

**To:** Honorable Mayor and City Councilors  
**From:** Michael Spurgeon, City Manager  
**Date:** March 29, 2018  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Parks & Recreation Department Monthly Report – February 2018
- Police Calls for Service Report – February 2018
- Utilities Department Monthly Report – February 2018
- Staff Memo – PSO street light repairs
- Staff Memo – New employee, Convention Sales and Marketing Manager

### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release – City Council considers Resolution to support Oklahoma teachers
- Press Release – City Council approves Resolution to support Oklahoma teachers
- Press Release – Memorial Service set for BAFD search and rescue K9

### **3. SPECIAL EVENTS / ACTIVITIES**

N/A

Respectfully submitted,



Michael L. Spurgeon

clm  
Attachments

**1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**



**To:** Kenneth Schwab, Assistant City Manager - Operations

**From:** Scott Esmond, Parks and Recreation Director



**CC:** Jennifer Hooks, Crickett Moore

**Date:** March 23, 2018

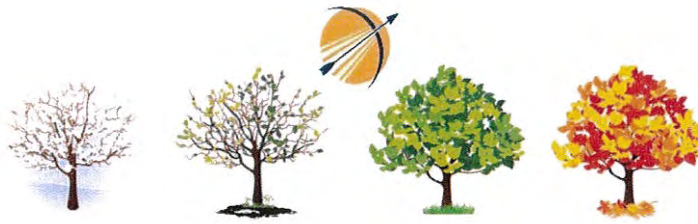
**Re:** February 2018 Monthly Report

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Please find enclosed the February 2018 Monthly Report for the Parks and Recreation Department.

Please contact Scott Esmond if you have any questions at x7442.

Encl: February 2018 Monthly Report



## Parks and Recreation Department

### February 2018 Monthly Report

#### DIRECTOR - PARKS AND RECREATION

- No report.

#### BATTLE CREEK GOLF CLUB (BCGC)

##### GENERAL

- February provided a mix of extremely cold and rainy weather. BCGC had 16 days of fewer than 15 rounds per day played due to weather.

##### GOLF OPERATIONS

- Completed spring and summer merchandise orders for the golf shop.
- Contacted past and prospective tournament business regarding current pricing and availability. Eight new tournaments were booked as a result, along with a few banquet room bookings.
- BCGC will offer free club fittings on April 7<sup>th</sup> from Callaway, Titleist, Taylor Made, and Cobra. This will provide an excellent opportunity for BCGC patrons to get fit for new clubs or check their current equipment. In years past, fittings were \$100 per person, this year's offering should increase participation and BCGC sales due to the reduced cost.
- BCGC is currently interviewing and hiring seasonal staff for the golf shop, outside services, and player assistants.

##### COURSE MAINTENANCE

- February, another unusual month, with temperatures in the upper 70's, and the low teens. BCGC received 6.80" of rainfall during the month.
- The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions. These tasks included:
  - Spraying the course with post-emergent herbicides.
  - Continued preventative maintenance on equipment.
  - Multiple irrigation repairs.
  - Continued to clear brush where needed.
  - Trimmed all ornamental grass.
  - Installed power for fountains and bubblers for ponds on holes 1, 2, 8 and 18.

- March, apply pre-emergent herbicides to golf course, BCGC grounds and flower beds, continue preventative maintenance to equipment and irrigation repairs as needed.

## MONTHLY SUMMARY

- February rounds were 158 less total rounds to budget and 1,000 less than last year.

<b>January Rounds</b>	<b>Budgeted</b>	<b>Prior Year</b>	<b>Actual</b>
PUBLIC ROUNDS	150	251	<b>111</b>
TOURNAMENT	0	0	<b>0</b>
MEMBER	550	1,048	<b>498</b>
BATTLE CARD	125	183	<b>76</b>
TWILIGHT	80	156	<b>59</b>
MISC.	40	62	<b>37</b>
MEMBER GUEST	100	187	<b>106</b>
	<b>1,045</b>	<b>1,887</b>	<b>887</b>

## MONTHLY GROSS REVENUE

- February total revenue was \$50,204 for the month, which was \$6,675 less than budgeted revenues.

