

City of Broken Arrow Basic Community Garden Rules

To encourage outdoor recreational purposes, the Community Garden will open the first week of January and close the first week of November. The garden will be open 7 days a week from dawn to dusk. The gate combination will be given to members and will change annually or as needed.

Facility Use:

1. Community garden fee, if applicable, agreement and waiver of liability must be paid and signed before tending to your plot.
2. Smoking, chewing tobacco, alcohol, illegal substances, and open flames are not allowed in the garden.
3. If you will be away for long periods of time, please ensure that someone you trust will tend your plot in your absence. Maintenance of the plot is the responsibility of the plot lessee.
4. Friends and family members are permitted into the garden, but under your supervision and must adhere to the rules and regulations.
5. All trash must be removed from the garden by the gardener.
6. Vandalism, violations, and other damages should be reported to CG Staff immediately.
7. Returning gardeners must notify staff by January 1st if you wish to renew your plot.
8. Dogs will not be permitted inside the community garden.
9. Garbage, recycle bins, and compost will be provided. We ask that you recycle all materials that you can, compost those that are compost acceptable, and dispose the rest in the garbage.

Tending your plot:

1. Gardeners are responsible for the maintenance and harvesting of their plot.
2. Weeds and other plants should be placed in the compost. Herbicides are not allowed in the garden; use of such weed killers will mean you forfeiting your plot. This will not include a refund.
3. Growing of cannabis or illegal substances are prohibited.
4. A frost hydrant will be on site for water supply. Water spigots must be securely turned off after every use and hoses wrapped & secured.
5. Any materials to be used must be brought by the gardener including but not limited to: tools, hoses, plantings, seeds, and fertilizer etc.
6. Tall crops are to be planted where they will not shade neighboring plots. No trees, structures or fixtures are allowed.
7. Gardeners will plant and maintain their garden plot between January and November. If by June 1st there has been no sign of activity, your plot may be forfeited to the next person on the waiting list.
8. At the end of the season, each gardener must clear their plot of fencing trellises, strings, labels, etc. The plot must be returned to its original state.
9. Keep gardens in good condition by maintaining gardens often and spending appropriate time weeding and cleaning the outer edges of your plot as needed.
10. Do not leave the water running.
11. Harvest from your plot only.
12. The City is not responsible for any damage or theft of crops or any materials of the lessee.

Conditions under which plot forfeit may occur:

1. Bringing prohibited substances into the garden.
2. Plot not being maintained for three weeks.
3. Transferring or subletting a plot.
4. Violation warnings being ignored and/or violations repeated.

Violation Procedures:

1. When a violation occurs, Parks & Recreation Staff will send the plot lessee a warning in the mail to the address provided in the lease agreement. The warning will have the details of the violation and the deadline set for the plot lessee to fix the problem.
2. If the problem is not fixed by the deadline included in the warning, Parks & Recreation Staff will issue a second warning to be mailed to the violator. This warning will detail the violation, the deadline for fixing the problem, as well as the consequence of ignoring the warning, which may include plot forfeit. There will be no refunds for plot forfeiture.