hub in the state, with many employees working in the energy sector. Residents in Broken Arrow enjoy a high quality of life, characterized by low crime, high performing schools, affordable housing and easy access to many parks and recreational facilities. The City of Broken Arrow sets the standard by providing the best municipal programs and services.

For Immediate Release

Date: Jan. 5, 2021

Contact: Jennifer Swezey | City of Broken Arrow

918-607-8921 | jswezey@brokenarrowok.gov

CBA Release No. 21-02

Broken Arrow names new assistant city manager of administration

Norman Stephens has served Broken Arrow for over 3 decades

Broken Arrow, Okla. – Norman Stephens, the City’s current economic development manager and retired deputy chief of police, has been promoted by City Manager Michael Spurgeon to the position of assistant city manager of administration. In his new role, Stephens will oversee the administrative division of the organization, which includes the Finance, Maintenance Services, Human Resources, City Clerk, Information Technology and Economic Development departments.

“I look forward to this wonderful opportunity” Stephens said. “Serving the citizens of Broken Arrow has been my passion for the last 37 years.”

Stephens’ career with the City began in 1984, working in the Police Department. After 27 years with the agency, Stephens retired as deputy chief of police and began working as economic development manager for the City in 2011.

Stephens holds Bachelor’s and Master’s degrees from Northeastern State University. He also is a graduate of the 171st Class of the FBI National Academy in Quantico, Va.

As economic development manager, Stephens is responsible for numerous projects that have brought millions of dollars to Broken Arrow. This includes planning and implementation of the award-winning Rose District, bringing the Warren Theater to the Shoppes at Aspen Creek and continued involvement in the redevelopment effort of New Orleans Square. Stephens has recruited and negotiated economic development agreements for retail, restaurants, and multifamily housing that increased growth in the Rose District by \$40 million.

“Norm is an experienced servant-leader with extremely valuable organizational knowledge and someone who is well respected within the community,” said City Manager Michael Spurgeon. “The relationships and respect he has built over his career will serve our citizens, businesses, and the administration division of the organization very well.”

Stephens’ appointment as assistant city manager of administration is effective Feb. 1. Stephens replaces long-time employee Russell Gale, who announced his retirement in late 2020.

PRESS RELEASE

“Norm is a terrific public servant and will continue to be highly-regarded within Broken Arrow in this new position,” said Mayor Craig Thurmond. “I’ve never had anything but the highest respect for Norm, from his time with the Police Department and his role in economic development. On behalf of the City Council, we look forward to working with him in a new capacity.”

“Filling the shoes of someone like Russell Gale is a tremendous task,” Spurgeon said. “Russell has been with the organization for over 40 years and is well-respected within the community and will surely be missed. However, I have no doubt that Norm is ready to go and will do an outstanding job in his new role.”

The City will begin recruiting for an economic development manager immediately.

###

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BROKEN ARROW POLICE DEPARTMENT

1101 N 6th Street, Broken Arrow, OK 74012

PHONE: (918) 259-8400; FAX: (918) 251-2427

Press Release No.: 21-01

Date: January 4, 2021

Subject: MoneyGeek.com Safest Cities

MoneyGeek.com ranked Broken Arrow Oklahoma the 11th safest city out of 303 cities with over 100,000 population. To assess the safest cities, MoneyGeek analyzed crime data, including violent crimes such as murder, rape and aggravated assault and property crimes such as home burglary and motor vehicle theft. MoneyGeek calculated each city's cost of crime and ranked the cities based on the cost of crime per capita. Additionally, researchers have quantified how much more violent crimes cost a community than property crimes. Broken Arrow was the highest ranking city from Oklahoma in the Moneygeek.com rankings.

Chief Brandon Berryhill credits the support of the Broken Arrow residents, Broken Arrow City Council and administration, and the Broken Arrow Police Department personnel for the Safest Cities ranking. "The community support is vital to our success. Our partnerships in the community, support from the City Officials, and dedicated officers and staff allow the Broken Arrow Police Department to provide superior service to our community."

Authority/Title: Officer C.L. Walker/Public Information Officer

Phone Number: (918) 344-2553

For Immediate Release

Date: Jan. 4, 2021

Contact: Jennifer Swezey | City of Broken Arrow

918-607-8921 | jswezey@brokenarrowok.gov

CBA Release No. 21-01

City to sell surplus equipment in online auction, starting Jan. 8
Public may preview list of available items now

Broken Arrow, Okla. – The City of Broken Arrow will hold an online surplus auction for 10 days, from Jan. 8-18.

Bargain hunters interested in obtaining used cars, utility trucks, backhoe, bucket truck, mowers, electronics and more can find a list of items for sale on the City’s website at www.brokenarrowok.gov/auction.

