



NOTES TO COUNCIL

To: Honorable Mayor and City Councilors
From: Michael Spurgeon, City Manager
Date: April 16, 2021
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Community Dev. Neighborhood Engagement & Inspections Division Report – March 2021
- Parks and Recreation Department Monthly Report – March 2021

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Broken Arrow announces new departments, directors
- Recent Media Coverage
- Cox Communications Local Franchising Authority Memo

3. SPECIAL EVENTS / ACTIVITIES

- N/A

Respectfully submitted

Michael Spurgeon

clm

Attachments



BROKEN ARROW

Where opportunity lives

SECTION 1 - STAFF REPORTS

Neighborhood Improvements CLOSED Cases **	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Totals
Dilapidated/Abandoned Structure	2	1	0										3
Trash at curb to early	13	19	14										46
Inoperable Vehicles	6	12	19										37
Nuisance, not classified elsewhere	12	11	16										39
Property Maintenance	2	5	1										8
Trash/Junk/Debris	35	40	46										121
Weeds/Weeds and Trash	71	22	42										135
RV/Trailer in Front of Building Line	35	22	29										86
Yard Parking	17	13	18										48

Neighborhood Improvements Miscellaneous	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Totals
All Case Types (New Cases)	196	106	229										531
All Case Types (Closed Cases)	185	160	173										518
New Cases from Action Center	40	32	83										155
New Cases from Code Officers	114	17	70										201
New Issues from SeeClickFix ***	56	63	110										229
Courtesy Letters Sent	188	91	183										462
Citations Issued	0	0	1										1
ROW Signs Removed by Code Officers	133	81	490										704
Signs Removed CD Volunteers	70	0	0										70

* Includes commercial and residential inspections done by the commercial inspectors, Chief Building Inspector and Assistant Chief Building Inspector.

** Does not include all case types, just most common.

*** Not all issues submitted are violations and may not generate a case.

To: Kenneth Schwab, Assistant City Manager - Operations
From: Matt Hendren, Parks & Recreation Director *MH*
CC: Crickett Moore
Date: April 15, 2021
Re: March 2021 Monthly Report

Please find enclosed the March 2021 Monthly Report for the Parks & Recreation Department.

Please contact Matt Hendren x7442 if you have any questions.

Encl: March 2021 Monthly Report



Parks and Recreation Department March 2021 Monthly Report

CENTRAL PARK COMMUNITY CENTER	VISITS
Basketball	1,846
Fitness Line Dancing	374
Homeschool PE	243
Pickleball	208
Quest Martial Arts	19
RC Flying	26
Volleyball	329
Walking	349
Zumba	60

FACEBOOK

- 458 total views
- 0 new likes out of 1,834
- 15 new dislikes
- 11 new followers out of 1,893
- 84% of followers are women and 16% are men

GOOGLE

- 7,905 total searches.
- 42.5% of people directly searched Central Park Community Center.
- 56.9% of people discovered Central Park Community Center through other searches.
- 262 people clicked Call.
- Most popular query search was Broken Arrow Community Center.

NIENHUIS PARK COMMUNITY CENTER	VISITS
Basketball	848
Break Dance	14
Crafty Tots	19
Karate Tots	13
Martial Arts	196
Monday Night Pickleball	52
NP Flying	35
Pickleball	358
Ping Pong	5
Rec Room Usage	65
Roly Poly's	110
Tumbling Gymnastics	107
Tykes Tumbling	72
Volleyball – Open Gym	332
Walking	0

FACEBOOK

- 688 total views
- 42 new likes out of 4,581
- 7 new dislikes
- 48 new followers out 4,702
- 86% of followers are women and 14% are men

GOOGLE

- 19,632 total searches.
- 44.1% of people directly searched Nienhuis Park Community Center.
- 55.4% of people discovered Nienhuis Park Community Center through other searches.
- 263 people clicked Call.
- Most popular query search was Nienhuis Park Community Center, North 9th Street.

