

**To:** Honorable Mayor and City Councilors

From: Kenny Schwab, Acting City Manager

**Date:** May 21, 2021

**Re:** Notes to Council

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

• Parks and Recreation Department – April 2021 Monthly Report

## 2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release City of Broken Arrow begins Albany Street Widening Project
- Press Release City of Broken Arrow improving Neinhuis Skate Park

## 3. SPECIAL EVENTS / ACTIVITIES

N/A

Respectfully submitted

Kenny Schwab

mb

Attachments



# **SECTION 1 - STAFF REPORTS**



### INTEROFFICE MEMO

To:

Kenneth Schwab, Assistant City Manager - Operations

From: Matt Hendren, Parks & Recreation Director

CC:

Crickett Moore

**Date:** May 17, 2021

Re:

April 2021 Monthly Report

Please find enclosed the April 2021 Monthly Report for the Parks & Recreation Department.

Please contact Matt Hendren x7442 if you have any questions.

Encl: April 2021 Monthly Report



# Parks and Recreation Department April 2021 Monthly Report

| CENTRAL PARK COMMUNITY CENTER | <b>VISITS</b> |
|-------------------------------|---------------|
| Basketball                    | 2,030         |
| Fitness Line Dancing          | 380           |
| Homeschool PE                 | 212           |
| Pickleball                    | 151           |
| Quest Martial Arts            | 14            |
| RC Flying                     | 26            |
| Tai Chi                       | 76            |
| Volleyball                    | 193           |
| Walking                       | 187           |
| Zumba                         | 65            |
| Zumba Gold                    | 14            |

#### **FACEBOOK**

- o 526 total views
- o 36 new likes out 1,881
- o 10 new dislikes
- o 34 new followers out of 1,929
- $\circ~84\%$  of followers are women and 16% are men

### **GOOGLE**

- o 8,417 total searches.
- o 40.7% of people directly searched Central Park Community Center.
- o 59% of people discovered Central Park Community Center through other searches.
- o 200 people clicked Call.
- o Most popular query search was Broken Arrow Community Center.

| NIENHUIS PARK COMMUNITY CENTER | <b>VISITS</b> |
|--------------------------------|---------------|
| Basketball                     | 617           |
| Break Dance                    | 20            |
| Crafty Tots                    | 16            |
| Karate Tots                    | 18            |
| Martial Arts                   | 184           |
| Monday Night Pickleball        | 37            |
| NP Flying                      | 35            |
| Pickleball                     | 322           |
| Ping Pong                      | 6             |
| Rec Room Usage                 | 65            |
| Roly Poly's                    | 64            |
| Tumbling Gymnastics            | 118           |
| Tykes Tumbling                 | 61            |
| Volleyball – Open Gym          | 209           |
| Walking                        | 1             |
|                                |               |

#### **FACEBOOK**

- o 769 total views
- o 40 new likes out of 4,623
- o 5 new dislikes
- o 34 new followers out 4,738
- o 86% of followers are women and 14% are men

### **GOOGLE**

- o 22,430 total searches.
- o 47.3% of people directly searched Nienhuis Park Community Center.
- o 52.1% of people discovered Nienhuis Park Community Center through other searches.
- o 218 people clicked Call.
- o Most popular query search was Nienhuis Park Community Center, North 9th Street.

#### RAY HARRAL NATURE CENTER

| Visitors                           | 1,540 |
|------------------------------------|-------|
| EVENTS                             |       |
| Virtual Succulent Workshop         | 83    |
| Nature Journaling                  | 10    |
| Nature Tots                        | 10    |
| BA Spring Clean                    | 50    |
| Seasonal Painting Class            | 10    |
| Virtual Mindful Moment on Facebook |       |
| Two Virtual Story Time programs    |       |

### **FACEBOOK**

- o 1,691 total views
- o 92 new likes out of 5,503
- o 17 new dislikes
- o 91 new followers out of 5,674
- o 88% of followers are women and 12% are men

#### **GOOGLE**

- o 45,229 total searches.
- o 57.5% of people directly searched Ray Harral Nature Park.
- o 41.9% of people discovered Ray Harral Nature Park through other searches.
- o 45 people clicked Call.
- o Most popular query search was Ray Harral Nature Park & Center and South 3<sup>rd</sup> Street.

## **FACEBOOK - BA Parks & Recreation**

- o 481 new total views
- o 26new likes out of 5,960
- o 17 new dislikes
- o 28 new followers out of 6,068
- o 84% of followers are women and 16% are men

#### GIS - BA Parks & Recreation

#### **Parks Locator Tool**

- o 432 people viewed.
- o On average, 14.90 people viewed per day.

#### Parks Story Map

- o 221 people viewed.
- o On average, 7.62 people viewed per day.