Photos and more details will be available soon on the auction site itself:
<http://www.publicsurplus.com/sms/brokenarrow,ok/browse/home>.

Interested bidders may view the items in person before placing a bid. Instructions for scheduling an appointment can be found with the item’s detailed information on the auction website. Once the online auction begins, bidders will have 10 days to participate. The winning bidders must claim their items at the City’s warehouse, 1700 W. Detroit.

The surplus property and equipment has outlived its usefulness to the City. Because the estimated combined value of the items to be sold is in excess of \$15,000, it had to be declared surplus by the City Council.

Proceeds from the sale of surplus items will be deposited into the General Fund and Broken Arrow Municipal Authority (BAMA) funds, depending on the sold item’s funding source.

What: Surplus Auction

When: 3 p.m., Friday, Jan. 8 to 4 p.m., Monday, Jan. 18

Where: <http://www.publicsurplus.com/sms/brokenarrow,ok/browse/home>

###



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jennifer Swezey, Communications & Media Relations Manager
Date: January 8, 2021
Re: Recent Media Coverage

Below are some links to news coverage in Broken Arrow this week.

<https://ktul.com/news/local/senior-center-uses-virtual-activities-to-keep-members-connected-during-pandemic>

https://tulsaworld.com/news/local/gallery-items-up-for-bid-at-city-of-broken-arrow-surplus-auction/collection_9a415b1e-4faa-11eb-b209-57cf869f5ae5.html#36

<https://www.newson6.com/story/5ff45efaff6eec0bb1656587/city-of-broken-arrow-hosts-online-surplus-auction>

<https://ktul.com/news/local/broken-arrow-named-11th-safest-city-in-the-country>

Respectfully submitted,

Jennifer Swezey

CAUTION! This email originated from outside of the City of Broken Arrow network. Do not click links or open attachments unless you recognize the sender and know the content is safe. code rgjad



HAPPY NEW YEAR!

A Letter from the Executive Director

Dear Members,

What a year!

When I took on the Executive Director role in 2019, I never imagined that I would help navigate the organization through a pandemic one year later. Although 2020 handed us quite a few curveballs, we have persevered. The Museum Broken Arrow has continued to grow through its leader's stewardship and the continued support it receives. Because of our members valuing the Museum, we can continue to serve the Broken Arrow community bringing new and innovative programming in 2021.

The Museum BA remains committed to sharing Broken Arrow's history and supporting our local arts community; however, museum staff, members, and visitors' safety remain our top priority. Postponements, cancelations, and complete shutdowns were not in the 2020 plan, and I assure you these decisions were not made lightly.

During 2020, the Museum made many improvements and adapted its programming. These included:

1. Exhibits: Moments in Time photography and oil painting, Tulsa Race Massacre Pop Up, Rightfully Hers Women's Voting Rights Centennial Pop Up & Big Spirit, Little Trees
2. Artifact accessioning and organizing of our storage facilities;
3. Time for artifact and historic site research helped us reach new heights on our social media platforms
4. Created and distributed 5,000 Historic BA Coloring Books

5. Updated computer systems, Point of Sale system & audio guides
6. Our gift shop and entry area remodel finished on time and under budget. We are grateful for our partnership with the City of BA and appreciate the funds given to improving the building they graciously allow our non-profit to occupy.
7. Created custom Broken Arrow items for our newly stocked gift shop.
8. Moved our popular Book Club series to an online platform.
9. Evaluated mural entry designs and resumes, rolled out an online voting platform for our historic mural design challenge. We were excited to include the community in the Mural voting process, and the chosen artist, Carlos Barboza, plans to execute his design this Spring. Thanks to Oklahoma Humanities, Broken Arrow Community Foundation & the City Of BA for sponsoring this large work of art.

While the Museum has experienced modest growth, we know we are not immune to the economic effects of COVID - 19 and that the support of our members and sponsors is vital for the Museum to continue its service to our community. We have had a successful grant-funded year and are incredibly thankful for Art Bridges, Tulsa County, and Cares Act funding. These organizations helped us to survive without any of the Museum's signature fundraisers this year. I cannot emphasize enough how grateful we are to be in a stable financial position moving into 2021. I am hopeful that we can return to a sense of normalcy in the new year, but the Museum and its leadership continue to prepare and remain agile during these uncertain times.

Finally, I would like to thank our Board of Directors, our members, the Broken Arrow community, and the many businesses that continue to support our mission and the Museum BA's invaluable work for the community. I also would like to thank our volunteers and staff for their flexibility and willingness to "go with the flow" during this stressful time. 2020 has been a challenging year for all of us, and your continued support as we move into a new year is appreciated.

Now let's see what the Museum has planned for January! Please enjoy this month's newsletter below. HAPPY NEW YEAR!!!!

