

# CITY MANAGER'S REPORT

**NOVEMBER 2021**

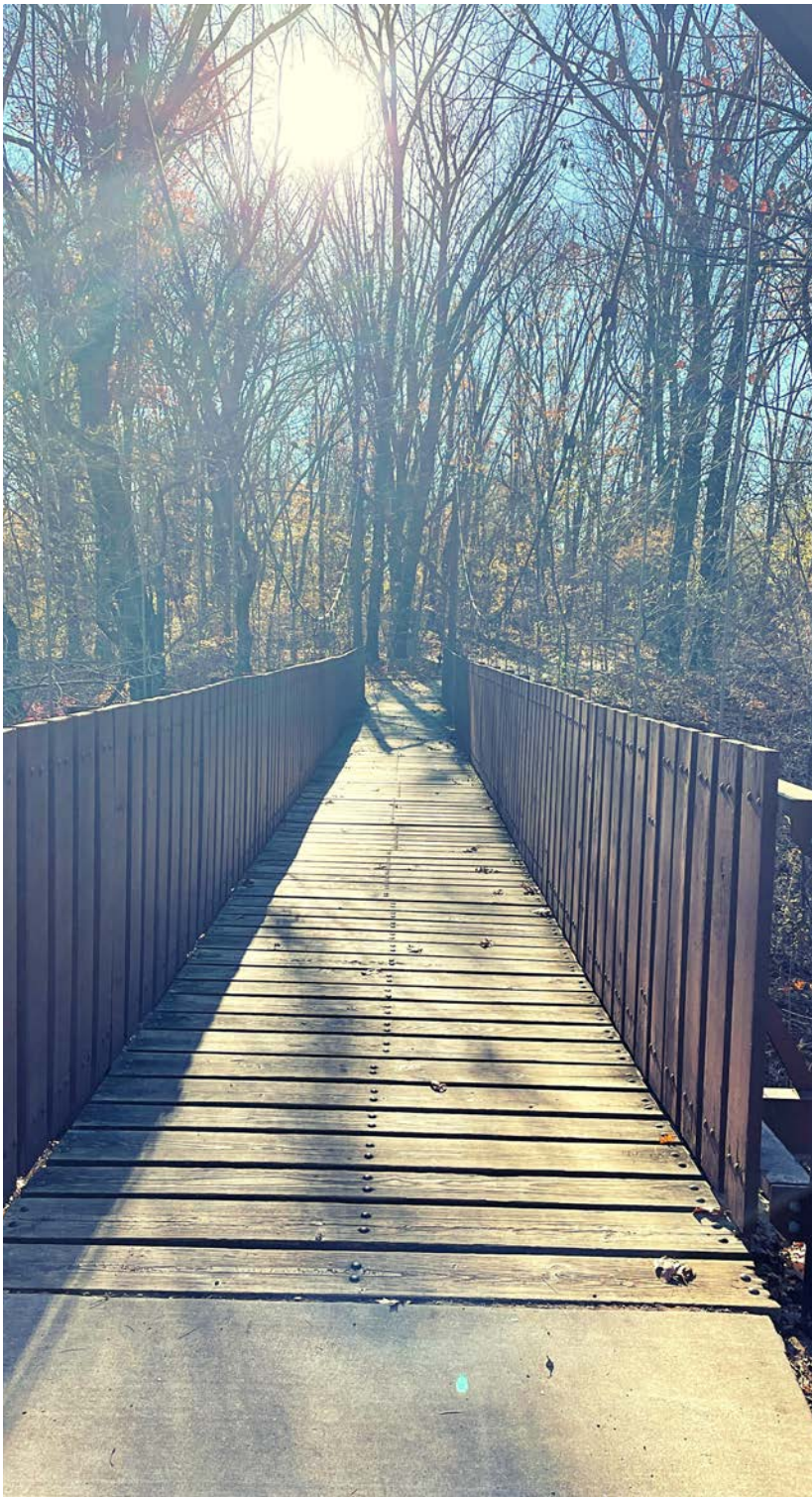


**BROKEN ARROW**

*Where opportunity lives*



# CONTENTS



- 01** A Note from the City Manager
- 02** Communications
- 03** Economic Development
- 04** Community Development
- 05** Finance
- 06** City/Court Clerk
- 07** Human Resources
- 08** Information Technology
- 09** Emergency Management/Legal
- 10** Maintenance Services
- 11** Solid Waste & Recycling
- 12** Streets & Stormwater
- 13** Engineering & Construction
- 14** Utilities
- 15** Parks & Recreation
- 16** Broken Arrow Fire Department
- 17** Broken Arrow Police Department

# WELCOME

Honorable Mayor and City Councilmembers,

What a great November in Broken Arrow! The weather has been beautiful and we officially kicked off the holiday season with our holiday tree lighting ceremony on November 18. It was great to see so many come out to the annual holiday kick-off event. It seems to get better each year and always reminds us that no matter the progress we make, Broken Arrow still has that small-town charm. I heard multiple people mention how the event was straight out of a Hallmark movie, who can't help but love that?

This month's edition is full of great information and data on what happened around the organization. Currently, I'm working on the State of the City presentation and looking forward to sharing it with everyone during the Luncheon on December 8th. On the following day, we'll be hosting the Leadership Broken Arrow group during LBA's Government Day. We have several presentations and tours planned with various leadership staff members. I always look forward to sharing our world with anyone who wants to learn it, and the Leadership Broken Arrow members are always a pleasure to spend time with!