	<b>February Budget</b>	<b>February Prior Year</b>	<b>February Actual</b>
DUES & FEES	26,500	27,520	24,493
GREEN FEES	12,573	22,025	9,902
CART FEES	4,112	6,925	3,090
MERCHANDISE	4,964	7,658	5,348
OTHER GOLF COURSE SERVICES	3,550	4,849	2,985
FOOD & BEVERAGES	5,180	9,115	4,386
<b>TOTAL REVENUE</b>	<b>56,879</b>	<b>78,092</b>	<b>50,204</b>

## BANQUET FACILITY USAGE REPORT

<b>February</b>	<b>Event</b>	<b>\$</b>
2/5	Homeowners Association Meeting	0
2/6	Homeowners Association Meeting	0
2/8	Homeowners Association Meeting	0
2/13	Homeowners Association Meeting	0
2/21	Business Meeting	430.00
2/24	Wedding Reception	1,250.00
	<b>Total Banquet Revenue</b>	<b>\$ 1,680.00</b>

## BANQUET

- Construction began on the outdoor/fire pit and the attached walkway from the grill to the banquet facility. Project is scheduled to be completed by mid-April.

## SPECIAL EVENTS DIVISION

### COMMUNITY EVENT MANAGER

- Attended Parks and Recreation Director's weekly staff meetings.
- Received, processed, and reviewed several applications for events.
- Prepared for, planned, and attended Special Events Committee Meetings.
- Received, reviewed, and processed Rose District Farmers Market applications and assigned spaces.
- Shared the National Safety Council Our Driving Concern with division staff.
- Continued to work towards accepting Supplement Nutrition Assistance Program (SNAP) funds at the Rose District Farmers Market.
- Met with Wine, Eats & Easels Committee to discuss plans for 2018 event.
- Met with Grilles & Grills event organizers to discuss two events they are planning.
- Met with Folds of Honor organizers regarding event scheduled for April.
- Met with event organizers for ScotFest to discuss plans for 2018 event.
- Met with staff members to discuss Operational Budget.
- Created and updated an internal Farmers Market Calendar which lists music talent.
- Created advertisements, promotions, and updated events and demonstrations for the Farmers Market.
- Discussed and researched advertising avenues for the Rose District Farmers Market.
- Finalized music, events, and special classes for the Rose District Farmers Market event calendar. Opening day tentatively planned for April 7<sup>th</sup>, 2018.
- Met, via phone conference, Bixby Bikes to discuss Gambler Crit Series event; bicycle race.



- Met with Keep Broken Arrow Beautiful (KBAB) to discuss Rose Festival and Rose Kite Flight events to take place May 5<sup>th</sup> and 6<sup>th</sup>.
- Attended City Council meeting for COBA-U recognition.
- Attended GO Bond meetings with staff and citizens.
- Met with Broken Arrow Lions Club to discuss future fundraiser event.
- Reviewed applications submitted for events to ensure all insurance and other documents were received.
- Completed process of invoices and bookings for news channel KTUL, during the first part of the Farmers Market season.
- Booked food vendor and worked with the Tulsa County Health Department to ensure licensure for the Farmers Market.

## **RECREATION DIVISION**

### **RECREATION MANAGER**

- Attended two Special Events Committee meetings.
- Met with Communications Director regarding future television interview with Channel 8 News.
- Attended personnel meeting with Assistant Human Resource Director.
- Attended Southwest Parks and Recreation Training Institute at Sequoyah State Park, Oklahoma.
- Appeared on Good Morning Tulsa to promote the Annual Daddy Daughter Dance.
- Attended Parks and Recreation Director's weekly staff meetings.
- Attended and conducted weekly Center Supervisors meetings.
- Attended the 16<sup>th</sup> Annual Daddy Daughter Dance at Nienhuis Park Community Center. Notes to Council were submitted on February 16, 2018.
- Recreation Manager and Recreation Technician met with Community Relations Liaison regarding local sports groups and future outreach programming for the community.
- Attended Parks and Recreation Department's Operational Budget and Personnel Request hearing at City Hall.

