

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: August 24, 2018
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- General Services Department Monthly Report – July 2018
- Utilities Department Report – July 2018

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Residents to decide on six propositions as early voting begins
- Press Release – ‘Bugging Out’ returns to Ray Harrel Nature Center
- Tourism memo – 2019 OneVoice Regional Tourism Task Force Top Priority Issue Statements
- News articles - Upcoming bond, City water treatment, Medical Marijuana Ordinance

3. SPECIAL EVENTS / ACTIVITIES

- Parks & Recreation Post Event Report – Pooch Plunge 2018

Respectfully submitted,



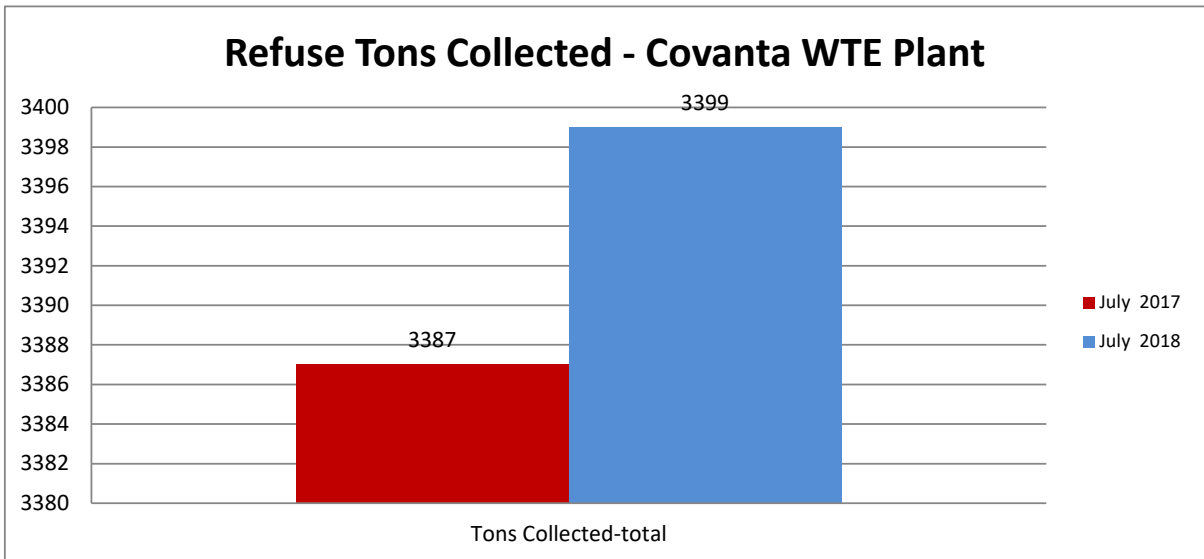
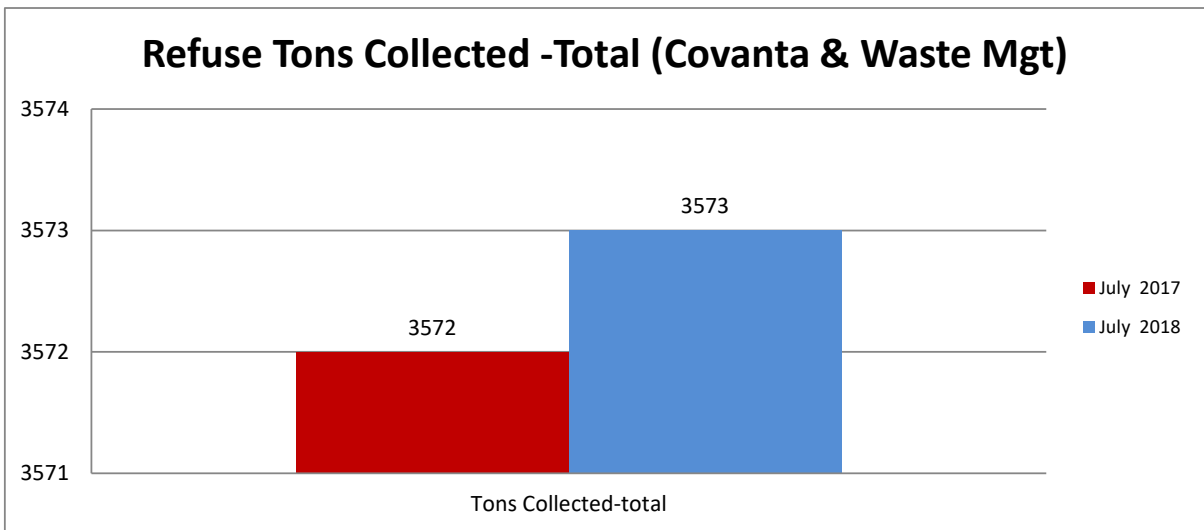
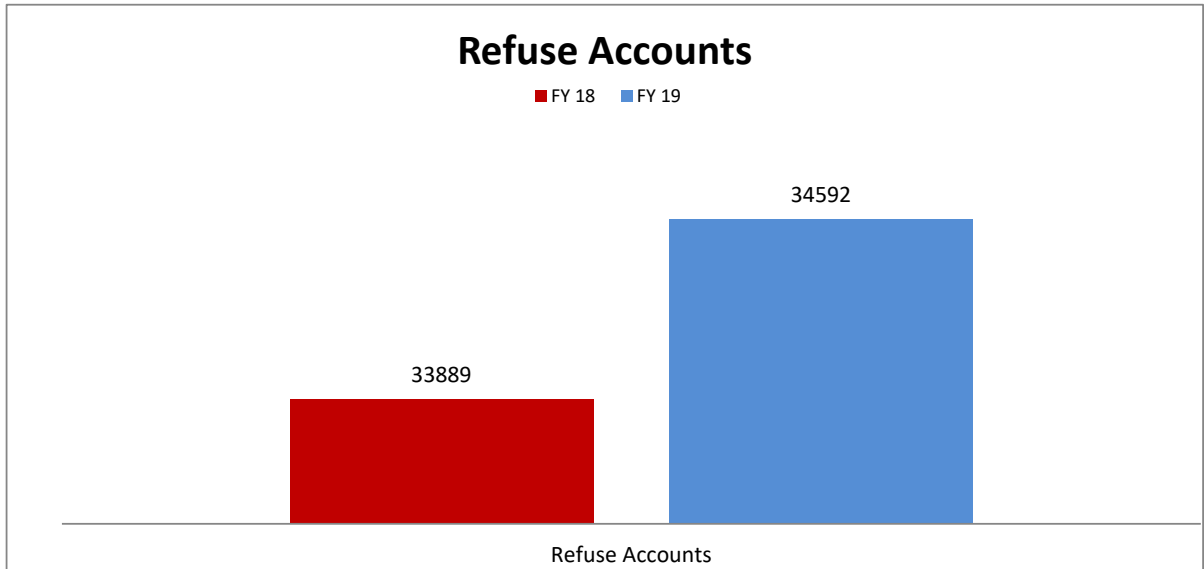
Russell Gale