We'll be ramping up budget discussions for FY23 soon and there's a lot of work to do, but there are only great things on Broken Arrow's horizon. Additionally, Aaron McColloch and his team are putting the finishing touches on this year's Thrive Edition - Your Money at Work! The report will be out in January. I'll provide more information on this important transparency piece next month.

By this time next month, we'll officially be in 2022! It's hard to believe, but we're looking forward to another exciting year. Thank you for continuing to believe in and support the work that we do here. We are thankful for you!

Respectfully,

*Michael J. Szymon*  
City Manager





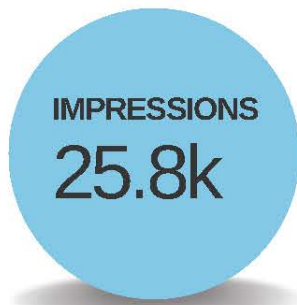
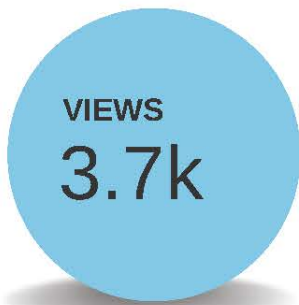
# COMMUNICATIONS

MANAGER: AARON MCCOLLOCH

## NOVEMBER SOCIAL MEDIA OVERVIEW

	<b>Facebook</b>	19.5k Followers   380k Impressions   84k People reached
	<b>Instagram</b>	3.9k Followers   28.8k Impressions   2.7k People reached
	<b>Twitter</b>	2.9k Followers   21.6k Impressions   3.3k Profile visits

## YouTube (through Nov. 30)



### Top Three YouTube Videos

1. Bell's Press Conference
2. Broken Arrow in Focus - November
3. City Council Highlights - November

### November Email Overview



- 37 Bulletins
- 154k Recipients
- 51k Emails Opened
- 35% Email Open Rate

Communications team on Main Street



### In the News

#### Top Covered Stories

1. Bell's Amusement Park
2. Holiday Lights Kick-off
3. Ice Rink
4. Buy BA

#### Total Coverage

**59**

# ECONOMIC DEVELOPMENT

Manager: Jennifer Rush



## Economic Development

- 17 BRE visits
- Hubspot software training
- Press conference announcing Bells
- Attended Leadership collective conference
- 4 Ribbon Cuttings
- Represented BA at One Voice Regional Legislative Summit
- Met with new business owner at Tiger Hill helping with city communication for opening.

## Tourism

- Tulsa County Court Clerk office had a record number of marriage license applications!
- Onboarded new CVB board members
- Awarded four lucky couples with a holiday night in the Rose District
- Events are back! Groups and events are booking again and Broken Arrow is excited to have them!

## New Orleans Square

- Hops 'n Bops event
- Monthly Merchant Association Meeting for New Orleans Square
- New Orleans Square Merchant Store Decorating Contest Kick-off
- Jimmy's Pizzeria opening
- Waters Edge Winery opening

## Rose District

- It's a Wonderful Life in Broken Arrow Holiday Kick-Off event
- Ugly Sweater Decorating at the Ice Rink
- Meet the Snow Sisters event
- Rose District Merchant Store Decorating Contest Kick-off
- Waters Edge Winery Expansion
- Met with RD merchants with concerns regarding PSO outages.

## In the News

### **"It's a Wonderful Life in Broken Arrow" returns to the Rose District**

<https://www.fox23.com/news/its-wonderful-life-broken-arrow-returns-rose-district-thursday/YIX7LO5PIFC6RMX2XOTEKTPPSU/>

### **Broken Arrow Prepares For 'It's A Wonderful Life In BA' Event**

<https://www.newson6.com/story/61952197dd40c70c388dfacd/broken-arrow-prepares-for-its-a-wonderful-life-in-ba-event->

### **Outdoor Ice Rink Opens In Broken Arrow**

<https://www.news9.com/story/6190907580529a0bf74568a5/outdoor-ice-rink-opens-in-broken-arrow>

### **Longtime Broken Arrow business closes its doors**

<https://www.fox23.com/news/longtime-broken-arrow-business-closes-its-doors/T6MPYJLYNAOLAPRQPCG76BIZY/>

### **Lights on for the holidays: Find the biggest holiday events**

[https://tulsaworld.com/entertainment/lights-on-for-the-holidays-find-the-biggest-holiday-events/article\\_d84f9568-46e1-11ec-a5c1-af7daea8e132.html](https://tulsaworld.com/entertainment/lights-on-for-the-holidays-find-the-biggest-holiday-events/article_d84f9568-46e1-11ec-a5c1-af7daea8e132.html)

### **Shop Small Saturday - City of Broken Arrow**

<https://patch.com/oklahoma/tulsa/calendar/event/20211127/1582518/shop-small-saturday-city-of-broken-arrow>

### **Where to Find Santa in Tulsa**

<https://www.tulsakids.com/where-to-find-santa-in-tulsa/>

## Communications

### **Rose District**

Facebook: 27,147  
Instagram: 7,217

### **New Orleans Square**

Facebook: 4,939  
Instagram: 770

### **Visit BA**

Facebook: 2,162  
Instagram: 1,216





# COMMUNITY DEVELOPMENT

Director: Larry Curtis



Mackenzie Hackett is excited for the holidays!