- Recreation Manager and Recreation Technician attended meeting regarding integration of RecTrac, Parks and Recreation Department's software, into Green City's GIS software.
- Recreation Manager and Recreation Technician attended GO Bond meetings at South Broken Arrow Baptist Church, Battle Creek Golf Club, and Forest Ridge Golf Club. Recreation Technician scribed for the Parks and Recreation Department.
- Attended Employee Insurance Advisory Committee meeting.
- Attended pre-construction meeting regarding Family Aquatic Center's Slides and Rain Drop resurfacing project.
- Attended monthly Recreation Division meeting at Central Park Community Center. A guest speaker from Oklahoma Bureau of Narcotics and Dangerous Drugs Division presented.
- Recreation Manager and Recreation Technician attended meeting with Community Relations Liaison regarding United States Conference of Mayors Childhood Obesity Prevention program.
- Escorted new Recreation Division staff members around the City to discuss various parks.

#### CENTRAL PARK COMMUNITY CENTER

- Logged visitors were 1,873 which is a decrease of 105 compared to January.
- American Association of Retired Persons (AARP) began using facility for free tax services.
- Center Supervisor attended Recreation Manager's weekly supervisor meetings.
- Submitted class proposals for Floor Hockey, Men's Basketball League, and the upcoming Pickleball Tournament.
- Centers' Recreation Assistants attended monthly Recreation Division meeting.

#### NIENHUIS PARK COMMUNITY CENTER

- Logged visitors were 2,064 which is a decrease of 435 compared to January.
- Daddy Daughter Dance was very successful in spite of the inclement weather with 903 participants. One thousand tickets were sold; five hundred for each dance time.
- Broken Arrow Volleyball Club hosted a 10-Team Volleyball Tournament at Nienhuis Park Community Center.
- Center Supervisor conducted one Part-Time Recreation Assistant's six-month review.
- Center Supervisor and two Part-Time Recreation Assistants attended Recreation Manager's Monthly Staff Meeting which included an Oklahoma Bureau of Narcotics presentation.



- Center Supervisor held monthly Center staff meeting.

## RAY HARRAL NATURE CENTER

- The estimated number of visitors in the Nature Center was 524 which is a decrease of 151 compared to January.
- Nature Center's classroom held two private parties during the month.
- Center Supervisor attended and presented the Parks and Recreation Department's Spring Clean program at the Youth Council's monthly meeting.
- Center staff held two guided hikes, which were open to the public, to 18 participants.
- Center Supervisor attended 2018 Southwest Parks and Recreation Training Institute at Sequoyah State Park, Oklahoma.
- Center Supervisor volunteered for the Employee Event Steering Committee's Employee Breakfast.
- Center Supervisor and staff attended Recreation Manager's monthly division meeting.
- Center Supervisor attended Recreation Manager's Supervisor meetings.

## PARKS MAINTENANCE DIVISION

### PARKS MAINTENANCE MANAGER

- Attended Director's weekly staff meeting.
- Conducted staff meetings with Parks Maintenance Division Supervisors.
- Monitored ongoing park projects:
  - Indian Springs Sports Complex (ISSC) Renovation Project: Fencing and irrigation construction continuing slowly. Irrigation work on north soccer fields has been put on hold. Park crews prepared to perform clean-up not completed by contractor in order to make fields playable.
  - Indian Springs Soccer Field Lighting: Component warranty work and lighting adjustments completed by Musco Lighting. Project complete.
  - Arrowhead Concession/Restroom/Umpire Building: Preparing for re-design of building and new construction plans.
  - Country Aire Playground Replacement: Contractor has removed old playground equipment and staked area for grading.
  - Leisure Park New Splash Pad and Replacement Playground: Contractor has removed old playground equipment, and began grading of site. New water meter has been installed for splash pad.
  - Rose West Dog Park and Restroom: Exterior of restroom completed with exception of roof panels, and interior work in progress. Concrete sidewalk and ramps installed with exception of railings. Park site has been graded, and fencing being installed. Contractor ran water line to two pet fountain sites, and park crews have plumbed in conduit to the fountain concrete pad site.