clm
Attachments

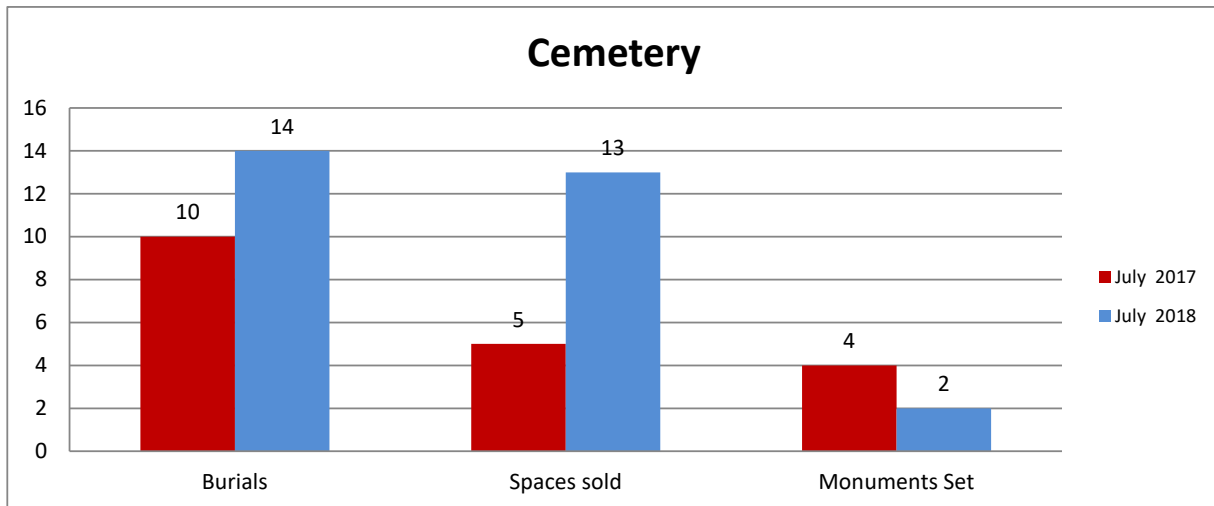
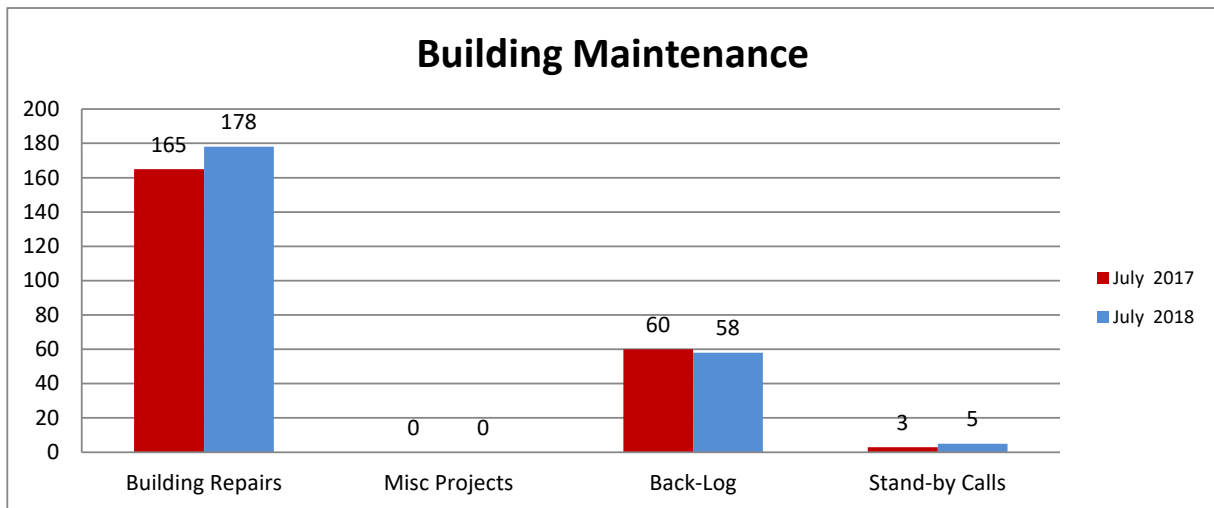
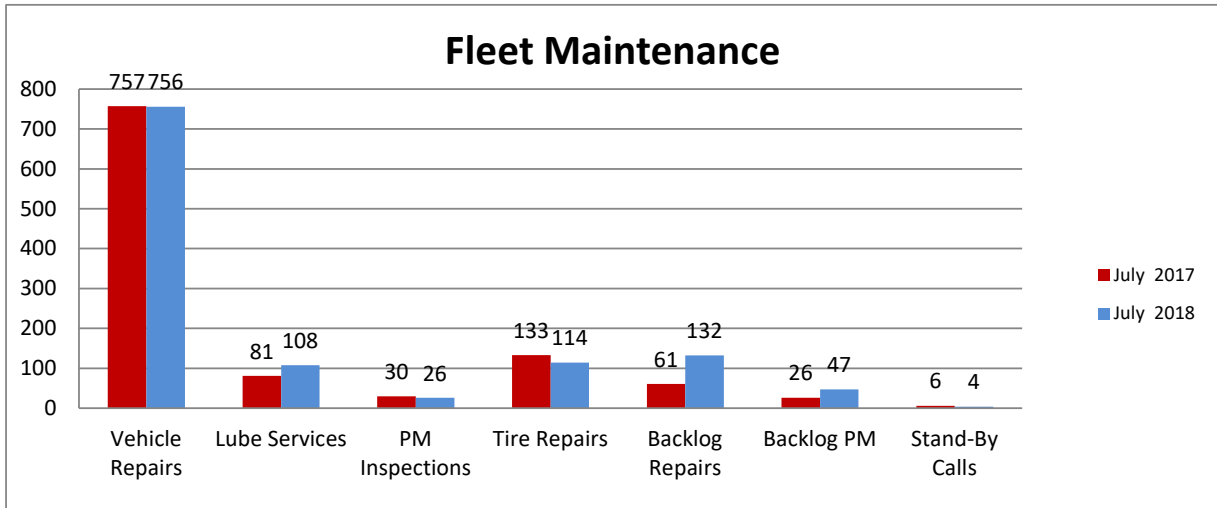
1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



