

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: October 6, 2017
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- General Services Department Monthly Report – August 2017
- Street & Stormwater Department Memo
- Engineering & Construction Department Memo – Roadway Closures
- Tulsa’s Future Regional Economic Development Report – August 2017

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Rose West Dog Park groundbreaking - October 10, 2017
- Cox Communications Memo – Channel Changes

3. SPECIAL EVENTS / ACTIVITIES

- N/A

Respectfully submitted,



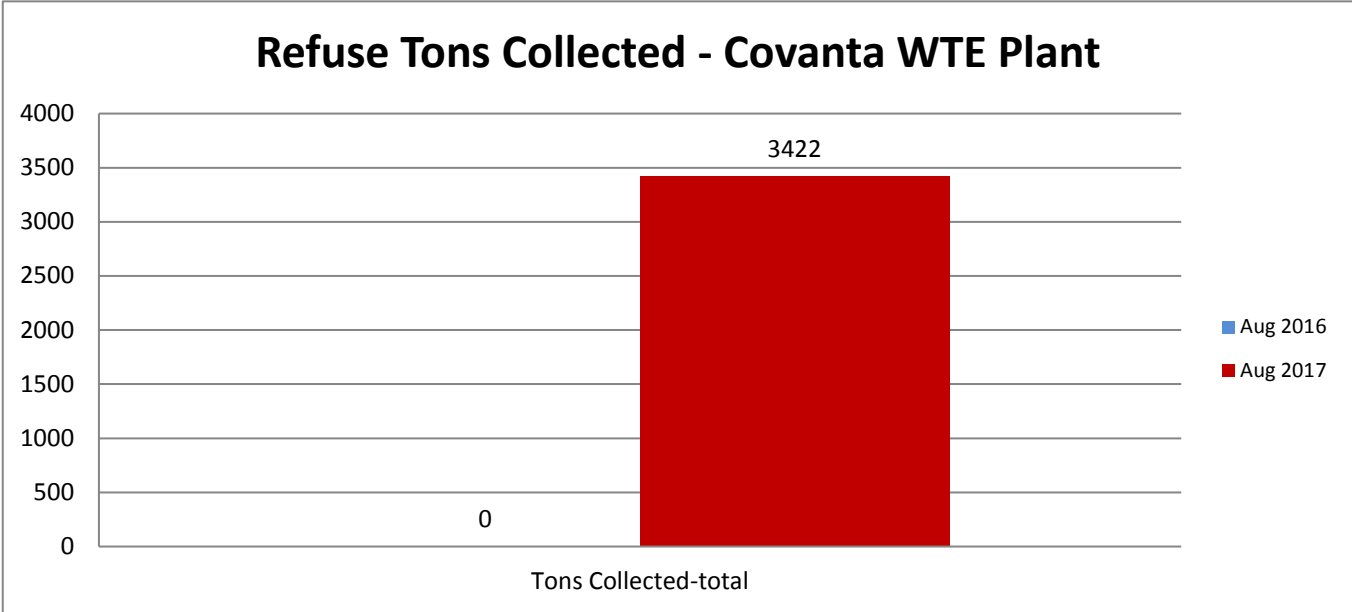
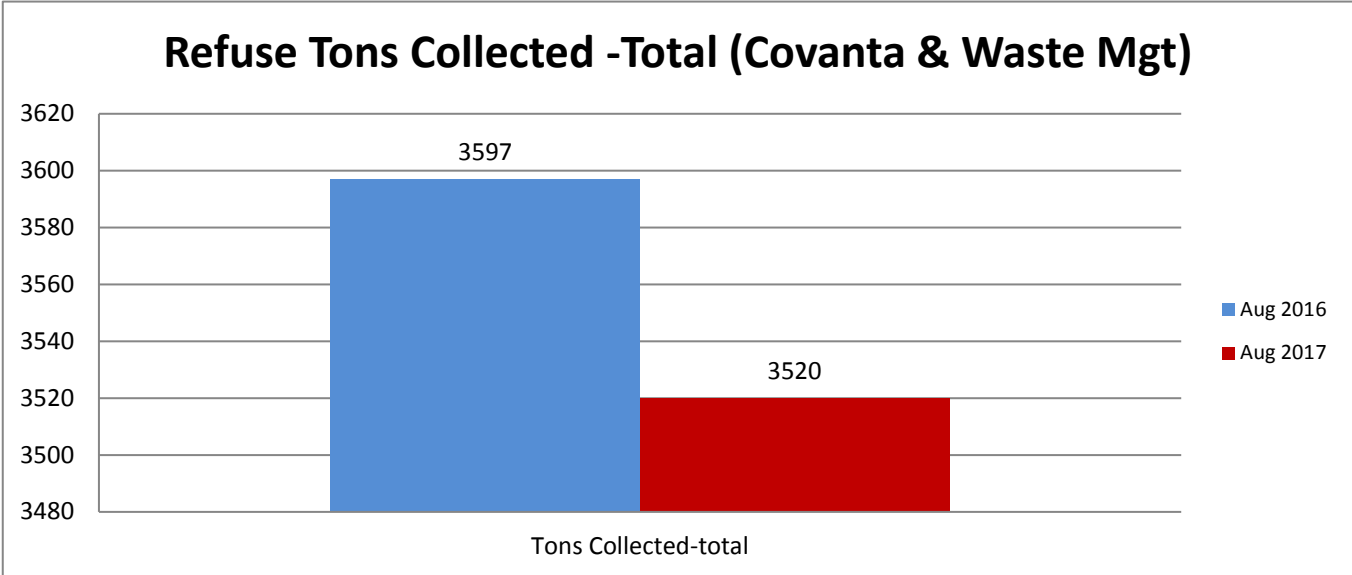
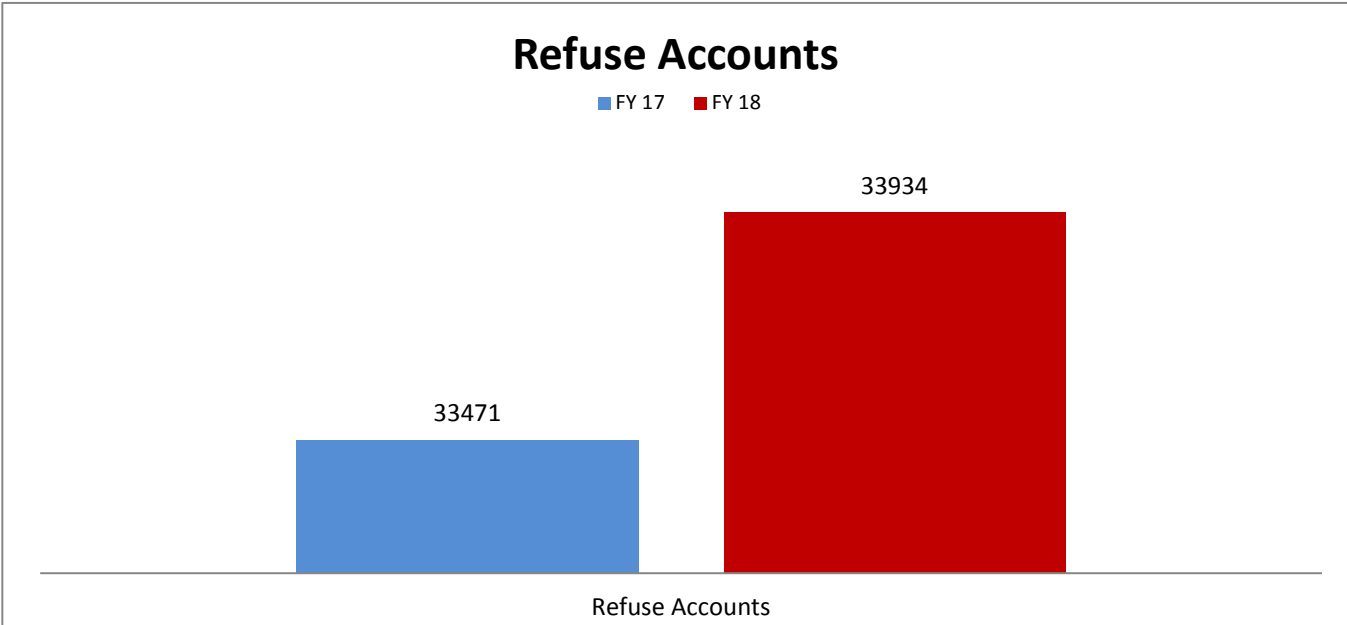
Russell Gale