RAY HARRAL NATURE CENTER

Visitors 2,114

EVENTS

Spring Break Scavenger Hunt	921
Virtual Recycled Costume Contest	7
Up with Trees Walk	18
Terrific Tomatoes Class	43
Nature Tots	14
Virtual Composting 101	84
Seasonal Painting Class	14
Ray Harral Guided Hike	17
Two Virtual Story Time programs	
Live Wilderness Wednesday Virtual Walk on Facebook	

FACEBOOK

- 2,195 total views
- 172 new likes out of 5,406
- 19 new dislikes
- 182 new followers out of 5,578
- 88% of followers are women and 12% are men

GOOGLE

- 49,809 total searches.
- 61.5% of people directly searched Ray Harral Nature Park.
- 48.1% of people discovered Ray Harral Nature Park through other searches.
- 38 people clicked Call.
- Most popular query search was Ray Harral Nature Park & Center and South 3rd Street.

FACEBOOK - BA Parks & Recreation

- 312 new total views
- 60 new likes out of 5,931
- 25 new dislikes
- 70 new followers out of 6,037
- 84% of followers are women and 16% are men

CITY WEBSITE – BA Parks & Recreation

Parks Locator Tool

- 680 people viewed.
- On average, 22.67 people viewed per day.

Parks Story Map

- 269 people viewed.
- On average, 8.97 people viewed per day.

FLOWCODE QR CODES

Ray Harral Nature Park Trail Map

- 69 QR Code Scans

RECREATION GUIDE

Winter/Spring 2020-2021

- 132 people read the Rec Guide
- Average read time was 2 minutes 56 seconds
- 22 people used a desktop to view the Rec Guide
- 110 people used a tablet or smartphone

PARK GROVE CEMETERY

	BURIALS		SPACES SOLD		MONUMENTS SET	
Jul-20	6	\$ 5,830.00	1	\$ 1,689.00	4	\$ 1,294.80
Aug-20	5	\$ 4,664.00	7	\$ 11,164.00	4	\$ 1,496.00
Sep-20	5	\$ 2,986	3	\$ 5,067.00	7	\$ 2,542.80
Oct-20	9	\$ 8,627.00	3	\$ 5,175.00	5	\$ 1,471.72
Nov-20	10	\$ 8,104.00	6	\$ 8,323.00	8	\$ 2,455.20
Dec-20	12	\$ 13,769.00	5	\$ 8,625.00	4	\$ 1,853.08
Jan-21	16	\$ 16,151.00	7	\$ 12,075.00	4	\$ 1,091.96
Feb-21	9	\$ 9,673.00	6	\$ 10,350.00	3	\$ 1,045.44
Mar-21	11	\$ 13,101.00	4	\$ 6,476.00	7	\$ 2,185.92
Apr-21	0	\$ -	0	\$ -	0	\$ -
May-21	0	\$ -	0	\$ -	0	\$ -
Jun-21	0	\$ -	0	\$ -	0	\$ -
TOTAL	83	\$ 82,905.00	42	\$ 68,944.00	46	\$ 15,436.92
YEAR TO DATE				\$ 167,285.92		
LESS 0.25				\$ 125,464.44		
BUDGET AMOUNT				\$ 236,352.00		
GAIN/SHORTFALL				\$(110,887.56)		

	BURIALS		SPACES SOLD		MONUMENTS SET	
Jul-19	3	\$ 3,423.00	2	\$ 3,306.00	4	\$ 1,228.80
Aug-19	8	\$ 7,486.00	16	\$ 24,921.00	4	\$ 1,520.64
Sep-19	6	\$ 5,844	2	\$ 3,306.00	3	\$ 814.08
Oct-19	6	\$ 5,894.00	3	\$ 3,508.00	5	\$ 1,835.73
Nov-19	8	\$ 8,162.00	2	\$ 3,378.00	3	\$ 817.25
Dec-19	8	\$ 8,304.00	4	\$ 6,756.00	2	\$ 748.80
Jan-20	10	\$ 11,148.00	1	\$ 1,689.00	5	\$ 1,560.00
Feb-20	5	\$ 5,830.00	4	\$ 6,756.00	3	\$ 1,583.40
Mar-20	9	\$ 9,470	4	\$ 6,756.00	1	\$ 436.80
Apr-20	6	\$ 5,830.00	0		1	\$ 280.80
May-20	5	\$ 5,830.00	3	\$ 5,067.00	7	\$ 1,502.80
Jun-20	15	\$ 13,992.00	19	\$ 28,664.00	12	\$ 3,829.80
TOTAL	89	\$ 91,213.00	60	\$ 94,107.00	50	\$ 16,158.90
YEAR TO DATE				\$ 201,478.90		
LESS 0.25				\$ 151,109.18		
BUDGET AMOUNT				\$ 220,500.00		
GAIN/SHORTFALL				\$ (69,390.83)		