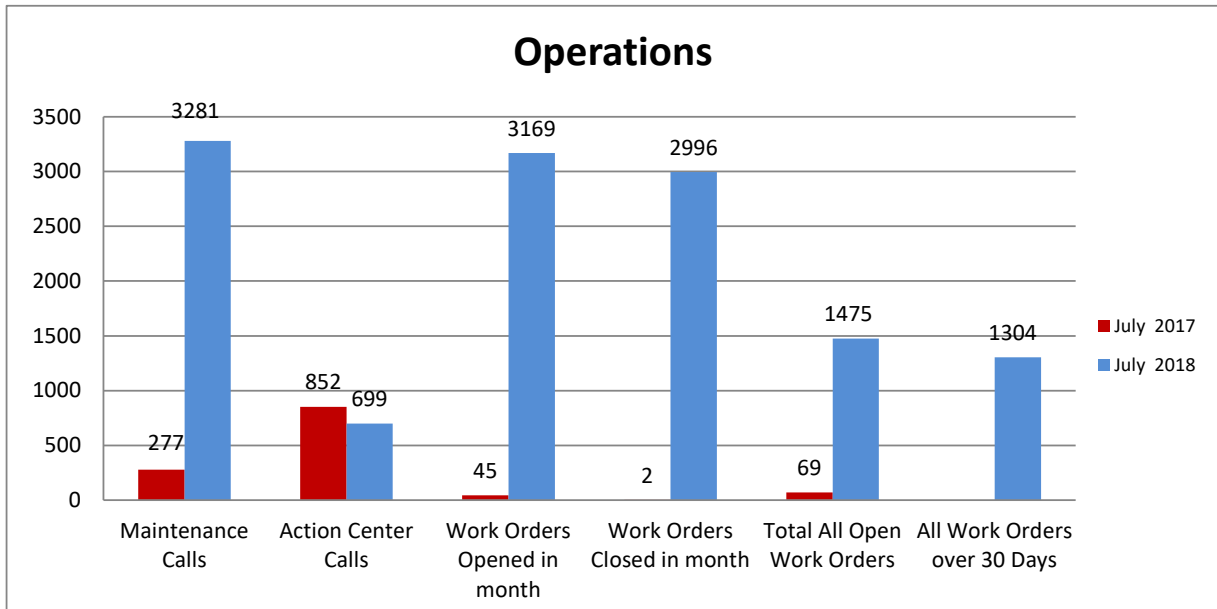
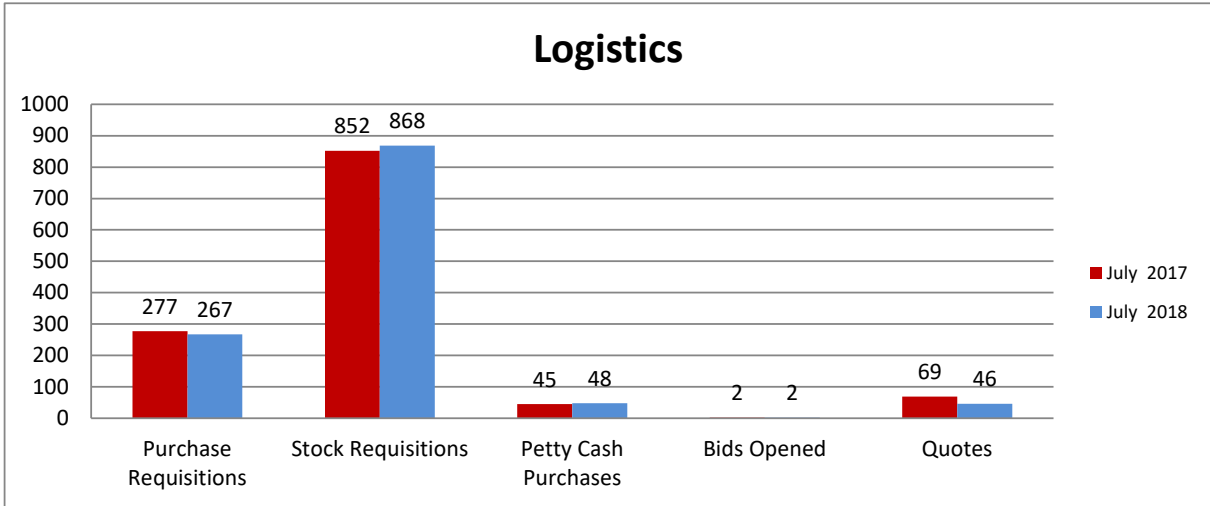
General services Monthly Report, July 2018



