

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: November 17, 2017
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- General Services Monthly Report – October 2017
- Development Services Memo – Downtown Residential Overlay District Update
- Streets & Stormwater Department – Project Update

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – City Surplus Auction Starts November 27

3. SPECIAL EVENTS / ACTIVITIES

- N/A

Respectfully submitted,



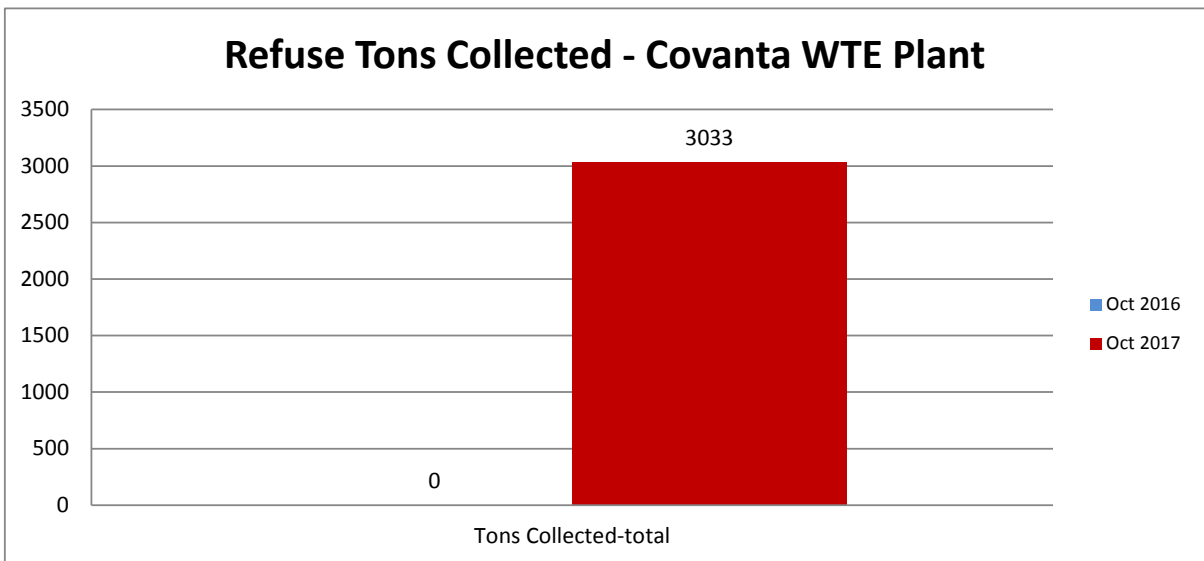
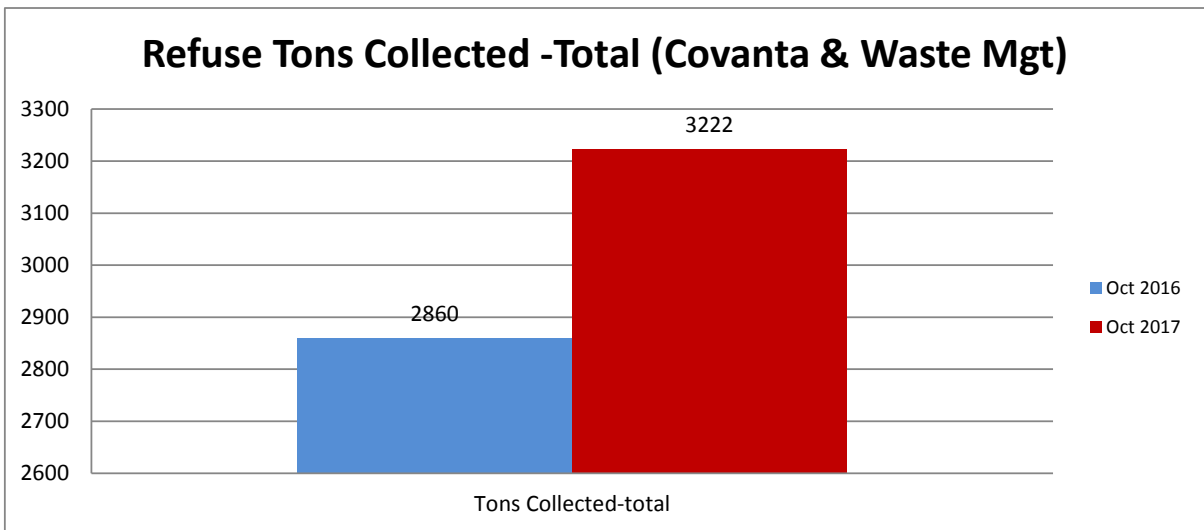
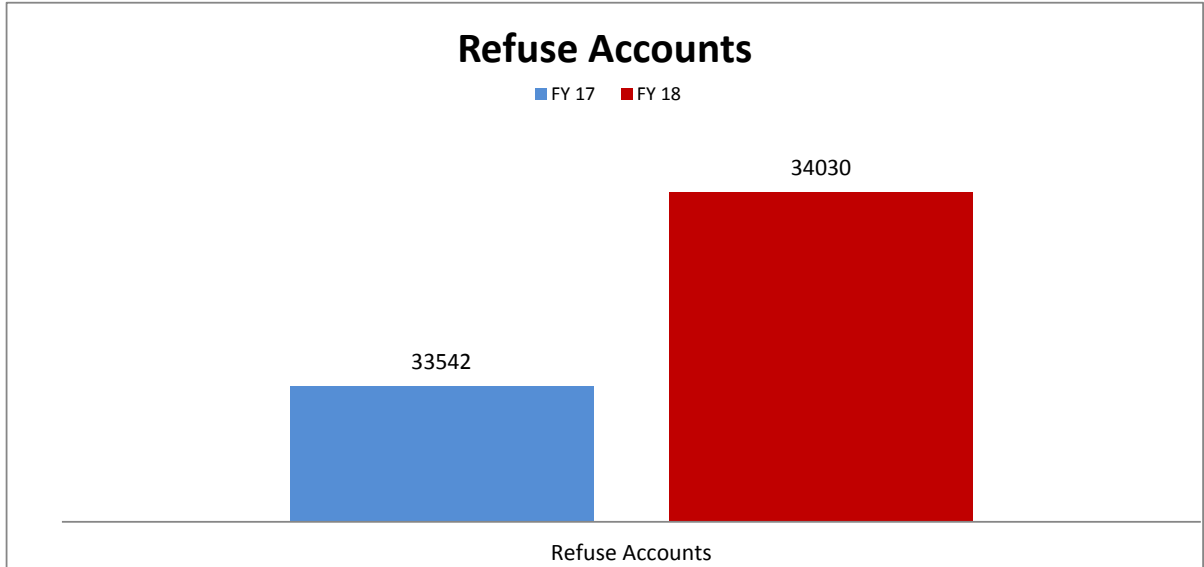
Russell Gale
Assistant City Manager, Administration