jmh
Attachments

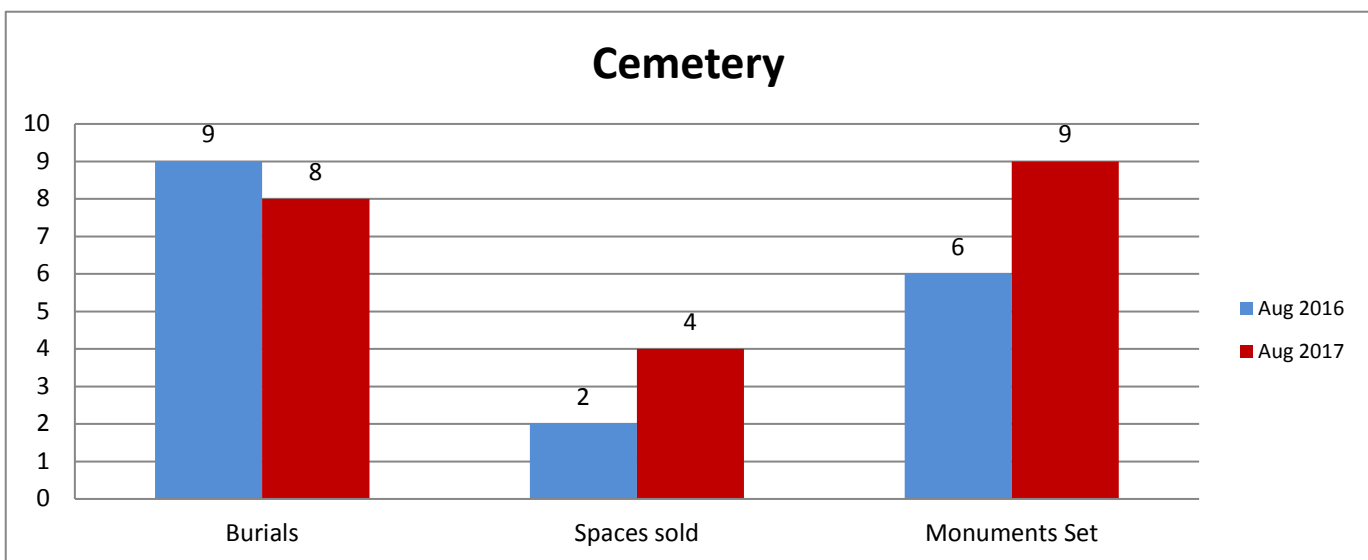
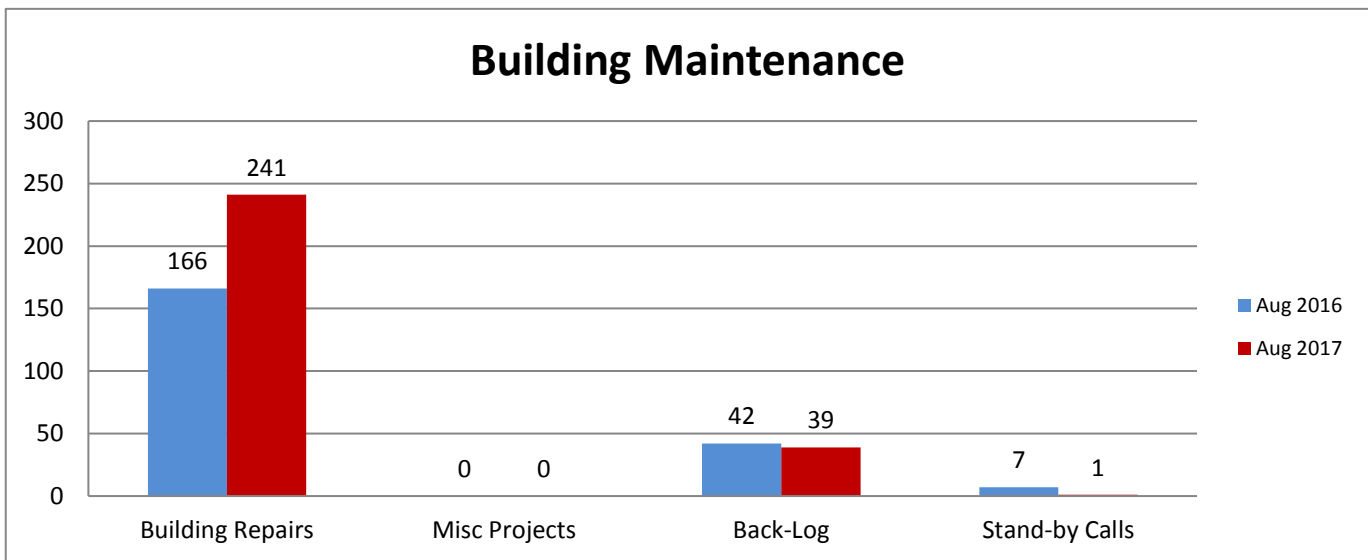
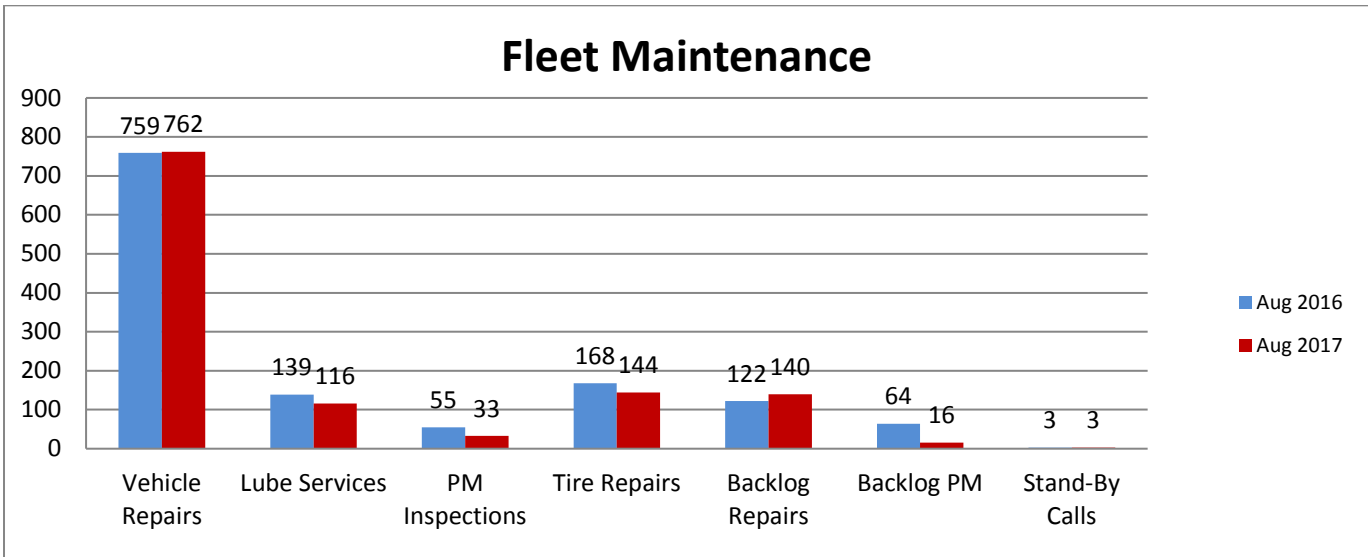
1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



