

To: Honorable Mayor and City Councilors
From: Michael Spurgeon, City Manager
Date: January 13, 2017
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Police Department Monthly Calls for Service Report – December 2016

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release - Detours Around Two Downtown Road Closures Start January 18
- Press Release – Liberty Parkway Trail Under Construction for Repairs
- Press Release – Signal Work Starting January 17 at Aspen/Detroit Intersection
- Stoney Creek Convention Center Construction Progress Video

3. SPECIAL EVENTS / ACTIVITIES

- 2017 Battle Creek Golf Club Events
- Special Events Report and 2016 Summary
- Annual Homeowners Association Workshop to be Held February 25

Respectfully submitted,



Michael L. Spurgeon

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



To: Michael Spurgeon, City Manager

From: David N. Boggs, Chief of Police 

Date: January 9, 2017

Re: **Calls for Service**

Attached please find:

- BAPD Calls for Service Report – December 2016

DNB:trl

Attachment



Broken Arrow Police Department December 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
1st Shift (10pm - 8am)*						
Beat 1	20	8	153	32	58	0
Beat 2	15	9	137	57	208	0
Beat 3	6	4	47	25	42	14
Beat 4	11	7	103	31	69	0
Beat 5	7	7	41	10	23	0
Beat 6	5	0	21	8	50	0
Beat 7	24	12	98	33	36	0
Beat 8	7	1	28	17	21	0
Other	1	0	5	1	22	0
	96	48	633	214	529	14
1st Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:16	0:01:00	0:03:05	0:04:32	0:06:15	0:00:00
Dispatch to Arrival	0:04:52	0:04:15	0:05:22	0:06:15	0:06:54	0:00:00
Call Start to Arrival (12/2016)	0:06:09	0:05:16	0:08:38	0:10:50	0:13:10	0:00:00
Call Start to Arrival (12/2015)	0:05:41	0:06:25	0:08:02	0:10:52	0:12:44	0:00:00
1st Shift Dec. Total Calls		1558	(693 were self-initiated calls)			
Calls for Service						
Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
2nd Shift (7am - 5pm)*						
Beat 1	18	17	140	121	61	10
Beat 2	28	12	184	224	407	10
Beat 3	17	13	71	74	80	102
Beat 4	21	8	103	70	139	20
Beat 5	11	8	41	38	34	7
Beat 6	3	2	22	37	87	12
Beat 7	22	10	130	128	95	33
Beat 8	9	3	36	49	51	11
Other	4	0	6	9	35	0
	133	73	733	750	989	205
2nd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:21	0:01:09	0:05:38	0:12:46	0:09:58	0:14:21
Dispatch to Arrival	0:06:15	0:06:13	0:08:18	0:10:28	0:08:30	0:20:17
Call Start to Arrival (12/2016)	0:07:37	0:07:21	0:14:18	0:22:50	0:18:34	0:34:58
Call Start to Arrival (12/2015)	0:06:43	0:07:20	0:11:10	0:19:13	0:18:57	0:32:34
2nd Shift Dec. Total Calls		2951	(1063 were self-initiated calls)			

* There is some overlap in response numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.



Broken Arrow Police Department December 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
3rd Shift (3pm - 1am)*						
Beat 1	25	24	206	110	117	7
Beat 2	35	14	229	186	416	5
Beat 3	21	14	87	81	65	5
Beat 4	26	14	145	84	123	4
Beat 5	16	11	53	44	34	1
Beat 6	8	3	33	22	96	4
Beat 7	49	17	162	106	113	15
Beat 8	18	3	35	36	31	2
Other	2	0	10	7	38	0
	200	100	960	676	1033	43
3rd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:21	0:01:46	0:06:47	0:13:03	0:12:40	0:10:59
Dispatch to Arrival	0:05:06	0:05:31	0:06:36	0:08:20	0:06:21	0:15:55
Call Start to Arrival (12/2016)	0:06:28	0:07:20	0:13:39	0:21:33	0:19:12	0:27:53
Call Start to Arrival (12/2015)	0:06:18	0:07:15	0:13:16	0:19:21	0:23:55	0:23:51
3rd Shift Dec. Total Calls		3110	(1205 were self-initiated calls)			

Definitions

- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.
- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.
- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.

