

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: September 29, 2017
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Parks & Recreation Department Monthly Report – August 2017
- Police Department Monthly Calls for Service Report – July & August 2017
- Utilities Department Monthly Report – August 2017

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Reception Held for Police Chief Finalists
- Press Release – Free Dump Day Scheduled October 21

3. SPECIAL EVENTS / ACTIVITIES

- N/A

Respectfully submitted,




Russell Gale

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



To: Kenneth Schwab, Assistant City Manager - Operations

From: Scott Esmond, Director Parks and Recreation 

CC: Jennifer Hooks

Date: September 25, 2017

Re: August 2017 Monthly Report

Please find enclosed the August 2017 Monthly Report for the Parks and Recreation Department.

Please contact Scott Esmond if you have any questions.

Encl: August 2017 Monthly Report



Parks and Recreation Department

August 2017 Monthly Report

DIRECTOR - PARKS AND RECREATION

- Attended City Council meetings.
- Attended City Manager's staff meetings.
- Held weekly staff meetings with department staff.
- Met with staff to discuss Manual of Fees revisions.
- Attended City Council work session for the Manual of Fees.
- Attended a long range planning meeting with the Broken Arrow Seniors Inc.
- Met with consultant and engineering staff to discuss Arrowhead Park concession, restroom, and umpire building plans; 2014 GO Bond item.
- Met with consultant and engineering staff to discuss the site fit for the Adult Softball Complex; 2014 GO Bond item.
- Director was on vacation for one week in August.
- Met with consultant and engineering staff to discuss the plans and specifications of the Events Park picnic shelters and playground; 2014 GO Bond item.
- Met with staff to discuss an engineering report for Nienhuis Park Community Center.
- Attended Idea Accelerator Workshop.
- Held one manager's annual performance review.
- Met with staff to discuss future planning of the Pepsi Recycling Program.
- Attended South Broken Arrow Community meeting.
- Met with planning division to discuss the Park Master Plan update and comprehensive plan update.
- Reviewed preliminary plans for Nienhuis Park Skate Park and swimming pool parking lot lights.

BATTLE CREEK GOLF CLUB (BCGC)



GENERAL

- August 6th, Battle Creek Golf Club (BCGC) received damage from a tornado that touched down with high winds that left damaged and uprooted trees along with a lot of debris.
- Battle Creek Clubhouse and the cart barn also received extensive damage from a lightning strike during the middle of the month which damaged (40) golf carts electronic boards, telephone system, public address system, GPS system, computers, and network system. Insurance claim was filed to repair damaged property from the lightning surge. All equipment is now repaired and operational.
- BCGC total revenues for the month were \$142,296 compared to budgeted revenues of \$172,508. Total revenues were \$11,278 less than last year's total revenues. The majority of the lower revenues were due to the hot, humid, stormy weather the first half of the month.

GOLF OPERATIONS

- BCGC hosted a Parent/Child 9-hole Alternate Shot Tournament. Thanks to Amanda Fisher and all her hard work in recruiting teams; 54 players participated. This was a great way to showcase BCGC to parents and children who had not played the course before. Next year the goal is to get a full field and play a full 18 holes.
- BCGC also hosted US Kids Golf Tournament with a total of 78 players ranging in ages 7-17. Even though the Junior Tournaments do not generate massive amounts of revenue, they are an integral part of promoting golf to children of all ages to ensure that the health of BCGC stays bright in the future.

COURSE MAINTENANCE

- BCGC had a total of 4.55 inches of rainfall for August. Temperatures ranged from the mid to upper 90's for highs and as low as the mid 60's for overnight lows.
- The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions of the golf course. These tasks included:
 - Cleaned up tree damage and debris for one week from the tornado.
 - Scheduled weekly mowing of all playing areas of the course.
 - Sprayed wetting agents to tee boxes, green surrounds, and fairways to extend the time intervals between watering of these areas.
 - Irrigation repairs as needed.
 - Sprayed greens with fungicides, plant growth regulators, and insecticides as needed.
 - Sprayed plant growth regulators to tees, green surrounds, and fairways to limit clippings on these areas.
 - Needle tined all greens to improve oxygen exchange throughout the profile and improve water infiltration.
 - Edged all bunkers, mowed all native areas, hand watered greens where needed daily.

- September, will continue seasonal mowing schedules, along with edging bunkers and trim work as needed to provide excellent playing conditions. Continue to hand syringe greens as needed as the temperatures will continue to be seasonally hot.

MONTHLY SUMMARY

- August rounds were 476 less total rounds to budget and 49 more than last year.

August Rounds	Budgeted	Prior Year	Actual
PUBLIC ROUNDS	775	699	650
TOURNAMENT	300	222	281
MEMBER	1,725	1,614	1,721
BATTLE CARD	350	263	239
TWILIGHT	650	561	529
MISC.	200	169	134
MEMBER GUEST	300	247	270
TOTAL ROUNDS	4,300	3,775	3,824

MONTHLY GROSS REVENUE

- August total revenue was \$142,296 for the month, which was \$30,212 less than budgeted revenues.

	August Budget	August Prior Year	August Actual
DUES & FEES	28,700	28,649	30,603
GREEN FEES	66,263	52,524	51,555
CART FEES	21,070	17,185	17,261
MERCHANDISE	14,190	12,534	10,190
OTHER GOLF COURSE SERVICES	13,200	13,405	13,093
FOOD & BEVERAGES	29,085	29,277	19,594
	172,508	153,574	142,296

BANQUET FACILITY USAGE REPORT

August	Event	\$
5	Golf Tournament	0
10	Homeowners Association Meeting	0
19	Golf Tournament	0
22	Homeowners Association Meeting	0
27	Event/Party	260.00
	Total Banquet Revenue	\$ 260.00

BANQUET

- Currently working on marketing for upcoming holiday season to increase banquet revenue in the off-season.

GRILL

- Hired new staff members to replace seasonal staff that returned to school.
- Finished the last weekly Omni League for the season.

SPECIAL EVENTS DIVISION

COMMUNITY EVENT MANAGER

- Attended weekly staff meetings.
- Received, processed, and reviewed several applications for events taking place in 2017.
- Attended Rose District Farmers Market on Tuesdays and Saturdays throughout August.
- Met with event organizer to discuss Night at the Museum.
- Prepared for, planned, and attended Special Events Committee meetings.
- Attended Wine, Eats & Easels meetings.
- Attended Focus Group meetings.
- Attended Purple Heart Recognition Day at the Military History Center.
- Attended Purple Heart Ceremony at Veterans Park.
- Attended Tulsa Rotary meeting to learn about changes in the state laws for beer and wine.
- Met with Hmong New Year event organizers to start planning and logistics.
- Met with ice rink contractor, City staff, and Chamber of Commerce to finalize dates and arrangements for the Rose District Ice Rink for 2017.
- Attended SandDazzle and Back to School Bash held at Nienhuis Park.
- Attended V-J Day event at the Military History Center.
- Met with Chamber of Commerce to discuss events in the Rose District for the remainder of the year.
- Attended multiple Gatesway Balloon Festival meetings for planning and logistics.
- Met with Cox Communications to discuss final planning for their September concert.

- Prepared for and attended farm visits.
- Attended Broken Arrow Fire Strong fundraiser event.
- Met with event organizer (via phone conference call) to discuss WalMart Heart– Honorary Driver event. Attended event with participating members of Broken Arrow Fire and Police Departments, 16 semi-trailer trucks, and the Oklahoma Highway Patrol.
- Met with City staff and Chamber of Commerce to discuss PARKing Day event.
- Met with Chalk It Up committee to finalize site plan and discuss logistics.
- Planned events for the remainder of the Rose District Farmers Market season.
- Attended COBA-U meeting.
- Attended Rose District Farmers Market special event. Chef Barry Jarvis with Edible Tulsa prepared food using items from the market, Mark Gibson performed, and the NSU Psychology Graduate Students (CSI) group hosted the kids' corner activities.
- Attended Tulsa Criterium event.
- Continued training Events Assistant and Farmers Market Coordinator.