# FLOWCODE QR CODES

# Ray Harral Nature Park Trail Map

o 55 QR Code Scans

## RECREATION GUIDE

# Winter/Spring 2020-2021

- o 52 people read the Rec Guide
- o Average read time was 2 minutes 17 seconds
- o 9 people used a desktop to view the Rec Guide
- o 36 people used a tablet or smartphone

# PARK GROVE CEMETERY

| BURIALS   |  |  |  | SPA   | <b>ACI</b>                          | ES SOLD   | MONUMENTS SET   |  |  |  |
|---|--|--|--|---|-------------------------------------|---|---|--|--|--|
| Jul-20  | 6  | \$   | 5,830.00   | 1   | \$                                  | 1,689.00  | 4   | \$   | 1,294.80   |  |
| Aug-20  | 5  | \$   | 4,664.00   | 7   | \$                                  | 11,164.00   | 4   | \$   | 1,496.00   |  |
| Sep-20  | 5  | \$   | 2,986  | 3   | \$                                  | 5,067.00  | 7   | \$   | 2,542.80   |  |
| Oct-20  | 9  | \$   | 8,627.00   | 3   | \$                                  | 5,175.00  | 5   | \$   | 1,471.72   |  |
| Nov-20  | 10   | \$   | 8,104.00   | 6   | \$                                  | 8,323.00  | 8   | \$   | 2,455.20   |  |
| Dec-20  | 12   | \$   | 13,769.00  | 5   | \$                                  | 8,625.00  | 4   | \$   | 1,853.08   |  |
| Jan-21  | 16   | \$   | 16,151.00  | 7   | \$                                  | 12,075.00   | 4   | \$   | 1,091.96   |  |
| Feb-21  | 9  | \$   | 9,673.00   | 6   | \$                                  | 10,350.00   | 3   | \$   | 1,045.44   |  |
| Mar-21  | 11   | \$   | 13,101.00  | 4   | \$                                  | 6,476.00  | 7   | \$   | 2,185.92   |  |
| Apr-21  | 10   | \$   | 10,864.00  | 14  | \$                                  | 22,656.00   | 11  | \$   | 3,504.00   |  |
| May-21  | 0  | \$   | :: <b>-</b> ::   | 0   | \$                                  | -   | 0   | \$   | -  |  |
| Jun-21  | 0  | \$   | - <del>-</del>   | 0   | \$                                  | -   | 0   | \$   | =  |  |
| TOTAL   | 83   | \$   | 93,769.00  | 56  | \$                                  | 91,600 .00  | 57  | \$   | 18,940.92  |  |
| YEAR TO   | O DA   | TE   |  |   | \$                                  | 204,309.92  |   |  |  |  |
| LESS 0.2  | 5  |  |  |   | \$                                  | 153,232.44  |   |  |  |  |
| BUDGET  | AM   | OU   | NT   |   | \$                                  | 236,352.00  |   |  |  |  |
| GAIN/SH   | IORT   | FA   | LL   |   | \$                                  | (83,119.56)   |   |  |  |  |
| BURIALS   |  |  |  |   |                                     | T T C D D T   | 1997  |  |  |  |
|   | BU   | RIA  | ALS  | SPA   | <b>\C</b> I                         | ES SOLD   | MO  | NU.  | MENTS SET  |  |
| Jul-19  | <b>BU</b> :  | RIA<br>\$  | 3,423.00   | SPA   | ACI<br>\$                           | 3,306.00  | <b>MO</b>   | NU.<br>\$  |  |  |
| Jul-19<br>Aug-19  |  |  |  |   |                                     |   | *   |  | 1,228.80<br>1,520.64   |  |
|   | 3  | \$   | 3,423.00   | 2   | \$                                  | 3,306.00  | 4   | \$   | 1,228.80   |  |
| Aug-19  | 3  | \$<br>\$   | 3,423.00<br>7,486.00   | 2<br>16   | \$<br>\$                            | 3,306.00<br>24,921.00   | 4   | \$<br>\$   | 1,228.80<br>1,520.64   |  |
| Aug-19<br>Sep-19  | 3<br>8<br>6  | \$<br>\$<br>\$   | 3,423.00<br>7,486.00<br>5,844  | 2<br>16<br>2  | \$<br>\$<br>\$                      | 3,306.00<br>24,921.00<br>3,306.00   | 4 4 3   | \$<br>\$<br>\$                                     | 1,228.80<br>1,520.64<br>814.08   |  |
| Aug-19<br>Sep-19<br>Oct-19  | 3<br>8<br>6<br>6   | \$<br>\$<br>\$   | 3,423.00<br>7,486.00<br>5,844<br>5,894.00  | 2<br>16<br>2<br>3                                     | \$<br>\$<br>\$                      | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00   | 4<br>4<br>3<br>5  | \$<br>\$<br>\$                                     | 1,228.80<br>1,520.64<br>814.08<br>1,835.73   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19  | 3<br>8<br>6<br>6<br>8  | \$<br>\$<br>\$<br>\$<br>\$                               | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00  | 2<br>16<br>2<br>3<br>2                                | \$<br>\$<br>\$<br>\$<br>\$          | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00   | 4<br>4<br>3<br>5<br>3                                     | \$<br>\$<br>\$<br>\$                               | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19  | 3<br>8<br>6<br>6<br>8<br>8   | \$<br>\$<br>\$<br>\$<br>\$                               | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00  | 2<br>16<br>2<br>3<br>2<br>4                           | \$<br>\$<br>\$<br>\$<br>\$          | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00   | 4<br>4<br>3<br>5<br>3<br>2                                | \$<br>\$<br>\$<br>\$                               | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20  | 3<br>8<br>6<br>6<br>8<br>8<br>10   | \$<br>\$<br>\$<br>\$<br>\$                               | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00   | 2<br>16<br>2<br>3<br>2<br>4<br>1                      | \$<br>\$<br>\$<br>\$<br>\$          | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00   | 4<br>4<br>3<br>5<br>3<br>2<br>5                           | \$<br>\$<br>\$<br>\$<br>\$                         | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20  | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5                                    | \$<br>\$<br>\$<br>\$<br>\$<br>\$                         | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00   | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4                 | \$<br>\$<br>\$<br>\$<br>\$<br>\$    | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00   | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3                      | \$<br>\$<br>\$<br>\$<br>\$<br>\$                   | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20<br>Mar-20  | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5                                    | \$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$                   | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00<br>9,470                                      | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4                 | \$<br>\$<br>\$<br>\$<br>\$<br>\$    | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00   | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1                 | \$ \$ \$ \$ \$ \$ \$ \$ \$                         | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80                                   |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20<br>Mar-20<br>Apr-20                              | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5<br>9<br>6                          | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$                      | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00<br>9,470<br>5,830.00                          | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4<br>4<br>0       | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$       | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00<br>6,756.00   | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1<br>1            | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$                      | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80<br>280.80                         |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20<br>Mar-20<br>Apr-20<br>May-20                    | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5<br>9<br>6<br>5                     | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$                      | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00<br>9,470<br>5,830.00<br>5,830.00              | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4<br>0<br>3       | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$    | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00<br>6,756.00<br>5,067.00   | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1<br>1<br>7       | \$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$ | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80<br>280.80<br>1,502.80             |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20<br>Mar-20<br>Apr-20<br>May-20<br>Jun-20          | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5<br>9<br>6<br>5<br>15               | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$             | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00<br>9,470<br>5,830.00<br>5,830.00<br>13,992.00 | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4<br>0<br>3<br>19 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$       | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00<br>6,756.00<br>5,067.00<br>28,664.00                            | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1<br>1<br>7<br>12 | \$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$       | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80<br>280.80<br>1,502.80<br>3,829.80 |  |
| Aug-19<br>Sep-19<br>Oct-19<br>Nov-19<br>Dec-19<br>Jan-20<br>Feb-20<br>Mar-20<br>Apr-20<br>May-20<br>Jun-20<br>TOTAL | 3<br>8<br>6<br>6<br>8<br>10<br>5<br>9<br>6<br>5<br>15<br>89              | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$             | 3,423.00<br>7,486.00<br>5,844<br>5,894.00<br>8,162.00<br>8,304.00<br>11,148.00<br>5,830.00<br>9,470<br>5,830.00<br>5,830.00<br>13,992.00 | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4<br>0<br>3<br>19 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00<br>6,756.00<br>5,067.00<br>28,664.00<br>94,107.00               | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1<br>1<br>7<br>12 | \$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$       | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80<br>280.80<br>1,502.80<br>3,829.80 |  |
| Aug-19 Sep-19 Oct-19 Nov-19 Dec-19 Jan-20 Feb-20 Mar-20 Apr-20 Jun-20 TOTAL YEAR TO                                 | 3<br>8<br>6<br>6<br>8<br>8<br>10<br>5<br>9<br>6<br>5<br>15<br>89<br>O DA | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 3,423.00 7,486.00 5,844 5,894.00 8,162.00 8,304.00 11,148.00 5,830.00 9,470 5,830.00 5,830.00 13,992.00 91,213.00                        | 2<br>16<br>2<br>3<br>2<br>4<br>1<br>4<br>0<br>3<br>19 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 3,306.00<br>24,921.00<br>3,306.00<br>3,508.00<br>3,378.00<br>6,756.00<br>1,689.00<br>6,756.00<br>6,756.00<br>5,067.00<br>28,664.00<br>94,107.00<br>201,478.90 | 4<br>4<br>3<br>5<br>3<br>2<br>5<br>3<br>1<br>1<br>7<br>12 | \$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$<br>\$       | 1,228.80<br>1,520.64<br>814.08<br>1,835.73<br>817.25<br>748.80<br>1,560.00<br>1,583.40<br>436.80<br>280.80<br>1,502.80<br>3,829.80 |  |