General services Monthly Report, July 2018



General services Monthly Report, July 2018



To: Michael Spurgeon, City Manager
From: Ron Sullivan, Interim Utilities Director
Date: August 24, 2018
Re: Utilities Department Monthly Report – July 2018

	July 2018	July 2017
Water Treated, Purchased and Distributed		
Water Purchased from Tulsa	24.6 MG	49.9 MG
Water – Produced at Verdigris WTP	<u>480.6 MG</u>	<u>447.2 MG</u>
Total	505.2 MG	497.1 MG
 Wastewater Treated		
Lynn Lane Plant	117.8 MG	117.6 MG
Haikey Creek Plant flow from BA	171.5 MG	151.3 MG
Haikey Creek Plant flow from Tulsa	185.0 MG	196.2 MG

**LLWWTP Maintenance Summary-
David Handy**

1. Replaced aerator gearbox on West Oxidation Ditch, Aerator #4 AR-2.
2. Grit chamber plugged due to mud in the system. Worked on West Grit Pump suction line.
3. Headworks Project: screen channel walls and interior walls poured.
4. Water line repaired in Sodium Bisulfite room.
5. South barscreen broke due to mud and debris. Put north barscreen in service with a new motor starter.
6. Performed maintenance on facility grounds.

**Lynn Lane and Haikey Creek WWTP Industrial Pretreatment Program Summary-
Lauren Wilson**

Fats, Oil & Grease (FOG) Program Activities

1. Food Handling Establishment Inspections:

- City Pretreatment staff performed 42 food handling establishment inspections in the month of June. Staff reviewed manifests for grease interceptor maintenance, inspected the interceptors, and discussed best management practices with management. Establishments with interceptors that were improperly maintained or in need of repair were given 15 days to correct the deficiency. Re-checks were done for non-compliance issues.