jmh
Attachments

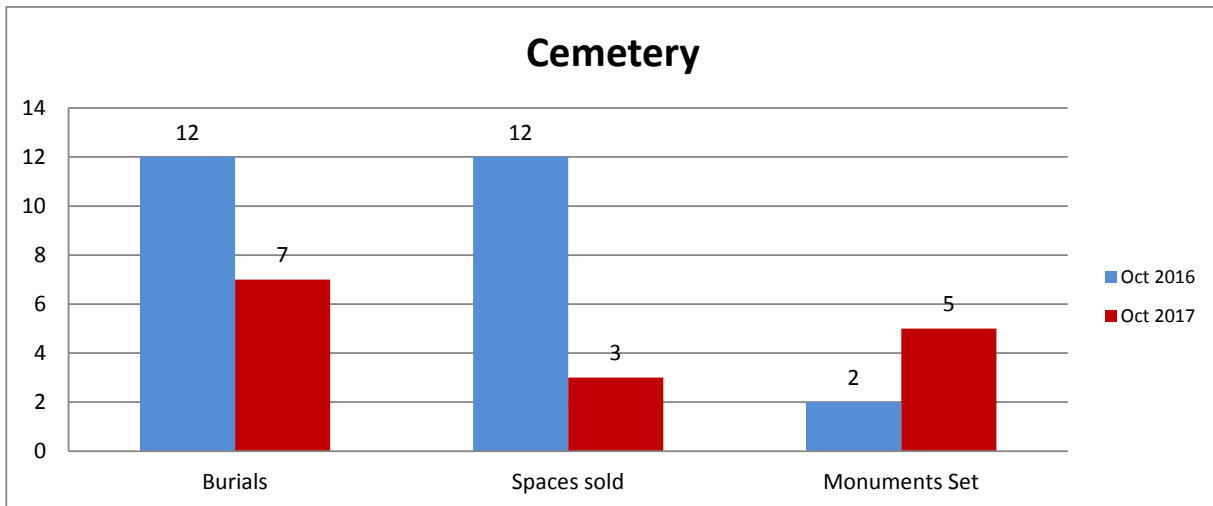
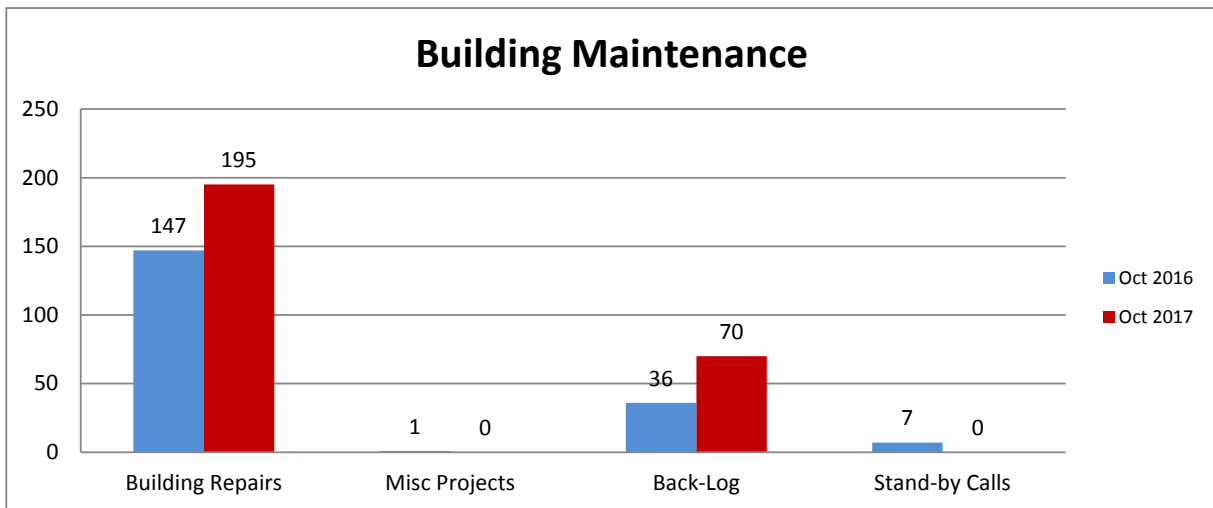