## PARKS MAINTENANCE

| Maintenance Job Code          | Hours Work Performed | Percentage of Work Hours |
|-------------------------------|----------------------|--------------------------|
| Aquatic Maintenance           | 242.00               | 5.19%                    |
| Athletic Field Maintenance    | 109.00               | 2.34%                    |
| Building Maintenance          | 44.50                | 0.95%                    |
| Canopy/Windscreen Maintenance | 9.00                 | 0.19%                    |
| Chemical Applications         | 173.00               | 3.71%                    |
| Construction                  | 96.50                | 2.07%                    |
| Custodial Services            | 83.75                | 1.79%                    |
| Data Entry                    | 246.75               | 5.29%                    |
| Electrical                    | 0.75                 | 0.02%                    |
| Equipment Maintenance         | 370.50               | 7.94%                    |
| Fencing                       | 4.00                 | 0.09%                    |
| Flood Recovery                | 0.00                 | 0.00%                    |
| Forestry                      | 118.75               | 2.54%                    |
| General Site Maintenance      | 385.00               | 8.25%                    |
| Graffiti Removal              | 4.00                 | 0.09%                    |
| Horticulture                  | 394.50               | 8.45%                    |
| Inspections                   | 149.75               | 3.21%                    |
| Irrigation Maintenance        | 241.75               | 5.18%                    |
| Irrigation/Watering           | 9.25                 | 0.20%                    |
| Leaf Mulching & Removal       | 0.00                 | 0.00%                    |
| Locks/Hardware                | 0.00                 | 0.00%                    |
| Mowing                        | 1000.25              | 21.43%                   |
| Painting                      | 119.00               | 2.55%                    |
| Playground Maintenance        | 74.25                | 1.59%                    |
| Plumbing                      | 3.25                 | 0.07%                    |
| Rain Garden                   | 0.00                 | 0.00%                    |
| Refuse                        | 242.00               | 5.19%                    |
| Seed/Sod                      | 0.00                 | 0.00%                    |
| Snow/Ice Removal              | 0.00                 | 0.00%                    |
| Special Events                | 40.00                | 0.83%                    |
| Splash Pad Maintenance        | 0.00                 | 0.00%                    |
| Storm Damage                  | 9.00                 | 0.19%                    |
| Supervisor Training           | 118.00               | 2.53%                    |
| Trail Maintenance             | 5.50                 | 0.12%                    |
| Training/Meeting              | 271.00               | 5.81%                    |
| Tree Planting                 | 83.00                | 1.78%                    |
| Tree Removal                  | 6.00                 | 0.13%                    |
| Vandalism                     | 0.00                 | 0.00%                    |
| Totals                        | 4,667.00             | 100.00%                  |

# FACILITY REPORT FOR



April 2021

## Battle Creek Golf Club - April Review

#### General

April started out being extremely busy with higher rounds and revenues but slowed down as expected after the annual maintenance aerifying and topdressing of greens. There were 2,496 total rounds for April which was only 64 less rounds compared to budget. Total revenues for the month were \$129,632 which was \$9,783 more than budget. Due to extended extreme cold weather this past winter, most courses in the Tulsa area suffered winterkill turf damage with some losing several of their bermuda greens. Battle Creek was fairly fortunate with more limited areas impacted, primarily fairly limited to some North facing mounds and a few isolated small areas on fairways, roughs and tees with no damage to greens. These areas are limited and not expected to impact play. The plan to repair turf damage is to apply granular fertilizer in the coming weeks as soil temperatures warm to enhance grow in to bare areas. Maintenance will also possibly sod a few tee boxes that were damaged and have no viable turf on them.

#### **Golf Operations**

The outside services department identified and completed the change out of cart batteries that were failing and replaced with new, a total of 55 carts. All remaining batteries were tested and those still operational with ratings of A and B were placed in the remaining 17 carts in the fleet. Monthly battery maintenance has been moved up from the recommended 4 week intervals to every 2 weeks to better ensure any ongoing issues are caught quickly and addressed. The outside services staff is also checking the water levels twice a week every week to ensure the cells are not exposed.

Merchandise sales totaled \$18,187 to a budget of \$12,800. Last April the golf operation did a total of \$8,512 in total merchandise sales. Year over year this was a 214% increase as well as 30% over budgeted sales.

#### **Course Maintenance**

April was another unusual month with high temperatures in the lower 70's, and lows in the 30's. We did receive 4 .85" rainfall during the month as well as one day late in the month with sleet and snow. Maintenance tasks included: aerification of greens and topdressing of greens, spraying the course with pre-emergent herbicides, continue to do preventative maintenance on equipment to get ready for the next season, multiple irrigation repairs, fertilized all tee boxes for spring green up. Also sprayed greens with fungicide, fertilized, and wetting agents as needed. We also began to mow some areas of the course that needed to be trimmed up. Next month tasks will include additional irrigation repairs, continue preventative maintenance of all equipment as needed, begin seasonal mowing of the course as temps warm and Bermuda responds to fertilizer applied, mow all native areas, begin trimming around the course as warranted, and begin to hand syringe greens where needed as the weather dictates.