RECREATION DIVISION

RECREATION MANAGER

- Attended a brief meeting with Parks and Recreation Director, Park Maintenance Manager, Community Events Manager, and Administrative Assistant regarding Manual of Fees.
- Attended Special Events Committee Meetings at the Public Safety Complex.
- Met with a contracted Structural Engineer onsite for evaluation of the Nienhuis Park Community Center.
- Attended training at Nienhuis Football Complex regarding routine maintenance for the new artificial turf fields.
- Attended Oklahoma Recreation and Parks Society board meeting in Norman, Oklahoma.
- SandDazzle event took place on August 12th at Nienhuis Park. Details were submitted through Notes to Council for August 18th.
- Met with Broken Arrow Community Playhouse board regarding future facility request and programming ideas.
- Met with Broken Arrow Police Department K-9 unit regarding usage of Nienhuis Aquatic Facility for training. Training took place August 15th.

- Attended meeting regarding Structural Evaluation of Nienhuis Park Community Center. Those in attendance: Engineering Director, Project Engineer, Construction Manager, Parks and Recreation Director, Recreation Manager, General Services Director, and Building Maintenance Manager.
- Met with flooring contractor and Building Maintenance Manager at Nienhuis Park Community Center to discuss flooring options for the facility.
- Attended Play Ball summer program at Indian Springs Sports Complex. Details were submitted through Notes to Council for August 18th.
- Attended Pooch Plunge event at Family Aquatic Center. Details of the event were submitted through Notes to Council for August 18th.
- Conducted Monthly Recreation Division meeting at Central Park Community Center. Discussion included, Manual of Fees and housekeeping items.
- Conducted Supervisor meeting at Central Park Community Center.
- Attended meeting regarding the 2018 GO Bond for the Broken Arrow Senior Center. Those in attendance: Parks and Recreation Director, Project Engineer, Broken Arrow Seniors Incorporated Executive Director and a few Broken Arrow Seniors Incorporated board members.
- Attended a make-up class for Occupational Safety and Health Administration training at the Public Safety Complex regarding Excavations and Confined Space.

CENTRAL PARK COMMUNITY CENTER

- Total visitors logged were 2,975 which is an increase of 79 compared to July.
- Center Supervisor and a Recreation Assistant provided setup and removal of EZ-UP tents for the Purple Heart Ceremony held at Veterans Park.
- Attended and assisted, along with 3 Recreation Assistants, with the Pooch Plunge held at the Family Aquatic Center with 50 participants. Event report was submitted to Notes to Council on August 25th.
- Broken Arrow High School Girls basketball began team practices using Central Park's Gym 3.
- Attended Recreation Manager's monthly Supervisor meeting.
- Center Supervisor and Recreation Assistants aided setup for "Beat the Heat Day" held at Central Park Community Center.
- Discussed site plan with Recreation Assistant concerning Fall Fun Fair event to be held at Central Park Community Center in October.
- Center Supervisor and staff attended monthly Recreation Division meeting held by Recreation Manager.

- Completed and submitted fall newsletter *Informer* to Recreation Manager for publication.
- Updated Use Agreement for Summit Christian Academy's gym usage at Central Park.
- Attended interviews for a Part-Time Recreation Assistant position for Nienhuis Park Community Center.
- Provided Recreation Manager with Central Park gym schedule regarding availability for Broken Arrow Amateur Basketball Association (BAABA).
- Broken Arrow Volleyball Club used Central Park gyms for their Intermediate tryouts.

NIENHUIS PARK COMMUNITY CENTER

- Logged visitors for August were 2,538 which is a decrease of 29 compared to July.
- Interviewed applicants for an open Part-Time Recreation Assistant position.
- Met with Broken Arrow High School Volleyball Coach regarding upcoming Volleyball Tournament and availability of Nienhuis Park gyms.
- Nienhuis Park Community Center's gyms were used by Broken Arrow High School Varsity and Junior Varsity Volleyball for a Volleyball Tournament.
- Center Supervisor and staff attended monthly Recreation Division meeting held by Recreation Manager.
- Attended Recreation Manager's monthly Supervisor meeting.

RAY HARRAL NATURE CENTER

- Estimated total number of visitors in the Nature Center was 1,263, which was an increase of 359 compared to July.
- Ray Harral Nature Center Classroom held 4 various parties during the month.
- Ray Harral Nature Center's Community Classroom presented "A Crash Course in Broken Arrow History" with 6 in attendance. A speaker from the Museum Broken Arrow presented the unique and fascinating history of Broken Arrow.
- Ray Harral Nature Center hosted "Bugging Out!" This event brought Oklahoma State University's Insect Adventure, a traveling bug zoo, to the Nature Center. Participants observed and interacted with a wide array of insects. Children were able to make insect focused crafts, and Kona Ice provided refreshments. Estimated total attendance was 262.
- Ray Harral Nature Center hosted "Get Your Science On" program. Children learned about magnets, how to create crystals, and get their hands dirty while making slime. Total attendance for the program was 5 participants
- Ray Harral Nature Center hosted, "Writing with Nature Workshop."

- Center Supervisor and Recreation Assistant attended Recreation Manager's monthly Recreation Division meeting.
- Attended the Recreation Manager's Monthly Supervisors meeting.
- Attended the monthly Employee Event Steering Committee meeting.

PARKS MAINTENANCE DIVISION

PARKS MAINTENANCE MANAGER

- Attended Director's weekly staff meeting.
- Conducted staff meetings with Park Maintenance Division supervisors.
- Attended Assistant City Manager's Operations weekly leadership meeting for Director.
- Attended City Manager's Leadership team weekly meeting for Director.
- Monitored ongoing park projects:
 - Streetscapes Phase IV: Worked with Information Technology (IT) and Engineering to install PC in sound system rack at the Farmers Market for programming of sound system volume through the Rose District.
 - Indian Springs Sports Complex (ISSC) Renovation Project: Bid awarded; waiting on pre-construction meeting.
 - Interactive water Feature (IWF): New water cutters installed on water cannons, Kangaroo communication device installed, and connected to City internet. IT waiting on the Fountain People to provide login access to the device that will allow us to monitor the IWF controls remotely. Contractor still has to install replacement sump pump at winterization time.
 - Green City GIS: System in operation; collecting and updating inventory data.
 - Indian Springs Soccer Field lighting: Contractor installed all new poles, bored in conduits, and pulled control wire. Control panels are being constructed and wired in. Waiting on American Electric Power (AEP) to schedule new transformer installations and connections to new lighting system controls.
 - Arrowhead Concession/Restroom/Umpire Building: Met with City staff, Architect and Engineer (A/E), and softball personnel to discuss revisions to initial building design. Softball Club requested more building space than in original design.
 - Country Aire Playground Replacement: Preparing to bid.
 - Leisure Park New Splash Pad and Replacement Playground: Preparing to bid.
 - Rose West Dog Park and restroom: Project has been awarded; waiting on pre-construction meeting.
 - Events Park and Liberty Trail Restrooms: Bids have been received.
 - Events Park Playground and Pavilions: Preparing to bid.
 - Events Park Third Access Road: Road construction is complete. Contractor currently installing storm drain pipe, and has security access pole gate to install.
 - New Adult Softball Complex: Waiting on A/E design firm to determine appropriate location for complex within the Events Park.
 - Events Park Security Lighting: Installation of underground conduit in progress.

- Monitored mowing and pond maintenance contracts.
- Worked with Human Resources to post open Parks Maintenance Worker position. One candidate in hiring process, and candidates being selected for interviews on another position. Interviewed candidates for an open Park Maintenance Worker position.
- Attended City-wide project meetings.
- Met with ice rink contractor, Chamber of Commerce, and City staff to discuss setup and operation plans for the Rose District Ice Rink. Opening date tentatively set for November 16th.
- Met with Rugby group coordinator to look at field location options at the Events Park once construction projects begin around their current field location. Also, looked at City property south of Highland Park School as a possible option.
- Met with Engineering/Construction (E/C) and contractor at Nienhuis Sport Courts to review poor sod work around courts. Contractor will return next spring to replace any deficient sod areas originally installed during construction.
- Completed Job Assessment Tool (JAT) for Park Maintenance Manager position, and reviewed JAT's for all maintenance supervisors and technician positions.
- Met with E/C Division Manager to review erosion problem on Florence Street (111th Street) and Creek Turnpike overpass. Erosion and settlement around bridge abutment/headwall created mud run-off onto Liberty Parkway Trail. E/C Manager will investigate who is the responsible organization/department to address the problem.
- Attended review meeting for lighting project around the Nienhuis Skate Park and parking lot.

