

To: Honorable Mayor and City Councilors
From: Kenneth Schwab, Assistant City Manager of Operations
Date: October 20, 2017
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- General Services Department Monthly Report – September 2017
- Parks & Recreation Department Monthly Report – September 2017
- Streets & Stormwater Department Project Update

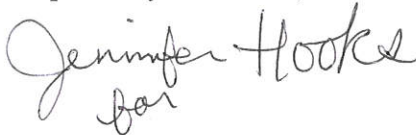
2. GENERAL CORRESPONDENCE / NOTIFICATION

- N/A

3. SPECIAL EVENTS / ACTIVITIES

- Heartland Classic Softball Tournament - Nov. 3-5, 2017

Respectfully submitted,



Jennifer Hooker
for

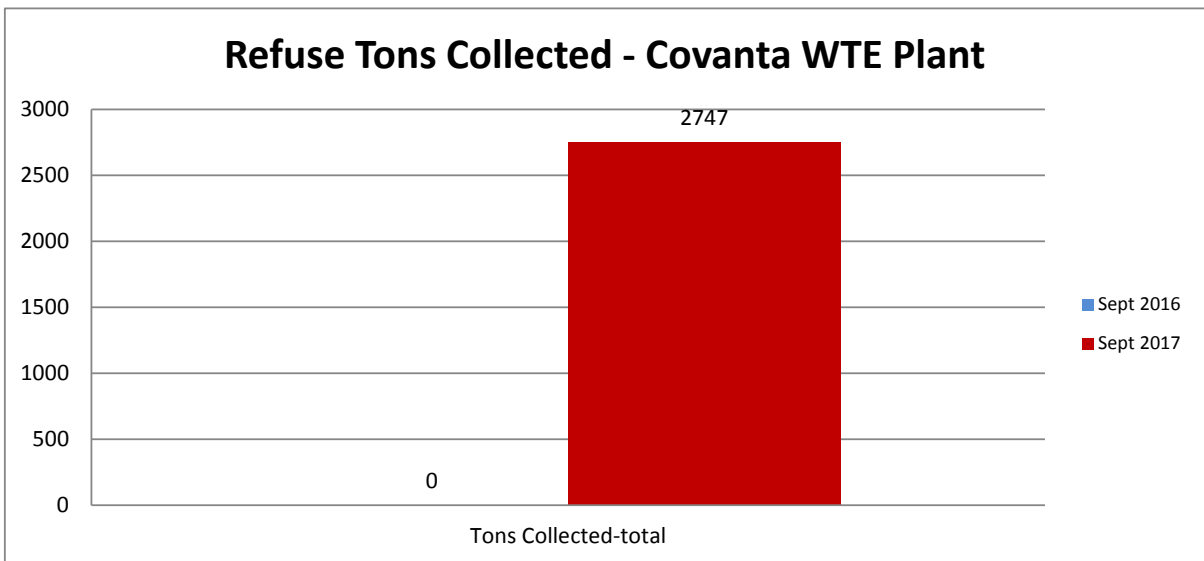
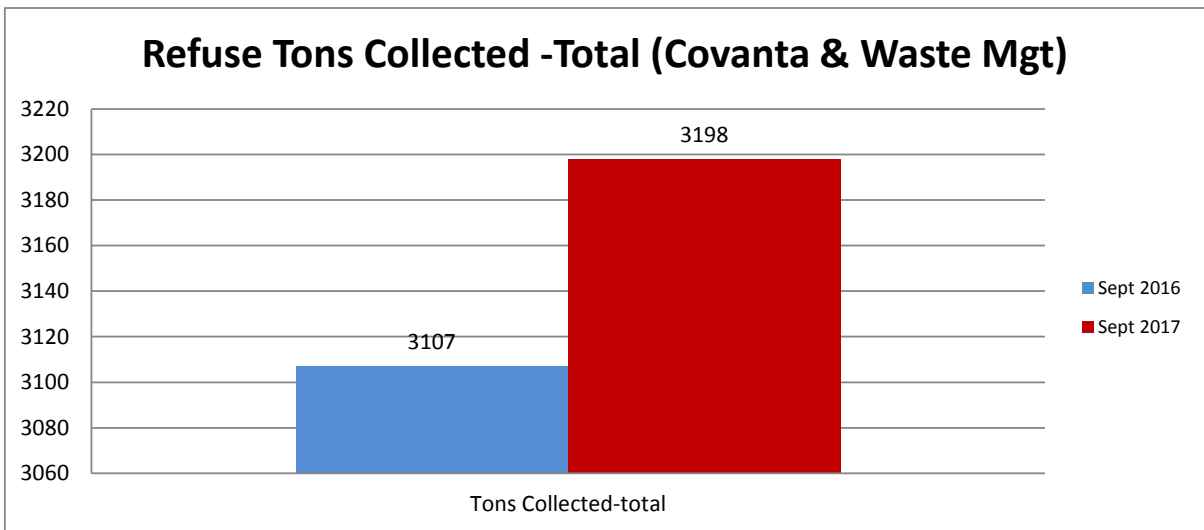
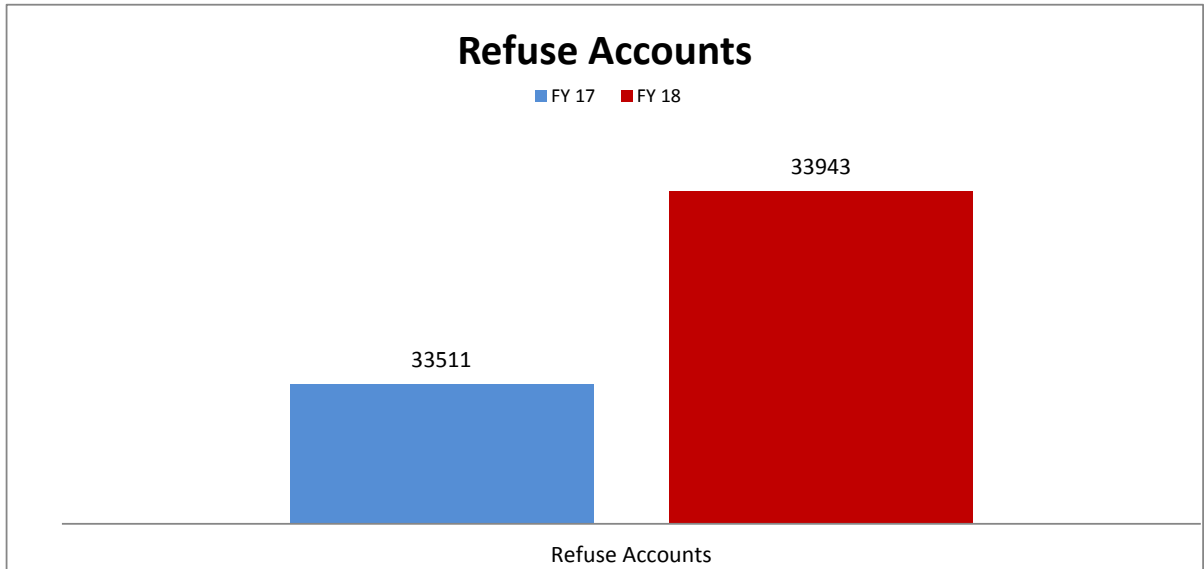
Kenneth D. Schwab