- Events Park and Liberty Trail Restrooms: Exterior work completed with exception of roof panels, and interior painting completed. Concrete pad for Events restroom transformer has been poured. Transformer is on order.
  - Events Park Playground and Pavilions: Grading of site underway. Playground curbing has begun, and sub-surface drain line installed.
  - New Adult Softball Complex: In design process.
  - Nienhuis Skate Park/Pool Parking Lot Lighting: Installation of light pole bases has begun. One base relocated due to water line conflict by pool fire hydrant.
  - Veterans Park Phase II: Demo work completed, and excavation of new sidewalk location underway. Concrete for granite wall has been poured.
  - Memorial Park/Garden: Design work complete and meeting held with potential volunteer groups.
  - Family Aquatic Center waterslide resurfacing: Pre-construction meeting held.
  - Nienhuis Sand Volleyball: Design work in progress.
- Working with Human Resources (HR) to fill vacant Park Maintenance Worker positions. One position has been filled, and interviews continuing for other two positions.
  - Attended progress meetings held concerning ISSC fencing and irrigation project. Walked through site as needed with Contract Administrator and Architect to review work deficiency noted by staff; fence height, poor welding, irrigation damages, improper location of irrigation equipment, improper depth of irrigation water lines, etc.
  - Attended Certified Playground Safety Inspector training and recertification course in Wagoner, Oklahoma.
  - Worked with Legal to renew pond maintenance contract. Contract will be in effect March through November, pending funding is approved in FY 2019 budget. Renewal process for mowing contract is underway.
  - Met with City staff to discuss status of Memorial Park construction process. Meeting with potential volunteer groups was being schedule to discuss construction process and review plans.
  - Attended Parks operational budget hearing with Director and other managers.
  - Attended pre-construction meeting for Veterans Park Phase II project.
  - Attended pre-construction meeting for Family Aquatic Center waterslide resurfacing project.

## FACILITIES MAINTENANCE SECTION

- Conducted monthly playground inspections. Installed new swing chain as needed and removed graffiti. Replaced barrier wall and checked on replacement slide for Aspen Creek. Vendor did not receive purchase order sent from Purchasing Department and this has delayed delivery by 30-45 days.
- Checked Rose District Pavilion for signs of ground heaving after ice rink was dismantled and sand removed. There were several heaving ripples in the pavers that should retract once the ground thaws. This movement may have contributed to water leaks associated with in-ground hydrants.

- Replaced chain link fencing in poor condition around the Nienhuis Skate Park.
- Re-installed Veterans Park wooden sign. Replaced support posts on sign prior to installation.
- Installed new winter caps on Camino Villa Splash Pad. Vandals had stolen several components during the winter.
- Picked up playground components salvaged from equipment being removed by contractor at Country Aire and Leisure Park playgrounds. Salvaged miscellaneous items such as border timbers, ADA ramps, swing seats, metal barrier walls, and chain.
- Removed pavers under the Rose District Pavilion to repair two water leaks on in-ground hydrants. Hydrants were replaced and pavers reset.
- Checked heaters in all unoccupied department buildings during extreme cold temperature periods. Reported any heating problems to Building Maintenance Division for repairs.
- Lowered and raised department flags as ordered. Replaced tattered flags as needed. Replaced bulbs in flag lights as needed.