General Services Monthly Report, August 2017

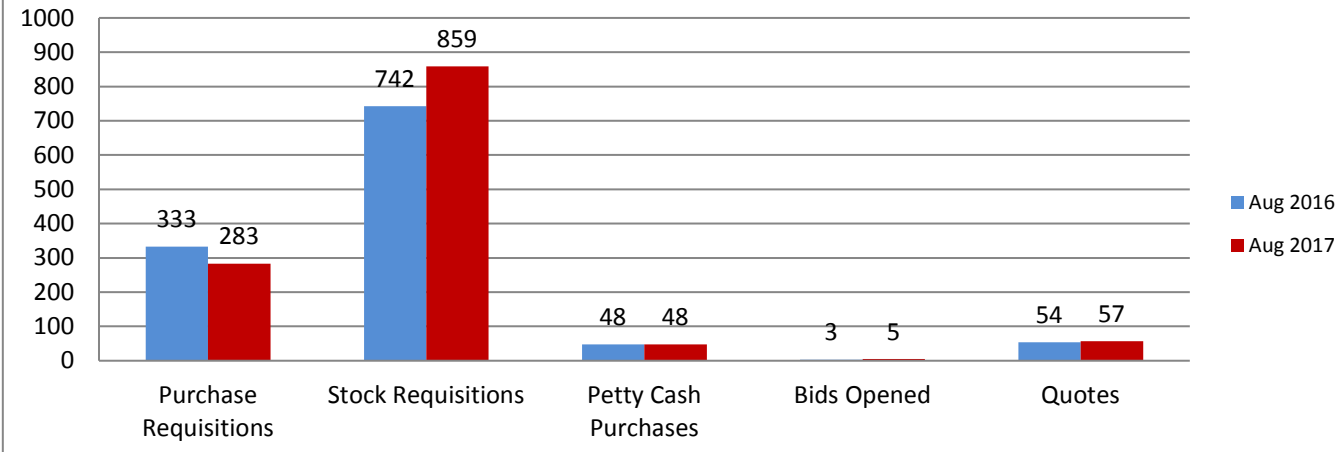


General Services Monthly Report, August 2017

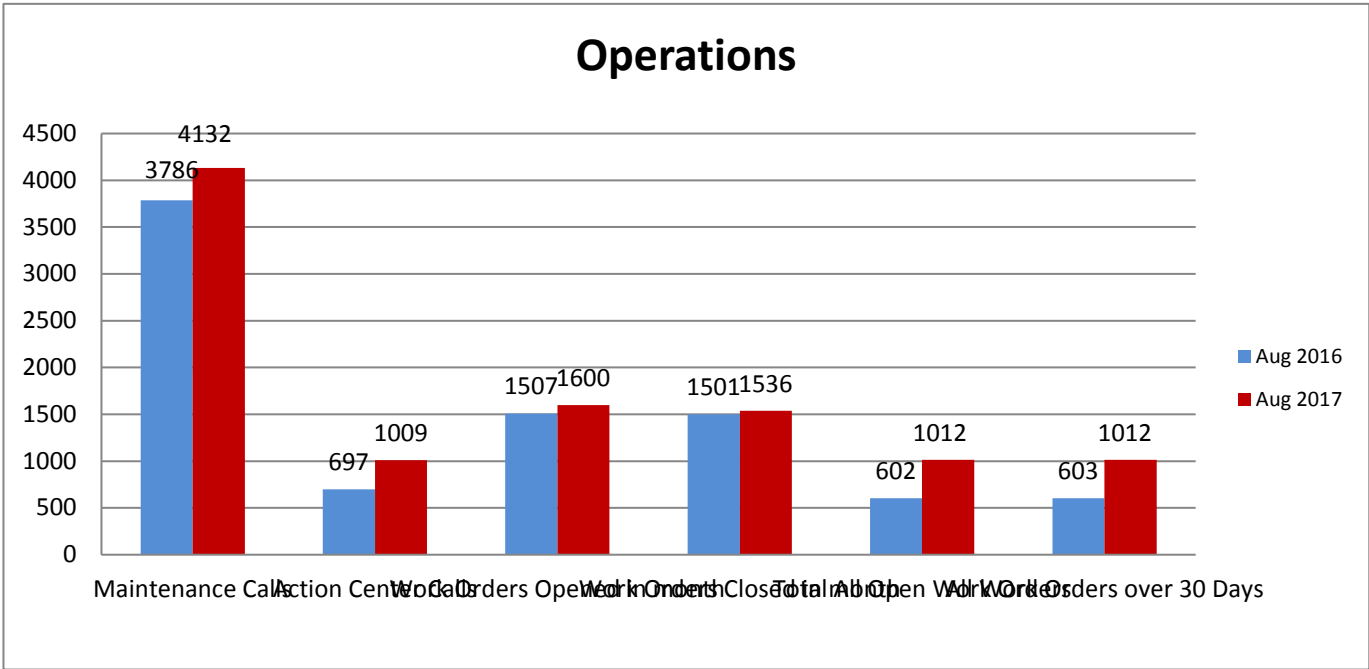


General Services Monthly Report, August 2017

Logistics



Operations





To: Michael Spurgeon, City Manager
From: Steve Arant
CC: Jennifer Hooks
Subject: Streets and Stormwater Department
Date: October 6, 2017

Please include this item in your notes to council:

- ⇒ Milling of phase one in the Lancaster Park Addition has been completed and a two inch asphalt overlay is now in progress. All work in phase one should be should be completed within the next two weeks.
- ⇒ A slurry seal of the streets in Cambridge Estates has been completed.
- ⇒ A micro surfacing of the streets in Eagle Creek subdivisions by Vance Construction is scheduled to be completed within the next two weeks.
- ⇒ The cleaning of the lower and mid-level parking lots at Stoney Creek Conference Center has been completed and made ready for the asphalt contractor.

INTEROFFICE MEMO

To: Michael Spurgeon, City Manager
From: Alex Mills, P.E., Dir. Engineering & Construction
Date: October 5, 2017
RE: Notes to Council – Roadway Closures

Mr. Spurgeon-

The following projects will have roadway closure impacts for the traveling public that we wanted to inform you and council of.