jmh
Attachments

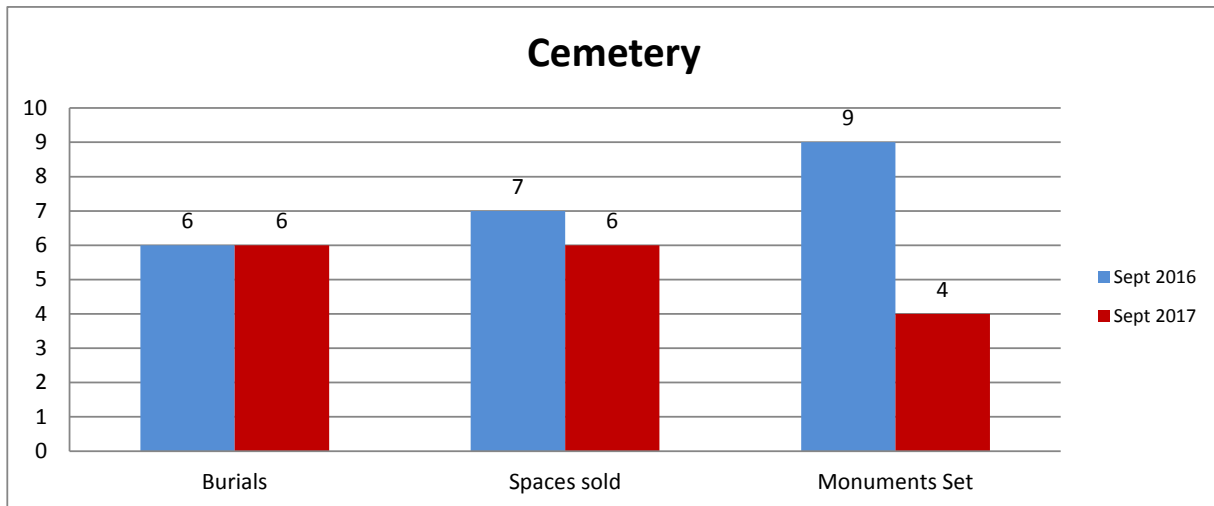
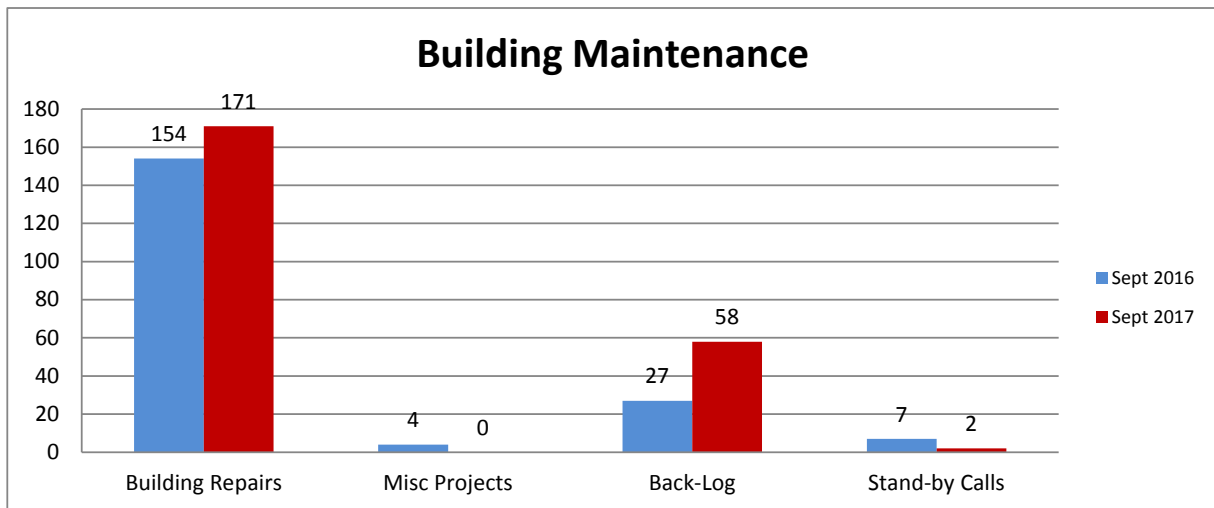
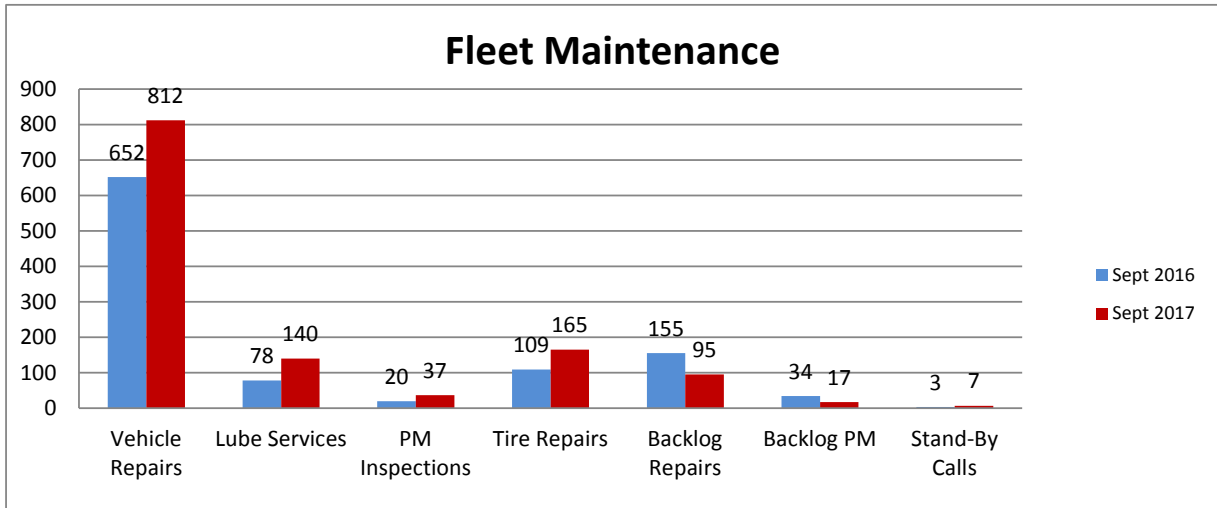
1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