PARKS MAINTENANCE

Maintenance Job Code	Hours Work Performed	Percentage of Work Hours
Aquatic Maintenance	42.25	0.86%
Athletic Field Maintenance	382.25	7.78%
Building Maintenance	38.00	0.77%
Canopy/Windscreen Maintenance	78.25	1.59%
Chemical Applications	265.50	5.41%
Construction	182.00	3.71%
Custodial Services	108.00	2.20%
Data Entry	273.00	5.56%
Electrical	4.75	0.10%
Equipment Maintenance	463.00	9.43%
Fencing	29.00	0.59%
Flood Recovery	0.00	0.00%
Forestry	167.00	3.40%
General Site Maintenance	585.75	11.93%
Graffiti Removal	12.00	0.24%
Horticulture	411.75	8.38%
Inspections	192.50	3.92%
Irrigation Maintenance	231.25	4.71%
Irrigation/Watering	32.25	0.66%
Leaf Mulching & Removal	0.00	0.00%
Locks/Hardware	6.25	0.13%
Mowing	517.75	10.51%
Painting	107.50	2.19%
Playground Maintenance	103.50	2.11%
Plumbing	7.50	0.18%
Rain Garden	0.5	0.01%
Refuse	266.50	5.43%
Seed/Sod	13.75	0.28%
Snow/Ice Removal	0.50	0.01%
Special Events	56.00	1.14%
Splash Pad Maintenance	0.00	0.00%
Storm Damage	16.50	0.34%
Supervisor Training	149.50	3.04%
Trail Maintenance	11.75	0.24%
Training/Meeting	138.00	2.81%
Tree Planting	16.75	0.34%
Tree Removal	0.00	0.00%
Vandalism	0.00	0.00%
Totals	4,910.75	100.00%

End of Report

FACILITY REPORT FOR



March 2021

Battle Creek Golf Club – March 2021 Review

General

The course was extremely busy for the month of March with warmer weather and golfers wanting to get back on the course after an extremely frigid month of February. There were 3,265 total rounds for March which was 625 more rounds compared to budgeted rounds. Total revenues for the month were \$152,287 which was \$32,940 more than budgeted revenues. With the warmer temperatures, the bermuda grass is starting to come out of dormancy and green up. The maintenance staff is noticing some winterkill turf damage to some of the bermuda grass mainly on select portions of fairways and around north facing hillsides around greens and bunkers. This was caused by the freezing temperatures last month from the winter storm that lasted over two weeks. We will know more of the extent of damage as soil temperatures rise over the coming weeks and will provide further assessment updates.

Golf Operations

During the month of March the Golf Operations performed all routine maintenance to all golf cars, utility cars, and beverage cars. The golf operation purchased 204 new batteries for the golf car fleet and they were installed during the month. 126 batteries were warrantied by Yamaha and installed by their service tech. Although the Yamaha service manual recommends watering batteries once monthly, staff is now watering and checking batteries and terminals every two weeks to better monitor performance.

During the month of March the club hosted the KCAC (Kansas Christian Athletic Conference) Boys and Girls Conference Championship. There were 110 players from 10 different schools that competed. This event was a great opportunity to showcase the club to schools and coaches from across Oklahoma, Kansas, and Missouri. The club also hosted a Tournament Series event for members and patrons that hosted a total of 69 players. The format for the event was a 3 Player Money Ball Tournament.

The golf operations did a total of \$19,858 in merchandise sales to a budget of \$12,540 which was 37% over budget. Last year the club did a total of \$10,031 during March, year over year the club saw a 151% increase in merchandise sales. The club's total membership revenue for the month was \$43,611 to a budget of \$33,875. This was 23% over budget and an increase of 40% over last year.