* There is some overlap in response numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

2. GENERAL CORRESPONDENCE / NOTIFICATION



PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

Detours Around Two Downtown Road Closures Start Wednesday, Jan. 18
Businesses will remain accessible

Broken Arrow, Okla. (1/13/17) – Improvements on two downtown Broken Arrow roads will require street closures in order for City contractors to complete the work.

MAIN STREET

Beginning Wednesday, January 18, Main Street between Dallas Street and Ft. Worth Street will be closed so that five (5) street crossings can be constructed for pedestrians. Detour signs will be in place that shift traffic to Ash Avenue and 1st Street. The work is expected to be completed in approximately one week.

DALLAS STREET

Beginning Wednesday, January 18, Dallas Street will be closed from Elm Place to Cedar Avenue for approximately 60 days to improve the roadway within the railroad right-of-way. The work will include a new concrete pavement roadway section, waterline work, storm sewer system work and a new pedestrian sidewalk and railroad crossing advanced warning system. Detour signs will be in place. We appreciate the public's patience while this necessary road work is completed.

BUSINESS ACCESS

All businesses in the area will remain open. Main Street Square (Fleet Feet, Hops & Hangers, Painted Lyon, Primitive, Simplicity) customers may access the stores by using the Dallas Street entrance on the east side of Main Street.

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PRESS RELEASE

Contact: Mary McAtee
Digital Content Specialist
City of Broken Arrow
Phone: (918) 259-2400 x 5449
Email: mmcatee@brokenarrowok.gov

Liberty Parkway Trail Under Construction for Repairs

Broken Arrow, Okla. (1/5/17) – The Liberty Parkway Trail between Elm Place and 9th Street (Lynn Lane) will be closed starting January 6, 2017 for repair work on the retaining wall and drainage pipe near that section of the trail. Liberty Parkway Trail is a bicycling and walking trail next to the Creek Turnpike. A section of the trail has been closed since December 2015 due to weather-related damage. Construction on the repairs is expected to finish in mid-March, weather permitting.

In the meantime, trail users may still use the Elm Place trail head but will have to head west toward Aspen Avenue. A trail head is also located at the Northeastern State University (NSU) Broken Arrow campus.

Cherokee Pride Construction, Inc. has been contracted to make the repairs, and the City’s Engineering and Construction department will manage the project. The repairs will cost approximately \$186,000 and will be paid for through Sales Tax Capital Improvement funds.

“We look forward to the Liberty Trail being repaired so that this trail segment can be reopened to the public by spring,” said Parks and Recreation Director Scott Esmond.

View a map of the closed trail at <https://goo.gl/maps/bw8WaNu88Yv>

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Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

4-Way Stop at Aspen / Detroit Intersection Starts Jan. 17
Traffic signal upgrade could take up to a week

Broken Arrow, Okla. (1/9/2017) – Starting Tuesday, January 17, drivers will encounter a four-way stop at the intersection of Aspen Avenue and Detroit Street due to traffic signal upgrades. The work is expected to take up to four (4) days to complete.

Upgrades include a new signal cabinet, push buttons for the new handicap accessible ramps and video detection to replace the in-pavement loops.

The public's patience is appreciated while these necessary improvements are made. Drivers should expect mild delays during rush hour traffic. If possible, drivers are encouraged to find an alternate route until the work is completed.

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INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Kenny Schwab, Assistant City Manager of Operations
Date: January 13, 2017
Re: Stoney Creek Conference Center Progress Video

This link shows the latest progress video from December 31, 2016. Check it out when you can!
Courtesy of the Cowan Group/Mike Hughes Architects.