## **Golf Rounds Monthly Summary**

April total paid rounds were 2,496 which were 64 less than budgeted rounds for month.

| Rounds        | <u>Budgeted</u> | Prior year | <u>Actual</u> |
|---------------|-----------------|------------|---------------|
| PUBLIC ROUNDS | 460             | 1,096      | 736           |
| TOURNAMENT    | 175             | 0          | 0             |
| MEMBER        | 1,250           | 1,073      | 1,061         |
| BATTLE CARD   | 175             | 122        | 106           |
| TWILIGHT      | 240             | 778        | 294           |
| MISC.         | 110             | 126        | 72            |
| MEMBER GUEST  | 150             | 216        | 227           |
| TOTAL ROUNDS  | 2,560           | 3,411      | 2,496         |

### **Monthly Gross Revenues**

April total revenue was \$129,632 for the month, which was \$9,783 more than budgeted revenues. The full financial reports are presented separately.

|                            | April   | April      | April   |
|----------------------------|---------|------------|---------|
|                            | Budget  | Prior Year | Actual  |
| DUES & FEES                | 33,750  | 44,391     | 45,422  |
| GREEN FEES                 | 34,523  | 62,397     | 40,992  |
| CART FEES                  | 11,056  | 16,928     | 6,139   |
| MERCHANDISE                | 12,800  | 8,512      | 18,187  |
| OTHER GOLF COURSE SERVICES | 10,000  | 7,511      | 5,863   |
| FOOD & BEVERAGES           | 17,720  | 9,403      | 13,030  |
| TOTAL REVENUE              | 119,849 | 149,141    | 129,632 |

# **Banquet Facility Usage Report**

| Date                   | Event                          | <b>Total</b> |
|------------------------|--------------------------------|--------------|
| April 2 <sup>nd</sup>  | Event/Party                    | \$695        |
| April 15 <sup>th</sup> | Homeowners Association Meeting | \$0          |
| April 19 <sup>th</sup> | Homeowners Association Meeting | \$0          |
|                        | Total Banquet Revenue:         | \$695        |