Rose District Mill and Overlay

The project has been issued a notice to proceed for October 11th and consists of rehab of multiple streets within the Rose District. With execution of this contract complete road closures will be required due to extensiveness of the pavement patches and confined work zones. We have divided the work into 4 phases; Ph. 1 – Commercial St, Ph. 2 – Dallas St., Ph. 3 – Ft. Worth, and Ph. 4 – El Paso. Phase 1 is scheduled to start Oct. 11th, and tentatively Phase 2 on Oct. 19th, Phase 3 on Oct. 30th, and Phase 4 on Nov. 9th with completion of the project by November 23rd. Detours and local traffic allowances will take place during each of the phases.

We will be coordinating with the Chamber of Commerce, BA Schools, and local business's

4-Ton Bridge Rehabilitation

This project consists of installing new bridge beams under the existing bridge due to loading issues. In order to perform this work, County Line Road between Houston and Washington will have to be closed during the placement of the beams for the safety of the traveling public. The road closure is scheduled for Sunday, October 15, 2017 from 1pm to 5pm, in order to minimize impact on an arterial roadway. Detours will be in place during this period of time.

Exhibits:

A – Road Closure Permit – SC-2017-009 – Rose District Mill & Overlay

B – Road Closure Permit – SC-2017-010 – County Line Road Closure – 4 Ton Bridge

| Applicant Information | | | |
|-----------------------|------------------------------------|------------------|--------------------------------|
| Company Name: | <u>Ellsworth Construction, LLC</u> | Company Contact: | <u>Jeremy Worthington</u> |
| Address: | <u>5141 S. 24th W. Ave</u> | Contact Phone #: | <u>918-446-1500</u> |
| City, State: | <u>Tulsa, OK. 74107</u> | Contact Email: | <u>Jeremy@ellsworthinc.com</u> |

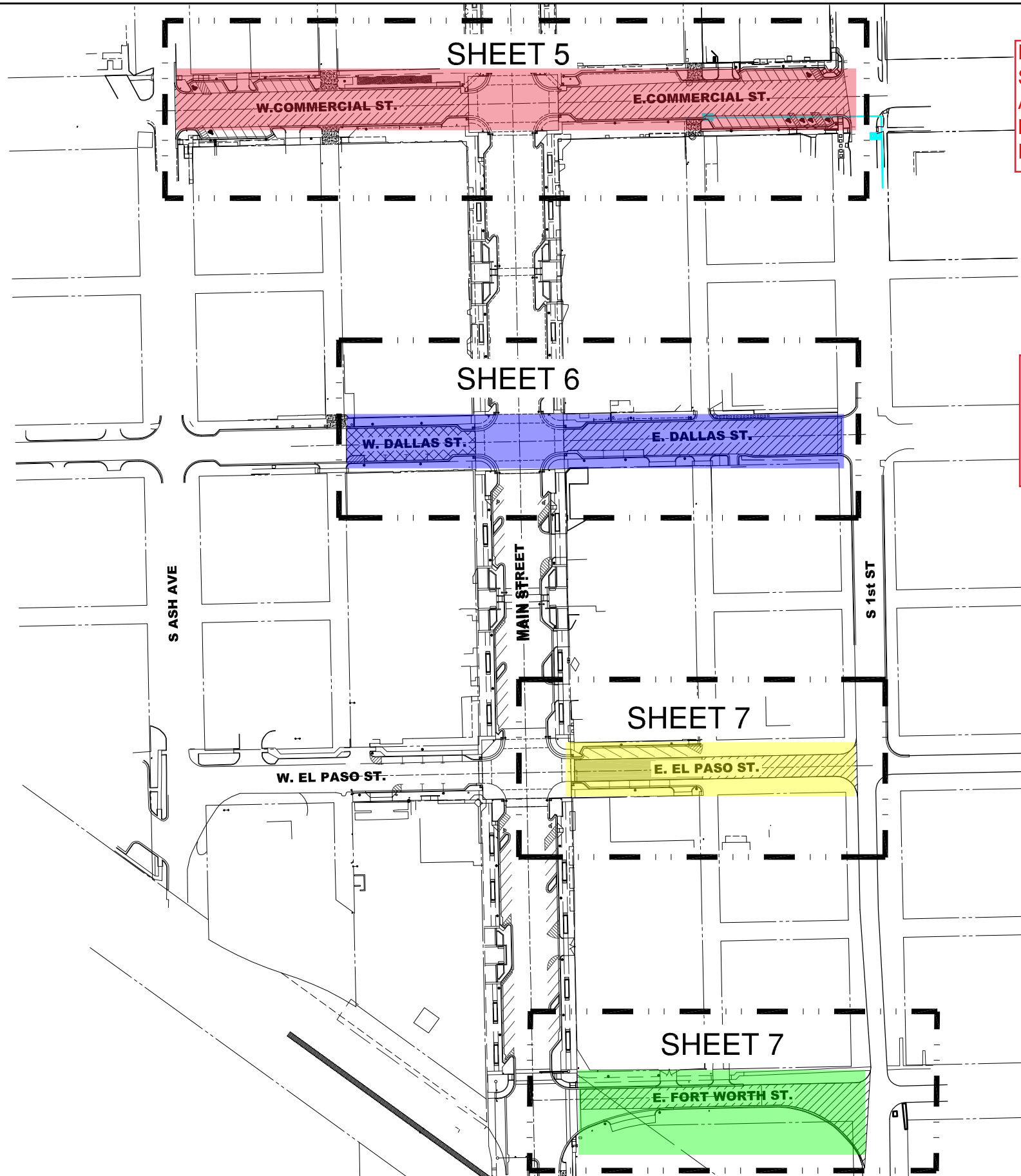
| Street Closure Information | | | |
|--|--|---|--|
| Type of Closure | | Roadway Type | |
| <input type="checkbox"/> Partial/One Lane | <input checked="" type="checkbox"/> Full Roadway | <input type="checkbox"/> Arterial | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Right of Way Work | <input type="checkbox"/> Sidewalk/Trail | <input type="checkbox"/> Residential | <input checked="" type="checkbox"/> Commercial |
| <input type="checkbox"/> Other: _____ | | Project Association | |
| | | <input type="checkbox"/> Private Project | <input checked="" type="checkbox"/> Public Project |
| | | Project Name: <u>Rose District Mill & Overlay</u> | |
| Road Name or Facility for Closure: <u>Commercial; Detroit; El Paso; Ft. Worth</u> | | | |
| Location/Extents: <u>Between 1st Street & Ash Ave.</u> | | | |
| Closure Period: | Closure Dates: Start: | <u>Oct. 11th</u> | Finish: <u>Variable</u> |
| | Closure Times: Start: | <u>8am</u> | Finish: <u>Full Time</u> |
| Closure Description/Overview | | | |
| <p>Due to Mill, Overlay, and concrete patching, the entire road sections will be shut down to through traffic during construction. Each of the phases noted in the attached plans will be barricaded at each end of the street with local traffic being addressed through rolling cone diversions. The dates of closures are listed on the attached plans.</p> | | | |
| Reason for Closure | | | |
| <p>For the execution of the Rose District Mill & Overlay contract, full road closure is due to tight work zones, pedestrian traffic, and full depth roadway patches. Local traffic concessions will be implemented as available.</p> | | | |