<https://www.youtube.com/watch?v=8dD3nvVk6qw>

Respectfully submitted,

Kenny Schwab

jmh

3. SPECIAL EVENTS / ACTIVITIES



Battle Creek Golf Club



"Inside This Issue"

- Upcoming Events
- Get Golf Ready Program
- Tournament Series Events
- Thursday Night Men's League
- Friday Night Couples League

I love playing at Battle Creek Golf Club because of their Firm & Fast greens and their friendly staff!!!
"Customer Testimonial"



2017 Events at Battle Creek Golf Club

- **"Get Golf Ready Program"** beginning March 15th, 2017. Program runs 8 weeks from 5pm-6pm on Wednesday evening and will cost **\$20** per session.
- **2017 Tournament Series** begins March 18th, 2017. Call the golf shop for more information. 918.355.4850
- **Thursday Night Men's League**
Only \$25 per event plus greens fee includes prizes, food, drinks, and more. Runs for 8 weeks beginning March 16th, 2017.
- **Friday Night Couples Scramble**
Begins March 17th, 2017 at 5:30pm. \$35 per couples plus greens fee includes drinks, prizes, and payouts.

Welcome To Battle Creek Golf Club
3200 N Battle Creek Dr
Broken Arrow OK 74012



To: Jennifer Hooks, Executive Assistant to the City Manager
From: Vaunda Olivera, Community Event Manager
CC: Scott Esmond, Director of Parks and Recreation
Date: January 12, 2017
Re: Notes to Council

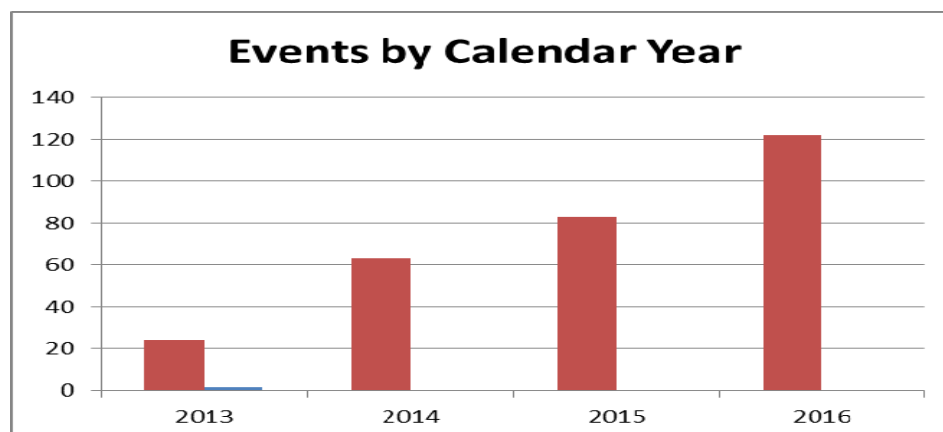
FARMER'S MARKET Mark your Calendars! Opening Day for the Rose District Farmers Market is April 1st. We are very excited about moving back to our original location at the Rose District Pavilion. At the end of last year's market, we asked the vendors what we could improve upon for the 2017 market. Overwhelmingly, the response was a two day market week. We also asked some of the patrons of the market and they also responded the same with evening hours during the week. So this year, the market will take place Tuesday evenings from 4:00 p.m. to 7:00 p.m. and Saturdays from 7:00 a.m. to 12 noon. We are very excited about the change and hope that it brings more people downtown to visit the Rose District both a week day evening and early on Saturday mornings. Again the market will open April 1st and run through the last weekend in October. A complete schedule of special events at the market and entertainment will be forthcoming.