Course Maintenance

In March high temperatures were in the 70's, and lows in the lower 30's. Received 2.75" rainfall during month. Maintenance included: spraying the course with pre-emergent and post-emergent herbicides, Sprayed greens with fungicides and fertilizers, continue to do preventative maintenance on equipment to get ready for the next

season, multiple irrigation repairs, Trimmed all ornamental grasses in flower beds at clubhouse, fertilized greens in preparation for aerification. Next month we will aerify and top-dress all greens, continue irrigation repairs as needed continue preventative maintenance of all equipment as needed, we will begin spring mow outs of areas that are coming out of dormancy and fertilize the entire golf course.

Golf Rounds Monthly Summary

Total paid rounds were 3,265 which were 625 more than budgeted rounds for month.

<u>Rounds</u>	<u>Budgeted</u>	<u>Prior year</u>	<u>Actual</u>
PUBLIC ROUNDS	440	496	504
TOURNAMENT	175	0	435
MEMBER	1,250	1,090	1,428
BATTLE CARD	200	133	127
TWILIGHT	240	295	313
MISC.	110	114	112
MEMBER GUEST	225	199	346
TOTAL ROUNDS	2,640	2,327	3,265

Monthly Gross Revenues

March total revenue was \$152,287 for the month, which was \$32,940 more than budgeted revenues. The full financial reports are presented separately.

	<u>March Budget</u>	<u>March Prior Year</u>	<u>March Actual</u>
DUES & FEES	33,875	26,097	43,611
GREEN FEES	36,308	34,074	48,057
CART FEES	11,564	10,541	11,945
MERCHANDISE	12,540	10,031	19,858
OTHER GOLF COURSE SERVICES	12,000	12,056	13,709
FOOD & BEVERAGES	13,060	9,311	15,107
TOTAL REVENUE	119,347	102,110	152,287

Banquet Facility Usage Report

<u>Date</u>	<u>Event</u>	<u>Total</u>
March 12 th	Event/Party	\$995
March 20 th	Event/Party	\$600
March 22 nd	Collegiate Tournament	\$0
March 23 rd	Collegiate Tournament	\$0
	Total Banquet Revenue:	\$1,595

Grill - Posted job advertisements and interviewing for grill & beverage cart positions.