FACILITIES MAINTENANCE SECTION

- Performed daily filtration and chemistry checks on department pools and Interactive Water Feature. Closed and drained all pools at end of season. Removed chemical and deck equipment, stored for winter. Began winterization process of each pool.
- Routine inspection checks of Splash Pads; replaced two ball valves leaking in the Jackson Splash Pad vault.
- Conducted monthly playground inspections. Replaced 5' spiral slide at Central Park. Removed old safety surface material from the Arrowhead playground site in preparation of new playground to be installed. Treated weeds/grass growing inside playground areas with herbicide. Manually removed grass after herbicide treatments. Added safety surfacing to Wolfcreek playground. Sprayed wasps nests found on playground components.
- Setup water connections for SandDazzle event at Nienhuis Park.
- Routine graffiti removal at various park sites. Repainted large area of Wedgewood shelter that was tagged with graffiti.

- Installed new flags and flag ropes at Ray Herral Nature Center. Replaced photocell and tree lights around the Nature Center.
- Changed out picnic tables under Morrow Park picnic shelters. Vendor had sent wrong color of tables initially and temporary tables had to be used.
- Repaired drinking fountain on the Liberty Parkway Trail.
- Installed dog waste stations along Ray Herral Nature Park Trails.
- Lowered and raised department flags as ordered. Replaced vandalized flag lights at Veterans Park.

GROUNDS MAINTENANCE SECTION

- Checked and cleaned all outdoor restrooms daily. Removed litter from park sites and took recycle materials to Metropolitan Environmental Trust.
- Routine mowing/trimming of park grounds and trails. Performed 80 mow cycles to 37 sites. Low number mowing cycles due to 11" of rain during the month.
- Mowed athletic fields at ISSC and Nienhuis Park 1-2 times per week.
- Completed stringing boundary lines for start of fall soccer and football leagues. Painted boundary lines on soccer, football, and adult softball fields as needed for use.
- Applied weed control on soccer fields at ISSC.
- Installed new recycling containers at Liberty Parkway Trailheads, and tennis courts at Central Park, Country Aire Park and Nienhuis Park.
- Sodded worn areas on ISSC west soccer fields. Aerated and top-dressed all soccer fields.
- Worked at Events Park filling ground depressions and ruts in undeveloped areas of the park that will be used for parking during Gatesway Balloon Festival.
- Brush hogged/mowed areas after trees/saplings had been removed.
- Inspected synthetic turf football fields after weekly use. Met with youth football personnel to review their field sweep practices.
- Replenished screening materials on walking paths at Wolfcreek Park and Ray Herral Nature Park.
- Liberty Parkway Trail, removed mud and debris after heavy rains and trimmed overhanging limbs along the trail.
- Hauled debris and trash to the landfill that had been illegally dumped in Events Park.
- SandDazzle event, hauled in sand and spread out the sand at Nienhuis Aquatic Facility.

HORTICULTURE/FORESTRY SECTION

- Performed routine maintenance in Rose District; blew sidewalks, removed litter, weeded beds, trimming plant material, etc.
- Checked and adjusted irrigation system in Rose District. Continued to replace head nozzles throughout landscape beds. Installed sump hole in landscape bed by First National Bank to collect and remove groundwater that appears to be collecting from businesses' condensation drain lines. Located leaks on mainline and lateral lines and were repaired. Reprogrammed all zones after control box was knocked out due to a power surge.
- Completed storm damage removals in Nienhuis Park, Morrow Park, and Battlecreek Pocket-Park.
- Sprayed Nienhuis Park Rose Garden with insecticide and fungicide.
- Cleared trees and saplings from approximately 30 acres of undeveloped areas in the Events Park that will be used for parking for Gatesway Balloon Festival. All stumps ground down below the soil. Raised limb height of trees in areas of the park that will have a lot of foot traffic during event.
- Trimmed trees in Wolfcreek Park prior to Homeowners Association's block party.
- Hand fertilized hanging baskets with liquid fertilizer.
- Pruned redbuds in Jackson Park and pruned limbs overhanging Copper Creek Trail.
- Horticulturist monitored contractors' maintenance of rose plants in the Rose District and Centennial Park.

End of Report

September

8	Family Fall Gathering	Rose District Plaza
9	Night at the Museum	BA Museum/Rose D
9	Art in the Market	Rose District
9	Skydance Festival	Events Park
9	Bubble Run	NSU BA
15	PARK(ing) Day	City Street
15-17	Gatesway Festival	Events Park
22-23	Chalk It Up	Rose District
22	Cox Community Concert	Events Park
28	Main Street Burn	Rose District
29	Riverhawk Run	Events Park
30	Tara's Reason	Events Park

October

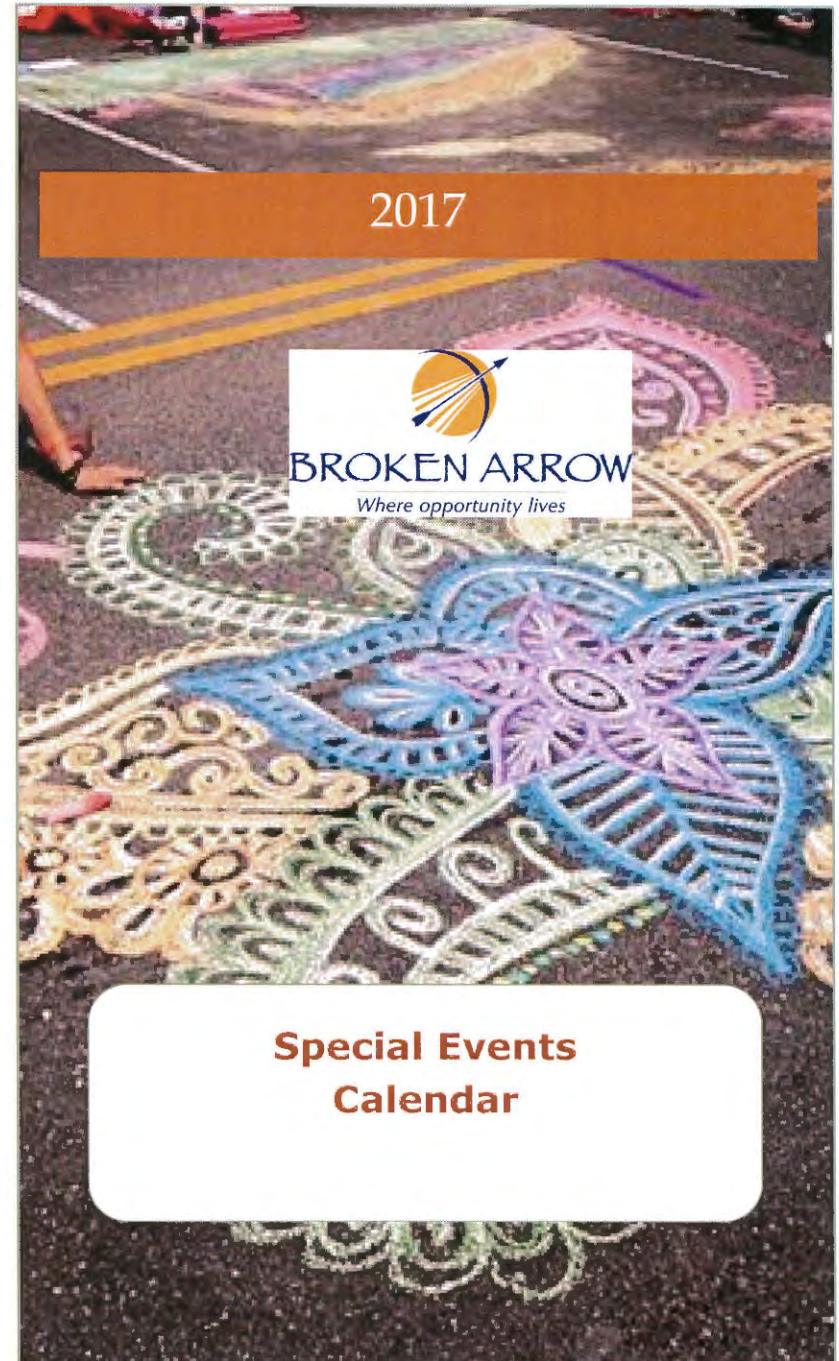
6	Wine Eats and Easels	Rose District
7	Fall Fun Fair	Central Park
7	Stepping out for Scleroderma	Events Park
7	Fall Festival at the RDFM	Rose District
10	BA Homecoming Parade	Rose District
21	American Parkinson Walk	Events Park
21	Aspen Pond Block Party	West Boston Pl.
27	United Way Fun Day	Central Park
27	October Tournament- ISSC	Indian Springs
27	Pumpkin pop-up	Centennial Park
28	Night Out Against Crime	Rose District
28-29	Hmong New Year	Events Park