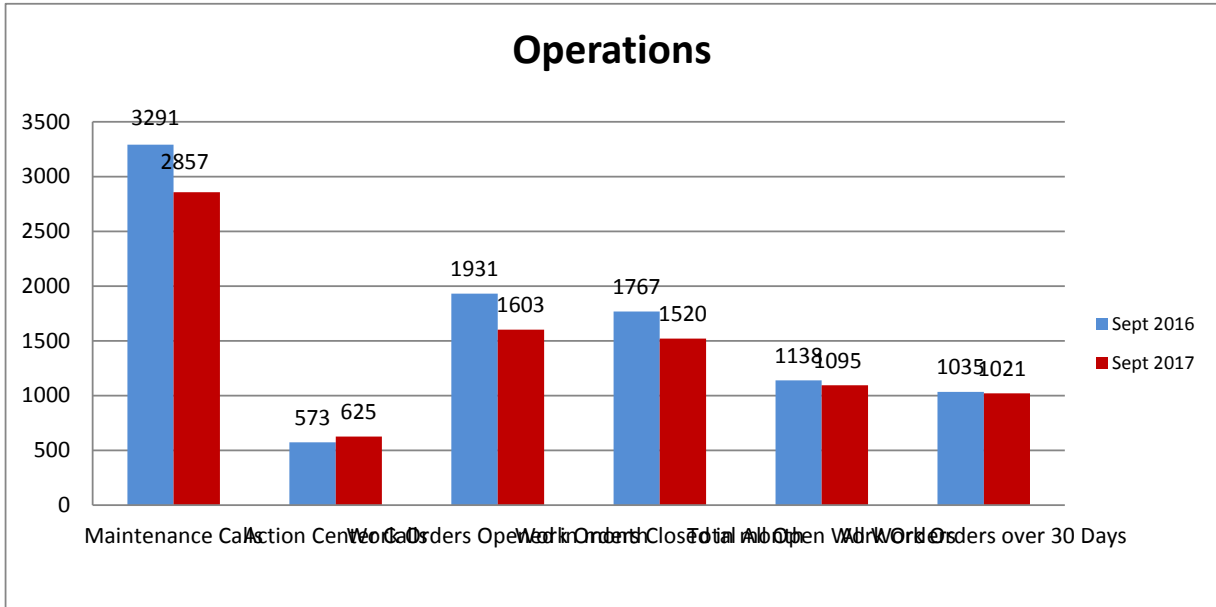
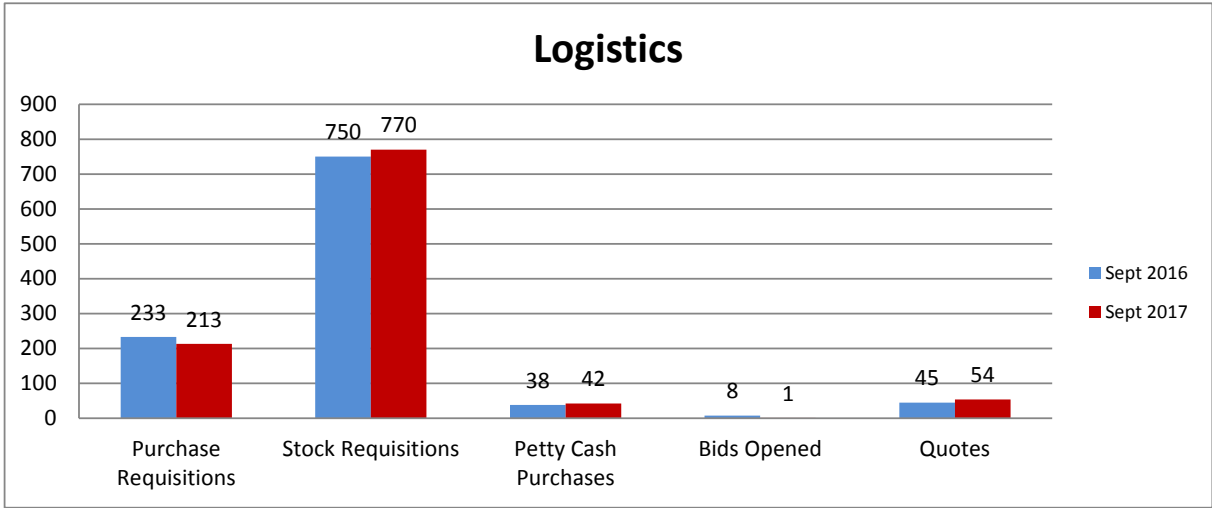
General Services Monthly Report, September 2017