Sales Report by Selected Department

Battle Creek Golf Shop

Department: Greens Fees

Date Between 3/1/2021 & 3/31/2021

SKU	Manufacturer	Item Description	Cost Avg	Cost Of Goods	Margin Percent	Price	Qty	Retail Value	Discount	Pre-Tax Value	Tax TTL	Extension
Sub-Department: Card Rounds												
1633	*BC Golf	Gf - Battle Card Sr. (Weekday)	\$0.00	\$0.00	0.00%	\$22.00	31	\$682.00	\$0.00	\$682.00	\$55.50	\$737.50
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$22.00	5	\$110.00	\$0.00	\$110.00	\$9.25	\$119.25
1634	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$32.00	1	\$32.00	\$0.00	\$32.00	\$2.69	\$34.69
1635	*BC Golf	Gf - Battle Card Weekday	\$0.00	\$0.00	0.00%	\$21.00	19	\$399.00	\$0.00	\$399.00	\$33.63	\$432.63
1636	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$30.00	38	\$1,140.00	\$0.00	\$1,140.00	\$96.14	\$1,236.14
1637	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$21.00	18	\$378.00	\$0.00	\$378.00	\$31.86	\$409.86
1637	*BC Golf	Gf - Battle Card Weekend	\$0.00	\$0.00	0.00%	\$28.00	2	\$56.00	\$0.00	\$56.00	\$4.72	\$60.72
2590	*BC Golf	Gf - Battle Card WE Pre-	\$0.00	\$0.00	0.00%	\$27.00	13	\$351.00	\$0.00	\$351.00	\$29.51	\$380.51
Summary for Card Rounds			\$0.00	\$0.00	100.00%	\$203.00	127	\$3,148.00	\$0.00	\$3,148.00	\$263.30	\$3,411.30
Sub-Department: Guest Rounds												
1678	*BC Golf	Gf - Member Guest Sr.	\$0.00	\$0.00	0.00%	\$22.00	38	\$836.00	\$0.00	\$836.00	\$68.45	\$904.45
1680	*BC Golf	Gf - Member Guest Weekend	\$0.00	\$0.00	0.00%	\$30.00	175	\$5,250.00	\$0.00	\$5,250.00	\$442.75	\$5,692.75
1681	*BC Golf	Gf - Member Guest Weekday	\$0.00	\$0.00	0.00%	\$22.00	43	\$946.00	\$0.00	\$946.00	\$79.55	\$1,025.55
1710	*BC Golf	Gf - Member Guest	\$0.00	\$0.00	0.00%	\$18.44	90	\$1,659.60	\$0.00	\$1,659.60	\$140.40	\$1,800.00
Summary for Guest Rounds			\$0.00	\$0.00	100.00%	\$92.44	346	\$8,691.60	\$0.00	\$8,691.60	\$731.15	\$9,422.75
Sub-Department: Member Rounds												
1629	*BC Golf	Gf - Annual Member	\$0.00	\$0.00	0.00%	\$0.00	965	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1662	*BC Golf	Gf - Weekday Member	\$0.00	\$0.00	0.00%	\$0.00	332	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1685	*BC Golf	Gf - Family Member	\$0.00	\$0.00	0.00%	\$0.00	131	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for Member Rounds			\$0.00	\$0.00	0.00%	\$0.00	1428	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: Miscellaneous												
1651	*BC Golf	Gf - Junior Riding	\$0.00	\$0.00	0.00%	\$14.00	22	\$308.00	\$0.00	\$308.00	\$25.96	\$333.96
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$18.44	77	\$1,419.88	\$0.00	\$1,419.88	\$120.12	\$1,540.00
1670	*BC Golf	Gf - 2 for \$50	\$0.00	\$0.00	0.00%	\$23.05	3	\$69.15	\$0.00	\$69.15	\$5.85	\$75.00
1674	*BC Golf	Gf - Replay Round	\$0.00	\$0.00	0.00%	\$20.00	5	\$100.00	\$0.00	\$100.00	\$8.40	\$108.40
1686	*BC Golf	Gf - Junior Walking	\$0.00	\$0.00	0.00%	\$12.91	5	\$64.55	\$0.00	\$64.55	\$5.45	\$70.00
Summary for Miscellaneous			\$0.00	\$0.00	100.00%	\$88.40	112	\$1,961.58	\$0.00	\$1,961.58	\$165.78	\$2,127.36
Sub-Department: Paid Rounds												
1655	*BC Golf	Gf - Public Senior (WD)	\$0.00	\$0.00	0.00%	\$22.00	146	\$3,212.00	\$0.00	\$3,212.00	\$268.25	\$3,480.25