## GROUNDS MAINTENANCE SECTION

- Checked and cleaned all outdoor restrooms weekly. Removed litter from park sites and took recyclable materials to the Metropolitan Environmental Trust (M.E.T.)
- Performed routine inspection of the Liberty Parkway trail. Removed mud and debris from trail after heavy rains.
- Located leak on gas line at ISSC baseball complex and had repairs completed. Contractor's cement truck had run over the top of a previous repair fitting, and created a leak. All other old repair fittings were located, and checked or replaced. System was inspected and gas turned on.
- Installed fencing around new drainage structures installed by Stormwater Department at Country Aire Park.
- Removed debris from our clean-out bays, and hauled to landfill or scrap metal vendor.
- Parks Division personnel attend in-house training course on Ground Management that was sponsored through Human Resources. This was a 24-hour course covering the proper equipment operation and maintenance related to the grounds maintenance field.
- Applied pre-emergent chemical to athletic fields and non-play grounds at ISSC, Arrowhead and Nienhuis.
- Installed 20 loads of baseball infield mix on fields at ISSC. Mix was tilled in and then rolled. Applied soil amendment purchased by Broken Arrow Youth Baseball to infields.
- Painted boundary lines on soccer and baseball fields which have opened play at the end of the month. Spot marked soccer fields under construction.

- Relocated four quick disconnect water valves on softball fields at Arrowhead Park.
- Performed leaf cleanup and mulching around baseball complex interior fences.
- Power washed park shelter concrete pads. Removed tape adhesive from shelters.
- Checked park storm drains during heavy rainstorms. Unclogged drain at Haskell Park.
- Removed sand from Rose District Pavilion after ice rink was dismantled. Power washed pavers.
- Applied pre-emergent/post-emergent chemical to facility grounds and various park sites.

## HORTICULTURE/FORESTRY SECTION

- Performed routine maintenance in Rose District; blew sidewalks, removed litter, weeded beds, etc.
- Checked facility sidewalks for ice during winter weather events. Spot treated sidewalks when needed, and requested Streets Department to salt parking lots at Broken Arrow Seniors and community centers.
- Performed routine irrigation checks on systems. Installed new freeze sensor on system at Centennial Park to eliminate sidewalk icing problems related to irrigation running during freezing temperatures.
- Installed mulch throughout Ray Herral Nature Park landscape areas, and replaced five dead dogwood trees.
- Trimming back roses in the Nienhuis Rose Garden.
- Applied pre-emergent chemical to landscape beds.
- Removed a tree in construction site at Leisure Park, and a dead tree at Country Aire Tot-Lot. Hauled debris to Tulsa greenwaste site.
- Horticulturist coordinated Arbor Day activities with personnel from Peters Elementary School. Planting activities will take place at Country Aire Park.
- Preparing to re-landscape beds at Jackson Park. Beds were raised with a soil and compost mix. Some plant material removed or re-planted to new locations. Additional plant material has been ordered. Beds were mulched.
- Continued with annual tree trimming program to raise limb height throughout parks.
- Salvaged irrigation equipment from Veterans Park prior to construction contractor starting demo work. Located and marked private utility lines throughout construction site.
- Completed stump grinding of trees removed during February.

**To:** Michael Spurgeon, City Manager

**From:** Brandon C. Berryhill, Chief of Police *BCB 141*

**Date:** March 28, 2018

**Re:** **Calls for Service**

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Attached please find:

- BAPD Calls for Service Report – February 2018

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Attachments





# Broken Arrow Police Department February 2018 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>1st Shift (11:15pm - 7:14am)</b>						
Beat 1	10	8	106	28	54	0
Beat 2	14	3	78	19	141	0
Beat 3	9	5	24	20	30	0
Beat 4	5	3	48	11	48	0
Beat 5	3	0	24	6	14	0
Beat 6	1	1	10	7	46	0
Beat 7	12	6	68	19	26	0
Beat 8	1	2	7	8	27	0
Other	0	0	3	3	3	0
	55	28	368	121	389	0
<b>1st Shift average response time per priority</b>						
	<b>Priority 1</b>	<b>Priority 2</b>	<b>Priority 3</b>	<b>Priority 4</b>	<b>Priority 5</b>	<b>Animal</b>
Call Received to Dispatch	0:01:02	0:01:08	0:02:14	0:04:11	0:14:32	0:00:00
Dispatch to Arrival	0:03:45	0:03:05	0:04:37	0:06:21	0:05:53	0:00:00
Call Start to Arrival (2/2018)	0:04:48	0:04:15	0:06:54	0:10:29	0:21:31	0:00:00
Call Start to Arrival (2/2017)	0:01:04	0:00:53	0:01:58	0:04:43	0:03:17	0:08:17
<b>1st Shift Feb. Total Calls</b>		961	(	462	were self-initiated calls)	
<b>2nd Shift (7:15am -3:14pm)</b>						
Beat 1	14	19	152	109	71	24
Beat 2	21	10	205	172	386	14
Beat 3	7	7	51	47	75	156
Beat 4	12	5	87	53	134	20
Beat 5	7	2	52	39	27	5
Beat 6	3	1	24	39	69	6
Beat 7	16	16	94	83	83	16
Beat 8	3	2	40	33	63	9
Other	1	0	7	6	27	1
	84	62	712	581	935	251
<b>2nd Shift average response time per priority</b>						
	<b>Priority 1</b>	<b>Priority 2</b>	<b>Priority 3</b>	<b>Priority 4</b>	<b>Priority 5</b>	<b>Animal</b>
Call Received to Dispatch	0:01:03	0:01:07	0:05:28	0:09:04	0:10:57	0:16:18
Dispatch to Arrival	0:04:58	0:05:02	0:07:14	0:09:26	0:08:34	0:16:15
Call Start to Arrival (2/2018)	0:06:02	0:06:10	0:13:23	0:18:59	0:19:35	0:33:27
Call Start to Arrival (2/2017)	0:01:20	0:01:14	0:04:53	0:10:48	0:10:06	0:12:10
<b>2nd Shift Feb. Total Calls</b>		2625	(	1169	were self-initiated calls)	

\*Total call and self-initiated call amounts include priority 7 calls.





# Broken Arrow Police Department February 2018 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>3rd Shift (3:15pm - 11:14pm)</b>						
Beat 1	26	7	163	92	124	4
Beat 2	20	13	182	120	434	4
Beat 3	17	8	61	44	39	18
Beat 4	24	10	101	66	119	6
Beat 5	9	4	60	25	50	2
Beat 6	4	0	28	23	87	2
Beat 7	30	8	141	74	123	12
Beat 8	11	4	41	21	48	5
Other	1	0	7	7	22	1
	142	54	784	472	1046	54

### 3rd Shift average response time per priority

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal
Call Received to Dispatch	0:01:02	0:01:20	0:04:51	0:08:59	0:16:50	0:07:45
Dispatch to Arrival	0:04:35	0:04:14	0:06:04	0:08:40	0:06:30	0:15:05
Call Start to Arrival (2/2018)	0:05:38	0:05:33	0:11:20	0:17:50	0:23:14	0:22:07
Call Start to Arrival (2/2017)	0:01:40	0:01:47	0:06:59	0:14:14	0:17:00	0:06:23
<b>3rd Shift Feb. Total Calls</b>		2552	(	1159	were self-initiated calls)	

### Definitions

- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.
- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.
- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.

\*Total call and self-initiated call amounts include priority 7 calls.





**To: Mr. Gale, Assistant City Manager, Administration**  
**From: Lee Zirk, General Services Director**  
**Date: March 27, 2018**  
**Re: PSO street light repairs**

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Periodically, General Services is notified that street lights are out at various locations. Most recently we were advised that street lights on Elm between Kenosha and Houston were out. The Police Department reported this outage to PSO and General Services followed up with PSO to ensure repairs were completed.