General Services Monthly Report, September 2017



General Services Monthly Report, September 2017



To: Kenneth Schwab, Assistant City Manager - Operations

From: Scott Esmond, Director Parks and Recreation



CC: Jennifer Hooks

Date: October 19, 2017

Re: September 2017 Monthly Report

Please find enclosed the September 2017 Monthly Report for the Parks and Recreation Department.

Please contact Scott Esmond if you have any questions.

Encl: September 2017 Monthly Report



Parks and Recreation Department September 2017 Monthly Report

DIRECTOR - PARKS AND RECREATION

- Attended City Council meetings.
- Attended City Manager's weekly staff meetings.
- Attended Assistant City Manager of Operations staff meeting.
- Held weekly department staff meetings.
- Attended project coordination meetings.
- Met with Development Services regarding making the Park Master Plan update a part of the Comprehensive Plan update.
- Attended Memorial Park design kickoff meeting with consultant and engineering staff.
- Held a meeting with staff to discuss operational planning and guidelines for the Rose West Dog Park.
- Attended a design meeting for the Main Street Bikeway with design consultant, Oklahoma Transportation Department staff member, Street Department Director, and City engineering staff.
- Met with Broken Arrow Soccer Club representative to discuss Highland Park for practice usage.
- Met with Broken Arrow Seniors, consultant, and engineering staff for a scoping meeting for an expanded senior center.
- Met with Broken Arrow Chamber of Commerce staff and City staff for the purpose of planning holiday lights in the Rose District.
- Engineering staff and Parks Director held a telephone conference with a possible consulting firm for the sand volleyball court project.
- Met with Battle Creek Golf Club managers to discuss various items at Battle Creek.
- Attended a preconstruction meeting for the Rose West Dog Park.

- Attended a meeting with consultant and City engineering staff to discuss Phase IV of the Rose District improvements.

BATTLE CREEK GOLF CLUB (BCGC)



GENERAL

- Weather wise, September was a very good month which helped Battle Creek Golf Club (BCGC) have a solid financial month. Total revenues for the month were \$181,655 compared to budgeted revenues of \$175,785. Total revenues were also \$16,291 more than last year's.
- Tournament rounds were very strong with 965 total rounds, which were 215 more than budgeted and 233 more than last year for September.

GOLF OPERATIONS

- Labor Day weekend, BCGC raised \$587 for Patriot Golf Day which benefits the Folds of Honor Foundation. BCGC asked members and patrons to help support Patriot Golf Day by donating money when they arrived at the 16th hole. BCGC staged a tent, coolers, and gave out two complimentary ball sleeves of Titleist Golf Balls and a complimentary domestic beer or soda to patrons who made a donation.
- BCGC hosted a total of 965 tournament rounds to a budget of 750 exceeding it by 29%. Overall, rounds were up 14% over September 2016 due to the great weather during the month.
- Merchandise sales were up 14.6% over last September mainly due to the increase in rounds and the weather. Overall, golf operations had a great month and beat overall budget by 4.8%.

COURSE MAINTENANCE

- BCGC had a total of 1.90 inches of rainfall for September. Temperatures ranged from the mid to upper 90's for highs and as low as the mid 60's for overnight lows.
- The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions of the golf course. These tasks included:
 - Scheduled weekly mowing of all playing areas of the course.
 - Sprayed wetting agents to tee boxes, green surrounds, and fairways to extend the time intervals between watering of these areas.
 - Irrigation repairs as needed.
 - Sprayed greens with fungicides, plant growth regulators, and insecticides as needed.
 - Sprayed plant growth regulators to tees, green surrounds, and fairways to limit clippings on these areas.
 - Needle tined all greens to improve oxygen exchange throughout the profile and improve water infiltration.
 - Edged all bunkers, mowed all native areas, hand watered greens where needed daily.