## Neighborhood Engagement/Inspections

### Cases Opened

- Oct - 188
- Nov - 128
- YTD - 3,060

### Cases Closed

- Oct - 219
- Nov - 103
- YTD - 2,833

### Inspections

- Oct - 1,878
- Nov - 1,945
- YTD - 20,598

### Meetings w/ Public

- Oct - 0
- Nov - 1
- YTD - 6

### Abatements

- Oct - 14
- Nov - 6
- YTD - 116

## Placemaking Initiatives

- New Orleans Square
  - Virtual & phone meetings with consultants for Land Use Phase of the study.
  - 3 Meetings with consultants.
  - Next Advisory Committee Meeting December 2, 2021
- Contract for East Kenosha Corridor - Eastside study prepared
- Consultant selected for Bluff Landing study
- Census and Population data collection and ward boundary data collection

## Planning & Development

- Active Projects - 42
- Pre-Dev Meetings - 10

## Permitting & Licensing

- Special Events: 4

**Residential Permits Issued: 44**

**Commercial Permits Issued:**

- New Construction: 5
- Building Addition: 1
- Tenant Finish: 6

## Planning Commission Meetings

- **November 4 Planning Commission Meeting**
  - 3 New Planned Unit Developments
  - 1 Rezoning
  - 1 Preliminary Plat
  - 6 Lot Splits/Combinations
- **November 18 Planning Commission Meeting**
  - 2 New Planned Unit Developments
  - 2 Planned Unit Development Amendments
  - 1 Specific Use Permit
  - 1 Preliminary Plat
  - Planning Commission Bylaws Amendment
  - Minutes of 2 Planning Commission Meetings

# FINANCE

Director: Cindy Arnold

The new rates are now in effect for water customers!  
The first cycle went out November 18th.

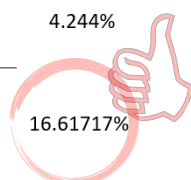
Service	Old Rate	New Rate
Water (5.5%)	\$5.15	\$5.44
Sewer (7%)	\$9.40	\$10.06
Sewer per 1,000	\$3.77	\$4.04
Stormwater (9%)	\$7.48	\$8.16
Street- Light	\$1.50	\$2.50

Payroll went LIVE this month on Munis. It was bumpy at times but thank you Marquitta Rogers and Tom Cook for all your hard work to accomplish this task.

## We're now tracking New Orleans Square Sales Tax!

### Sales Tax Received Ten Months ended November 30, 2020 and 2021

Month	2020		2021		Amount Increase (Decrease)	% Increase (Decrease)
January	\$ 117,627.80	\$ 131,433.39	\$ 13,805.59	11.7367%		
February	124,374.61	148,367.25	23,992.64	19.2906%		
March	115,465.73	122,362.01	6,896.28	5.9726%		
April	108,260.94	106,754.78	(1,506.16)	-1.3912%		
May	94,128.54	173,841.82	79,713.28	84.6856%		
June	101,667.32	159,840.01	58,172.69	57.2187%		
July	140,573.95	134,217.25	(6,356.70)	-4.5220%		
August	138,179.67	154,666.28	16,486.61	11.9313%		
September	128,802.68	129,514.25	711.57	0.5524%		
October	125,631.19	149,082.69	23,451.50	18.6669%		
November	141,884.18	136,107.57	5,776.61	4.244%		
December			-			
<b>Total</b>	<b>\$ 1,330,820.00</b>	<b>\$ 1,551,963.91</b>	<b>\$221,143.910</b>	<b>16.61717%</b>		



Blake Dampf passed the Certified Professional in Distribution and Warehousing Exam from the American Purchasing Society. CONGRATS BLAKE!

## Purchasing/Logistics

- Cherrie Nolen retired on December 3, 2021 and will be greatly missed.
- We are in the process of interviewing for a buyer and Purchasing Manager that will replace Pat Harrison, who unfortunately passed away in September. We are hoping to be fully staffed in Purchasing by the end of the year.

## Sales Tax

- Sales Tax received in November was \$5,441,741.03 or 14.75% higher than last year

## Use Tax

- Use Tax received in November was \$737,444.60 or 14.11%

## Utility Billing - Gallons Billed (Water)

October	2021	2020	2019
Locations:	38,825	38,504	37,991
Gallons:	393,968,2000	326,397,200	337,294,000
Aug, Sept Oct total:	1,275,065,000	1,160,065,100	1,131,917,800

Accounts Payable Technicians have been very busy and have processed roughly 10,467 invoices so far this fiscal year!

# CITY/COURT CLERK

City Clerk: Curtis Green



Lisa Blackford, Greg Curtis and Lesia Thomas (not pictured) received service awards! Between the three of them, they've provided over 90 years of service!

