



TEMPORARY SIGN APPLICATION FOR PLAN EXAMINATION

Application Number _____

Date Approved _____ By _____

Project Name _____

Location Address _____

Date of Use (45 days max)

_____/_____/_____ to ____/____/_____

Sign Type

Banner Temporary Mobile Inflatable Promotional Business

Dimensions

Height ____ Width ____ Total Square Feet _____

Height of sign above grade: _____ ft

Setback from property line: _____ ft

Requirements

(1) Site plan showing general location of where sign will be placed
See Manual of Fees for permit cost

Restrictions

All temporary signs designed to be changed periodically (i.e. promotional, special products or services) require a permit prior to erection of the sign. Broken Arrow Zoning Code, Section 5.7 Signs:

- No more than four such signs per lot, per year (only one sign displayed at a time, with a maximum **45 days** for each sign)
- All temporary signs must have the banner owner's name, phone and address affixed to the sign
- All temporary signs shall be set back from the property line one foot for every foot of vertical height of the sign
- No temporary sign will be placed within a street right-of-way and shall not interfere with the flow of traffic and no sign shall be placed in the site triangle at an intersection or street (25 feet away from the edge (or curb) of any driveway)
- No temporary sign shall be placed in a required parking space or to obstruct vehicular or pedestrian traffic
- All temporary signs shall be designed to withstand wind pressure of not less than forty pounds per square foot of area, or made of materials which are likely to become projectiles by windstorm
- No temporary sign shall exceed forty square feet of display surface area (i.e. 4'X10')

Authorization

I hereby certify that the proposed work is authorized by the owner of record.

Owner/Lessee _____ Phone # _____ Fax # _____

Address _____ City, State, Zip _____

Cell Phone # _____ Email _____

Owner Signature _____ Date _____

I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws and jurisdiction.

Applicant _____ Phone # _____ Fax # _____

Address _____ City, State, Zip _____

Cell Phone # _____ Email _____

Applicant Signature _____ Date _____

PLEASE CALL _____ WHEN PERMIT IS READY FOR PICK UP Phone# _____