November

10	BA Soccer Club Fall Tourn.	Indian Springs
11	Power of a Simple Gift Run	Events Park
11	Veteran's Day Fireworks	Events Park
11-13	State Student Council Conv.	BA High School
12	Veteran's Day Tribute	TBD
16	Main Street Merchants	Rose District
18-19	Adidas Sam Shannon	Indian Springs
TBD	Rose District Ice Rink	Rose District Plaza

December

2	Christmas Parade	Rose District
1-4	Ruts and Guts (two events)	Events Park
7	BA Wine Walk	Rose District
TBD	Pizza with Santa	Nienhuis Park CC



Schedule

May

20	Camp Bandage	Events Park
20	Bark Walk and Pet Fest	Central Park
23	Tulsa Criterion Series	Events Park
28	Summer Foodservice Program	Central/Camino
30	Tulsa Criterion Series	Events Park
31	Color Run	Events Park

June

2-3	Folk Art and Woodcarving	Central Park
3	Take Me Fishing Derby	Events Park
3	Tour de Cure	BA area
6	Tuesdays in the Park begins	Central Park
7-12	Tulsa Elite Summer	Arrowhead
10	Local Food Week at RDFM	Rose District
10	Flag Day Ceremony	Military H. C.
10	Taste of Summer	Central Park
10	Greenbrier Block Party	Greenbrier
11	Cedar Ridge Block Party	Cedar Ridge
12	The Museum Annual Picnic	Rose District
17	Family Picnic IPC Solutions	Nienhuis Park
17	South Park South	South Park
20	Tulsa Criterion Series	Events Park
24	Sirocco Girls Soccer Party	Events Park
25	Subi Sunday State Critirium	Events Park
27	Tulsa Criterion Series	Events Park
30	USSSA Freedom Fest	Indian Springs

July

2	Rockets Over Rhema	Rhema
4	Los Cabos Stars and Stripes	Los Cabos
5	Tulsa Elite Wilson Invite	Arrowhead
7	USSSA World Series	Indian Springs
8	Mom and Son Luau	Nienhuis Park
8	Gardening Guy at the RDFM	Rose District
8	Summer Bash 2017	Fox and Hound
11	6100 Center	6100 Center
15	BA Fire Strong	Central Park
17	14U & 16U USA Softball	Arrowhead
18	Tulsa Criterion Series	Events Park
19	Turkey Shoot	Central Park CC
25	Tulsa Criterion Series	Events Park
26	USA 14U Southern Nationals	Rose District
30	Battle of the Badges	Nutrition Spot

Aug

1	Bentley Village Block Party	Bentley Village
1	South Park South Block Party	South Park South
1	Stacy Lynn Addition	W. Vandalia St.
5	Purple Heart Ceremony	Military H. C.
8	Purple Heart Ceremony	Veterans Park
12	Wolf Creek Block Party	Wolf Creek
12	SandDazzle	Nienhuis Park
12	Back to School Health&Well	Nienhuis Park
12	Victory over Japan Day	Military H. C.
12	Back to School w/Chef Barry	Rose District
22	Tulsa Criterion Series	Events Park
29	Tulsa Criterion Series	Events Park
30	Honorary Heart Program	Hillside/Elm Walmart

To: Michael Spurgeon, City Manager

From: Brandon C. Berryhill, Interim Chief of Police *BCB141*

Date: September 26, 2017

Re: **Calls for Service**

Attached please find:

- BAPD Calls for Service Reports – July 2017 & August 2017

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Attachments



Broken Arrow Police Department July 2017 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
1st Shift (10pm - 8am)*						
Beat 1	19	12	175	61	86	1
Beat 2	23	8	196	67	317	1
Beat 3	7	5	74	27	48	28
Beat 4	19	5	115	41	128	3
Beat 5	5	7	58	19	35	0
Beat 6	3	3	36	6	49	2
Beat 7	19	9	111	36	76	1
Beat 8	6	4	35	8	22	1
Other	2	0	6	5	13	0
	103	53	806	270	774	37
1st Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:00:57	0:01:31	0:03:45	0:06:24	0:07:15	1:27:39
Dispatch to Arrival	0:04:34	0:04:05	0:05:45	0:08:03	0:06:45	0:10:44
Call Start to Arrival (7/2017)	0:05:32	0:05:36	0:09:40	0:14:18	0:14:07	1:38:24
Call Start to Arrival (7/2016)	0:05:31	0:05:19	0:09:09	0:13:01	0:13:25	0:24:02
1st Shift July Total Calls		880		(992 were self-initiated calls)		
2nd Shift (7am - 5pm)*						
Beat 1	22	14	177	132	102	21
Beat 2	32	15	182	202	526	10
Beat 3	20	5	66	63	70	134
Beat 4	31	8	152	87	193	34
Beat 5	9	3	50	42	39	10
Beat 6	5	8	34	32	59	19
Beat 7	23	10	161	118	106	25
Beat 8	3	3	58	21	43	17
Other	2	0	5	4	37	1
	147	66	885	701	1175	271
2nd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:08	0:01:05	0:05:56	0:13:08	0:13:06	0:29:07
Dispatch to Arrival	0:05:05	0:05:37	0:08:04	0:09:10	0:07:13	0:18:13
Call Start to Arrival (7/2017)	0:06:15	0:06:46	0:14:42	0:22:16	0:20:47	0:44:36
Call Start to Arrival (7/2016)	0:06:40	0:06:36	0:11:37	0:19:18	0:19:27	0:37:15
2nd Shift July Total Calls		3281		(1391 were self-initiated calls)		

* There is some overlap in reponse numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

By: Aleisha Wickersham



Broken Arrow Police Department July 2017 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
3rd Shift (3pm - 1am)*						
Beat 1	37	21	243	121	151	6
Beat 2	45	25	271	203	506	2
Beat 3	48	9	156	102	115	16
Beat 4	43	10	178	90	187	10
Beat 5	6	7	26	16	16	1
Beat 6	4	3	44	13	76	1
Beat 7	46	20	175	121	173	4
Beat 8	13	11	63	30	50	3
Other	3	1	8	6	33	0
	245	107	1164	702	1307	43
3rd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:00:56	0:01:09	0:05:50	0:08:39	0:11:59	0:07:07
Dispatch to Arrival	0:04:50	0:05:01	0:06:39	0:07:36	0:06:43	0:16:09
Call Start to Arrival (7/2017)	0:05:47	0:06:23	0:12:51	0:16:17	0:19:00	0:24:22
Call Start to Arrival (7/2016)	0:06:42	0:06:46	0:15:02	0:25:09	0:21:06	0:24:24
3rd Shift July Total Calls		3629	(1482 were self-initiated calls)			

Definitions

- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.

- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.

- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.