*****NOTE: Application will not be approved without adequate Traffic Control Plan submitted with application*****

I have read and understand the attached City of Broken Arrow Traffic Control Manual Chapter 8 - Work Zones. Furthermore, I agreed to release, indemnify and hold harmless the City of Broken Arrow from any liability for personal injuries or property damage sustained by any person in connection with any activities for which this permit is issued.

| | | | |
|--------------|-----------|------|-------------|
| Name (Print) | Signature | Date | Phone/Email |
|--------------|-----------|------|-------------|

| City of Broken Arrow Authorization - Ordinance No. 2837 § 23-28(a) | | |
|--|--|-------------------------------|
| Engineering & Construction Director Concurrence | Assistant City Manager Recommendation | City Manager Authorization |
| _____ Alex Mills, PE | _____ Kenneth Schwab, PE, CFM | _____ Michael Spurgeon |



Phase 1
 Start Date: Oct 11th
 Anticipated Work Time: 7 Days
 Long Work Time: 12-14 Days
 Full Shut down of each street section

Phase 2
 Tentative Start Date: Oct 19th
 Anticipated Work Time: 11 Days
 Long Work Time: 12-16 Days
 Full Shut down of each street section

Phase 4
 Start Date: Nov. 9th
 Anticipated Work Time: 7 Days
 Long Work Time: 10-12 Days
 Full Shut down between main and 1st

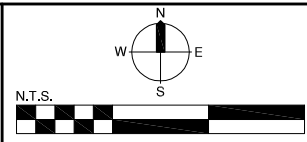
Phase 3
 Tentative Start Date: Oct 30th
 Anticipated Work Time: 10 Days
 Long Work Time: 12-14 Days
 Full Shut down between main and 1st

Known event conflicts:
 - Oct. 10th - Homecoming Parade
 - Oct. 28th - Night out against crime
 - Nov. 16th - Tea Off

LEGEND:

- 1" OVERLAY
- MILL AND OVERLAY
- CONCRETE REPAIR
- PROJECT LIMITS
- BORING LOCATIONS

| DATE | REVISIONS |
|------|-----------|
| | |
| | |
| | |



**ROSE DISTRICT
MILL AND OVERLAY**

INDEX MAP

| | | | | |
|---------------|----------|-------|-------------|-------|
| SCALE: | DESIGN | DATE | DRAFTED | DATE |
| HORZ. _____ | DDS | 04/17 | DDS | 04/17 |
| VERT. _____ | REVIEWED | DATE | APPROVED | DATE |
| | RDH | 04/17 | AM | 04/17 |
| DRAWING NAME: | SHEET | 2 | PROJECT NO. | |
| INDEX MAP | OF | 10 | ST XXXX | |

| Applicant Information | | | |
|-----------------------|------------------------|------------------|-----------------------------|
| Company Name: | <u>Cook Consulting</u> | Company Contact: | <u>Justin Cook</u> |
| Address: | <u>PO Box 10</u> | Contact Phone #: | <u>918-260-8414</u> |
| City, State: | <u>Fort Gibson, OK</u> | Contact Email: | <u>JustinC@cook-eng.com</u> |