# Sales Report by Selected Department

Department: Greens Fees

5/1/2021 10:03:53 AM

Battle Creek Golf Shop

Date Between 4/1/2021 & 4/30/2021

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|-------------|---------------------|-------------------------------|----------|--|-------------------|----------|------|--------------|----------|------------------|-------------|------------|
| SKU         | Manufacturer        | Item Description              | Cost Avg | Cost Of<br>Goods   | Margin<br>Percent | Price    | Qty  | Retail Value | Discount | Pre-Tax<br>Value | Tax TTL     | Extension  |
| Sub-Departn | ment: Card Rounds   |                               |          | AND THE PARTY OF T |                   |          |      |              |          |                  |             |            |
| 1633        | *BC Golf            | Gf - Battle Card Sr. (Weekday | \$0.00   | \$0.00   | 0.00%             | \$22.00  | 15   | \$330.00     | \$0.00   | \$330.00         | \$27.75     | \$357.75   |
| 1633        | *BC Golf            | Gf - Battle Card Sr. (Weekday | \$0.00   | \$0.00   | 0.00%             | \$27.00  | 3    | \$81.00      | \$0.00   | \$81.00          | \$6.81      | \$87.81    |
| 1634        | *BC Golf            | Gf - Battle Card Weekday      | \$0.00   | \$0.00   | 0.00%             | \$22.00  | 12   | \$264.00     | \$0.00   | \$264.00         | \$22.20     | \$286.20   |
| 1634        | *BC Golf            | Gf - Battle Card Weekday      | \$0.00   | \$0.00   | 0.00%             | \$32.00  | 2    | \$64.00      | \$0.00   | \$64.00          | \$5.38      | \$69.38    |
| 1635        | *BC Golf            | Gf - Battle Card Weekday      | \$0.00   | \$0.00   | 0.00%             | \$21.00  | 8    | \$168.00     | \$0.00   | \$168.00         | \$14.16     | \$182.16   |
| 1635        | *BC Golf            | Gf - Battle Card Weekday      | \$0.00   | \$0.00   | 0.00%             | \$28.00  | 1    | \$28.00      | \$0.00   | \$28.00          | \$2.36      | \$30.36    |
| 1636        | *BC Golf            | Gf - Battle Card Weekend      | \$0.00   | \$0.00   | 0.00%             | \$30.00  | 27   | \$810.00     | \$0.00   | \$810.00         | \$68.31     | \$878.31   |
| 1637        | *BC Golf            | Gf - Battle Card Weekend      | \$0.00   | \$0.00   | 0.00%             | \$21.00  | 19   | \$399.00     | \$0.00   | \$399.00         | \$33.63     | \$432.63   |
| 1637        | *BC Golf            | Gf - Battle Card Weekend      | \$0.00   | \$0.00   | 0.00%             | \$28.00  | 4    | \$112.00     | \$0.00   | \$112.00         | \$9.44      | \$121.44   |
| 1702        | *BC Golf            | Gf - Battle Card Sr. Walking  | \$0.00   | \$0.00   | 0.00%             | \$22.75  | 3    | \$68.25      | \$0.00   | \$68.25          | \$5.73      | \$73.98    |
| 2590        | *BC Golf            | Gf - Battle Card WE Pre-      | \$0.00   | \$0.00   | 0.00%             | \$27.00  | 12   | \$324.00     | \$0.00   | \$324.00         | \$27.24     | \$351.24   |
|             |                     | Summary for Card Rounds       | \$0.00   | \$0.00   | 100.00%           | \$280.75 | 106  | \$2,648.25   | \$0.00   | \$2,648.25       | \$223.01    | \$2,871.26 |
| Sub-Departn | ment: Guest Rounds  |                               |          |  |                   |          |      |              |          |                  |             |            |
| 1678        | *BC Golf            | Gf - Member Guest Sr.         | \$0.00   | \$0.00   | 0.00%             | \$22.00  | 72   | \$1,584.00   | \$0.00   | \$1,584.00       | \$133.20    | \$1,717.20 |
| 1678        | *BC Golf            | Gf - Member Guest Sr.         | \$0.00   | \$0.00   | 0.00%             | \$27.00  | 1    | \$27.00      | \$0.00   | \$27.00          | \$2.27      | \$29.27    |
| 1680        | *BC Golf            | Gf - Member Guest Weekend     | \$0.00   | \$0.00   | 0.00%             | \$30.00  | 78   | \$2,340.00   | \$0.00   | \$2,340.00       | \$197.34    | \$2,537.34 |
| 1681        | *BC Golf            | Gf - Member Guest Weekday     | \$0.00   | \$0.00   | 0.00%             | \$22.00  | 44   | \$968.00     | \$0.00   | \$968.00         | \$81.40     | \$1,049.40 |
| 1710        | *BC Golf            | Gf - Member Guest             | \$0.00   | \$0.00   | 0.00%             | \$18.44  | 32   | \$590.08     | \$0.00   | \$590.08         | \$49.92     | \$640.00   |
|             |                     | Summary for Guest Rounds      | \$0.00   | \$0.00   | 100.00%           | \$119.44 | 227  | \$5,509.08   | \$0.00   | \$5,509.08       | \$464.13    | \$5,973.21 |
| Sub-Departn | ment: Member Roun   | ds                            |          |  |                   |          |      |              |          |                  |             |            |
| 1629        | *BC Golf            | Gf - Annual Member            | \$0.00   | \$0.00   | 0.00%             | \$0.00   | 720  | \$0.00       | \$0.00   | \$0.00           | \$0.00      | \$0.00     |
| 1662        | *BC Golf            | Gf - Weekday Member           | \$0.00   | \$0.00   | 0.00%             | \$0.00   | 245  | \$0.00       | \$0.00   | \$0.00           | \$0.00      | \$0.00     |
| 1685        | *BC Golf            | Gf - Family Member            | \$0.00   | \$0.00   | 0.00%             | \$0.00   | 96   | \$0.00       | \$0.00   | \$0.00           | \$0.00      | \$0.00     |
|             |                     | Summary for Member<br>Rounds  | \$0.00   | \$0.00   | 0.00%             | \$0.00   | 1061 | \$0.00       | \$0.00   | \$0.00           | \$0.00      | \$0.00     |
| Sub-Departn | ment: Miscellaneous |                               |          |  |                   |          |      |              |          |                  |             |            |
| 1651        | *BC Golf            | Gf - Junior Riding            | \$0.00   | \$0.00   | 0.00%             | \$14.00  | 10   | \$140.00     | \$0.00   | \$140.00         | \$11.80     | \$151.80   |
| 1670        | *BC Golf            | Gf - 2 for \$50               | \$0.00   | \$0.00   | 0.00%             | \$18.44  | 58   | \$1,069.52   | \$0.00   | \$1,069.52       | \$90.48     | \$1,160.00 |
| 1674        | *BC Golf            | Gf - Replay Round             | \$0.00   | \$0.00   | 0.00%             | \$20.00  | 2    | \$40.00      | \$0.00   | \$40.00          | \$3.36      | \$43.36    |
| 1686        | *BC Golf            | Gf - Junior Walking           | \$0.00   | \$0.00   | 0.00%             | \$12.91  | 2    | \$25.82      | \$0.00   | \$25.82          | \$2.18      | \$28.00    |
|             |                     |                               |          |  |                   |          |      |              |          |                  |             |            |