## City Clerk

- Event Notices - 14
- Agenda Notices - 19
- Scanned Docs - 115
- Open Records Received/Closed - 17
- Internal Records Requests - 25
- Items Published in TW & WCAT- 4
- Items Filed - Tulsa and Wagoner County - 5
- Total Mailing Cost - \$2,571.66
- Certified and Priority Mailings Total - 69
- Total Pieces Metered - 3,378
- Pud & BAZ # - \$64.07
- Comm Dev. Cert of Mailing - 152
- Tulsa County Printing Requests Processed - 7
- Training Hours City & Court Clerks - 14

## Other Items of Note

- 22 Native Citations
- Curtis and Lisa attended OML's Municipal Clerks and Treasurers State Certification Training (MC&T)
- Greg and Charissa are working on the configuration of Incode (4.5 hours each)
- Shelly and Charissa had a tribal meeting (1.5 hours each)
- Shelly, Greg, Ericka did 5.5 hours each of training with OMCCA
- 0 hours of Community Service this month

## Court Clerk

- Arraignment Dockets - 4 - Cases - 445
- Review Dockets - 3 - Cases - 291
- Non-jury Dockets - 2 - Cases - 18
- Juvenile Dockets - 3 - Cases - 104
- Jury Trial Dockets - 0 - Cases - 0
- Class "A" dockets - 4 - Cases - 266
- **Citations Issued**
  - Traffic- 521
  - Parking- 5
  - Animal- 17
  - Juvenile- 11
  - Code Enforcement- 4
  - Criminal- 212
- **Warrants**
  - Issued - 278
  - Paid - 180
  - Outstanding \$107,060.00
- **Revenue Collected- Total \$73,020.19**
  - CLEET \$3,994.93
  - Citations \$49,877.26
  - Warrants \$19,149.00



# HUMAN RESOURCES

Director: Jannette McCormick



Meet our newest Engineers in the Engineering & Construction Department!  
Dakota Brewster, John Windlow, & Madeleine Scheel

## **Retirements**

- Gary Stuckey- Firefighter Intermediate, 26 years
- Robby Renshaw- Stormwater Crew Chief, 32 years

## **New Hires**

- Noah Shelton- PT Recreation Assistant
- Madeleine Scheel- Special Projects Engineer
- Dakota Brewster- Environmental Project Engineer
- Mathew Kaze- Network Systems Engineer
- Bobby Morrison Jr.- Refuse Collector
- Hunter Hopper- Utilities Service Worker
- Sotoukie Lor- Refuse Collector
- George Jones- Utilities Service Worker

## **Promotions**

- Nick Statham- Stormwater Crew Chief
- Logan Joy- Utilities Crew Supervisor

## **Active Posting Recruitments**

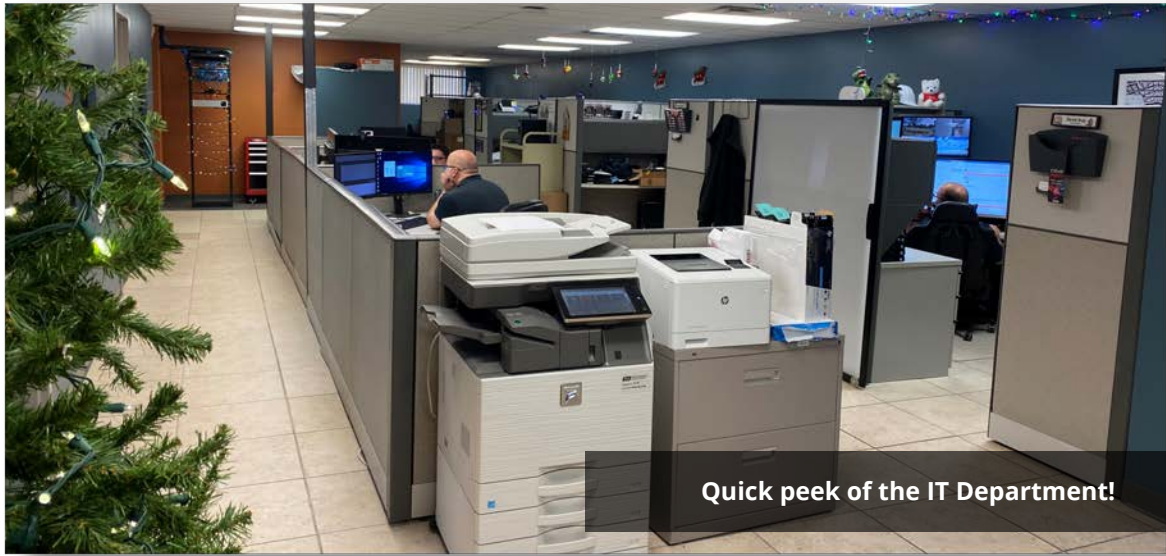
- Utilities Service Worker
- Refuse Collector
- Recreation Assistant
- Administrative Assistant
- Payroll Technician
- Stormwater Service Worker
- Street Service Worker
- Refuse Collector
- PT Recreation Assistant
- Utilities Truck Driver I
- Animal Control Officer
- Water Plant Operator

## **In Progress Recruitments**

- Police Officer
- Buyer
- Purchasing Manager
- Mechanic
- Crew Supervisor- Sewer
- Line Locate Technician
- Equipment Operator-Street
- Crew Leader
- Meter Reader
- Jailer
- Utilities Truck Driver I
- Utilities Service Worker
- PT Recreation Assistant
- Recreation Assistant

# INFORMATION TECHNOLOGY

DIRECTOR: SCOTT CARR



Quick peek of the IT Department!