Sincerely,

Julie Antoshkin-Brown

Executive Director

Meet Your 2021 Museum BA Board of Directors

January

January 1, Virtual 5K/Fun Run Kicks off (Run anytime between 1/1/21 and 3/31/21)
 Special Exhibit Courtesy of Art Bridges, On display 1/7-3/27, Rachel Rose, Lake Valley
 January 12, 5:00—6:30 p.m. Board of Directors meeting
 January 14, 6:30—8:30 p.m. LTAIO Book Club Lori Lewis presenting, When Breath Becomes Air by Paul Kalanithi

February

[Virtual 5K/Fun Run \(Run anytime between 1/1/21 and 3/31/21\)](#)

Special Exhibit Courtesy of Art Bridges, On display 1/7 -3/27 Rachel Rose, Lake Valley

February 9, 5:00—6:30 p.m. Board of Directors meeting

February 11, 6:30—8:30 p.m. LTAIO Book Club, Russell Lawson PH.D. Slaughterhouse-Five by Kurt Vonnegut

Lake Valley

Showing January 7th - March 27th
The Museum BA, BBK Exhibit Hall

RACHEL ROSE CREATES VIDEO WORKS THAT INVENTIVELY COMBINE COLLAGE, FOUND FOOTAGE, AND REPURPOSED MATERIALS. WITH LAKE VALLEY, THE ARTIST USES IMAGERY ASSEMBLED FROM NINETEENTH AND TWENTIETH CENTURY CHILDREN'S BOOKS TO CREATE CEL ANIMATION.

Art Bridges



Special Exhibit from Art Bridges:
[Rachael Rose's 'Lake Valley' Art Installation](#)

[Learn More About Rachel Rose](#)

BA HISTORY RUNS DEEP 2021 5K/FUN RUN



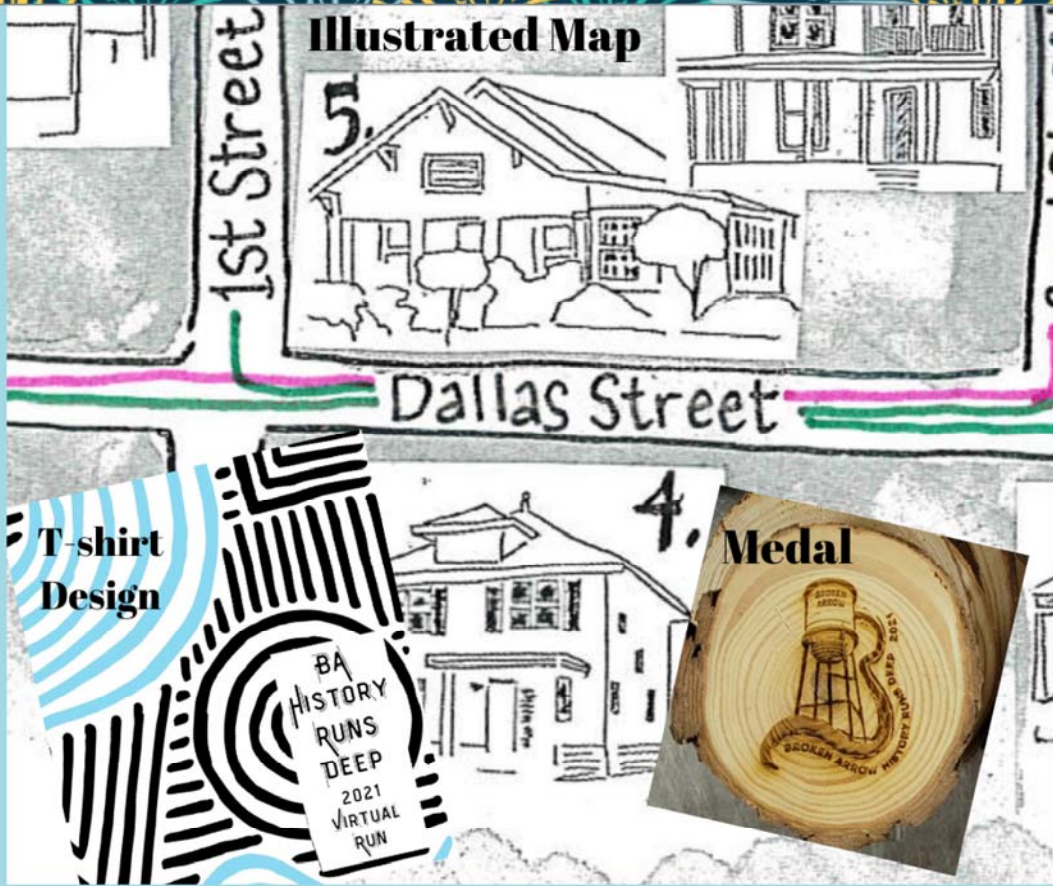
**READY,
SET, RUN!**

[Sign up here!](#)

The Museum's inaugural annual 5k/FunRun kicks off on New Year's Day!