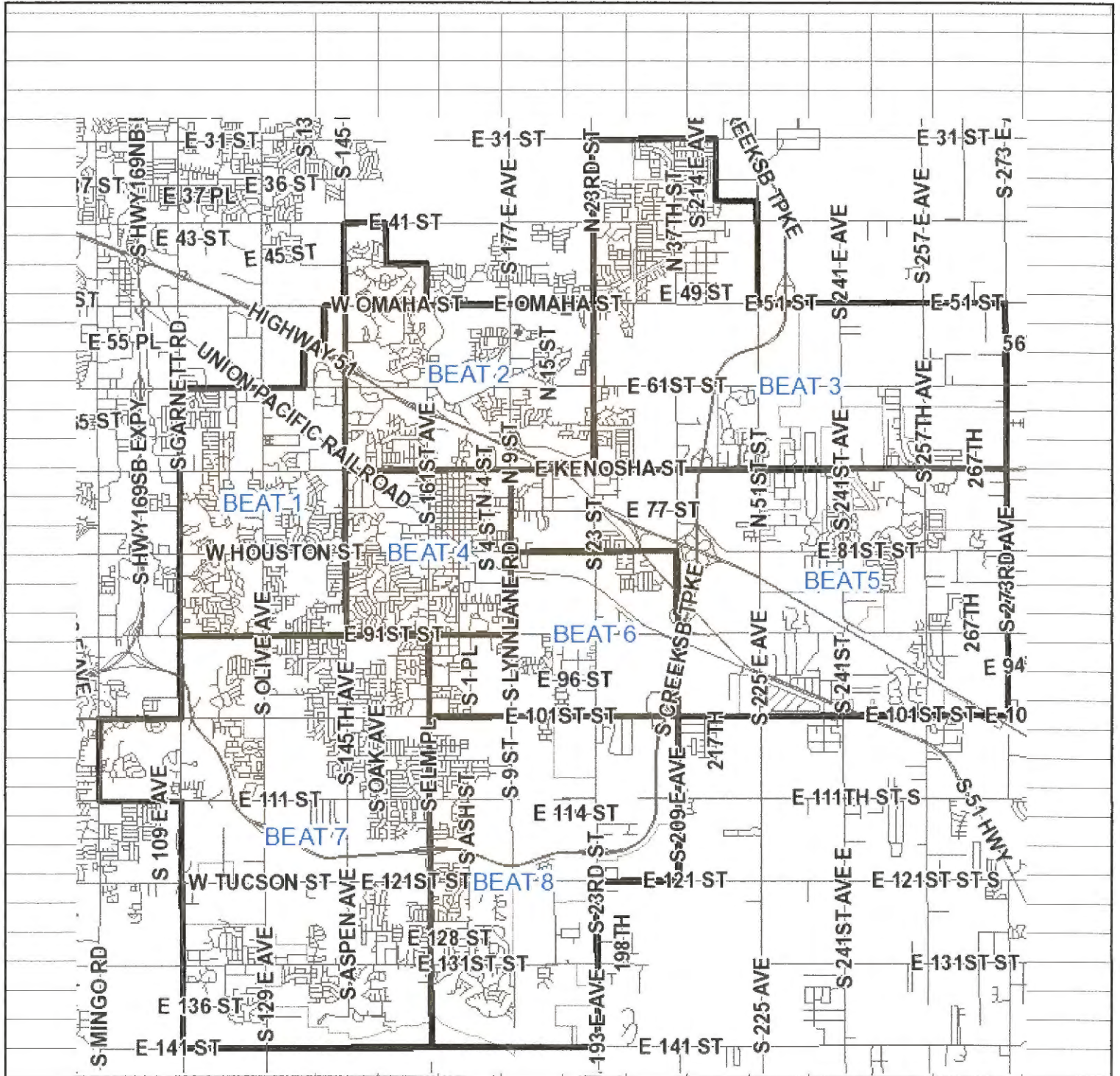
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.

* There is some overlap in response numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.



Broken Arrow Police Department July 2017 Calls For Service



* There is some overlap in reponse numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

By: Aleisha Wickersham



Broken Arrow Police Department August 2017 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
1st Shift (10pm - 8am)*						
Beat 1	18	9	220	50	80	0
Beat 2	12	6	181	62	236	0
Beat 3	14	4	56	21	46	27
Beat 4	9	8	122	44	102	0
Beat 5	1	4	46	22	33	0
Beat 6	1	1	44	12	50	0
Beat 7	26	4	127	45	71	1
Beat 8	5	2	26	21	41	0
Other	0	0	1	3	11	0
	86	38	823	280	670	28
1st Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:21	0:01:18	0:04:16	0:04:46	0:06:48	0:07:28
Dispatch to Arrival	0:04:18	0:04:12	0:05:36	0:08:38	0:07:34	0:05:23
Call Start to Arrival (8/2017)	0:05:40	0:05:31	0:10:03	0:13:04	0:14:08	0:12:51
Call Start to Arrival (8/2016)	0:05:47	0:05:08	0:09:14	0:14:07	0:15:22	2:29:43
1st Shift Aug. Total Calls		1953	(920 were self-initiated calls)			
2nd Shift (7am - 5pm)*						
Beat 1	21	14	229	154	114	24
Beat 2	25	21	229	236	519	17
Beat 3	17	13	63	54	89	156
Beat 4	19	10	166	101	181	50
Beat 5	17	6	58	43	41	15
Beat 6	9	5	41	48	106	5
Beat 7	34	15	153	139	93	42
Beat 8	3	4	48	36	44	19
Other	0	0	7	5	34	1
	145	88	994	816	1221	329
2nd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:37	0:01:28	0:06:06	0:11:46	0:13:14	0:40:03
Dispatch to Arrival	0:05:16	0:05:28	0:07:37	0:09:32	0:07:31	0:16:26
Call Start to Arrival (8/2017)	0:06:38	0:06:58	0:14:11	0:21:24	0:20:16	0:56:42
Call Start to Arrival (8/2016)	0:06:55	0:07:35	0:12:37	0:23:06	0:22:24	0:39:33
2nd Shift Aug. Total Calls		3936	(1473 were self-initiated calls)			

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*Total call and self-initiated call amounts include priority 7 calls.



Broken Arrow Police Department August 2017 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
3rd Shift (3pm - 1am)*						
Beat 1	28	22	322	118	162	7
Beat 2	36	21	287	177	486	3
Beat 3	31	12	100	67	67	21
Beat 4	23	15	215	90	168	11
Beat 5	10	4	83	35	33	2
Beat 6	6	3	64	36	97	1
Beat 7	47	12	201	128	132	9
Beat 8	11	4	61	20	35	1
Other	3	0	5	10	49	0
	195	93	1338	681	1229	55
3rd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:01	0:01:07	0:05:35	0:12:46	0:12:25	0:07:59
Dispatch to Arrival	0:05:01	0:04:39	0:06:58	0:08:02	0:07:06	0:18:21
Call Start to Arrival (8/2017)	0:06:02	0:05:47	0:12:38	0:20:54	0:19:24	0:26:02
Call Start to Arrival (8/2016)	0:06:54	0:06:27	0:14:21	0:24:54	0:19:56	0:22:34
3rd Shift Aug. Total Calls		3654	(1638 were self-initiated calls)			

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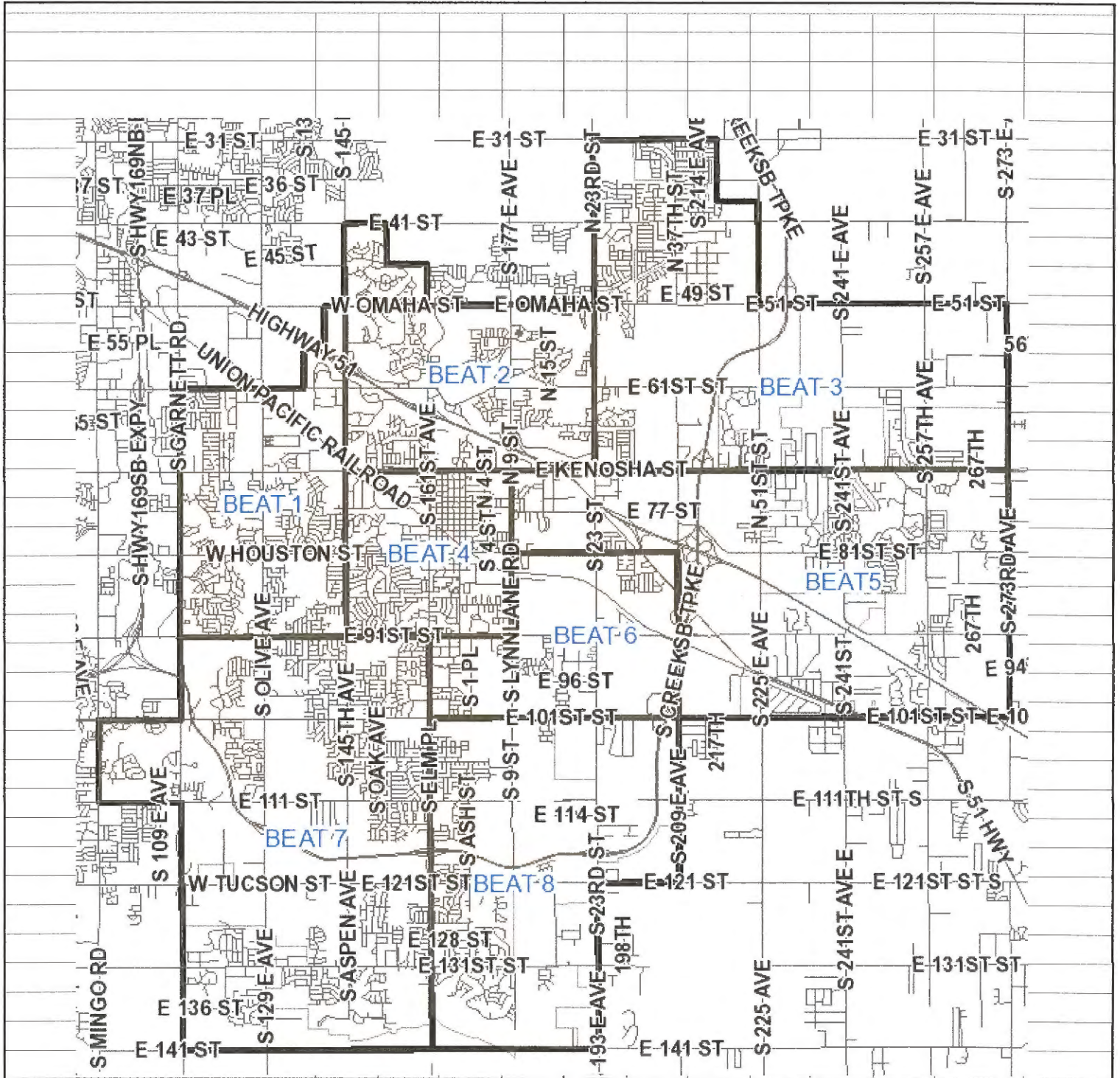
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Broken Arrow Police Department August 2017 Calls For Service