## Key IT Projects

- GIS – EAM work order data for Fleet, EnerGov maps for inspection/code enforcement, Muscogee Nation maps for BA History Museum
- IT Communications – Senior Center camera vendor review, Rogers County communication project, working with AEP for Wi-Fi project
- IT Project Management – Parks & Rec CivicRec implementation, vDesk video encoding issue for Council Chamber
- IT Security – City Hall and Public Safety firewall upgrades, Cloud backup work for key servers
- IT Services – EAM workflow settings, Active Directory cleanup, resolve OpenGov communications

## ERP Project Update

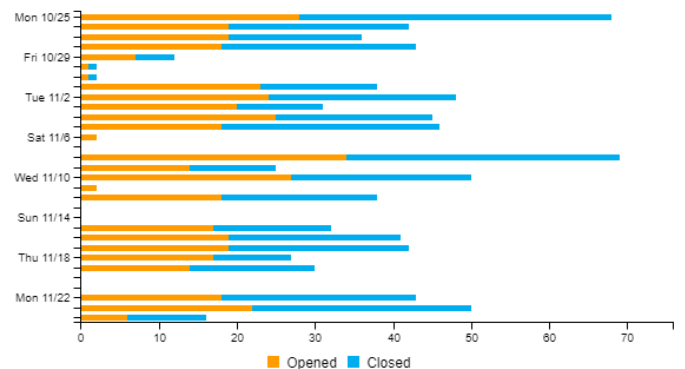
- Munis Financials (Phase 1) – Live but awaiting fuel import completion
- Munis Utility Billing (Phase 2) – vendor delay, go live date moved to February 2022
- Munis Human Capital Management (Phase 3) – Complete, live on November 8th
- Munis Enterprise Asset Management (Phase 4) – Near complete, go live December 1st
- EnerGov (Phase 5) – in progress, on track for go live April 2022
- Central Square Zuercher (Public Safety ERP) – vendor delay, go live target of February 15th, 2022
- Incode (Courts System) – Zuercher delay, go live February 2022 but otherwise complete

## IT Help Desk Activities

- 432 requests from City staff



## Ticket Churn





# EMERGENCY MANAGEMENT

Director: Jamie Ott



## Monthly Recap (October)

- Attended Oklahoma Emergency Management meeting on Emergency Management
- Finished filing for BAFD reimbursement for their hurricane deployment to LA with Tulsa Fire to Oklahoma Emergency Management
- Attended training on maintaining Emergency Operations Plan with FEMA
- Hosted Outdoor Warning Siren Planning Meeting in the EOC with Engineering, Maintenance and Streets and Stormwater
- Attended three day Northeast Workshop with Oklahoma Emergency Management
- Staffed and Monitored the EOC for severe weather in our area
- Outdoor Warning sirens were sounded due to a tornado warning issued for the Broken Arrow area.
- Responded to Coweta at their request with our Mobile Command Post to assist in response and assessment of damage from their tornado
- Attended a Pipeline Mapping Webinar for pipeline facility safety information
- Attended a video conference with Oklahoma Emergency Management (Individual Assistance Group) on federal assistance to Home owners for DR4438 (River Flooding 2019)
- Attended a workshop from OU National Oceanic Atmospheric Administration (NOAA) on Hazard Mitigation Planning and Action dealing with climate challenges
- Meeting with National Weather Forecast Office – Storm Prediction Center on annual Update on Winter Weather initiatives
- Attended Special Events Committee Meeting on upcoming city events.
- Started Notice of Intent with Oklahoma Emergency Management for grant for update to Hazard Mitigation Plan.
- Started Notice of intent with Oklahoma Emergency Management for grant to upgrade 10 outdoor warning sirens
- Meeting with Waste Water Facility to finalize their Emergency Response Plan
- Working on Table Top exercise with PD and FD on tactics operation for an active shooter response, this will be a multi-phase approach exercise
- Started working on Table Top Exercise for Waste Water Facility to exercise their Emergency Response Plan.
- Continue progress of meetings on startup of updating our Hazard Mitigation Plan

## LEGAL

City Attorney: Trevor Dennis



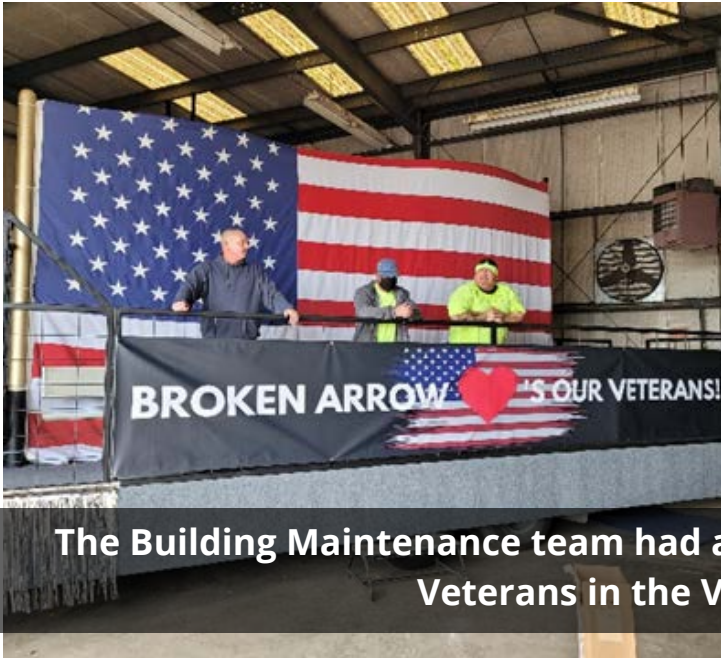
Chloe Kirk and Rachel Dunn hard at work!