Industrial Pretreatment Activities:

1. Compliance reports and laboratory analysis:

- Blue Bell – The compliance self-monitoring and laboratory analysis reports were received and reviewed. There was a “daily maximum” violation for Biochemical Oxygen Demand. Monthly surcharges for conventional pollutants above residential thresholds were calculated in the amount of \$20,630.52. Surcharges have been suspended until January of 2019 when the consent order issued to Blue Bell by the City of Broken Arrow is complete and Blue Bell begins operation of a pretreatment system. The purpose of the pretreatment system is to bring Blue Bell back into compliance with the wastewater discharge permit limits issued by City of Broken Arrow. Construction of the pretreatment system is underway.
- Unifirst – The compliance self-monitoring and laboratory analysis reports were received and reviewed. No deficiencies were noted. Monthly surcharges for conventional pollutants above residential thresholds were calculated in the amount of \$2,100.20 and submitted to the Finance Department.
- Flight Safety International– The laboratory analysis reports for the yearly “Control Authority” sample that was conducted by City of Broken Arrow Pretreatment staff were received and reviewed. No deficiencies were noted.
- Paccar Winch – The wastewater discharge permit is up for renewal. Paccar Winch submitted a permit application packet including an accidental spill prevention plan and Toxic Organic Management Plan to the City of Broken Arrow pretreatment office for approval. Pretreatment staff reviewed the information in the application packet, as well as the last pretreatment inspection form, and incorporated necessary changes into the new permit. The permit will be issued at the compliance inspection in August.
- Comgraphx – Pretreatment staff performed the yearly wastewater discharge compliance inspection and “Control Authority” sampling. Amendments were made to the wastewater discharge permit as a result of the inspection. It was discovered that Comgraphx has been having silver violations coming from both process waste streams. We initially asked Comgraphx to perform permit compliance sampling at the oil/water separator where process waste streams from the screen printing and photo processing rooms meet. Permit sampling locations were modified to separate the laboratory analysis at the two waste streams. Pretreatment staff performed laboratory analysis at each process waste stream during the inspection. No violations were revealed on the laboratory analysis reports. However, Comgraphx has been asked to modify standard operating procedures to ensure continued compliance at each sampling location. Sampling will be increased to monthly at each location to monitor compliance more closely.
- CSI Aerospace - Pretreatment staff performed the yearly wastewater discharge compliance inspection and “Control Authority” sampling. No deficiencies were noted on the inspection. Laboratory results from the “Control Authority” sampling have not come in yet. The quarterly permit compliance self-monitoring and laboratory analysis reports for sampling done by CSI were received and reviewed. No deficiencies were noted.

UTILITIES DISTRIBUTION/COLLECTIONS MAINTENANCE SUMMARY

WATER DISTRIBUTION – Jerry Hanewinkel

1. New Taps and Meters set-37
2. Responded to 549 Call Okie Line Locates
3. Replaced 96 meters
4. Repaired or Replaced 19 meter boxes and valve boxes
5. Meter leak repairs done-5
6. Responded to 45 water leak calls
7. Distribution Main Leaks repaired-23
8. Replaced 11 Curb Stops
9. Valve truck crew exercised 70 valves for the month, bringing the total to 680 for 2018
10. Service Crossings Installed-4
11. Responded to 51 water system service requests
12. Fire Hydrants Repaired-5
13. Fire Hydrants Replaced-0
14. Fire Hydrants Painted-42
15. Cleaned and restored 11 yards after water line repairs were done
16. Valve Repaired, Replaced or Installed-2
17. Flushed 45 main lines to address water quality issues
18. Checked 18 auto flushers in service
19. Replaced registers for AMR project-216
20. Jumped in a valve at Omaha & 30th.
21. Repaired a service line for Parks Department at ISSC.
22. Replaced 2” tap, water crossing and meter at Vandever Elementary School.
23. Potholed water main from Main St to Kenwood on Kenosha to find transition from CI to PVC.

SEWER COLLECTION- David Marlow

1. Service requests calls-18
2. Sewer line locates done-283
3. Sewer line blockages relieved-3
4. Stand-by and night crew responded to 7 sewer calls
5. Manholes cleaned /raised/repaired-0
6. Sewer line cleaned-3,455 ft.
7. Sewer lines repaired/replaced/installed-74 ft.
8. CCTV inspections done-0
9. Sewer lines root cut-2,500 ft.
10. Sinkholes inspected-0
11. Clean ups done at 14 locations after repairs to sewer lines were done
12. Sanitary Sewer Overflows (SSO's) reported to ODEQ for the month-0

BOOSTER AND LIFT STATIONS

1. Routine station visits (29 lift stations and 4 booster stations)-538
2. Check valves/pumps cleaned at 13 stations
3. Wet wells cleaned using vacor truck-3
4. Groundskeeping (mow, weed/pest control, trim trees)-15
5. Booster station calls-0
6. Pump station maintenance and repairs done-8
 - ISSC #1-pulled #1 pump and cleaned out trash
 - ISSC-pulled trash from #2 pump
 - Kenwood Hills-checked compressor, it keeps running

- Oneta Road-wind damaged traffic gate
- South Park South-high level alarm/cleaned probes
- Kenwood Hills-installed glass and valves
- ISSC-replaced float
- Old Adams Creek-replaced belt on exhaust fan

METER READING – Derriel Bynum

1. Replaced Meters-22
2. Placed Door Hangers for bad checks-105
3. Turn Ons for nonpayment-255
4. Turn Offs for nonpayment-327
5. New Account Service Initiated-532
6. Accounts Finaled-556
7. Read 38,551 Meters
8. Construction Meters Set-3
9. Rereads/Leak Tests-101
10. Meter boxes replaced-9
11. Meter lids replaced-11
12. Resident Request to Check Meter-2
13. Misreads-18 verified
14. Met with residents to discuss their high bill/water usage concerns-21
15. Meters pulled-3
16. Meter stop replaced-1
17. 7” meter riser replaced-4
18. UME Chambers replaced-1