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|                  |                      | Summary for Miscellaneous        | \$0.00 | \$0.00 | 100.00%                                 | \$65.35  | 72  | \$1,275.34          | \$0.00 | \$1,275.34  | \$107.82   | \$1,383.16    |
|------------------|----------------------|----------------------------------|--------|--------|---|----------|-----|---------------------|--------|-------------|------------|---------------|
| Sub-Depa         | rtment: Paid Rounds  | •                                | ψ0.00  | Ψ0.00  | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 400.00   |     | <b>4</b> 1,=7 212 1 | *****  | * 1,        | *******    | , , , , , , , |
| 1655             | *BC Golf             | Gf - Public Senior (WD)          | \$0.00 | \$0.00 | 0.00%                                   | \$22.00  | 156 | \$3,432.00          | \$0.00 | \$3,432.00  | \$286.75   | \$3,718.75    |
| 1655             | *BC Golf             | Gf - Public Senior (WD)          | \$0.00 | \$0.00 | 0.00%                                   | \$32.00  | -1  | (\$32.00)           | \$0.00 | (\$32.00)   | (\$2.69)   | (\$34.69)     |
| 1656             | *BC Golf             | Gf - Public Weekday              | \$0.00 | \$0.00 | 0.00%                                   | \$32.00  | 246 | \$7,872.00          | \$0.00 | \$7,872.00  | \$661.74   | \$8,533.74    |
| 1656             | *BC Golf             | Gf - Public Weekday              | \$0.00 | \$0.00 | 0.00%                                   | \$42.00  | 0   | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 1658             | *BC Golf             | Gf - Public Weekend              | \$0.00 | \$0.00 | 0.00%                                   | \$37.00  | 310 | \$11,470.00         | \$0.00 | \$11,470.00 | \$964.10   | \$12,434.10   |
| 1697             | *BC Golf             | Gf - Weekend Walking             | \$0.00 | \$0.00 | 0.00%                                   | \$37.00  | 2   | \$74.00             | \$0.00 | \$74.00     | \$6.22     | \$80.22       |
| 1698             | *BC Golf             | Gf - Weekday Walking             | \$0.00 | \$0.00 | 0.00%                                   | \$32.00  | 3   | \$96.00             | \$0.00 | \$96.00     | \$8.07     | \$104.07      |
| 1701             | *BC Golf             | Gf - Senior Walking              | \$0.00 | \$0.00 | 0.00%                                   | \$22.75  | 4   | \$91.00             | \$0.00 | \$91.00     | \$7.64     | \$98.64       |
| 1993             | *BC Golf             | GF - 9 Hole Weekday              | \$0.00 | \$0.00 | 0.00%                                   | \$17.00  | 9   | \$153.00            | \$0.00 | \$153.00    | \$12.87    | \$165.87      |
| 1993             | *BC Golf             | GF - 9 Hole Weekday              | \$0.00 | \$0.00 | 0.00%                                   | \$27.00  | 3   | \$81.00             | \$0.00 | \$81.00     | \$6.81     | \$87.81       |
| 1994             | *BC Golf             | GF - 9 Hole Weekend              | \$0.00 | \$0.00 | 0.00%                                   | \$22.00  | 4   | \$88.00             | \$0.00 | \$88.00     | \$7.40     | \$95.40       |
|                  |                      | Summary for Paid Rounds          | \$0.00 | \$0.00 | 100.00%                                 | \$322.75 | 736 | \$23,325.00         | \$0.00 | \$23,325.00 | \$1,958.91 | \$25,283.91   |
| Sub-Depa         | rtment: Twilight     |                                  |        |        |   |          |     |                     |        |             |            |               |
| 1657             | *BC Golf             | Gf - Public Weekday Twilight     | \$0.00 | \$0.00 | 0.00%                                   | \$28.00  | 116 | \$3,248.00          | \$0.00 | \$3,248.00  | \$273.76   | \$3,521.76    |
| 1657             | *BC Golf             | Gf - Public Weekday Twilight     | \$0.00 | \$0.00 | 0.00%                                   | \$33.00  | 0   | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 1660             | *BC Golf             | Gf - Public Weekend Twilight     | \$0.00 | \$0.00 | 0.00%                                   | \$28.00  | 175 | \$4,900.00          | \$0.00 | \$4,900.00  | \$413.00   | \$5,313.00    |
| 1660             | *BC Golf             | Gf - Public Weekend Twilight     | \$0.00 | \$0.00 | 0.00%                                   | \$33.00  | 2   | \$66.00             | \$0.00 | \$66.00     | \$5.56     | \$71.56       |
| 1687             | *BC Golf             | Gf - League Green Fee (No        | \$0.00 | \$0.00 | 0.00%                                   | \$20.29  | 1   | \$20.29             | \$0.00 | \$20.29     | \$1.71     | \$22.00       |
|                  |                      | Summary for Twilight             | \$0.00 | \$0.00 | 100.00%                                 | \$142.29 | 294 | \$8,234.29          | \$0.00 | \$8,234.29  | \$694.03   | \$8,928.32    |
| Sub-Depa         | rtment: z Comp Rour  | nds                              |        |        |   |          |     |                     |        |             |            |               |
| 16 <del>44</del> | *BC Golf             | Gf - Complimentary               | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 1   | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 1682             | *BC Golf             | Charity/Donation                 | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 24  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
|                  |                      | Summary for z Comp Rounds        | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 25  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| Sub-Depa         | rtment: z Employee F | Rounds                           |        |        |   |          |     |                     |        |             |            |               |
| 1683             | *BC Golf             | PGA / Industry                   | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 6   | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 1684             | *BC Golf             | Gf - Employee                    | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 86  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
|                  |                      | Summary for z Employee<br>Rounds | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 92  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| Sub-Depa         | rtment: z Raincheck  |                                  |        |        |   |          |     |                     |        |             |            |               |
| 2536             | *BC Golf             | Gf - Raincheck                   | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 11  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
|                  |                      | Summary for z Raincheck          | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 11  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| Sub-Depa         | rtment: z Trade Roun | ıds                              |        |        |   |          |     |                     |        |             |            |               |
| 1632             | *BC Golf             | Gf - Bailey Member               | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 9   | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 2535             | *BC Golf             | Gf - Trade/Marketing             | \$0.00 | \$0.00 | 0.00%                                   | \$0.00   | 18  | \$0.00              | \$0.00 | \$0.00      | \$0.00     | \$0.00        |
| 5/1/2021 1       | 0:03:53 AM           |                                  |        |        |   |          |     |                     |        |             |            | Page 2 of 3   |