SPECIAL EVENTS COMMITTEE (SEC) The SEC is in process of reviewing the past year's events and looking at what we could improve upon for the 2017 event season. Some items that we will be working on include updates to the Resource Guide, adding an appendix to the Resource Guide for Public Safety, and updating the application to be more user-friendly. We have completed the application updates and have published them to the website. The proposed updates to the Resource Guide will be discussed in the Special Event Committee meetings in February. We are anticipating a completion date of March 31st. More information regarding those updates will be forthcoming.

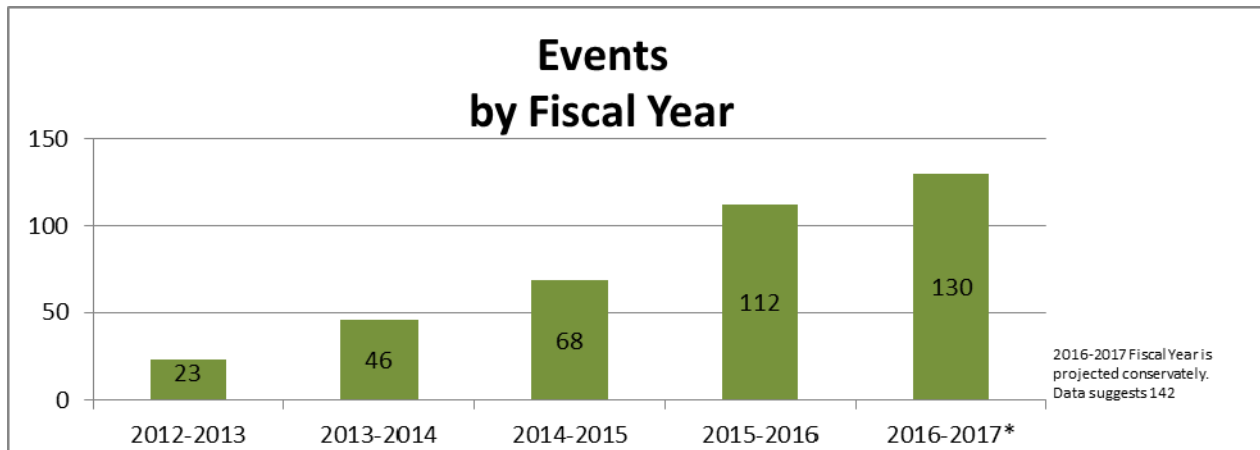
SPECIAL EVENTS The Shamrock event which usually takes place in March has been cancelled for this year.

At the end of each year, we review the previous year's special events activities to see what has transpired over the previous year. As we looked back and reviewed the data, we found the following:

Calendar year 2016: We received 130 applications of which 8 events were cancelled leaving a total of 122 events which was a 47% increase over last year (2015), 93% increase from 2 years ago (2014) and 408% increase over three years ago (2013).