## Monthly Updates

- 4 New Tort Claims
- 11 Closed Tort Claims
- 8 New Expungements
- 3 Closed Expungement
- 22 New Open Records/Discovery Requests
- 5 Subpoena Duces Tecums

# MAINTENANCE SERVICES

Director: Ryan Baze



The Building Maintenance team had a great time creating a float to honor our Veterans in the Veterans Day Parade!

## Building Maintenance

Service or Repair Work Orders

October - 95

September - 92

August - 89

Stand-by Call (After Hours Calls)

October - 14

September - 8

August - 6

## Fleet Maintenance

Vehicle Repair Work orders

October - 675

September - 736

August - 705

Preventative Maintenance

October - 130

September - 142

August 134

Stand-by Call (After Hours Calls)

October - 8

September - 5

August- 9





# SOLID WASTE & RECYCLING

Director: Jerry Schuber



This is a Radio Frequency Identification Device (RFID) tag. They are molded into some garbage can manufacturers products to help identify inventory in the field and allow service providers to validate service.

## Solid Waste

- November - 3,069 tons of waste/recycling/green waste collected. That's a lot of turkey carcass!

## November

We hope everyone had a blessed Thanksgiving and we are especially thankful for our military veterans who serve in the department. In November the team was very busy getting out the word about the recycling program. It is very important our materials are free from non-recyclable material so we can keep residual waste to a minimum. Residual wastes must be hauled off by the processor to a landfill and can significantly decrease the value of the material we recycle. Everyone can do their part and if you are unsure of what is recyclable look on the lid of the blue cart or visit our website for the active list. Solid Waste and Recycling | City of Broken Arrow ([brokenarrowok.gov](http://brokenarrowok.gov))

## Pizza Boxes are Recyclable!



Here is something we all can follow the science on! Pizza boxes are recyclable! In a study of post-consumer Old Corrugated Containers (OCC) WestRock found the following valuable information:

- The number of pizza boxes placed on the market in the U.S. annually is estimated to be 3 billion boxes equating to 600,000 tons of corrugated board. Pizza boxes represent 1.7% of the 35.9 million tons of corrugated containerboard produced in the U.S. annually.
- If all pizza boxes were recovered for recycling, they would represent approximately 2.6% of the OCC stream or 2.2% of the OCC and mixed paper stream combined.
- Pizza boxes currently found in the recycling stream have an average grease content of approximately 1 - 2% by weight level.
- Grease is hydrophobic and when pizza boxes approach a 20 wt% concentration of the furnish, grease interference with inter-fiber bonding begins to result in significant paper strength loss (~5%). At pizza box concentrations under 10%, paper strength loss is low.
- The strength loss as a function of "greasy" fiber and pre-consumer board was almost linear in the 0-20 wt% blend level.
- Cheese, comprised of fats and proteins, is hydrophilic and does not hinder hydrogen inter-fiber bonding of fibers. Cheese tends to solidify and get screened out during the pulping process.

(WestRock's Incorporation of Post-Consumer Pizza Boxes in the Recovered Fiber Stream Study, 2021)

# STREETS & STORMWATER

Director: Rocky Henkel



## ST22170- Olive Avenue

This project consisted of milling 17,100 square yards of the existing roadway and replacing it with 1,800 tons of new hot mix asphalt roadway surface. The budget amount for this project was \$130,000 and the work was performed by the Streets and Stormwater Department. This project is complete.

## Stormwater Maintenance

- Street Sweeping (miles) - 136.5
- Curb Poured (SY) - 122
- Curb Removal (SY) - 100
- Remove Sidewalk (SF) - 376
- Pour Sidewalk (SY) - 536
- Form Sidewalk (SY) - 320
- Remove Street (SY) - 528
- Pour Street (SY) - 528
- Form Street (SY) - 206

## Street & Roadside Maintenance

- Pothole Patches (tons) - 37.49
- Streets Paved (SY) - 32,411
- Streets Milled (SF) - 22,554
- Remove Spoils (tons) - 270
- Sod Laid (SF) - 600

## Traffic Division Maintenance

- Traffic Signal Service/Repair Calls (hours) - 372
- School Signal service/repair calls (hours) - 18
- Electrical/street light/other (hours) - 132
- Standby Calls (hours) - 7
- Civil Defense Siren (hours) - 12
- Maintenance (hours) - 68
- Tree Trimming - 14
- Signs repaired/replaced/cleaned/straightened - 232
- New signs installed - 44
- Signs Fabricated - 115
- Enter Signs - 65
- Events - 3
- 12 hour Speed Surveys - 2
- Streets Painted (LF) - 32,165
- Arrows Painted - 28
- Stop Bars Painted - 8
- Lines Erased (LF) - 2016
- Arrows Erased - 1
- Crosswalk Painted - 1
- Training - 46
- Painted Speed Humps - 2