AMR PROJECT-

- Retrieved water use history from 21 AMR radio devices and provided the 90 day graphs to the customers.
- AMR antennas replaced-10
- AMR registers-1417
- AMR meter body-334
- Dead AMR registers replaced-12
- Meter boxes replaced-6
- Meter riser-16
- Stops replaced-2

UTILITIES CONSTRUCTION – Tommy Kimbrough

1. SW-1604 (51st & 30th) installed 100’ of 12” (DI) pipe.
2. 1st & Detroit (Project 185437) installed 288’ of 8” SDR35 sewer pipe, 5 complete manholes.
3. 1st & Detroit water line (WL-1805) made 7 taps, 9 crossings, used 70’ of ¾” copper and 90’ of 1” copper, 3 fire hydrants and 16 meter boxes. Chlorinated 12” water line and finished clean up.
4. Line locates-10
5. Main line leaks-2
6. Taps & meter-12

WATER QUALITY- Diana Flora

1. Flushed dead end water lines at 39 locations.
2. Tested chlorine levels near auto flushers to verify all are working, 18 total.
3. 10 dirty water calls, about 443,120 gallons of water flushed to improve water quality.
4. Collected 100 Bac-T samples and 2 chlorine (am/pm) daily for the monthly WTP reporting.
5. Distribution system-11 parameter testing at 13 locations every two weeks.
6. Total gallons flushed to improve water quality in July; 4,024,495 gallons.

VERDIGRIS WTP – Jimmy Helms

1. Installed and wired in a new high level alarm beacon and horn on decant lift station
2. Replaced cell #2 temp switch on master generator
3. Finished installation of new Yaskawa A1000 drive
4. Greased pump bearings on P3102C feed pump
5. Reinstalled Faulk coupler on P3102C feed pump and filled with grease
6. Repaired High Service pump #2 water line
7. Calibrated and replaced hose's on the feed turbidimeter
8. Rotated cells on Master, slave 1, and slave 2 chlorine generators
9. Repaired 2" PVC leak on master generator
10. Rebuilt 1.5" CPVC section from Chlorine metering pump #2 to feed panel
11. Installed 2 support brackets on chlorine metering pump outgoing 1.5" cpvc line to feed panel
12. Replaced male cam lock fitting with 1.5" cpvc union on chlorine metering pump #2 to feed panel
13. Found loose wires on chlorine metering pump #1 motor leads, tightened leads
14. Removed Pressure transmitter on rack #8 PIT-1004 and replaced with spare unit
15. Installed new grating east of Fluoride tank to fill in gap where old pvc used to be
16. Changed device net card on Sodium hypo transfer pump B
17. Cleaned pre-treatment trains # 1, 2, 3, 4
18. Serviced backup generators

2. GENERAL CORRESPONDENCE / NOTIFICATION



Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

Residents to decide on six propositions as early voting begins Thursday

Broken Arrow, Okla. (8/22/2018) – The City of Broken Arrow reminds residents who vote early in the state’s runoff elections that the City also has six propositions on the ballot. The 2018 Build Our Future BA General Obligation (GO) Bond proposes to widen roadways, build new fires stations and improve flood control throughout the community.

Early voting begins 8 a.m.-6 p.m. on Thursday, Aug. 23, and Friday, Aug. 24; and again between 9 a.m.-2 p.m. on Saturday, Aug. 25. Residents in Tulsa County can vote early at the Tulsa County Election Board, 555 N. Denver Ave. in Tulsa or at Hardesty Regional Library, 8316 E. 93rd St. Wagoner County residents can vote at Heritage United Methodist Church, 5300 E. Kenosha St. in Broken Arrow.

There are six questions on the ballot, and residents are encouraged to read a sample ballot before heading to their precinct. Sample ballots, along with precinct information, can be found with the Oklahoma State Election Board’s Online Voter Tool, available at www.ok.gov/elections/Voter_Info/Online_Voter_Tool/.

If approved, the GO bond projects will **not** increase the City’s property tax rate. New bonds will only be issued as old bonds are paid off. The complete package totals approximately \$210 million, which would make it the largest municipal bond in Broken Arrow’s history. The projects are divided into six propositions:

- Proposition 1: Transportation (\$142.625 million)
- Proposition 2: Public Safety (\$20.35 million)
- Proposition 3: Parks and Recreation (\$17.75 million)
- Proposition 4: Public Facilities (\$16.8 million)

(continued)

- Proposition 5: Stormwater (\$7.5 million)
- Proposition 6: Drainage* (\$5.5 million)

Broken Arrow residents with precinct questions can contact their election board:

- Tulsa County Election Board: 918-596-5780
- Wagoner County Election Board: 918-485-2142

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** Proposition 6 must pass with 60% approval or higher as some proposed drainage projects could potentially require work to be completed on private property. State law restricts the use of public funding on private property, unless voters authorize such spending.*

PRESS RELEASE

Contact: JT Darling
City of Broken Arrow
Phone: 918-615-6099

‘Bugging Out’ returns to Ray Harral Nature Center

Broken Arrow, Okla. (8/20/18) – “Bugging Out,” a traveling arthropod zoo, will return to Ray Harral Nature Center for its second year on Aug. 25 from 11 a.m.-4 p.m.

