

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Assistant City Manager of Administration  
**Date:** August 11, 2017  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Finance Memo – Park Grove Cemetery Operations Report

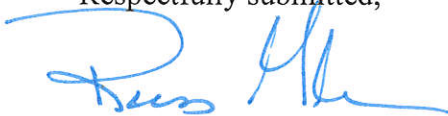
### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release – City Crews Collecting Storm Debris from Recent Tornado
- Press Release – South Broken Arrow Public Forum Scheduled

### **3. SPECIAL EVENTS / ACTIVITIES**

- N/A

Respectfully submitted,



Russell Gale

jmh  
Attachments

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION





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*INTEROFFICE MEMO*

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Assistant City Manager of Administration  
**Date:** August 10, 2017  
**Re:** Park Grove Cemetery Report

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At the August 1, 2017 work session, regarding the proposed Manual of Fees, there was discussion among authority members regarding Park Grove Cemetery operations and whether or not it operated at a deficit. The Finance Department has prepared the attached report summarizing the past five fiscal years of operational revenue vs expenditures ending June 30, 2017.

The records reflect that the Cemetery has operated at an average annual loss of \$6,136.

Russell Gale

Attachment

Park Grove Cemetery Operations

August 8, 2017

2012-2013

Revenue \$152,727.00

Expenditures \$157,557.00

**PROFIT/LOSS** **-\$4,830.00**

2013-2014

Revenue \$205,530.00

Expenditures \$166,294.00

**PROFIT/LOSS** **\$39,236.00**

2014-2015

Revenue \$142,230.00

Expenditures \$177,135.00

**PROFIT/LOSS** **\$34,905.00**

2015-2016

Revenue \$161,161.00

Expenditures \$192,735.00

**PROFIT/LOSS** **\$31,574.00**

2016-2017

Revenue \$187,514.00

Expenditures \$186,126.00

**PROFIT/LOSS** **\$1,388.00**

**Total Revenue – \$849,162**

**Total Expenses – \$879,847**

## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**

## **City Crews Collecting Storm Debris from areas in Tornado's Path**

*Pickup begins Aug. 9 in six subdivisions*

**Broken Arrow, Okla. (08/09/2017)** – The Streets and Stormwater Department has begun collecting storm debris in areas of Broken Arrow most impacted by the recent storm. Those neighborhoods include the Morrow Ridge, Carriage Crossing, Fairway Park, Country Lane Estates, Bintree and Battle Creek subdivisions.

### **Instructions for pickup:**

- Debris must be placed curbside by Sunday morning, August 20
- Limbs must be cut into lengths of 8 feet or less.
- Do not place debris next to mailboxes, fire hydrants or over water meters.
- Separate tree limbs and branches from other debris such as fencing or roofing materials. Crews will not collect debris unless green waste is separated from building materials.

Residents in the Morrow Ridge, Carriage Crossing, Fairway Park, Country Lane Estates, Bintree and Battle Creek subdivisions do not need to call and schedule a pickup. If a resident's debris pile is not collected in the first phase, it will be picked up in the second phase of pickup. Cleanup of minor twigs and small branches will be the resident's responsibility.

Those near the affected area but outside of these subdivisions may call the Action Center at 918-258-3587 before Aug. 20, if they feel they should qualify for the pickup.

After both phases are completed, any further debris pickup will have to be scheduled through the City's Action Center and will be charged as a normal bulky pickup.

*(Continued)*

Residents who do not want to wait for the free curbside debris pickup have several options:

- Residents may take their green waste storm debris to the Tulsa Mulch Site, located at 2100 N. 145th E. Ave. Drop-off is free with a driver's license or utility bill showing a Broken Arrow address.
- Tree limbs may be set out with the normal, twice-weekly trash pickup; however, limbs and brush must be cut into four to five-foot lengths and tied into one-foot diameter bundles.
- Call the Action Center at 918-258-3587 to schedule a bulky waste pickup. Bulky pickup occurs weekly and costs depend on the size of the load. Paid bulky pickups will be given first priority over the above free storm debris pickup that will occur between Aug. 9-20. Cost is \$36 up to 5 cubic yards and \$75 for 6-15 cubic yards.
- Residents can haul their storm debris to the Waste Management Quarry Landfill, located at 13740 E. 46th St. N. Standard landfill rates will apply.

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***PRESS RELEASE***

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## **City Hosts Community Forum to Discuss Economic Development in South BA**

**Broken Arrow, Okla. (08/09/2017)** – The City of Broken Arrow will host a community forum to discuss economic development activity and recruitment efforts in the southern part of town, as well as infrastructure upgrades the City has made to encourage private developers to invest in the area.

The forum is being held in response to citizen concerns about the imbalance of retail stores and restaurants in different parts of the City.

“We are excited for the opportunity to let residents in the south part of the City know what has been done to prepare the area for growth, and what we are doing to entice retail stores and restaurants to the area,” said City Manager Michael Spurgeon. “This includes improvements we have already made to streets and intersections, like that at Aspen and the Creek Turnpike. We invite anyone who lives in this area to join us, ask questions and give us your input about the future.”

The forum is scheduled for 6:00 p.m., Tuesday, Aug. 22 at South Broken Arrow Baptist Church, 7815 S. Elm Pl. City staff will be available to answer questions.

**WHAT:** Community Forum  
**WHEN:** Tuesday, Aug. 22  
6:00 p.m.  
**WHERE:** South Broken Arrow Baptist Church  
7815 S. Elm Pl., Broken Arrow

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# Community Forum

## South Broken Arrow Development

Tuesday, August 22 • 6 p.m.

South Broken Arrow Baptist Church • 7815 S. Elm Pl.



*the shops at* ASPEN CREEK

- What's being done to bring additional shopping and dining options
- Infrastructure investments to spur future growth and economic development
  - City staff available to answer questions