* There is some overlap in reponse numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

By: Aleisha Wickersham

INTEROFFICE MEMO

To: Michael Spurgeon, City Manager
From: Anthony Daniel, Utilities Director *AD*
Date: September 29, 2017
Re: Utilities Department Monthly Report – August 2017

	August 2017	August 2016
Water Treated, Purchased and Distributed		
Water Purchased from Tulsa	17.3 MG	43.2 MG
Water – Produced at Verdigris WTP	<u>411.2 MG</u>	<u>484.6 MG</u>
Total	428.5 MG	527.8 MG
 Wastewater Treated		
Lynn Lane Plant	130.1 MG	116.9 MG
Haikey Creek Plant flow from BA	174.2 MG	133.1 MG
Haikey Creek Plant flow from Tulsa	207.4 MG	203.4 MG

**LLWWTP Maintenance Summary-
David Handy**

1. Replaced 3” backflow preventer in Belt Press Bldg. with new one and had it tested and certified.
2. Repaired East Grit Pump with new packing rings.
3. Replaced Deionized Water valve on Lab water system.
4. Yearly fire extinguisher inspection completed.
5. Repaired a ¾” and 2” water lines in Sodium Bisulfite Room.
6. Repaired wireless radio at Headworks.
7. New shield installed over water line in Sludge Transport Bldg.
8. Installed new air line for Maintenance Shop.
9. Repaired control dial on Control Panel for Sodium Bisulfite Pump No. 2.
10. Repaired Booster Pump No. 1: Replaced fuses.
11. Safety meeting with Crossland Construction and sub-contractors undertaking the Digesters Rehab project.
12. NTP issued for Digesters rehab project.

**Lynn Lane and Haikey Creek WWTP Industrial Pretreatment Program Summary-
Lauren Wilson**

Fats, Oil & Grease (FOG) Program Activities

1. Food Handling Establishment Inspections:

- City pretreatment staff performed 19 food handling establishment inspections/rechecks in the month of August. Staff inspected manifests for grease interceptor maintenance, inspected the

interceptors, and discussed best management practices with management. Establishments with improperly maintained interceptors with excessive grease accumulation were asked to have it pumped immediately. Re-checks were done for non-compliance issues.

- Staff inspected 62 FHEs for cooking oil recycling bins in August. Our database did not have recycling details listed for these facilities. Of the 62 facilities, 32 are recycling cooking oil which makes the grand total 145 cooking oil recyclers in Broken Arrow. Many of the facilities that do not recycle are adult care facilities, schools, sandwich shops, coffee shops, donut shops and ice cream parlors. We will be encouraging adult care facilities and donut shops to recycle the oil. Schools are no longer frying foods as a part of their student health programs.

Industrial Pretreatment Activities:

1. Industrial Pretreatment Program Administration:

- Pretreatment staff attended the Blue Bell pre-development meeting for construction of the pretreatment building and dissolved air flotation system that is scheduled to begin by January 7, 2018. Blue Bell's engineering team shall provide the City of Broken Arrow Utilities Department with a report of their dissolved air flotation system "pilot study" that was completed in the last week of August.
- Pretreatment staff attended the Mullin Plumbing pre-development meeting for construction of a septic waste dewatering station. Mullin plumbing was given a wastewater discharge permit application to be filled out before beginning operation. Mullin Plumbing was asked to provide the Utilities Department with a detailed description of the dewatering system intended operation procedures. I will provide details of their intended operation procedures and wastewater discharge permit requirements as soon as the application is received.

2. Permittee inspections and sampling:

- Pretreatment staff performed the City of Broken Arrow's yearly process wastewater site inspection/sample for Flight Safety. No deficiencies were noted.
- Pretreatment staff performed the City of Broken Arrow's yearly process wastewater site inspection/sample for Blue Bell. No deficiencies were noted.
- Pretreatment staff performed the City of Broken Arrow's yearly process wastewater site inspection/sample for PACCAR Winch. No deficiencies were noted.
- Pretreatment staff performed the City of Broken Arrow's yearly process wastewater site inspection/sample for Unifirst. No deficiencies were noted.
- Pretreatment staff performed the City of Broken Arrow's yearly process wastewater site inspection/sample for Russelectric. No deficiencies were noted.

3. Compliance monitoring reports and laboratory analysis:

- Blue Bell compliance monitoring report and laboratory analysis was received and reviewed. Daily and monthly average biochemical oxygen demand (BOD) violations were noted.
- Unifirst compliance monitoring report and laboratory analysis was received and reviewed. No deficiencies were noted. Surcharges for conventional pollutants above residential thresholds were calculated in the amount of \$2,904.26 and submitted to finance.
- Republic Services/Broken Arrow Landfill yearly control authority analytical was received and reviewed. No deficiencies were noted.

- CSI Aerospace yearly control authority analytical for sample locations 001 and 002 were received and reviewed. No deficiencies were noted.
- Flight Safety quarterly compliance monitoring report and laboratory analysis for sample location 003 and 004 were received and reviewed. No deficiencies were noted.
- Broken Arrow Powder Coating quarterly compliance monitoring report and laboratory analysis was received and reviewed. No deficiencies were noted.
- PACCAR Winch was required to re-test 3 times in late July due to a Copper violation that was above EPA's technical review criteria limit. Results of the re-tests were received in August and were in compliance with City of Broken Arrow pretreatment standards as well as EPA's technical review criteria. It was determined that PACCAR Winch was not significantly non-compliant for the July-September 2017 quarter. The violation from July was "closed out" in writing, and PACCAR Winch was asked to resume their normal sampling/reporting schedule.
- Quik Trip/GHD laboratory analysis for underground storage tank ground water at stores #33 and #80 were received and reviewed. No deficiencies were noted, and discharge was permitted into the City of Broken Arrow sanitary sewer system.

4. Automotive Shop Inspections

City pretreatment staff inspected 9 auto shops in the month of August. Oil/water separators are inspected for proper maintenance and waste hauling manifests are checked to ensure proper waste disposal.

UTILITIES DISTRIBUTION/COLLECTIONS MAINTENANCE SUMMARY

WATER DISTRIBUTION – Jerry Hanewinkel

1. New Taps and Meters set-39
2. Responded to 559 Call Okie Line Locates
3. Replaced 116 meters
4. Repaired or Replaced 56 meter boxes and valve boxes
5. Meter leak repairs done-10
6. Responded to 58 water leak calls
7. Distribution Main Leaks repaired-13
8. Replaced 21 Curb Stops
9. Valve truck crew exercised 103 valves for the month, bringing the total to 744 for 2017
10. Installed 1 service crossings
11. Responded to 45 water system service requests
12. Fire Hydrants Repaired-7
13. Fire Hydrants Replaced-2
14. Painted 213 fire hydrants
15. Cleaned and restored 39 yards after water line repairs were done
16. Flushed 55 main lines for water quality issues
17. Repaired 2 isolation valves
18. Checked 18 auto flushers

SEWER COLLECTION- David Marlow

1. Service requests calls-32
2. Sewer line locates done-58
3. Sewer line blockages-2
4. Stand-by and night crew responded to 9 sewer calls
5. Manholes cleaned /raised/repaired-7
6. Sinkholes inspected/repaired-2

7. Clean ups done at 8 location after repairs to sewer lines were done
8. Sanitary Sewer Overflows (SSO's) reported to ODEQ for the month of August-5
9. Sewer lines repaired/replaced-16 ft.
10. Sewer lines root cut-1,170 ft.
11. CCTV inspected-641 ft.