Visitors will get to see and feel many different species of bugs, and entomology experts will explain the role each bug plays in the ecosystem. The event is free and children dressed as their favorite bug will win a prize. Kona Ice will also sell shaved ice on the premises.

“Bugging Out” is hosted by Oklahoma State University’s Insect Adventure. In addition to the traveling zoo, Insect Adventure also has a facility in Stillwater open to visitors. The program educates children and adults about insects, spiders, and other arthropods, and the importance of bugs in our world.

WHAT: “Bugging Out” Arthropod Zoo
WHEN: Saturday, August 25
11 a.m. to 4 p.m.
WHERE: Ray Harral Nature Center
7101 S. Third Street, Broken Arrow

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To: Michael Spurgeon, City Manager
From: Lori Hill
CC: Norman Stephens, Brian Barger
Date: August 23, 2018
Re: Notes to Council – 2019 OneVoice Regional Tourism Task Force Top Priority Issue Statements

OneVoice is Northeast Oklahoma's principle business-driven regional advocacy effort. Facilitated by the Tulsa Regional Chamber and 70 regional partner organizations, OneVoice engages the business community each year to identify key legislative priorities that advance the region and its business prosperity. Each summer, nine OneVoice task forces meet to identify state and federal priorities in target areas. The top issues from each task force are then vetted by the OneVoice Summit in the fall, where the final OneVoice agenda is crafted.

2019 State Issue Statements

Reform Modernize Oklahoma's Alcohol Laws: Continue to Support legislation that reforms Oklahoma's outdated alcohol laws with particular focus on easing legal and regulatory burdens on licensed retailers restaurants, hotels, bars, event and sports venues, festivals, and other public events resulting from the elimination of low-point beer and the implementation of Oklahoma's new alcohol laws (Title 37A) in October 2018.

Self-Determination in Facility Firearm Policies: While supporting the rights granted by the Second Amendment, protect the current law giving venue owners, event operators, and recreational facilities the authority to control firearm policies on property they manage. Removing this control would endanger Oklahoma's ability to attract events that bring thousands of visitors and millions of dollars into our economy each year. Many events—especially in youth and collegiate sports—have non-negotiable firearm policies and removing the controls under current law would limit facility operators' ability to ensure the safety of their events, increase the cost of providing security, and could subject them to additional liability.

Route 66: Promote Oklahoma's 410 miles of Route 66 and its associated attractions and businesses as a cultural/heritage tourism destination. Route 66 is a tremendous economic engine that attracts hundreds of thousands of national and international tourists each year, and Oklahoma has the most navigable miles of any of the eight states through which Route 66 passes. Tourism is the third largest industry in Oklahoma, and support for Route 66 will provide an enormous return on investment for our state. According to a report prepared for the Oklahoma Tourism and Recreation Department, destination spending in Oklahoma totaled \$8.6 billion in 2016, creating \$627 million in state and local tax revenue, and supporting more than 100,000 jobs.

Short-Term Rentals: While embracing innovation and entrepreneurship, support legislative efforts to ensure Airbnb and other short-term online rental companies operate legally in the state, subject to local regulation, and are held to standards comparable to the lodging industry, if operating as a business. Oklahoma should continue to allow local control as it pertains to the enforcement of occupancy taxes, zoning, health, safety and other city ordinances that short-term rentals follow as a commercial business. Legislation must reinforce the primacy of local laws on this issue. We oppose any preemptive measures that take away the rights of municipalities.

Public Arts Funding, Oklahoma Arts Council: Preserve funding for public arts initiatives and arts-related programming, and an independent Oklahoma Arts Council in its current state. Both play a unique and vital role in sustaining Oklahoma's exceptional cultural resources, fostering creativity, and ensuring access to our heritage, offsetting the dearth of arts education in our schools, and attracting and retaining a talented workforce. Further, consolidation of the OAC would jeopardize more than \$1.4 million of federal and regional funding and programs for Oklahoma from the National Endowment for the Arts and the Mid-America Arts Alliance.

Oppose Consolidation of OTRD: Oppose any effort to eliminate the Oklahoma Tourism and Recreation Department through consolidation with the Department of Commerce. Eliminating or hindering OTRD through consolidation would have a negative impact on the state's attractiveness as a travel destination, and would also hurt our state-owned parks and resorts. Efforts by the Department of Tourism and Recreation attracted 22 million visitors to the state in 2016, the third straight year of growth. Travel spending has increased an average of 4.3% annually since 2010. We must stabilize and actually increase funding for the OTRD. As one example, the spring 2017 advertising campaign investment of \$1.8 million generated an ROI of 6:1 in state and local taxes. Efforts to consolidate the Department would hinder this progress and do more harm than good for the state's economy.

Weigh the State's Reputation in Legislation

Support legislation that promotes Oklahoma as an inclusive destination for tourists, sporting events, concerts, festivals, conferences, as well as workers and businesses. Advancing legislation that could be perceived as discriminatory directly harms Oklahoma's reputation and ability to attract new events and investment. The competitiveness of Oklahoma's economy will increasingly depend on fostering a positive image of our state for all workers, businesses, families and tourists.