Mr. Schwab, Assistant City Manager, Operations also reported several stretches and areas around town where street light outages were occurring. He requested we somehow identify burned out street lights throughout town and get them repaired.

To minimize overtime Brandon Berryhill, Police Chief, suggested we utilize Reserve Officers or other Police staff to assist in this task. Chief Berryhill noted that employing the service of his staff will help keep our city safer and reduce overtime for other city departments.

The Police staff ended up finding a total of 71 lights burned out over all areas of town. These outages have been reported to PSO for repair and they advise repairs should take about two to three weeks to complete. After these are repaired, most of the lights along arterial roadways around the City will be working.

We will work to continue this program on a bi-annual basis to help insure the street lights along arterial roads remain in good repair, keeping our streets safer.





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*INTEROFFICE MEMO*

**To:** Michael Spurgeon, City Manager  
**From:** Lori Hill  
**CC:** Norman Stephens  
**Date:** March 26, 2018  
**Re:** Notes to Council – Convention Sales and Marketing Manager

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I am pleased to announce that Brian Barger will be joining the Broken Arrow Convention and Visitors' Bureau as the Convention Sales and Marketing Manager. Mr. Barger has over thirty years of sales and marketing experience in a variety of industries in Oklahoma and California.

The Convention Sales and Marketing Manager position will be responsible for generating leads for Broken Arrow meeting facilities and the Stoney Creek Conference Center. Mr. Barger will work in tandem with me to create effective marketing strategies for Broken Arrow lodging and meeting facilities.

Mr. Barger will begin his employment with the City of Broken Arrow Monday, April 2, 2018.

## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**

## **City Council considers resolution to support Oklahoma teachers**

*Resolution urges legislature to pass a long-term increase for teacher and support staff pay*

**Broken Arrow, Okla. (3/26/2018)** – The Broken Arrow City Council will hold a special meeting tonight to discuss a resolution to support Oklahoma’s public school teachers and urge the state legislature to pass a teacher pay increase with ongoing funding. The special meeting of the City Council is at 5:30 p.m. tonight in the Council Chambers at City Hall, 220 S. 1<sup>st</sup> St.

Council members view the state’s teachers, especially those who directly affect the children of Broken Arrow – Broken Arrow, Union and Bixby Public Schools – as one of the most important work forces in Oklahoma.

“While I highly encourage the legislature to do its job, I want to show that Broken Arrow supports teachers and their march on our Capitol until their goal is achieved,” said Councilor Mike Lester, whose wife taught at Union for 38 years.

The resolution stresses that any pay increase and additional public school funding needs to be funded by a long-term, ongoing source.

“A one-time pay raise or a raise with no long-term funding source would be detrimental to what teachers and school districts are fighting for,” said Councilor Johnnie Parks, who has been an Oklahoma CareerTech instructor since 1995. “A short-term solution would only emphasize to teachers and the public the legislature’s unwillingness to increase support for public education.”

Another point the resolution brings up is that strong, well-funded public schools are vital to the economic success of the state.

“I know personally the positive impact employees in public schools have on the state and local economy. Likewise, companies want to locate where they know the workforce is well educated and where their workers’ families will receive an outstanding education,” said City Manager Michael Spurgeon. “Failure by the legislature to address funding on a long-term basis for public education would be a serious detriment to attracting businesses to our community, let alone the entire state of Oklahoma.”



**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**

**City Council approves resolution to support Oklahoma teachers**

*Resolution urges legislature to pass a long-term increase for teacher and support staff pay*

**Broken Arrow, Okla. (3/27/2018)** – The Broken Arrow City Council unanimously approved a resolution supporting Oklahoma’s public school teachers and urging the state legislature to pass a teacher pay increase with ongoing funding. The resolution was approved at a special meeting of the City Council Monday evening.

