



RESIDENTIAL

APPLICATION FOR PLAN EXAMINATION

Application Number _____

Date Approved _____ By _____

Construction Address _____ Zoning _____ County _____

Subdivision _____ Lot _____ Block _____ Section _____ Township _____ Range _____

Permit Type

- | | | |
|-------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Storage Building | <input type="checkbox"/> Storm Shelter |
| <input type="checkbox"/> Covered patio | <input type="checkbox"/> Curb Cut | <input type="checkbox"/> home <input type="checkbox"/> garage <input type="checkbox"/> backyard |
| <input type="checkbox"/> Fire Repair | <input type="checkbox"/> Pergola | <input type="checkbox"/> in ground <input type="checkbox"/> above ground |
| <input type="checkbox"/> Remodel | <input type="checkbox"/> Other _____ | |

Meters

For new construction, select size: **domestic** water meter size: 3/4" 1"

Water Supply

- BA Rural Private (well, cistern)

Sewage Disposal

- BA Rural Septic

Heating

- Electric Gas

Requirements

\$100.00 non-refundable plan review fee for new homes (\$4.50 State & City fees & \$2.00 Data Retention Fee are non-refundable)
 (3) 8 1/2" x 11" Site/plot plan showing location of building project

Structure

- Masonry Wood Frame Other _____
 Number of bedrooms _____
 Number of bathrooms _____ full _____ partial _____
 Number of stories/height _____ / _____ Ft

Total Square Footage

Ground Floor (include garage) _____ Sq. Ft.
 Total Sq. Ft. (include all floors) _____ Sq. Ft.
 Covered Patio (exclude front entry) _____ Sq. Ft.

Total Cost of Improvement \$ _____

Authorization

I hereby certify that the proposed work is authorized by the owner of record.

Owner/Lessee _____ Phone # _____ Fax # _____
 Address _____ City, State, Zip _____
 Cell Phone # _____ Email _____
 Owner Signature _____ Date _____

I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws and jurisdiction.

Applicant _____ Phone # _____ Fax # _____
 Address _____ City, State, Zip _____
 Cell Phone # _____ Email _____
 Applicant Signature _____ Date _____

PLEASE CALL _____ **WHEN PERMIT IS READY FOR PICK UP** Phone# _____

Contractor Names-All contractors must be registered with the City of Broken Arrow

General _____ Phone # _____
 Electrical _____ Phone # _____
 Mechanical _____ Phone # _____
 Plumbing _____ Phone # _____
 Roofer _____ Phone # _____

PLOT PLAN SUBMITTAL CHECKLIST

For new buildings and additions, you must submit a property survey or survey plat with dimensions of all structures and distances from structures to lot lines, utility easements (U/E), etc. For interior remodel a key plan must be submitted to show location within the building and pertinent information. Buildings shall be built to the 2015 International Residential Code. All setbacks are measured from the property line to the outside edge of the footing ditch. Per City Ordinance 2478, effective 08/2002, the edge of ditch is to be 6" behind the set back line.

THE FOLLOWING INFORMATION MUST BE SHOWN ON YOUR PLOT PLAN

1. ___ Drawing to scale with north arrow
2. ___ Show any regulatory flood plains with elevations
3. ___ Call out building pad or finish floor elevations
4. ___ Property address shown
5. ___ Complete dimensions of property
6. ___ Dimensions from structures to all property lines
7. ___ Show all easements with dimensions
8. ___ Show all storm sewer and storm water inlets
9. ___ Show all fire hydrants, waterlines, services, meter can and manhole locations
10. ___ Identify sanitary sewer tap location dimensioned from side property lines
11. ___ Show location of property pins and radius pins on plan

SITE PLAN EXAMPLE