2019 Federal Issue Statements

Federal Historic Tax Credits: Maintain federal Historic Rehabilitation Tax Credits for the restoration of historic buildings. These credits have for 30 years been an important catalyst for incentivizing private investment to preserve our nation's historically-significant buildings and revitalize the historic cores of American cities. The existing 20-percent income tax credit for certified historic structures and 10 percent credit for certain non-certified historic structures should be preserved.

Continue Funding for Brand USA: Support continued funding for Brand USA, a national tourism marketing association that promotes the United States overseas as a premier tourist destination. The president's FY 2018 budget seeks to eliminate this bipartisan tourism program, even though funding for Brand USA comes exclusively from fees paid by inbound international travelers, not by American tax dollars. Studies have shown the program helped bring an additional three million visitors to the United States over the last three years, which generated an incremental \$9.5 billion in total economic impact, supporting over 50,000 jobs.

Aviation Workforce: Support efforts by Congress to review federal flight training requirements and reduce the time and expense associated with reaching minimum commercial flight certification, while achieving comparable training levels. Even as airlines continue to invest billions in new equipment, training, and personnel, the challenge to grow the U.S. domestic airline network remains as the threat of the coming pilot shortage grows. New federal requirements for airline pilots implemented in 2013 created additional barriers for those seeking to enter this critical industry. This is affecting Tulsa and many other communities who have seen a loss of flights or no increase in service despite high passenger load factors. Congress should explore reforms in order to attract more pilots to this critical industry.

Upgrade Air Transportation Infrastructure

Ask Congress to allocate funding for a new control tower at Tulsa International Airport or seek alternative legislation/rule changes to solve the issue. The current tower was built over 60 years ago and modernization is critical to meet today's needs. Ensure any federal comprehensive infrastructure package includes funding for this issue.

Page Belcher Federal Courthouse: Support the relocation of the Page Belcher Federal Courthouse tenants to repurpose the building as outlined in the City of Tulsa Downtown Master Plan, which is integral to the continued growth of downtown and will provide access to high-value mixed use residential, retail, and hotel development to support the adjacent BOK Center and Cox Business Center.

Public Arts Funding, National Endowment for the Arts: Preserve Federal funding for public arts initiatives and arts-related programming, including continued funding of the National Endowment for the Arts. Oklahoma's economy receives a benefit of \$872.8M from the arts and culture sector, along with employing more than 29,000 full time workers. State arts agencies, and individual arts groups can only sustain their programming through public funding, and public-private matches. In FY 2017 the Oklahoma Arts Council was able to invest \$733,300 of NEA partnership funds with a strong state match. Furthermore, the NEA has given \$16M in direct grant funding to organizations and communities across the state since 1998.



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jennifer Hooks, Community Relations Liaison
Date: August 24, 2018
Re: Recent News Articles

Below are some links to news coverage in Broken Arrow this week.

<https://www.kjrh.com/news/local-news/broken-arrow-residents-to-decide-on-six-propositions>

<http://www.newson6.com/story/38935696/broken-arrow-says-newly-treated-water-on-the-way-to-your-home>

<https://www.fox23.com/news/broken-arrow-city-councilors-consider-new-medical-marijuana-ordinance/817857576>

Respectfully submitted,

Jennifer Hooks

3. SPECIAL EVENTS / ACTIVITIES



CITY OF BROKEN ARROW

Parks & Recreation Event Report

Event/Program: Pooch Plunge Date: August 18, 2018

DETAILS			
<i>Location</i>	Family Aquatic Center, 1400 S. Main Street	<i>Attendance</i>	60 participants
<i>Event Organizer</i>	Tanner Wilburn, Center Supervisor Braxton Goins, Recreation Assistant	<i>How long has the event been going?</i>	3 rd Year
DESCRIPTION			
<ul style="list-style-type: none"> • This annual event was another success for 2018. Every dog enjoyed making a splash in the cool water at the Family Aquatic Center. • This event may be centered around K9s but it has truly become a great social event for humans. • Anthem Service Dogs, Pet Smart, K9 Manners & More, Bouse Fur House, and BA Animal Shelter were on site to promote their services and provide raffle prizes for the participants. • Dogs were divided into three (3) weight classes: 40lbs & less, 45lbs-65lbs, and 70lbs + • Large dog division sold out again this year with the other two weight classes closely behind. 			
TYPE OF PROMOTIONS USED			
<ul style="list-style-type: none"> • Broken Arrow Parks and Recreation Facebook Pages • City of Broken Arrow Community Calendar • Flyers, Parks & Recreation Guide, Posters, and marquees at Community Centers 			
NOTES			
<p>Our goal:</p> <ul style="list-style-type: none"> • Our goal with this annual event is to offer an inexpensive event for people to enjoy the pool with their K9 companion. <p>For Next Year:</p> <ul style="list-style-type: none"> • Adjust weight classes to allow more participants. 			

PHOTOS: See below -



BROKEN ARROW





BROKEN ARROW