# ENGINEERING & CONSTRUCTION

Director: Ethan Edwards



**Dam Inspections on the East and West Pre-Sedimentation Basins at the VRWTP**

## Project Highlights

- OWRB FAP Loan Application Approved
- Dam Inspections Conducted on the East and West Pre-Sedimentation Basins at the Water Treatment Plant
- 60% Plans Received for Covington Creek Sewer Rehabilitation
- 90% Plans Received for LLWWTP FEB Rehabilitation
- 90% Plans Received for Omaha Waterline Relocation
- County Line Trunk Sewer Odor Issue at Fire Station #3 Design – Negotiating Contract
- LLWWTP Disinfection 90% Plans Received
- New Orleans Street (101st St. So.) Improvements from 37th St. (209th E. Ave.) to 215th E. Ave.: State Job No. 29395(04) – The consultant is working to complete final plans on the project and utility relocation coordination is currently under way. The project consists of widening the existing two-lane roadway to three (or four) lanes from 209th E. Avenue to 215th E. Avenue in front of the City of Broken Arrow Events Park
- Albany Street Widening from 23rd Street to 37th Street Phase II: ST2035 – The consultant is working to complete final plans on the project which consists of the widening & improvements to Albany Street from 23rd Street to 37th Street. The plans are anticipated to be advertised for bidding in late January of 2022 with construction anticipated to begin in late spring of 2022.
- Albany Street Widening from 9th Street to 23rd Street: ST1411 – The consultant is completing final plans on the project which consists of the widening & improvements to Albany Street from 9th Street to 23rd Street. The plans are anticipated to be submitted to ODOT for bidding in late spring of 2022 with construction anticipated to begin in late 2022.
- Received first draft of Needs Assessment and Space Study for City Operations Building
- Reviewed preliminary design of Rose District Wayfinding Signage

## Projects Awarded

- LLWWTP Emergency Shut-Off System for 1-Ton Chlorine Gas Cylinder Switchover System
- Bass Pro PS Awarded to Garver Engineers for Design
- Feasibility Study for Possible Adam's Creek Basin Study Awarded to Garver Engineers
- 23rd Street Sidewalk Improvements from Liberty Trail to 115th Street: ST1943 – The project was awarded at the 11/15/2021 City Council meeting and consists of addition sidewalk on the east side of 23rd Street from Liberty Parkway Trail to 115th Street South. Construction is anticipated to begin in late January or February 2022
- Southbrook Subdivision Concrete Roadway Panel Replacement with Additional Miscellaneous Concrete: ST22260 – The project was awarded at the 11/15/2021 City Council meeting and consists of the removal and rehabilitation of concrete roadway panels, as well as miscellaneous concrete work including sidewalk, curb & gutter, and ADA ramps in the Southbrook subdivision. Construction is anticipated to begin in late January or February 2022

## Employee/Department Highlights

- Emily Rowland attended the OWRB Conference for Approval of the FAP Loans for FY 2021

## Projects to Advertise

- The Greens Lift Station and Forcemain Improvements
- Melinda Park Subdivision Asphalt Street Rehabilitation: ST22270 – The project consists of rehabilitation of asphalt streets, as well as miscellaneous concrete work including sidewalk, curb & gutter, and ADA curb ramps in the Melinda Park subdivision
- Broken Arrow Events Complex Trail: 196037 – The project consists of addition of a trail from Challenger Softball Complex to the existing playground in the Events Park Complex
- Indian Springs Turf Soccer Fields
- Challenger Complex Restroom
- Jackson Park Restroom and Parking Lot Expansion

## Upcoming Events

- Design of Sanitary Sewer Rehabilitation of the Woodstock Subdivision – Waiting on Survey
- Willow Springs Lift Station Conversion to Gravity to bid soon – Waiting on ODEQ Permit
- Villas on the Greens and Westwind Lift Station's Conversion to Gravity – Waiting on Easements
- OWRB CWSRF Loan Application Finalization
- New Orleans Street Sidewalk Improvements from Aspen to Elm: ST1941 – It is anticipated bids for this project will be opened and the project will be awarded in December 2021. The project consists of addition of and improvements to sidewalk on both sides of New Orleans Street from Aspen Avenue to Elm Place.

# UTILITIES

Director: Charles Vokes



Utilities Construction Division:  
Blake Anderson and Gavin Ragsdale working on the Garnett water line project.

## Community Outreach

- Customer Concerns – 20
- **Lead Testing Meeting with Broken Arrow Public Schools Maintenance Team** – Utilities Director and Water Resources Coordinator met with BAPS to discuss upcoming lead testing requirements for schools and state programs to pay for testing.

## Drinking Water

- Water Produced – 518.9 MG
- Water Produced Avg/d - 17.3 MG
- Water Produced Max/d - 20.9 MGD
- Water Produced Min/d - 13.3 MGD
- Water Purchased (Tulsa) – 1.1 MG
- New Taps and Meters – 50
- Water Line Repairs – 6
- Water Turn Offs – 175
- Water Turn Ons – 200
- AMR Installations – 1,506
- Meter Repairs - 96
- Leak Tests – 163
- Line Locates – 1,988
- Hydrants Maintenance – 76
- Valve Maintenance – 71
- System Water Quality Tests – 520
- Water Flushed for Quality – 9.4 MG

### Water Line Replacements in Progress:

- Garnett water line – installed 230' of 8" PVC pipe.
- College water line – installed 750' of 8" PVC pipe.
- Hickory/Canton/Ironwood water line – made 19 service tie ins.
- Urbana water line – dirt work and sod replacement.