The resolution states Council members view the state’s teachers, especially those who directly affect the children of Broken Arrow – Broken Arrow, Union and Bixby Public Schools – as one of the most important work forces in Oklahoma.

It also stresses that any pay increase and additional public school funding needs to be funded by a long-term, ongoing source.

Another point of the resolution is that strong, well-funded public schools are vital to the economic success of the state.

###

## **RESOLUTION NO. 1092**

### **A RESOLUTION ESTABLISHING SUPPORT FOR OKLAHOMA PUBLIC SCHOOL TEACHERS AND URGING THE OKLAHOMA LEGISLATURE TO PROVIDE PAY RAISES FOR PUBLIC SCHOOL TEACHERS AND SUPPORT STAFF AND TO PROVIDE SUFFICIENT FUNDING FOR PUBLIC SCHOOLS**

**WHEREAS**, the Broken Arrow City Council views Oklahoma teachers as one of the most important workforces within the State; and

**WHEREAS**, for over eighteen (18) months, Broken Arrow City officials, along with officials from the Broken Arrow Public School District and surrounding Tulsa regional cities, the Chambers of Commerce, and School Districts, have urged the Oklahoma Legislature to address the issues facing public education; and

**WHEREAS**, whereas, of particular importance is the need to increase wages for teachers and support staff and to develop a long-term solution to funding public education; and

**WHEREAS**, Oklahoma public school teachers receive the lowest pay in the nation; and

**WHEREAS**, Oklahoma public schools are seriously underfunded; and

**WHEREAS**, to this point there has been a failure on the part of the Oklahoma Legislature to address public school funding needs; and

**WHEREAS**, Oklahoma public school teachers have been requesting a raise in salary and additional funding for public schools to no avail; and

**WHEREAS**, the public schools are an integral part of the State's economic development; and

**WHEREAS**, failure to fund the public schools will result in harm to the State's economic development goals; and

**WHEREAS**, the Broken Arrow City Council fully supports public school teachers, a raise in their salary and additional funding for public schools.

**NOW, THEREFORE, BE IT RESOLVED** that the Broken Arrow City Council fully supports Oklahoma Public School teachers, especially those in the Broken Arrow Public Schools, Union Public Schools and Bixby Public Schools each of which directly serve the children of Broken Arrow.

**BE IT FURTHER RESOLVED** that the Oklahoma Legislature is strongly urged to provide raises for public school teachers and support staff.

**BE IT FURTHER RESOLVED** that the Oklahoma Legislature is strongly urged to provide sufficient ongoing funding for public schools.

**ADOPTED BY THE BROKEN ARROW CITY COUNCIL THIS 26<sup>th</sup> day of March, 2018.**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
(seal) City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**PRESS RELEASE**

Contact: **Jeremy Moore**  
Fire Chief  
**City of Broken Arrow**  
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**Memorial service set for BAFD search and rescue K9**

*Cipher died last week after a decade long career*

**Broken Arrow, Okla. (3/28/2018)** – A memorial service has been set for Cipher, an Oklahoma Task Force 1 (OK-TF1) search and rescue dog assigned to Broken Arrow Fire Department (BAFD) handler Capt. Jeremy Roberts. The service will be held at 4 p.m., Thursday, at Hayhurst Funeral Home, 1660 S. Elm. Pl., in Broken Arrow.

Cipher, BAFD badge No. 244, died March 22 at age 11. Cipher joined BAFD in October 2007 as part of OK-TF1, Urban Search & Rescue.

During her decade of service, she became the first dog in Oklahoma certified as a State Urban Search and Rescue Alliance (SUSAR) live-find disaster search canine, certified twice as a Type I disaster canine (which is the highest certification in her specialty), deployed to numerous searches with OK-TF1, and completed 400-500 hours of team training annually.

More than that, Cipher was also a wonderful ambassador and public safety educator for the Fire Department. Cipher participated in over 500 public events including hundreds of classroom visits, capturing the attention of schoolchildren across the City.

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