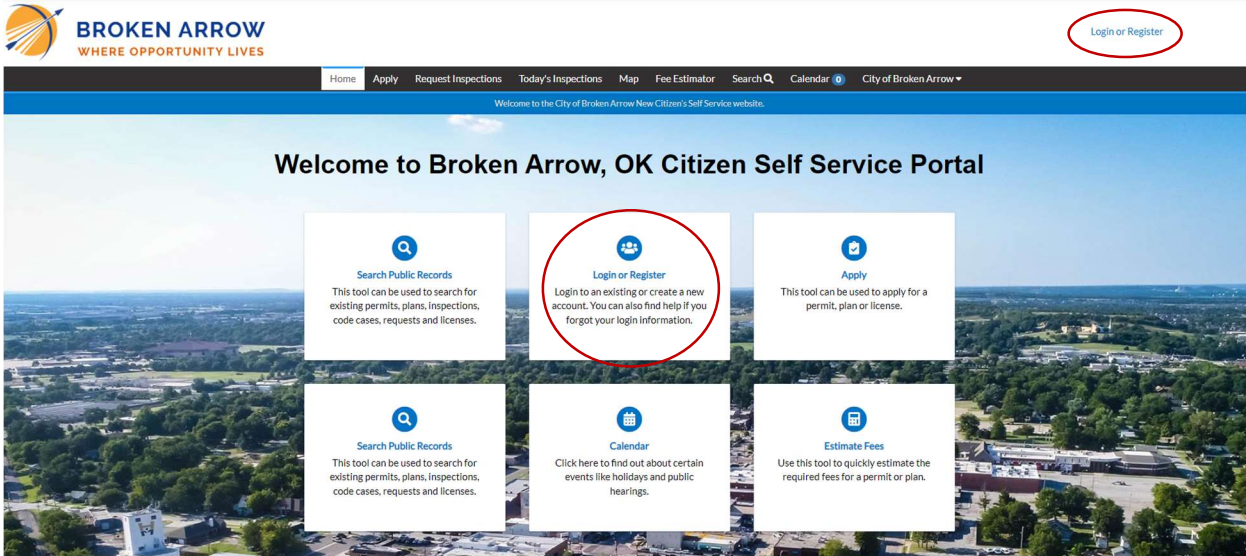



To apply for a **Special Event** or accompanying permit, visit the **Citizen Self Service Portal**.


Click the **Login** or **Register** option.





If you have not already, you will need to sign up for an account and create an account.




Sign in to community access services.

 Sign in with Google


 Sign in with Apple

 Sign in with Microsoft

 Sign in with Facebook

OR

Email address

 Please enter a username


Password

Remember me

[Sign in](#)

[Forgot password?](#) [Unlock account?](#) [Help](#)

Don't have an account? [Sign up](#)