- October, expect to finish up seasonal mowing schedules, will continue edging bunkers and all trim work as needed to provide excellent playing conditions, continue to hand syringe greens as needed, and spray the entire golf course with pre-emergent herbicide to help prevent any winter weeds.

MONTHLY SUMMARY

- September rounds were 159 less total rounds to budget and 184 more than last year.

| September Rounds | Budgeted | Prior Year | Actual |
|-------------------------|-----------------|-------------------|---------------|
| PUBLIC ROUNDS | 725 | 632 | 673 |
| TOURNAMENT | 750 | 732 | 965 |
| MEMBER | 1,500 | 1,487 | 1,426 |
| BATTLE CARD | 285 | 225 | 218 |
| TWILIGHT | 450 | 316 | 259 |
| MISC. | 140 | 99 | 93 |
| MEMBER GUEST | 240 | 256 | 297 |
| TOTAL ROUNDS | 4,090 | 3,747 | 3,931 |

MONTHLY GROSS REVENUE

- September total revenue was \$181,655 for the month, which was \$5,870 more than budgeted revenues.

| | September Budget | September Prior Year | September Actual |
|----------------------------|-------------------------|-----------------------------|-------------------------|
| DUES & FEES | 24,700 | 24,395 | |
| GREEN FEES | 68,375 | 61,451 | 70,377 |
| CART FEES | 20,884 | 20,036 | 22,860 |
| MERCHANDISE | 19,223 | 16,446 | 18,863 |
| OTHER GOLF COURSE SERVICES | 9,200 | 7,866 | 8,370 |
| FOOD & BEVERAGES | 33,403 | 35,169 | 34,222 |
| | 175,785 | 165,363 | 181,655 |

BANQUET FACILITY USAGE REPORT

| September | Event | \$ |
|------------------|-------------------|-----------|
| 2 | Event/Party | 600.00 |
| 10 | Wedding Reception | 895.00 |
| 11 | Tournament | |
| 12 | Tournament | |
| 14 | Event/Party | 650.00 |
| 15 | Tournament | |
| 18 | Event/Party | 350.00 |

| | | |
|----|------------------------------|--------------------|
| 21 | Tournament | |
| 24 | Tournament | |
| 25 | Tournament | |
| 30 | Tournament | |
| | | |
| | Total Banquet Revenue | \$ 2,495.00 |

BANQUET

- Currently working on marketing campaigns to increase banquet revenues as well as revenues for upcoming holiday season.

SPECIAL EVENTS DIVISION

COMMUNITY EVENT MANAGER

- Attended weekly staff meetings.
- Received, processed, and reviewed several applications for events.
- Attended Rose District Farmers Market on Tuesdays and Saturdays. Tuesday's Farmers Market has been discontinued due to slow market traffic and produce nearing the end of the growing season.
- Attended multiple Gatesway Balloon Festival meetings for planning and logistics. Oversaw setup and attended the three day event.
- Met with Event Division staff to discuss staffing for events in September.
- Attended City Council meeting for promotional licenses for the Rose District Ice Rink, 2017 Cox Communications Concert, Gatesway Balloon Festival, and Chalk It Up!
- Attended multiple planning meetings for Chalk It Up! Also, attended the event.
- Prepared for, planned, and attended Special Events Committee meetings.
- Met with Rose Festival chairperson to discuss 2018 event.
- Met with Tara's Reason event organizer to discuss logistics for the event. Attended the event.
- Attended Bubble Run held at Northeastern state University
- Attended Skydance Festival held at the Events Park.
- Attended Night at the Museum held in the Rose District Plaza.

- Attended Wine, Eats & Easels meetings.
- Met with Broken Arrow Police and Fire Department, Tulsa County Health Department, and Hmong event organizer to discuss food preparation, safety, and sales.
- Met with ScotFest event organizers to discuss moving the event from Tulsa to the Events Park.
- Attended Park(ing) Day event in the Rose District.
- Oversaw setup and attended 2017 Cox Communications Concert.
- Attended National Recreation and Parks Association Conference in New Orleans, Louisiana.
- Attended City of Broken Arrow Health Fair.
- Attended Northeastern State University Broken Arrow Riverhawk Run.

RECREATION DIVISION

RECREATION MANAGER

- Attended Special Events Committee Meetings.
- Attended meeting regarding preparations for the Rose West Dog Park; Parks and Recreation Director, Park Maintenance Manager, Animal Control Supervisor, and Broken Arrow Police Office in attendance.
- Attended brief discussion with Parks and Recreation Director and Recreation Administrative Assistant regarding future placement of a Recreation Technician.
- Attended Oklahoma Recreation and Parks Society Meeting in Ardmore, Oklahoma.
- Met with Compensation and Benefits Manager regarding future promotional avenues for Recreation Division positions.
- Conducted Recreation Division Monthly Supervisors meeting.
- Attended National Recreation and Parks Association Annual Conference in New Orleans, Louisiana.

CENTRAL PARK COMMUNITY CENTER

- Logged visitors for September were 2,518 which is a decrease of 457 compared to August.
- Attended Recreation Manager's Monthly Supervisor meeting.
- Homeschool Physical Education began with 39 participants.
- Center Supervisor and a Recreation Assistant attended National Recreation Park Association Annual Conference in New Orleans, Louisiana.

- Continued event preparation, decorations, signage, etc., for the Fall Fun Fair to be held in October.