| EZ Links | *BC Golf | Gf - EZLinks PrePaid Trade | \$0.00 | \$0.00 | 0.00%   | \$0.00   | 39   | \$0.00      | \$0.00 | \$0.00      | \$0.00     | \$0.00      |
|----------|----------|----------------------------|--------|--------|---------|----------|------|-------------|--------|-------------|------------|-------------|
|          |          | Summary for z Trade Rounds | \$0.00 | \$0.00 | 0.00%   | \$0.00   | 66   | \$0.00      | \$0.00 | \$0.00      | \$0.00     | \$0.00      |
|          |          | Grand Total:               | \$0.00 | \$0.00 | 100.00% | \$930.58 | 2690 | \$40,991.96 | \$0.00 | \$40,991.96 | \$3,447.90 | \$44,439.86 |

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# **SECTION 2 - GENERAL**





For Immediate Release Date: 05/21/2021

**Contact: Lesa Jones, Operations Communications Manager** 

City of Broken Arrow

918-259-2400 Ext. 5436 | Email: lljones@brokenarrowok,gov

**CBA Release No. 21-31** 

# City of Broken Arrow begins Albany Street Widening Project

Road closure will be in place through the summer

Albany Street (61st St.), from 23rd St. North to N. 37th St., will be closed beginning Monday, May 24 at 7 a.m., due to the start of Phase I of the Albany Street Widening Project.

This closure will impact through traffic, but residents will have local access from either 23rd Street or 37th Street. The mid-mile bridge location will be the primary closure.

The closure is necessary to remove and replace the existing box culvert and install a new single-span arch bridge structure.

The road closure will be in place through the summer and is expected to reopen before the August 2021 start of school. Through traffic detours will be directed up to Omaha. St (51st) or down to Kenosha St. (71st) for access.

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For Immediate Release Date: 05/21/2021

**Contact: Lesa Jones/ City of Broken Arrow** 

918-259-2400, Ext. 5436 Email lljones@brokenarrowok.gov

CBA Release No. 21-31

# City of Broken Arrow improving Nienhuis Skate Park

The skate park will be closed for major renovation and construction beginning May 29th

The City of Broken Arrow is making significant additions to Nienhuis Skate Park, 3201 N. 9th St., by adding 10,000 square feet of street and plaza style design to the existing 12,500 square feet of bowl and ramp designed park.

Nienhuis Skate Park will be closed for rehabilitation of the existing park and construction of the addition starting **on May 29**. The project has a 120-calendar day construction timeline and is expected to be complete in September 2021. Magnum Construction of Broken Arrow has mobilized on-site and has begun the site grading and storm sewer installations.

The original Nienhuis Skate Park was built in 2007, and designs have changed significantly over the years. In 2018, the City of Broken Arrow citizens voted to expand the skate park as a part of the 2018 General Obligation Bond at the cost of \$751,900.

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# **SECTION 3 - SPECIAL EVENTS**