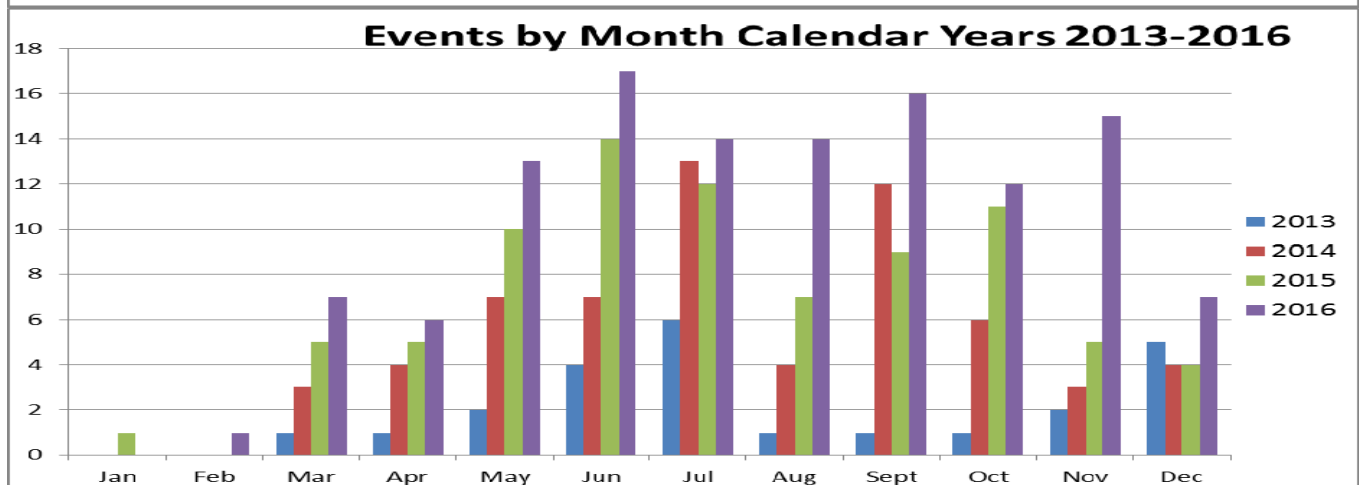
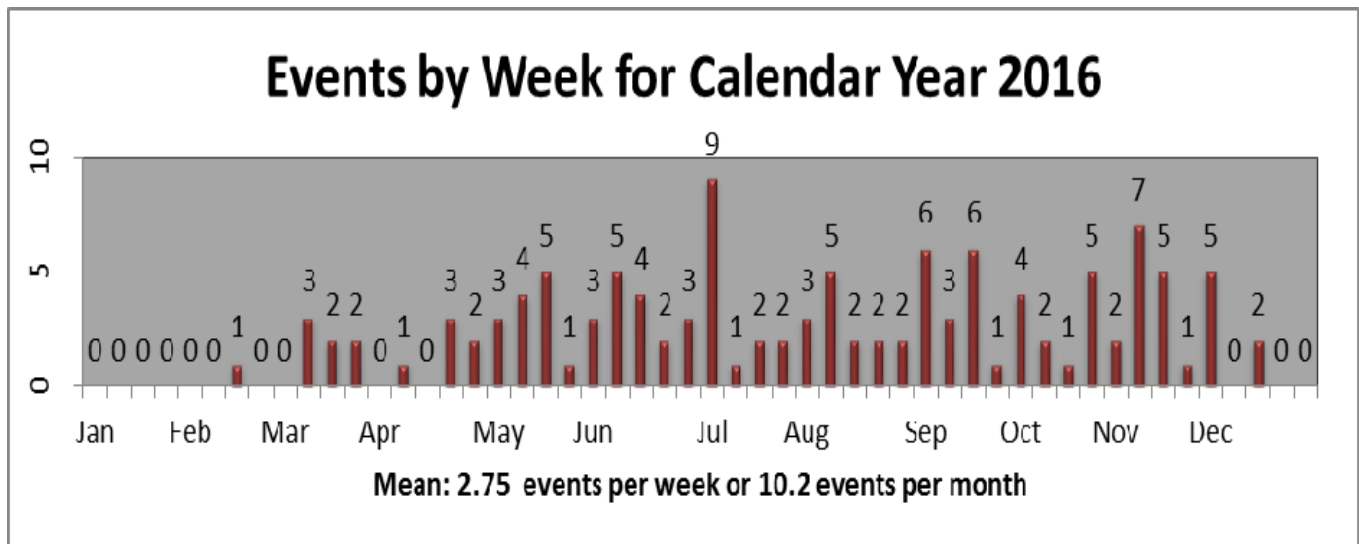


Fiscal year 2015-2016: We received 112 applications which was a 65% increase over last year (2014-15) and 143 % increase over 2 years ago (2013-14) and 387% increase over three years ago (2012-13).