NIENHUIS PARK COMMUNITY CENTER

- Logged visitors for September were 1,471 which is a decrease of 1,067 compared to August.
- Broken Arrow Volleyball Club began their fall season which will run through November 2017.
- Nienhuis Park Gym 2 will be used by Broken Arrow High School Boys Basketball through November 2017 for team practice.
- Center Supervisor held Captains Meeting for an upcoming Volleyball League that will run through November 6, 2017.
- Attended Recreation Manager's Monthly Supervisor meeting.
- Attended National Recreation Parks Association Conference in New Orleans, Louisiana.

RAY HARRAL NATURE CENTER

- The estimated total number of visitors in Ray Harral Nature Center for September was 1,291 which is an increase of 28 compared to the month of August.
- Ray Harral Nature Center's Classroom held 3 various parties during the month.
- Tulsa Young Professionals (TYPros) Sustainability Crew held their September Adventure Series at Ray Harral. Fifteen TYPros participated in a guided hike of the park, and tour of the nature center. TYPros consists of 8 crews, which is their vision of committees. The crews help strengthen Tulsa's vitality by prompting awareness and participation in Arts & Entertainment, Attractions, Business Development, Diversity, Government Relations, Next Gen Leadership, Sustainability, and Urbanists.
- Ray Harral Nature Center staff led 12 individuals from Broken Arrow homeschool families on a guided hike and gave a nature lesson.
- Broken Arrow's Girl Scout Troop #4 joined Ray Harral Nature Center staff for a guided hike and tour with 16 individuals.
- Legacy Christian Academy, with 15 fourth graders, visited Ray Harral Nature Center for a nature class and a guided hike through the park.
- Tulsa Walking Club's September Meetup was held at Ray Harral Nature Park. This brought 40 walking enthusiasts from the Tulsa area to Broken Arrow.
- Ray Harral Nature Center staff attended Tulsa's Monarchs on the Mountain Festival to help promote Broken Arrow Monarch Movement and Ray Harral Nature Center.
- Ray Harral Nature Center hosted City of Broken Arrow Employee Event Steering Committee meeting.

- Ray Harral Nature Center Supervisor attended Recreation Manager's Monthly Supervisor meeting.

PARKS MAINTENANCE DIVISION

PARKS MAINTENANCE MANAGER

- Attended Director's weekly staff meeting.
- Conducted staff meetings with Parks Maintenance Division Supervisors.
- Monitored ongoing park projects:
 - Streetscapes Phase IV: Working with Engineering/Construction (E/C) to have contractor correct some minor deficiencies; metal Rose District plaques were not powder coated on edges are rusting and Centennial clock does not chime on outdoor speakers. Park crews installing skate deterrents on seat walls around the Rose District plaza.
 - Indian Springs Sports Complex (ISSC) Renovation Project: Waiting on pre-construction meeting.
 - Interactive Water Feature (IWF): Information Technology (IT) still working on software connection for remote monitoring of IWF controls. Able to log onto system, but not able to monitor controls. IWF is scheduled to close on October 30th. Contractor will warranty and replace sump pump during winterization process.
 - Indian Springs Soccer Field Lighting: American Electric Power (AEP) installed new transformer, and contractor made their final connections. Waiting on Musco Lighting to commission system. Contractor wrapping up final cleanup.
 - Arrowhead Concession/Restroom/Umpire Building: Still in design phase to enlarge building plan.
 - Country Aire Playground Replacement: Preparing to bid.
 - Leisure Park New Splash Pad and Replacement Playground: Preparing to bid.
 - Rose West Dog Park and Restroom: Ground breaking held and contractor began installation of perimeter sidewalks. Restroom base pad and footing is underway.
 - Events Park and Liberty Trail Restrooms: Waiting on pre-construction meeting. Utilities Department received manholes for Events Park Restroom sewer line, and are currently scheduling work.
 - Events Park Playground and Pavilions: Preparing to bid.
 - Events Park Third Access Road: Waiting for contractor to re-install security pole gate to proper location.
 - New Adult Softball Complex: Environmental study has been approved to determine best location for complex in park.
 - Events Park Security Lighting: Pole bases in place, and wiring being pulled to bases. Waiting on delivery of light poles.
 - Nienhuis Pool Parking Lot Lighting: Preparing to bid.
 - Veterans Park Phase III: In preliminary design phase.
 - Memorial Park/Garden: In preliminary design phase.
- Monitored mowing and pond maintenance contracts. Both contracts will end in October 2017 and resume in spring 2018.

- Worked with Human Resources (HR) to post open Parks Maintenance Worker position. Three applicants background checks approved, and interviews are being scheduled.
- Discussed HR staff's plans to collect work related photos of various job positions which will be used for recruitment on open positions.
- Attended City-wide project meetings.
- Worked with City crews to repair lighting at ISSC baseball complex that was damaged by lightning. Building Maintenance replaced several lighting contactors in control cabinet, and Signal Maintenance replaced many inline fuses on light poles.
- Met with Parks and Recreation Director and Broken Arrow Soccer Club (BASC) board member to discuss their use of park property adjacent to Highland Park School. BASC is wanting additional practice area, and this property may provide that additional space.
- Attended meeting on preliminary design work for the Main Street Bike Trail.
- Attended pre-construction meeting for Rose West Dog Park. After meeting, met with Parks and Recreation Director and Construction Manager to discuss deficiencies in the park's plans that needed addressed during construction. Also, attended Parks and Recreation Director's meeting with various City personnel to discuss operations planning and guidelines for the Rose West Dog Park.
- Met with City staff and Broken Arrow Chamber personnel to discuss bid process for holiday lighting in the Rose District. Broken Arrow Chamber personnel will handle contacting vendors for quote proposals.
- Attended National Recreation and Parks Association (NRPA) Conference held in New Orleans, Louisiana.