## Water Reclamation

### Water Reclaimed

- Lynn Lane – 137.0 MG
- Haikey Creek (Broken Arrow) – 109.0 MG
- Haikey Creek (Tulsa) – 181.1 MG
- Line Locates – 19
- Sewer Lines Cleaned – 4,465 ft
- Manholes Repaired – 2
- Sewer Line Blockages Cleared – 5
- Commercial Sewer Inspections – 85

### Sewer Repairs and Replacements in Progress:

- Highway 51 sewer line – installed 20' of 21" PVC sewer pipe.
- Indian Springs sewer line – installed 65' of 8" PVC sewer pipe.
- Saddleback (121st St) sewer line – jobsite cleanup

### Lift Station Maintenance:

Adams Creek NW, Berwick, Expressway, Greenbriar, The Greens, Homeland, Indian Springs Sports Complex, Oneta, Shadow Trails, South Park, Stone Horse, Westwind

## Upcoming Projects

### Water and Sewer Line Replacements

- 234th and 236th & East Kenosha water line replacement.
- 1st Street water and sewer project.
- Events Park Softball Fields sewer line



# PARKS & RECREATION

Director: Matt Hendren

## Featured Program- Men's and Women's Doubles Pickleball Tournament



On November, 20th Central Park held their 6th annual Men's & Women's Doubles Pickleball Tournament. The event was well attended with 54 teams register in 3 skill divisions.



## Recreation Attendance Numbers

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov
<b>Recreation Centers</b>											
Nienhuis Recreation Center	1948	1990	2226	1773	1574	2393	2127	2142	1587	2036	2237
Central Recreation Center	1942	1770	3454	3348	2215	3339	2745	2459	1729	2194	1472
Ray Harral Natural Center	579	507	2114	1540	1470	1401	1302	956	1214	1612	1921
Total	4469	4267	7794	6661	5259	7133	6174	5557	4530	5842	5630
<b>Pools (Admission)</b>											
Nienhuis Aquatic Center					1260	18048	9662	0	0	0	0
Family Aquatic Center					523	9842	7251	1922	0	0	0
Country Air Pool					150	475	480	0	0	0	0
Total					1933	28365	17393	1922	0	0	0
<b>Golf Course (Rounds)</b>											
Battle Creek Golf Course	1501	827	3265	2496	3679	4039	4830	4567	3915	3236	

## Upcoming Events and Programs

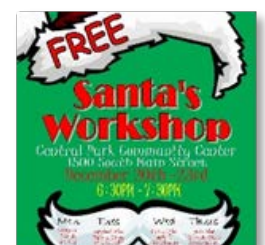


### Tumbling

Nienhuis Park Community Center is offering homeschool/distance learning tumbling gymnastics for residents and non-residents of Broken Arrow. This 60 minute class will include all the benefits of our gymnastics classes plus cooperative games that encourage children to work together while working out. All skill levels are welcomed.

### Santa's Workshop!

Central Park Community Center is hosting Santa's Workshop! This is a free event for all ages! Come out for holiday arts and crafts, hot cocoa, and a reading of a different Christmas story each night. Thursday night will have The Grinch as a special guest. Holiday attire is strongly encouraged.



# BROKEN ARROW FIRE DEPARTMENT



Monthly Report  
November 2021  
Chief Jeremy Moore

## OPERATIONS RESPONSES

712 EMS  
11 Fire  
13 Hazardous Conditions  
75 Service Call  
36 False Alarm  
42 Good Intent

## TRAINING SUMMARY

2,148 Training Hours  
124 Community Training Hours

## RESPONSE TIMES

October Average Dept Turnout Time- 1:12 Minutes  
October Total Response Time - 6.55 minutes  
October Average Callback per shift - 4.21 persons

## PREVENTION SUMMARY

47 Inspections  
22 Pre-Dev Meetings  
12 Permits  
21 Plan Reviews  
11 Public Education

## NOTABLE ACTIVITIES

- Truck rides for Fire Prevention Week
- Participated in Veterans Day Parade
- Fire Hose Testing Activities
- Starbucks Toy Drive
- Hosted medical students for clinical 3rd rides
- Paramedic Student Hosting
- Smoke Detector Blitz





# BROKEN ARROW POLICE DEPARTMENT



Monthly Report

November 2021

Chief Brandon Berryhill

## TELEPHONE ACTIVITY

14,750 - Total Calls

3,809 - 911/Emergency

10,089 - Administrative/Non-Emergency

## CALLS RECEIVED BY DISPATCH PERSONNEL

5,337 - Police Calls

1,407 - Fire Calls

361 - Animal Control Calls

49 - Public Works Calls

## JAIL ACTIVITY

146 - Inmates Booked In

165 - Inmates Booked Out

901 - Meals Prepared

83 - Inmate Transports - TCSO

18 - Inmate Transports- WCSO

## ANIMAL CONTROL

44 - Dogs Adopted

26 - Dogs Redeemed

3 - Dogs Rescued

36 - Cats Adopted

11 - Cats Redeemed

2 - Cats Rescued

## NOTABLE ACTIVITIES

- Stories of Life Event, supporting Make A Wish Foundation
- Pancake Breakfast benefitting BAPD Cops and Kids annual Christmas shopping event (we raised \$6,920!)





45<sup>TH</sup>

KEY'S  
HARDWARE

THE MUSEUM  
OF THE BROKEN ARROW