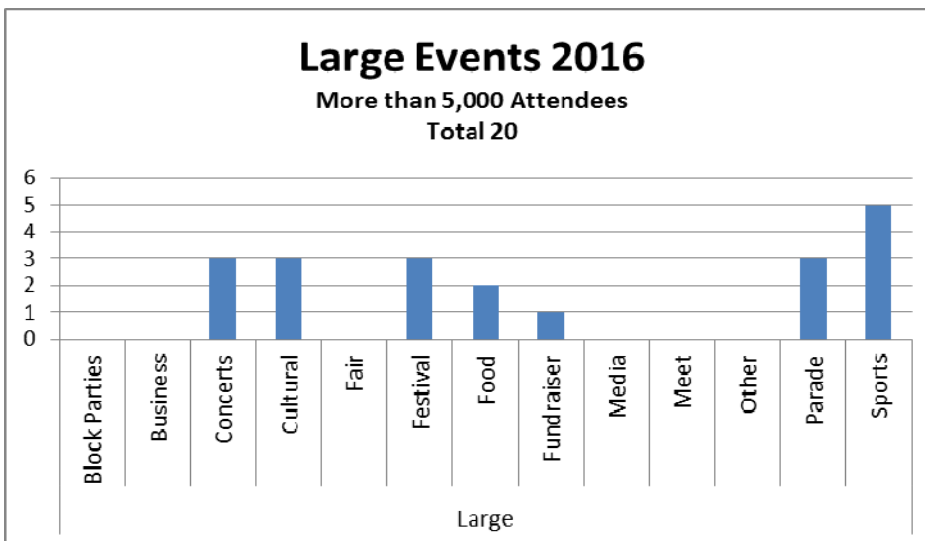
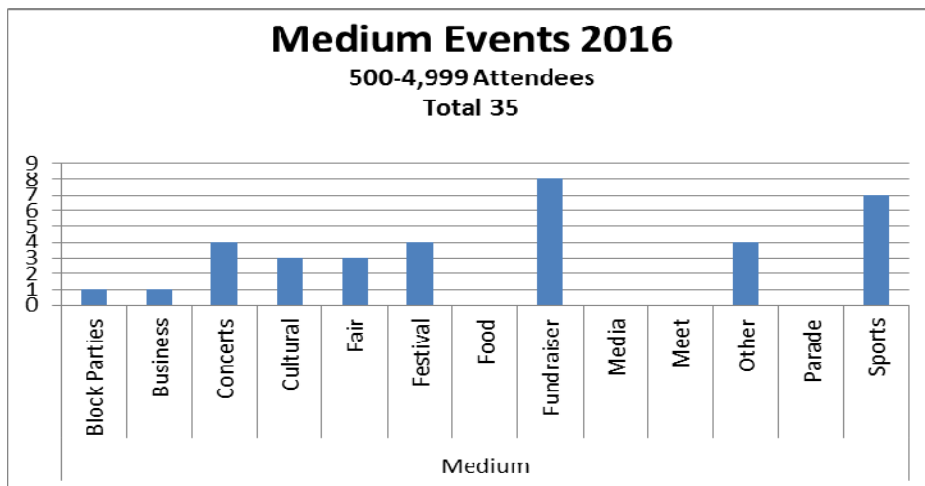
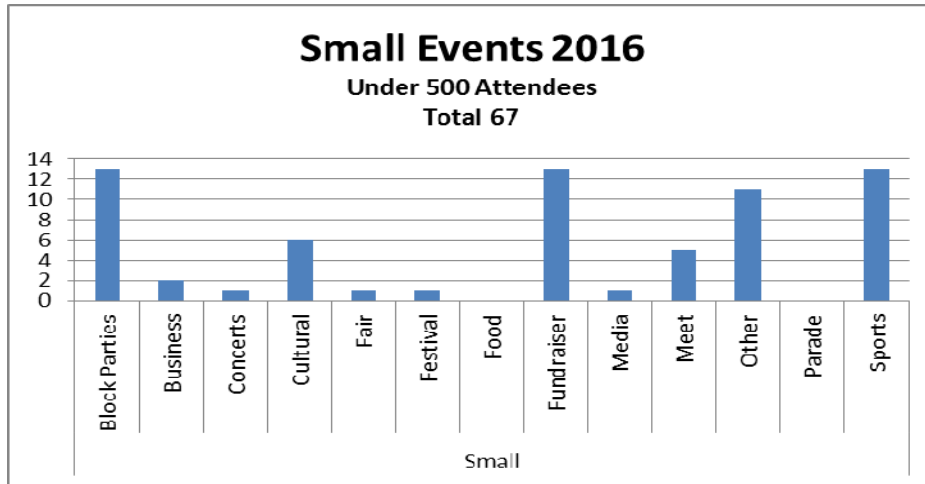