FACILITIES MAINTENANCE SECTION

- Performed daily filtration and chemistry checks on the IWF.
- Monitored sump pumps in pools after rains during the month.
- Power washed the Rose District Pavilion Plaza prior to events.
- Routine inspection checks of splash pads prior to closing at the end of September. Closed Jackson Park Splash Pad early due to water valve break in vault which shorted out wiring to the control unit's keypad. Keypad will need repaired or replaced before opening in 2018. Removed shade structure canvas at all splash pads and pools.
- Winterized all splash pads and pools.
- Conducted monthly playground inspections. Added playground safety surfacing around units at Central Park and ISSC. Adjusted swing chains at Morrow and Haskell Parks. Spot sprayed weeds inside playground borders as required.

- Assembled bike repair stations that will be installed in October at Liberty Parkway Trailheads.
- Setup and removed mobile stage for Gateway Balloon Festival.
- Installed new playground unit at Arrowhead Park. Installed 100' of subsurface drain line inside the playground's border, and added 100 cubic yards of playground surfacing to the site.
- Inventoried holiday lights in preparation of installation in the Rose District.
- Installed two new picnic tables around the Arrowhead playground.
- Lowered and raised department flags as ordered. Replaced tattered flags as needed.

GROUNDS MAINTENANCE SECTION

- Checked and cleaned all outdoor restrooms daily. Removed litter from park sites and donated recyclable materials to the Metropolitan Environmental Trust (M.E.T.)
- Routine mowing/trimming of park grounds and trails. Performed 82 mow cycles to 37 sites. Extra mowing time concentrated at Events Park in preparation Gateway Balloon Festival and Cox Communications Concert.
- Checked and cleaned all outdoor restrooms daily. Removed litter from park sites and donated recyclable materials to the Metropolitan Environmental Trust (M.E.T.)
- Setup water hookups at Events Park for Gateway Balloon Festival and Cox Communications Concert.
- Cleaned area on Liberty Parkway Trail that was damaged during a non-City related vehicle accident. Temporary fencing installed and receiving quotes for contractor to replace damaged sections of fencing.
- Mowed athletic fields at ISSC and Nienhuis Park, 2-3 times per week.
- Filled in erosion areas on trails at Ray Herral Nature Park (RHNP).
- Applied iron nutrient to Nienhuis Park's natural turf football fields.
- Applied pre-emergent herbicide to Nienhuis Park's football fields and Morrow Park.
- Inspected synthetic turf football fields after weekly use.
- Performed monthly inspection of Liberty Parkway Trail. Trimmed back brush and weeds along trail and removed mud and debris after rains.
- Installed subsurface drain line at ISSC west soccer to pick up underground spring water that was ponding in low areas. Collected water is being carried to large drainage channel where it can flow out of the complex. Also, aerated ISSC west soccer fields.

- Grounds Supervisor met with mowing contractor to review Liberty Parkway Trail for budget estimate on contractor mowing the site.
- ISSC grounds supervisor worked City booth at Monarch on the Mountain event in Tulsa, Oklahoma.
- Routine weekly painting of athletic field boundary lines at Nienhuis Park and ISSC.
- Fertilized all athletic fields at ISSC and spot spray weeds.
- Trapping gophers on ballfields at ISSC.
- Over seeded shaded non-play areas of ISSC west soccer with fescue seed.
- Hauled debris from areas at the Events Park being cleared for parking.
- Trimmed overhanging limbs on the Liberty Parkway Trail.

HORTICULTURE/FORESTRY SECTION

- Performed routine maintenance in the Rose District; blew sidewalks, removed litter, weeded beds, etc. Replanted landscape bushes by First National Bank. Bushes were removed due to locating an irrigation leak.
- Checked and adjusted irrigation system in the Rose District as required. Repaired or cleaned several valves that continue to stick due to debris in the mainline. Replacing head nozzles in planters with low pressure problem. Re-addressed all decoders throughout the Rose District after a power surge knocked the controller offline. Several decoders, under warranty, had to be replaced.
- Sprayed Nienhuis Park Rose Garden with insecticide and fungicide.
- Trimmed back or removed several trees along South Main Street at the request of Legal Department personnel. Branches blocked vision of signal lights as they were approached. Contracted an arborist to do some additional trimming on one large oak tree.
- Horticulturist met with arborist to schedule tree removals/trimming at Battle Creek, Events Park, Main Street and ISSC.
- Completed clear-out of trees and saplings from undeveloped areas of Events Park that is designated as parking areas for events. Chipped or hauled off all tree debris, and completed all stump grinding.
- Annual trimming of tree/plant material throughout the Rose District.
- Continued routine annual tree pruning at various parks. Raising limb height throughout, and removing deadwood.
- Manually watered newly planted trees in parks without irrigation or gator bags. Applying fall fertilizer to all newly planted trees.

- Hand fertilized hanging baskets with liquid fertilizer.
- Horticulturist attended NRPA Conference in New Orleans, Louisiana.
- Horticulturist monitored contractors' maintenance of rose plants in the Rose District and Centennial Park.