When it's convenient for you, run or walk at your own pace, get a cool shirt, BA history map & medal. Run anytime January 1, 2021, through March 31, 2021.

Broken Arrow History Runs Deep; let's run (or walk) to support preserving our history!



Here's a sneak peek into our run packet. Check out our cool run "medals!" Just wait until you see the t-shirts and custom illustrated map! **Packets will be ready for pick up 7 business days after registration** Thank you, [Arrow Exterminators](#) for sponsoring our run!

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ging to Tracey Hunsecker)

New Hunsecker Collection: Part 1

Brought to you by Collections Manager, Nancy Brian

This past October there was a sweep out of the second story of Spoke House Bicycles on Main St. Among the light fixtures, vaults, and 48 star flag garlands were mountains of papers in cardboard containers, all from the old Hunseckers Department Store. Hunseckers occupied 222-224 Main St. from 1916-1960, the property then became Smitty's Western Wear, and is currently Spoke House Bicycles. The Museum Broken Arrow is now the repository for the Hunseckers financial records found in the boxes, the records extending from 1938-1943, 1947-1949, and some 1950s. Tracy Hunsucker Sr. (1894-1974) was a pioneer business leader, and served on many civic committees.

This was no superficial cleaning of the second floor - 35 long cardboard file boxes were hauled to the Museum in five truckloads by Ryan and Andrew Brown. Fortunately, the Barbara Brown Kimbrough Exhibit Hall was empty at the time and provided temporary storage. Cardboard file boxes had replaced steel filing cabinets due to the scarcity of metal during WWII. Steel filing cabinets were long gone from the store but the flimsy flammable cardboard boxes, ironically, were what was saved.

The evaluation of this heap of dusty paperwork, all "hand-cranked" before computers, was a hill to climb. There were 6" thick hardbound ledgers, correspondence, invoices, and inventories. Museum volunteers Ina Dildine, Linda Polk, and Abbie Parham were able to glean a representative sample of the items, and the goal to reduce the volume of papers was met by the end of November. Also found in the collection were the financial records of Tracy Srs's oldest son, Ralph Blane Hunsecker (1914-1995). Ralph was famous for writing numerous musical scores with his partner Hugh Martin, during their years in New York and Hollywood (Have Yourself A Merry Little Christmas). Ralph would send home to Broken Arrow all of his income, royalty, and receipt information to be filed for taxes. Tracy Sr. would write to him to remind him to send his finances, write his mother, and visit with various local residents wanting a break in the music business.

Hunsecker Company began in Broken Arrow, then Bixby and Coweta. By 1940, eight Hunsucker stores existed: Sand Springs, Pryor, Cushing, Sapulpa, Vinita, Bixby, Claremore and Broken Arrow. The Jenks store closed in 1939. Tracey Sr. retired from running the main store in Broken Arrow in 1947, however the store continued until 1960. Next month in this newsletter, details of life in a Hunsuckers store in 1940, and the effects of the impending war, will be examined.

Ready to Renew Your Membership? [Click Here!](#)

theMUSEUM
BROKEN ARROW



ZOOM Book Club Spring 2021

Books can be checked out for FREE at
The Museum BA reception desk or call for curbside service.

LORI LEWIS PRESENTING, WHEN BREATH BECOMES
AIR BY PAUL KALANITHI JANUARY 14, 2021

RUSSELL LAWSON PH.D. SLAUGHTERHOUSE-FIVE BY
KURT VONNEGUT FEBRUARY 11, 2021

JOHN COWARD PH.D. GILEAD BY MARILYNN
ROBINSON MARCH 11, 2021

ANDREW VASSAR PH.D, JUMP AND OTHER STORIES
BY NADINE GORDIMER APRIL 8, 2021

KURT LIVELY PH.D, THE UNDERGROUND RAILROAD
BY COLSON WHITEHEAD MAY 13, 2021



OKLAHOMA
HUMANITIES

All Book Club Meetings this season will be held via
ZOOM from 6:30--8:00 P.M.
Please email jbrown@brokenarrowmuseum.org to be
added to the ZOOM list.

Generous funding provided by Kirkpatrick Family Fund, Inasmuch Foundation,
McCasland Foundation & OKC University



LET'S TALK
ABOUT IT
OKLAHOMA

Progress... Check out this before and
after of our museum sign! You can't miss

it now!



Save the Date!

FRIDAY, APRIL 30, 2021

Thank you to our generous newsletter sponsors!



Pamela K. Fly



3. SPECIAL EVENTS / ACTIVITIES