BOOSTER AND LIFT STATIONS

1. Routine station visits (31 lift stations and 4 booster stations)-402
2. Check valves/pumps cleaned-4
3. Wet wells cleaned-4
4. Grounds keeping (cut grass/trim trees/weed & pest control)-6
5. Booster station emergency calls-0
6. Lift station repairs done-22
 - South Park South-removed trash from pumps on six different occasions.
 - ISSC-pulled trash from pump.
 - ISSC-replaced fill cap on #3 pump.
 - Wellstone-sanded rust and prepped for painting.
 - Old Adams Creek-replaced broken bolts.
 - Villas on the Greens-pulled trash from pump.
 - Old Adams Creek-repaired pump 1A.
 - 209th-bypass line blew off.
 - Adams Creek North-headworks by contractor & city crew, cleaned & replaced valves.
 - Adams Creek North-#3B pump failed to start. Replaced flapper valve.
 - Adams Creek North-installed new air release valve.
 - Adams Creek North-installed new flapper set in #1 pump.
 - Adams Creek North-tightened belts on #1 and #3 pumps.
 - Park Lane-trimmed trees.

METER READING – Derriel Bynum

1. Replaced Meters-108
 2. Placed Door Hangers for bad checks-126
 3. Turn Ons for nonpayment-341
 4. Turn Offs for nonpayment-377
 5. New Account Service Initiated-580
 6. Accounts Finaled-606
 7. Read 38,189 Meters for the month of August 2017
 8. Construction Meters Set-3
 9. UME Chambers replaced on large meters-8
 10. Rereads/Leak Tests-114
 11. Meter boxes replaced-37
 12. Misreads-22 verified
 13. Met with residents to discuss their high bill/water usage concerns-6
 14. Meters pulled-2
 15. Meter risers installed-2
- AMR PROJECT-
- Retrieved water use history from 10 AMR radio devices and provided the 90 day graphs to the customers.
 - Total number of AMR meters installed to date-9,781
 - AMR register only installed-12
 - AMR register with meter installed-0

UTILITIES CONSTRUCTION – Tommy Kimbrough

1. The Ninety One-installed 1,341' of 6" C-900 PVC water line
2. The Ninety One-installed 1 service crossing
3. Events Park-installed 260.5' of 1 1/2" CTS water line
4. Line locates done-10
5. Meters replaced-105
6. Meter leaks-5
7. Replace meter box-1

WATER QUALITY- Diana Flora

1. Flushed dead end water lines at 40 locations.
2. Tested chlorine levels near auto flushers to verify all are working, 18 total.
3. 5 dirty water calls, 73,125 gallons of water flushed to improve water quality.
4. Collected 100 Bac-T samples and 2 chlorine (am/pm) daily for the monthly reporting.
5. Distribution system-11 parameter testing at 13 locations every two weeks.
6. Total gallons flushed to improve water quality in August; 4,458,172 gallons.

VERDIGRIS WTP – Jimmy Helms

1. Repaired eye wash station north of sodium hypochlorite feed panel
2. Replaced chlorine analyzer sample cell
3. Installed new flow meter on citric acid panel
4. Installed new sodium permanganate diaphragm seal and pressure switch on feed panel
5. Installed new stainless steel pulsation dampener on sodium permanganate feed panel
6. Installed new y-strainer filters on ACH, LAS, Permanganate, Sodium Hypochlorite, Sodium Hydroxide
7. Changed pressure transducer at 101st Water Tower
8. Changed device net card on air blower after cooler B
9. Installed pressure gauge and checked pressure transducers at 71st Water Towers and Baptist Tower.
10. Diagnose/Test Watson Marlow feed pump control issues.
11. Flushed sodium permanganate line from chemical room to pre-treatment vault
12. Installed new chemical warning signs on east and west side of membrane building and on walk in doors
13. Installed new check valve on fluoride injection line
14. Installed new gaskets on algaecide flow meter
15. Fixed leaks on sodium permanganate feed panel
16. Changed out chlorine analyzer at pre-clearwell
17. Installed new finished water chlorine analyzer
18. Diagnose/Test fluoride metering pump, faulty pump sent out for repair
19. Diagnose/Repaired influent pretreatment flowmeter
20. Calibrated pH probe at pre-clearwell
21. Brushed off plates on pre-treatment basin
22. Conducted safety meeting on confined space
23. Attended/Reviewed draft engineering report on new pre-treatment basin
24. Conducted onsite meeting for HVAC replacement project with mechanical engineer

25. Provided technical assistance for disinfection of 5.0 MG water tower
26. Repaired buoys at raw water pump station intake

ASSISTANT DIRECTOR-Barney Campbell

MEETINGS

- Utilities Staff meetings
- Ninety One Phase I-water line draft agreement
- Oak Creek South Phase II
- 5MG water tank on 51st
- Performance Goals for 2017
- 2 to 3mg water tank in south BA
- Economic Development meeting
- Meeting with Ms. Helsley regarding sewer line
- Wastewater Master Plan
- Utility Relocation
- CIP planning

DEVELOPMENT PLAN REVIEWS

- Ninety One Phase III
- Omaha & Aspen Kum & Go
- Oak Creek South Phase II

IN HOUSE PLAN REVIEW

- Adams Creek NW force main (37th from 51st to 61st)
- Freshman Academy 12" & 8" water lines
- 209th lift station

DIRECTOR'S REPORT–Anthony Daniel

1. Attended the weekly City Manager's leadership meetings.
2. Attended the weekly Asst. City Manager of Operations staff meetings.
3. Conducted the weekly Utilities Department staff meetings.
4. Attended the scheduled city council and BAMA meetings.
5. Attended the monthly RMUA operations committee meeting with City of Tulsa staff at HCWWTP to review O & M of the plant and status of CIP projects.
6. Attended the bimonthly project coordination meeting with E & C and staff.
7. Attended the monthly staff and safety meetings at LLWWTP, WTP, WD, WWC and Metering.
8. Participated in lunch and learn session (RJN Engineers).
9. Attended the special city council work session on adopting new "Manual of Fees."
10. Met with WWC supervisor and personnel on site to conduct a formal investigation into an accident. The accident was between a city jet truck and a citizen's vehicle.
11. Met with staff to discuss the loss of chlorine residual in the 5mg tank and the corrective action to be taken.
12. Attended the press conference at the Chamber pertaining to the Milestone Apartment Complex project.
13. Participated in the WTP HVAC Replacement Project scoping meeting.

14. Metering supervisors and I met with council member Lester to discuss water bill issue.
15. Participated in the review meeting with Mullin Plumbing and their engineer. The meeting was set up by Development Services to discuss the proposed operation of the septage receiving and treatment facility.
16. Attended a meeting at Legal to discuss the pending water rights application to OWRB.
17. Participated in the 75% design review meeting for the proposed HCWWTP Activated Sludge Management project.
18. Attended the pre-construction meeting for the LLWWTP Digester Rehab Project.
19. Participated in the Economic Development Project review meeting at City Hall.
20. Met at WTP to complete on line register with USEPA for the testing and reporting of the next round of unregulated contaminants rule. Transferred the reporting responsibility to Jimmy Helms (plant manager).
21. Met with E & C Engineering Manager to discuss the execution of the funded FY18 O & M CIP projects.
22. Participated in the resumption of the new 2.0-3.0 MG elevated water storage tank in south Broken Arrow.
23. Met with E & C to provide responses to HDR questionnaire on the Sewer Master Plan.
24. WWC staff and I met with homeowner in Camino Villa to discuss an ongoing sewer issue. The problem was identified as a sag in the service line.
25. Participated in the prebid meeting for the LLWWTP headworks improvement project.
26. Met with HDR and E & C staff to discuss the WTP Pretreatment basin expansion; Draft Engineering Report.
27. Attended the Blue Bell Pre-Development meeting at Development Services via Skype. Discussion was about the location of the pretreatment plant.
28. Met with Finance Dept. staff and ACM on the proposed utility rate increases and contacting Black & Veatch for assistance.
29. Participated in a meeting with E & C and ACM to bring up to date the list of Water & Sewer CIP and the projected schedules.