Create an account

Email *

Password *

First name *

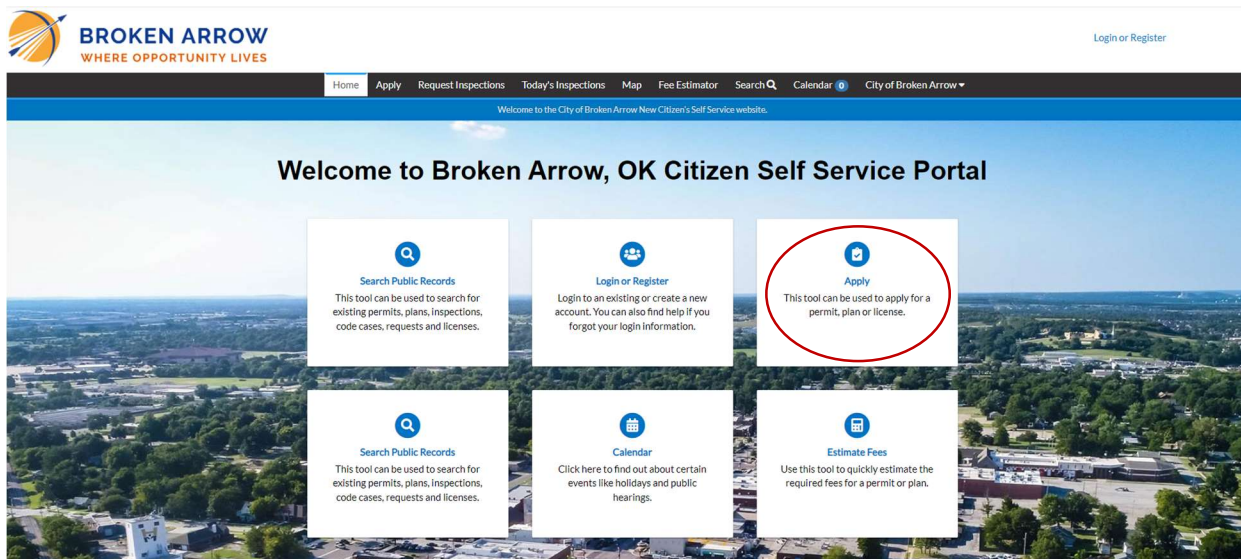
Last name *

* Indicates required field

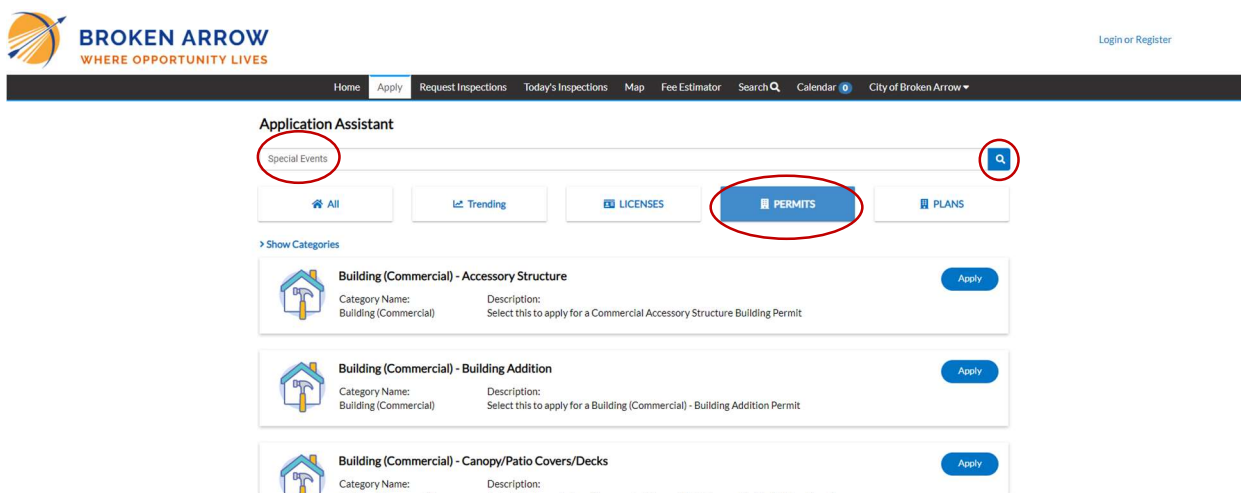
[Sign up](#)

[Back to sign in](#)

Once you have signed in, click the **Apply** option.



Select **Permits** and type **Special Events** under **Application Assistant**, then click the magnifying glass icon.



Several Permits will be displayed. Select the one that pertains to your event.

- Special Event – Public Property: for events located on City property, i.e. Main Street, Rose District, Events Park, Central Park, etc.
- Special Event – Private Property: for events located on non-City property, i.e. New Orleans Square, churches, etc.
- Special Event – Vendor/Merchant Permit: this is needed for events that have food and/or product sales associated with the event.
- Special Event – Event Tent/Temporary Structure: this is needed for events that have tents or a combination of tents greater than 400 square feet.
- Special Event – Neighborhood Block Party: for events in neighborhoods that are requesting barricades or a road closure.