1655	*BC Golf	Gf - Public Senior (WD)	\$0.00	\$0.00	0.00%	\$32.00	2	\$64.00	\$0.00	\$64.00	\$5.38	\$69.38
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$32.00	160	\$5,120.00	\$0.00	\$5,120.00	\$430.40	\$5,550.40
1656	*BC Golf	Gf - Public Weekday	\$0.00	\$0.00	0.00%	\$42.00	1	\$42.00	\$0.00	\$42.00	\$3.54	\$45.54
1658	*BC Golf	Gf - Public Weekend	\$0.00	\$0.00	0.00%	\$37.00	153	\$5,661.00	\$0.00	\$5,661.00	\$475.83	\$6,136.83
1658	*BC Golf	Gf - Public Weekend	\$0.00	\$0.00	0.00%	\$47.00	-1	(\$47.00)	\$0.00	(\$47.00)	(\$3.96)	(\$50.96)
1697	*BC Golf	Gf - Weekend Walking	\$0.00	\$0.00	0.00%	\$37.00	4	\$148.00	\$0.00	\$148.00	\$12.44	\$160.44
1698	*BC Golf	Gf - Weekday Walking	\$0.00	\$0.00	0.00%	\$32.00	8	\$256.00	\$0.00	\$256.00	\$21.52	\$277.52
1701	*BC Golf	Gf - Senior Walking	\$0.00	\$0.00	0.00%	\$22.75	5	\$113.75	\$0.00	\$113.75	\$9.55	\$123.30
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$17.00	12	\$204.00	\$0.00	\$204.00	\$17.16	\$221.16
1993	*BC Golf	GF - 9 Hole Weekday	\$0.00	\$0.00	0.00%	\$27.00	13	\$351.00	\$0.00	\$351.00	\$29.51	\$380.51
1994	*BC Golf	GF - 9 Hole Weekend	\$0.00	\$0.00	0.00%	\$22.00	1	\$22.00	\$0.00	\$22.00	\$1.85	\$23.85
Summary for Paid Rounds			\$0.00	\$0.00	100.00%	\$369.75	504	\$15,146.75	\$0.00	\$15,146.75	\$1,271.47	\$16,418.22
Sub-Department: Tournaments												
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$13.83	122	\$1,687.26	\$0.00	\$1,687.26	\$142.74	\$1,830.00
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$15.12	1	\$15.12	\$0.00	\$15.12	\$1.28	\$16.40
1661	*BC Golf	Gf - Tournament	\$0.00	\$0.00	0.00%	\$27.67	312	\$8,633.04	\$0.00	\$8,633.04	\$726.96	\$9,360.00
Summary for Tournaments			\$0.00	\$0.00	100.00%	\$56.62	435	\$10,335.42	\$0.00	\$10,335.42	\$870.98	\$11,206.40
Sub-Department: Twilight												
1657	*BC Golf	Gf - Public Weekday Twilight	\$0.00	\$0.00	0.00%	\$28.00	163	\$4,564.00	\$0.00	\$4,564.00	\$384.68	\$4,948.68
1657	*BC Golf	Gf - Public Weekday Twilight	\$0.00	\$0.00	0.00%	\$33.00	1	\$33.00	\$0.00	\$33.00	\$2.78	\$35.78
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$28.00	139	\$3,892.00	\$0.00	\$3,892.00	\$328.04	\$4,220.04
1660	*BC Golf	Gf - Public Weekend Twilight	\$0.00	\$0.00	0.00%	\$33.00	1	\$33.00	\$0.00	\$33.00	\$2.78	\$35.78
1943	*BC Golf	Gf - Twilight Walking	\$0.00	\$0.00	0.00%	\$28.00	9	\$252.00	\$0.00	\$252.00	\$21.24	\$273.24
Summary for Twilight			\$0.00	\$0.00	100.00%	\$150.00	313	\$8,774.00	\$0.00	\$8,774.00	\$739.52	\$9,513.52
Sub-Department: z Comp Rounds												
1644	*BC Golf	Gf - Complimentary	\$0.00	\$0.00	0.00%	\$0.00	13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1682	*BC Golf	Charity/Donation	\$0.00	\$0.00	0.00%	\$0.00	24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for z Comp Rounds			\$0.00	\$0.00	0.00%	\$0.00	37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: z Employee Rounds												
1683	*BC Golf	PGA / Industry	\$0.00	\$0.00	0.00%	\$0.00	45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1684	*BC Golf	Gf - Employee	\$0.00	\$0.00	0.00%	\$0.00	107	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for z Employee Rounds			\$0.00	\$0.00	0.00%	\$0.00	152	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub-Department: z Raincheck												
2536	*BC Golf	Gf - Raincheck	\$0.00	\$0.00	0.00%	\$0.00	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for z Raincheck			\$0.00	\$0.00	0.00%	\$0.00	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Sub-Department: z Trade Rounds

1632	*BC Golf	Gf - Bailey Member	\$0.00	\$0.00	0.00%	\$0.00	35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2535	*BC Golf	Gf - Trade/Marketing	\$0.00	\$0.00	0.00%	\$0.00	24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EZ Links	*BC Golf	Gf - EZLinks PrePaid Trade	\$0.00	\$0.00	0.00%	\$0.00	74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summary for z Trade Rounds			\$0.00	\$0.00	0.00%	\$0.00	133	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:			\$0.00	\$0.00	100.00%	\$960.21	3597	\$48,057.35	\$0.00	\$48,057.35	\$4,042.20	\$52,099.55



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SECTION 2 - GENERAL

For Immediate Release

Date: April 16, 2021

Contact: Jennifer Swezey, City of Broken Arrow

918-607-8921 | jswezey@brokenarrowok.gov

CBA Release 21-23

Broken Arrow Announces New Departments, Directors

General Services Director retires after 32 years

Broken Arrow, Oklahoma – The City of Broken Arrow is pleased to announce the selection of two new directors that will take over responsibilities of the City’s solid waste and maintenance services operations, respectively, which were previously managed under one department called General Services. Jerry Schuber will lead Solid Waste and Recycling, and Ryan Baze will lead Maintenance Services.