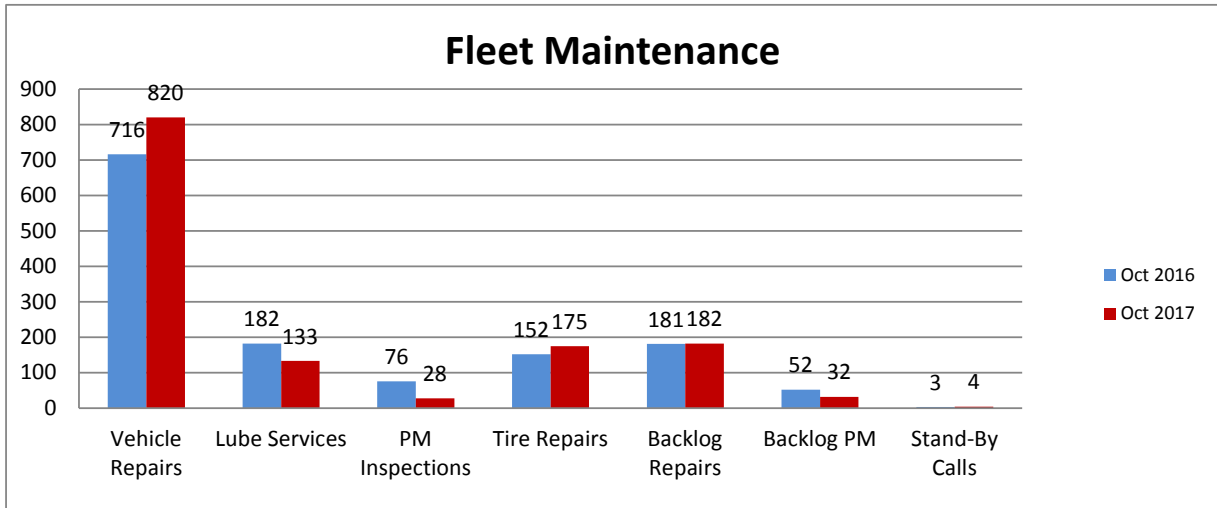
1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