FUTURE PROJECT TO DO LIST: NONE

2. GENERAL CORRESPONDENCE / NOTIFICATION



PRESS RELEASE

Contact: **Krista Flasch**
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

Free Dump Day Set for Saturday, Oct. 21

Broken Arrow, Okla. (9/29/2017) – Residents will have the opportunity to dispose of unwanted items at the City’s annual Fall Clean-Up on Saturday, Oct. 21 from 7:00 a.m.-4:00 p.m. at the Waste Management Quarry Landfill, 13720 E. 46th St. N. This is easily accessible by traveling north on U.S. Highway 169 to the Eastbound exit at 46th Street North.

Residents may dump free by presenting a driver’s license with a Broken Arrow address or a recent utility bill. City employees will be on site to verify residency.

Any household waste can be dropped off *except* for the following items:

- Hazardous materials
- Liquids (such as paint in liquid form, gasoline, used oil, etc.)
- Batteries
- Fluorescent light bulbs
- Untreated medical waste
- Compressed gas cylinders

Refrigerators/air conditioners/freezers/or Freon containing items will be accepted with the proper documentation that the refrigerant has been properly removed by a licensed CFC technician.

There will be a \$2 fee for each car tire, \$4 fee for each truck tire.

Motor oil, batteries, antifreeze, steel cans and scrap metal are accepted year-round at the Metropolitan Environmental Trust (M.e.t.) recycling facility located at 302 N. Elm Pl. The facility also accepts plastic bottles, glass bottles, newspaper, office paper, aluminum cans, cardboard and paperboard.

For additional information about eligible items, please contact the landfill at 918-439-7835.

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PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

Reception for Broken Arrow Police Chief finalists

Broken Arrow, Okla. (9/26/2017) – A come-and-go reception is being held this evening, Tuesday, Sept. 26, for the two finalists for Chief of the Broken Arrow Police Department. The event is being held in conjunction with the Broken Arrow Chamber of Commerce, City of Broken Arrow Senior Leadership, Economic Development Corporation, employees of the Broken Arrow Police Department, and Broken Arrow and Union Public Schools.

The two finalists are Brandon Berryhill and Greg Purden.

Berryhill is currently BAPD's Acting Police Chief and has served with the Department for 23 years, including the last 6 years as Deputy Chief of Police.

Purden is currently the Commander for Operations for the Brevard County (Fla.) Sheriff's office. He has 32 years of experience in law enforcement.

Complete biographies for both finalists are attached.

What: Reception for Police Chief finalists
When: Tuesday, Sept. 26
5:30-7:30 p.m.
Where: Main Street Tavern loft, 200 S. Main St., Broken Arrow

###

BRANDON BERRYHILL
CANDIDATE FOR POLICE CHIEF
CITY OF BROKEN ARROW, OKLAHOMA



Brandon Berryhill began his career in law enforcement with the University of Central Oklahoma Campus Police while completing his bachelor's degree in criminal justice. For the last twenty-three years Brandon has served in a variety of positions with the Broken Arrow Police Department. Over the last six years Brandon has served as Deputy Police Chief with the following primary responsibilities:

- Leadership and management of day to day operations
- Direct Supervision of three Division Commanders and 190 employees
- Overall responsibility of the twenty-million dollar department budget
- Collective bargaining management representative
- Labor Union point of contact
- Administrative oversight of Emergency Operations, Internal Affairs, Policy and Procedure.
- Create positive avenues of cooperation between Division Commanders and other City Department Directors
- Assist in the development of a strategic vision for the department and effectively communicate to all department personnel

In addition to completing his master's degree in criminal justice at Northeastern State University, Brandon has completed the following law enforcement training programs:

- Senior Management Institute for Police
Police Executive Research Forum (P.E.R.F.), Boston University
- Rocky Mountain Leadership Program
University of Colorado, School of Public Affairs
- Federal Bureau of Investigation National Academy
219th Session, Academic extension of University of Virginia
- Police Executive Development and Leadership
University of Tulsa
Top Academic Achievement
- Police Chief Administrative and Command Staff Certificate
Oklahoma Association of Chiefs of Police
- Council on Law Enforcement Education and Training
Oklahoma Law Enforcement Management Phase 1-3
- Council on Law Enforcement Education and Training
Community Policing Train-the-Trainer

- Department of Treasury, FLETC, Oklahoma City, OK
Community Policing Train-the-Trainer
- Oklahoma Regional Community Policing Institute, Oklahoma City, OK
- State of Oklahoma Basic Police Academy
Council on Law Enforcement Education and Training

Organizations to which Brandon has been appointed during his law enforcement career include the International Association of Chiefs of Police Victim Services Committee, the Oklahoma Emergency Responders Assistance Program Advisory Council, and the Region 1 representative to the Council on Law Enforcement Education and Training Advisory Council.

Brandon has also served as an adjunct faculty member with Tulsa Community College and Northeastern State University providing instruction in criminal justice.

Among his most significant accomplishments, Brandon designed a program beginning in 2000 to address problems associated with juvenile truancy, larceny and problems at home. The Juvenile Accountability Group ultimately received the Oklahoma Municipal League Innovations Award. The program also earned recognition from the U.S. Department of Justice Community Oriented Policing Services for “Best Practices” in the top two percent among 15,000 law enforcement agencies.

In Brandon’s private life has participated in Leadership Broken Arrow, Broken Arrow Masonic Lodge, First United Methodist Church as a Youth Instructor, the Broken Arrow High School Marching Band Rose Parade Fundraising Committee, Broken Arrow Public Schools as a volunteer, the Broken Arrow Patriotism Committee, the Broken Arrow High School Tigette Booster Club as President, and the First United Methodist Church Staff Parish Relations Committee.

GREG PURDEN
CANDIDATE FOR POLICE CHIEF
CITY OF BROKEN ARROW, OKLAHOMA

Greg Purden has pursued a career in law enforcement spanning thirty-two years beginning as a police officer in the West Melbourne, Florida police department where he served for three years. Greg then joined the Brevard County, Florida Sheriff's Department which serves a population of approximately 550,000 residents. Since 1988 Greg has performed in a variety of assignments with the Brevard County Sheriff's Department including:



- Commander, Administrative Services
- Commander, Court Security
- SWAT Commander
- Field Training Officer
- Community Policing Leader
- Corporal, Sergeant, Lieutenant

Currently, Greg is the Commander for Operations in the Sheriff's Department with command oversight of:

- the Traffic Unit
- Agricultural Unit
- Marine Unit
- Explosives Ordinance Disposal Unit
- K-9 Unit
- Animal Services and Enforcement
- Aviation Unit
- Emergency Operations
- Chaplains
- Volunteer Program
- Responsibility and oversight of 100 employees and annual budget of 9 million dollars.

Greg has worked as the countywide Watch Commander in support of 5 precinct operations and 15 municipal law enforcement agencies. He is also active in the SWAT Regional Anti-Terrorism Task Force.

As the Commander for Administrative Services, Greg had command oversight of Finance, Human Resources, Civil Process, Judicial Process, Communications Center, Accreditation, Career Development, Evidence, Information Technology, and Records. This responsibility included oversight of 80 employees and an annual budget of 12 million dollars.

In addition to completing his bachelor's degree in criminal justice from Columbia College of Missouri, Greg has completed specialized training including:

- Graduate - Federal Bureau of Investigations National Academy
- Southern Police Institute
University of Louisville
Command Officer Development
- Thousands of Hours of Professional Training including
 - Leadership – FBI National Academy
 - National Incident Management System
 - Accreditation on Site Training (CALEA)
 - New Leadership Through Team Building
 - Criminal Justice Education – University of Virginia
 - FBI Florida Executive Leadership
- Greg has also developed and provided instruction in leadership programs within the agency and at the local law enforcement academy.

Among Greg's most significant accomplishments was his creation of the Career Development Unit which changed the way recruitment, field training and hiring within the agency were conducted. The program enabled the department to identify, hire and train sworn law enforcement officers faster and with greater success than previously realized. Greg and his support staff received commendations for their efforts, and Greg received a promotion to a higher rank.

Greg's son, Austin, is following in his father's footsteps as he recently joined the Melbourne, Florida Police Department following his graduation from the law enforcement academy. Those that know Greg say that he enjoys playing the guitar and singing country and western music. He also is called upon to emcee special events.