City Manager Michael Spurgeon said, “Broken Arrow is a growing community, and it is important for city operations to reflect and respond to that growth.” He added, “now that the City is providing residential curbside recycling service, the sanitation division requires an updated department model to streamline operations.”

To improve organizational effectiveness and efficiency, last year Spurgeon recommended the restructuring of the General Services Department into two stand-alone departments. Changes were also made at that time to move logistics (purchasing) over to the Finance Department and cemetery operations to the Parks & Recreation Department, respectively. In addition, there was an overall focus on asset management needed which will be done through the new department model.

The City Council authorized the restructuring proposal in October of 2020, including amendments to the applicable city ordinances. The new Solid Waste Department manages sanitation and recycling operations, and the new Maintenance Services Department includes four divisions: Operations, Fleet Maintenance, Building Maintenance, and Property Services (Assets).

General Services Director Lee Zirk is retiring April 16, after 32 years of employment with the City. Zirk started as a mechanic in the fleet division and worked his way up to the director position. He recently retired from the military in 2020 and looks forward to enjoying a full retirement this month.

Schuber, a California native, brings vast solid waste management experience to Broken Arrow. He most recently worked for the City of Fresno for over 20 years in Solid Waste, Utilities, and Planning leadership roles. Schuber also worked for Waste Management Industries for seven years. He holds a master's degree in business administration and technology management and starts on May 10.

The City is also excited to announce the selection of Ryan Baze for the role of Maintenance Services Director. Baze is an Oklahoma native, and has tremendous leadership experience in the field of facilities and fleet services. He most recently served as the Director of Facilities for Rogers County for nine years. He starts in Broken Arrow on May 4.

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Located in northeast Oklahoma, Broken Arrow is the fourth largest city in the State of Oklahoma, with an estimated population of over 113,000 people spread out over 61 square miles. The City of Broken Arrow operates under a Council-Manager form of government with over 800 employees. Broken Arrow is home to the third largest manufacturing hub in the state, with many employees working in the energy sector. Residents in Broken Arrow enjoy a high quality of life, characterized by low crime, high performing schools, affordable housing and easy access to many parks and recreational facilities. The City of Broken Arrow sets the standard by providing the best municipal programs and services.



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jennifer Swezey, Communications & Media Relations Manager
Date: April 16, 2021
Re: Recent Media Coverage

Below are some links to news coverage in Broken Arrow this week.

https://tulsaworld.com/business/local/watch-now-broken-arrow-senior-center-to-undergo-3-6-million-expansion/article_b54a6692-9ba1-11eb-9b7c-bb1b5ca90797.html

<https://www.krmg.com/news/local/groundbreaking-held-broken-arrow-senior-center-expansion/NFUYM365KNHMLPJTTA5YGSVGTI/>

<https://www.newson6.com/story/607585f72d250c0bdf947287/city-leaders-to-attend-groundbreaking-for-new-broken-arrow-senior-center>

<https://ktul.com/news/local/broken-arrow-to-break-ground-on-new-35m-annex-to-senior-center>

<https://ktul.com/news/local/fire-at-tulsa-indoor-dump-continues-to-impact-recycling-across-green-country>

<https://ktul.com/news/local/oklahoma-fire-and-rescue-crews-train-for-natural-disasters-terror-attacks>

Respectfully submitted,

Jennifer Swezey

Dear Local Franchising Authority,

Effective on or after Wednesday, May 19, we will remove the duplicate channels in the 1000-1950 range. This change will make it easier for our customers to watch their favorite programs. They will still be able to enjoy the HD programming on these channels by tuning into the lower two- or three-digit corresponding channel number. For example, channel 1010 can be viewed on 10, and channel 1143 can be viewed on 143. Parental controls will not be affected by this change.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please contact me at (405) 286-5061.

Sincerely,

A handwritten signature in blue ink that reads "Robbie Squires". The signature is written in a cursive, flowing style.

Robbie Squires
Director, Government Affairs
Cox Communications Central Region



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SECTION 3 - SPECIAL EVENTS