Projected Fiscal Year (conservative estimate): Based on 130 applications: 16% increase over 2015-16. 91% increase over 2014-15. 182% increase over 2013-14 and 465 % increase over 2012-13. See above graphic.

Concentration: May, June, and July (12 events in 20 days each), August (10 events in 14 days), Sept (15 events in 20 days), and November (14 events in 18 days).



Event Type: We also thought the following statistics helpful in determining what type of events were taking place this year, where did events take place, and range/scope of events.



Upcoming Events: Below is the calendar of events that have been scheduled up to this point for 2017. As you can see from the calendar, we have already received several applications or notifications of dates.

January

5	Paddle Battle Jr.	Nienhuis Park
12	Paddle Battle	Nienhuis Park
21	BA Disc Golf Tournament	Nienhuis Park

February

3	Relay for Life Kick Off	Central Park
11	Daddy Daughter Dance	Central Park

March

11	Disc Golf Tournament	Nienhuis Park
15	Vietnam Veterans Day Tribute	Military H. C.
18	ORCA	

April

1	Opening of the Rose District Farmers Market	
7	Lexus Cup	Indian Springs
8	Civil War Display	Military H. C.
8	OSU Extension Day at RDFM	Rose District
13	Paddle Battle	Nienhuis Park
21	BASC & Soccer Spring Tournament	Indian Springs
21	Annual Resource and Health Fair	Central Park
21	Relay for Life Dinner	Central Park

May

6	Rose Festival at RDFM	Rose District
6	Rooster Day Run	Events Park
11-14	Rooster Day Festival	Central Park
13	Rooster Day Parade	Rose District
13	ORCA	Events Park
20	Camp Bandage	Events Park

June

3	Relay For Life	Central Park
3	Take Me Fishing Derby	Events Park
6	Tuesdays in the Park	Central Park
8	Folk Art and Woodcarving	Central Park
10	Local Food Week at RDFM	Rose District
10	Flag Day Ceremony	Military H. C.
10	Taste of Summer	Central Park
10	SkyDance Festival	Events Park

July

2	Vacation Center Block Party	Vacation Center
2	Rockets Over Rhema	Rhema
8	Mom and Son Luau	Nienhuis Park
8	Gardening Guy at the RDFM	Rose District
15	ORCA	Nienhuis Park
15	Military Trivia Evening	Military H. C.
19	Turkey Shoot	Central Park CC
19-20	ORCA	Events Park



2017



Aug

- 12 VJ Day
- 12 Back to School w/Chef Barry

Military H. C.
Rose District

September

- 9 Night at the Museum
- 9 Art in the Market

BA Museum/Rose D
Rose District

October

- 5 Main Street Burn
- 7 Fall Fun Fair
- 7 Fall Festival at the RDFM
- 25 Hmong New Year
- 25 Night Out Against Crime