End of Report

Special Events Calendar 2017-2018

September 2017

| | | |
|-----------|---------------------------|------------------------|
| 9/8 | Fall Family Gathering | Rose District Pavilion |
| 9/9 | Bubble Run | NSU |
| 9/9 | Night at the Museum | Rose District Pavilion |
| 9/9 | SkyDance Festival | Events Park |
| 9/15-17 | Gatesway Balloon Festival | Events Park |
| 9/15 | PARK(ing) Day | Rose District |
| 9/22-9/23 | Chalk it Up | Rose District |
| 9/22 | Cox Community Concert | Events Park |
| 9/28 | Main Street Burn | Rose District Pavilion |
| 9/29 | Riverhawk Run | Events Park |
| 9/30 | Tara's Reason | Events Park |
| 9/30 | Villages of Birchwood | Villages of Birchwood |

October 2017

| | | |
|-------|------------------------------|------------------|
| 6 | Wine Eats and Easels | Rose District |
| 7 | Fall Fun Fair | Central Park |
| 7 | Stepping out for Scleroderma | Events Park |
| 7 | Fall Festival at the RDFM | Rose District |
| 10 | BA Homecoming Parade | Rose District |
| 21 | American Parkinson Walk | Events Park |
| 21 | Aspen Pond Block Party | West Boston Pl. |
| 27 | United Way Fun Day | Central Park |
| 27 | Tulsa Open October Tourn. | Indian Springs |
| 27-29 | Pumpkin pop-up | Centennial Park |
| 28 | Night Out Against Crime | Rose District |
| 28 | South Park South | South Park South |
| 28-29 | Hmong New Year | Events Park |

November 2017

| | | |
|-------|-------------------------------|------------------------|
| 4 | Turkish Food & Art Festival | Turkish House |
| 4 | Bark in the Park | Ray Herral Nature Park |
| 10 | BA Soccer Club Fall Tourn. | Indian Springs |
| 11 | Power of a Simple Gift Run | Events Park |
| 11-13 | State Student Council Conv. | BA High School |
| 12 | Veteran's Day Tribute | TBD |
| 16 | Main Street Merchants Tea Off | Rose District |
| 16 | Rose District Ice Rink | Rose District Plaza |
| 18-19 | Adidas Sam Shannon | Indian Springs |

December 2017

| | | |
|-----|----------------------------|------------------|
| 2 | Christmas Parade | Rose District |
| 1-4 | Ruts and Guts (two events) | Events Park |
| 7 | BA Wine Walk | Rose District |
| TBD | Pizza with Santa | Nienhuis Park CC |
| 16 | Rudolph Run | Rose District |

2018 & Growing

January

February

March

10 Rose District Irish Street Party Rose District

April

27 Folds of Honor Events Park

May

5 Rose Festival Rose District

10-13 Rooster Days

19 Camp Bandage Events Park

June

1-2 Folk Art and Woodcarvers Festival Central Park

7-9 Green Country Spider Rally Events Park

9 Taste of Summer

Tuesdays in the Park Central Park

27 Senior Resource and Health Fair Central Park

July

August

September

8 Night at the Museum Rose District

14-16 Scot Festival (Tentative) Events Park

October

27-29 Hmong New Year Events Park



To: Jennifer Hooks
From: Steve Arant, Director of Street and Stormwater Dept.
CC: Kenneth Schwab
Subject: Streets and Stormwater Department Projects
Date: October 20, 2017

Please include this item in your notes to council for the next meeting:

- ⇒ The mill and overlay of phase one in the Lancaster Park Addition has been completed. Because of forecasted good weather, it has been decided to mill and overlay an additional amount of streets this year before the winter season arrives. Therefore, a mill and overlay of Detroit Street from Butternut Avenue to Willow Avenue will start early next week.
- ⇒ The slurry seal and micro surfacing of Cambridge Estates and Eagle Creek, respectively, have been completed. These projects are considered more along the lines of the preventative maintenance projects that will compliment our mill and overlay street program for the City.
- ⇒ With the Tulsa County Health Department ending their testing of mosquitos for West Nile for the year, the down turn in temperatures and the low counts of vector mosquitos in our area, we are ending our mosquito spraying season. We will no longer take new requests for spraying and all existing one will be cleared out. The health department will still be monitoring to protect public health and if we are alerted to a health issue in BA we will still respond with appropriate action. The health department advises that in Oklahoma mosquitoes can be present year round. So, anytime you are outside when they are present use an approved repellent that contains DEET.

3. SPECIAL EVENTS / ACTIVITIES



Hooks, Jennifer

To: Esmond, Scott
Subject: RE: 2017 Heartland Field Layout

For NTC

From: Esmond, Scott
Sent: Friday, October 13, 2017 1:30 PM
Subject: FW: 2017 Heartland Field Layout

From: Rooks, Thor
Sent: Friday, October 13, 2017 1:29 PM
Subject: RE: 2017 Heartland Field Layout

*Correction
November 3-5 is the Heartland Classic, not this weekend.

From: Rooks, Thor
Sent: Friday, October 13, 2017 12:01 PM
Subject: FW: 2017 Heartland Field Layout

60 teams will be competing in the Heartland Classic this weekend at Arrow Head Softball Complex.

From: R & C Shafer
Sent: Thursday, October 12, 2017 10:50 AM

Subject: 2017 Heartland Field Layout

Attached is the tentative field layout for the Heartland on Nov 3-5.

Pool games are Fri & Sat. Each pool will stay on the same field on Sat so there should be no fields waiting on another field to continue play. Pool will NOT seed into bracket. Bracket starts Sun.

Carolyn and I will be drawing/posting the tournament this Sunday (10/15).

Rules are at the bottom of the field layout. Gates will open 1:30 prior to the first game of the day.

LMK if you have any questions.

Robert