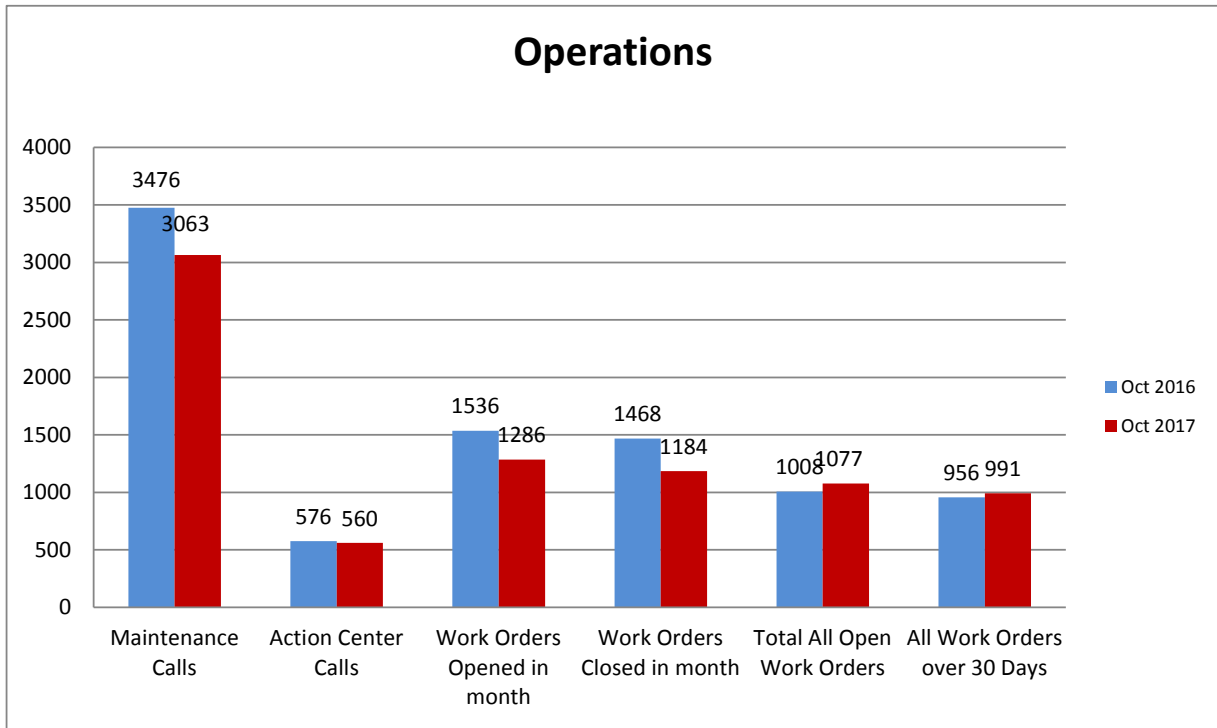
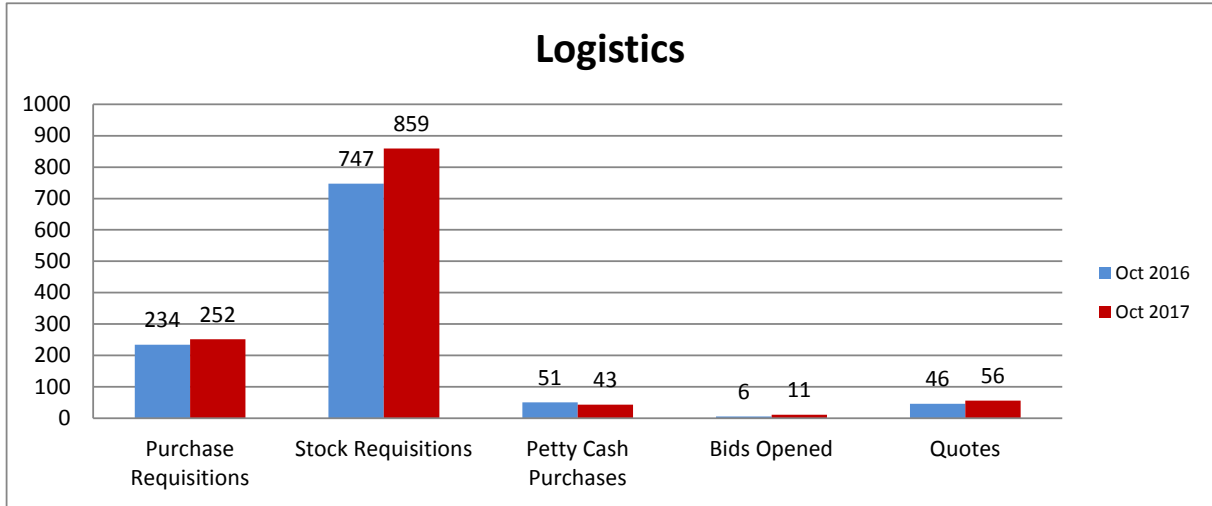
General Services Monthly Report, October 2017