Rose District
Central Park
Rose District
Events Park
Rose District

November

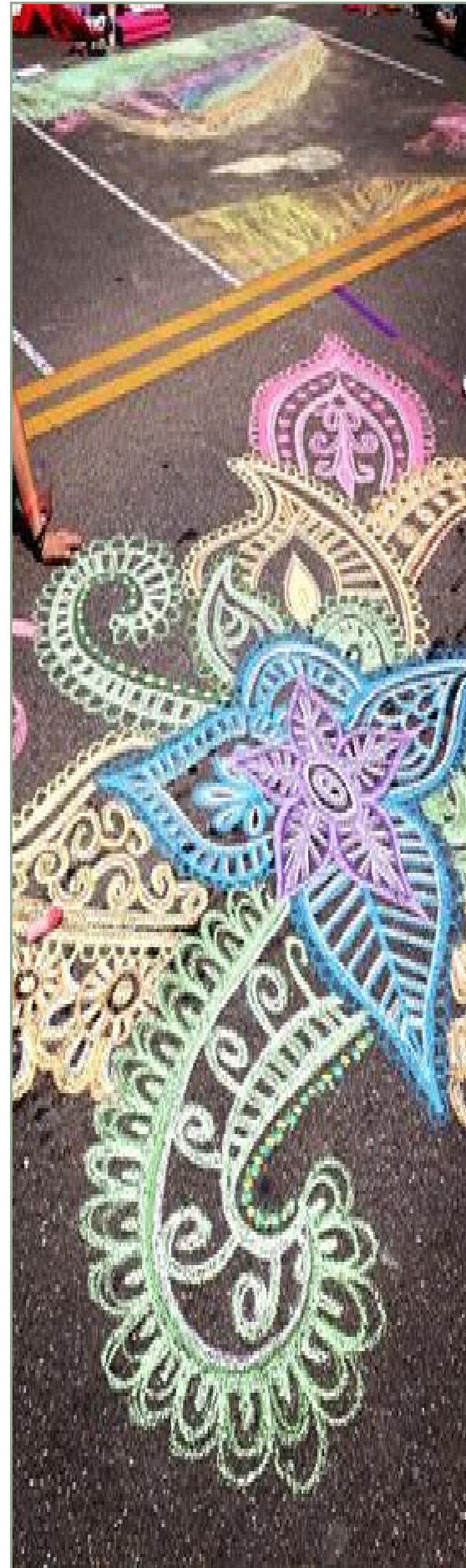
- 10 BA Soccer Club Fall Tourn.
- 12 Veteran's Day Tribute
- TBD Rose District Ice Rink

Indian Springs
TBD
Rose District Plaza

December

- 2 Christmas Parade
- 1-4 Ruts and Guts (two events)
- TBD Pizza with Santa
- TBD Rudolph Run

Rose District
Events Park
Nienhuis Park CC
Rose District

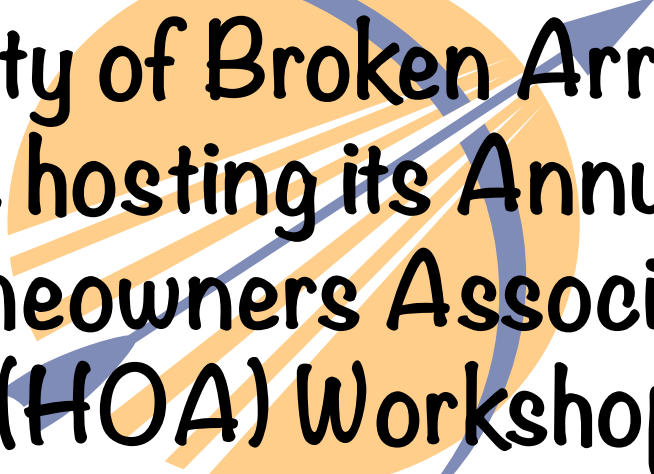




Save The Date

Saturday February 25, 2017
10 a.m. to 2 p.m.

Central on Main
210 N. Main Street



City of Broken Arrow
is hosting its Annual
Homeowners Association
(HOA) Workshop

This **Free Community Event** is open to anyone wishing to learn about Homeowners Associations functions and activities. Need not be a homeowner to attend. Light snacks and kids activities provided!