| Street Closure Information | | | |
|---|--|--|--|
| Type of Closure | | Roadway Type | |
| <input type="checkbox"/> Partial/One Lane | <input checked="" type="checkbox"/> Full Roadway | <input checked="" type="checkbox"/> Arterial | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Right of Way Work | <input type="checkbox"/> Sidewalk/Trail | <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Other: _____ | | Project Association | |
| | | <input type="checkbox"/> Private Project | <input checked="" type="checkbox"/> Public Project |
| | | Project Name: <u>4-Ton Bridge Rehab</u> | |
| Road Name or Facility for Closure: <u>County Line Road/23rd Street/193rd E. Ave</u> | | | |
| Location/Extents: <u>Between Houston St./81st & Washington St./91st.</u> | | | |
| Closure Period: | Closure Dates: Start: | <u>Tuesday, August 15, 2017</u> | Finish: <u>Tuesday, August 15, 2017</u> |
| | Closure Times: Start: | <u>1:00pm</u> | Finish: <u>5:00pm</u> |
| Closure Description/Overview | | | |
| <p>The roadway will be closed from intersection of County Line Road at 81st & 91st for the duration noted above. A detour route directing traffic to Lynn Lane shall be established during this time period. Road Closed Ahead signage will be deployed in all directions for notification.</p> | | | |
| Reason for Closure | | | |
| <p>Work is being done in conjunction with the 4-ton bridge rehabilitation project. All prep work will be done before shutting down the roadway, with only beam jacking to remain during closure.</p> | | | |

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I have read and understand the attached City of Broken Arrow Traffic Control Manual Chapter 8 - Work Zones. Furthermore, I agreed to release, indemnify and hold harmless the City of Broken Arrow from any liability for personal injuries or property damage sustained by any person in connection with any activities for which this permit is issued.

| | | | |
|--------------|-----------|------|-------------|
| Name (Print) | Signature | Date | Phone/Email |
|--------------|-----------|------|-------------|

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| Engineering & Construction Director Concurrence | Assistant City Manager Recommendation | City Manager Authorization |
| _____ Alex Mills, PE | _____ Kenneth Schwab, PE, CFM | _____ Michael Spurgeon |

COOK's CONSULTING LLC

PO Box 10

Fort Gibson, OK 74434

2/23/2017

Timothy Robins, P.E. CWI

Construction Department Manager

City of Broken Arrow

485 N. Poplar Ave.

Broken Arrow, OK 74012

(918) 259-7000 Ext. 7631

RE: BA 4 ton Bridge Rehab, letter 2 revised work plan

Mr. Robins,

We have reviewed the scope to the subject project and believe we can install the new beams without first removing the old beams. Considering this, we also believe the work can be performed during normal business hours except for the final beam jacking. We will do the final jacking with no live load on the bridge deck. This will require closing the road for a maximum of 4 hours. We propose to do this on Sunday. We propose to install traffic control as follows:

- Type 2 signs at County Line and Washington and County Line and New Orleans "Road Work Ahead"
- Type 2 signs 500 feet each side of the bridge "Road Work Ahead"
- During jacking, Type 3 Road Closed to through traffic at 101st and 91st and road closed on both sides of the bridge.
- "Road Closed" Type 1 signs at 94th, 96th, and 97th

Please advise if the above plan is acceptable.

If you have further questions, please feel free to call me at 918-260-8414

Justin Cook, P.E.

918.260.8414



INTEROFFICE MEMO

To: Michael Spurgeon, City Manager

**From: Norm Stephens, Assistant to the City Manager / Economic Development
Coordinator**

Date: October 3, 2017

Re: Tulsa's Future

Sir, attached is the Regional Economic Development Activity Update for August 1 – August 31, 2017,



**Regional Economic Development Activity Update
August 1 – August 31, 2017**

Announcements & New Jobs Created

| | Capital Investment | Greater than \$50,000 | Less than \$50,000 | Total Jobs |
|-------------------------|-----------------------|--------------------------|-----------------------|------------|
| For the month of August | - | 171 | 30 | 201 |
| Total for 2017 | \$35,000,000 | 2,474 | 945 | 3,419 |
| Total for 2016 | \$146,500,000 | 1,888 | 1,899 | 3,787 |
| Totals for 2016-2017 | \$181,500,000 | 4,362 | 2,844 | 7,206 |

Business Attraction Activity

| | Proposals Submitted | Site Visits | Phase 2 Proposals Submitted |
|-------------------------|------------------------|-------------|--------------------------------|
| For the month of August | 2 | 2 | 0 |
| Total for 2017 | 33 | 25 | 4 |
| Total for 2016 | 47 | 17 | 15 |

Business Retention & Expansion Activity

| | BRE Visits |
|-------------------------|------------|
| For the month of August | 48 |
| Total for 2017 | 582 |
| Total for 2016 | 817 |

Lead Development

Monthly Leads

| | |
|--------------------------------|-----|
| For the month of August | 9 |
| Total for 2017 | 75 |
| Total for 2016 | 117 |

Lead development companies: Calgon Carbon Corporation, Meriden Manufacturing, Inc., Signicast Corporation, Morrow Renewables, Teligent, Inc., Tighitco, Inc., Frequency Electronics, Inc., Green Planet Group, Inc., and Klein Steel Services, Inc.

| Start Date | Number of Jobs | Status | Target Industry | Community | Source |
|------------|----------------|--------|-----------------|--|------------|
| 8-2-2017 | 150-250 | Active | Manufacturing | Claremore, Okmulgee, Tulsa, Muskogee, MidAmerica, Stillwater | Consultant |
| 8-30-2017 | 100 | Active | Manufacturing | Claremore, Tulsa | ODOC |
| | | | | | |

All regional partners receive RFP request for proposal unless client specifies certain communities, or sites have already been chosen.

External Marketing

Southern Economic Development Council "SEDC" Annual Conference August 20 – August 22, 2017

Tulsa Regional Chamber President attended the SEDC Annual Conference August 20-22. This conference provides economic development professionals the opportunity for individual contact with site selection consultants, and to learn new trends in site selection from the perspective of consultants who guide companies through their selection process for new locations. This conference helps strengthen relationships with the consultants and generate new leads for the Tulsa Region.

2017 Scheduled Appointments

| Destination | Participation Deadline | Scheduled Appointment Dates | Communities Attending |
|---------------------------------------|------------------------|-----------------------------|---|
| Dallas Call Trip | February 10 | March 6-9 | City of Owasso |
| Chicago Call Trip | June 14 | July 11-13 | Claremore Industrial & Economic Development Authority "CIEDA", City of Owasso |
| Carolinas Call Trip | September 22 | October 23-26 | |
| GEDMT - Southern California Call Trip | September 20 | September 27-29 | Claremore Industrial & Economic Development Authority "CIEDA" |
| Chicago Cubs Game or Reception | | TBD | |

2017 Trade Shows & Events

In addition to call trips, TRC economic development staff will be attending the following trade shows and events; scheduled appointments will likely be made in coordination with these shows and events. Regional Partners are welcome to register to attend these events and participate in scheduled appointments alongside TRC staff.

| Destination | Participation Deadline | Event Dates | Communities Attending |
|------------------------------------|------------------------|---------------|---|
| SEDC Meet the Consultants, Atlanta | March 20 | April 19-20 | |
| MRO Americas, Orlando | March 27 | April 25-27 | |
| AUVSI – Dallas | April 10 | May 8-11 | |
| Atlanta GEDMT Event | April 11 | May 10-12 | City of Owasso, Okmulgee Area Development Corporation, Tulsa Regional Chamber |
| Select USA Investment Summit, D.C. | May 19 | June 18-20 | AEP – PSO |
| Paris International Airshow | May 22 | June 19-25 | Tulsa Regional Chamber, City of Tulsa |
| 21 Club Reception - NYC, NY | September 18 | October 19 | Tulsa Regional Chamber |
| NBAA – Las Vegas | September 11 | October 10-12 | |
| Houston GEDMT Reception | | Rescheduling | |

Note: Any registration costs or pay-to-play fees for the above shows and events are the responsibility of individual partners.

2017 Regional Partner Meetings

- November 9, 2017 – Host Needed

All meetings are 12:00 p.m. to 1:30 p.m. Please notify Angie Zaricor if you are interested in hosting.

Regional Partner Education Forums with National Site Consultants

- April 2017 – Dennis Cuneo, D.C. Strategic Advisors,
- May 2017 – Anthony Ceretti, Senior Manager, KPMG LLP
- June 2017 – Chris Schwinden, Vice President, Site Selection Group
- August 2017 – Woody Hydrick, Managing Principal and Monty Turner, Senior Consultant, Global Location Strategies “GLS”

2. GENERAL CORRESPONDENCE / NOTIFICATION



PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

Broken Arrow breaks ground on City's first dog park

Broken Arrow, Okla. (10/6/17) – The City of Broken Arrow will break ground on the Rose West Dog Park, the City's first dog park, at 10:00 a.m., Tuesday, Oct. 10. Leashed dogs and their owners are welcome to attend the groundbreaking.

The park will feature two separate, fenced play areas, one for large and one for small dogs; a transition area so dogs' reactions can be judged before letting them into the play areas; a restroom facility and water fountains for both humans and canines. Shade structures will be added in the future.

The restrooms and water fountains will also be open to cyclists and joggers using the adjoining Liberty Park Trail.

Funded by the 2014 General Obligation Bond, construction of the park will cost \$473,000. The five acres of land for the park was donated by Joan and Monte Dunham in October 2011 with the request that the park be named after Rose West, the former owner of the property who enjoyed the wildflowers that grow there.

The park is expected to be completed in the spring of 2018.

WHAT: Rose West Dog Park groundbreaking
WHEN: Tuesday, Oct. 10 at 10:00 a.m.
WHERE: Project site, New Orleans (101st) Street, east of Garnett Road, near the Creek Turnpike overpass

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Hooks, Jennifer

To: Spurgeon, Michael
Subject: RE: Cox Communications LFA Notification - Channel Changes

From: "Allen, Lisa (CCI-Central Region)" <Lisa.Allen@cox.com>

Date: October 6, 2017 at 12:59:03 PM CDT

To: Undisclosed recipients;:

Subject: Cox Communications LFA Notification - Channel Changes

Dear Local Franchising Authority,

The following channel changes will occur for Cox Communications and Cox Business customers on November 8th, 2017.

- Newsy channel 476 and Newsy HD channel 1476 will be added to the Essential lineup.
- Fusion HD channel 1475/1720 will be added to the Sports & Info Pak and El Mix lineup.
- Azteca America HD, canal 1706, Discovery Familia channel HD 1716 and EWTN en Español channel 109, will be added to the Latino Pak and El Mix lineup.
- Hola TV HD channel 1766 will be added to the Latino Pak lineup.
- Go!TV HD channel 1724 will be added to the Latino Pak, and El Mix lineup.
- Chiller and Chiller HD on Channels 127/1127 will no longer be available on the Cox lineup.

Channels will be available to customers who subscribe to the required TV lineup and receive their service with a compatible Cox digital receiver or CableCARD.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please feel free to contact me at (405) 286-5061 or Robbie.Squires@cox.com.

Sincerely,



Robbie Squires
Director, Government Affairs
Cox Communications Central Region