General Services Monthly Report, October 2017



General Services Monthly Report, October 2017



To: City Council
Cc: Michael Spurgeon, City Manager
Kenny Schwab, Assistant City Manager – Operations
From: Michael W. Skates, Development Services Director 
Date: November 17, 2017
Re: Development Services Report – Downtown Residential Overlay District

After considerable discussion and input from stakeholders and staff, the consulting team of ADG and Winter & Company have made some amendments to the Downtown Residential Overlay District (DROD) Design Standards.

The final draft is complete and staff have received support and compliments from citizens and stakeholders. The Broken Arrow Chamber of Commerce has written a letter officially endorsing this proposal as well as endorsement from the Greater Tulsa Area Homebuilders Association for this final project and change to the Zoning Ordinance.

The Downtown Advisory Board (DAB) reviewed this final version of the DROD document on Tuesday, November 14, 2017, and unanimously approved it and recommended its adoption.

The Planning Commission conducted a public hearing on Thursday, November 16, 2017. The Planning Commission approved this final proposal to the Zoning Ordinance and has recommended its approval.

The Planning Commission recommendation will be forwarded to the City Council for consideration on December 5, 2017, along with the recommendation that this proposed DROD Standards be approved and placed into effect starting January, 2018.

BROKEN ARROW CHAMBER

City of Broken Arrow

OCT 31 2017

City Manager's Office

Mr. Michael Spurgeon
City Manager
City of Broken Arrow

Re: Downtown Residential Overlay District

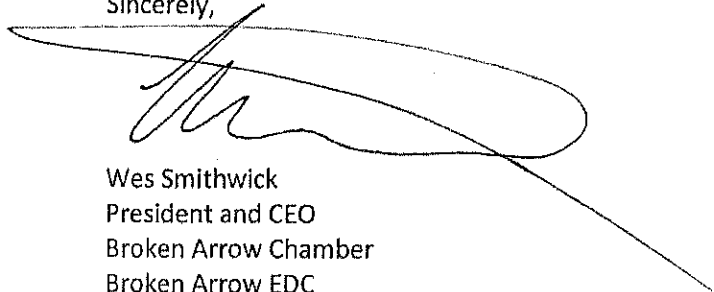
Dear Michael:

In 2015 the Broken Arrow Economic Development Corporation, in conjunction with our work with Rose District development, issued a white paper entitled Rose District 2.0. The EDC board endorsed and recommended that the city implement those items covered in the plan. One of those items was the recommendation that the city commission and implement a residential overlay district that increased density and laid out clear design standards.

Over the past year the EDC team has worked with city staff on this project. Our input and that of residents has been heard and incorporated in the proposed design standards.

I am pleased to say that the EDC board has voted to support the proposed final design standards and encourages the city council and all other relevant city commissions, boards, and authorities to approve.

Sincerely,



Wes Smithwick
President and CEO
Broken Arrow Chamber
Broken Arrow EDC

November 16, 2017

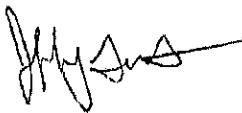
Mr. Fred Dorrell, Chair
Broken Arrow Planning Commission
220 S First Street
Broken Arrow, OK 74012
Delivered: Michael Skates via email

Dear Mr. Dorrell,

The Home Builders Association of Greater Tulsa and its 1,000 members in the residential construction industry fully support the Downtown Residential Overlay District document as it is currently submitted. Over the last three months we have had the opportunity to review the document and converse with both Michael Skates and Farhad Daroga and we believe that this document will improve the residential development of downtown Broken Arrow and those areas immediately surrounding.

We would request that the Downtown Residential Overlay District document be adopted as written.

Sincerely,



Jeffrey Smith
Executive Vice President/ CEO



To: Jennifer Hooks
From: Steve Arant
Subject: Streets and Stormwater Department Memo
Date: November 17, 2017

Please include this item in your notes to council for the next meeting:

- ⇒ The mill and asphalt overlay of Detroit Street from Butternut Avenue to Willow Avenue in Lancaster Park Addition will be completed today. This completion of this work will end our asphalt paving until the Spring of 2018. However, crack sealing, pothole patching and minor street repairs will continue as the weather permits.

- ⇒ Crews are tree trimming on Albany(51st) just west of 209th.

2. GENERAL CORRESPONDENCE / NOTIFICATION



PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

City to Sell Surplus Equipment in Online Auction, Starting Nov. 27

Broken Arrow, Okla. (11/16/2017) – The City of Broken Arrow will hold an online surplus auction from Nov. 27-Dec. 11.

Bargain hunters interested in obtaining used cars, trucks, electronics and more can find a list of items for sale on the City's website at www.brokenarrowok.gov/auction.

Photos and details of the items will be available on the auction site itself upon start of the auction at 3 p.m. on Nov. 27. The auction website is www.publicsurplus.com/sms/brokenarrow.ok/list/current?orgid=49348

Interested bidders may view the items in person before placing a bid. Instructions for scheduling an appointment can be found with the item's detailed information on the auction website.

Once the online auction begins, bidders will have 10 working days to participate before the auction closes at 3 p.m., Dec. 11. Winning bidders must claim their items from the City's warehouse, 1700 W. Detroit St.

The surplus property and equipment has outlived its usefulness to the City. Because the estimated combined value of the items to be sold is in excess of \$15,000, it had to be declared surplus by the City Council.

Proceeds from the sale of surplus items will be deposited into the General Fund and Broken Arrow Municipal Authority (BAMA) funds, depending on the sold item's source funding.

What: Online Surplus Auction

When: 3 p.m., Monday, Nov. 27-3 p.m., Monday, Dec. 11

Where: www.brokenarrowok.gov/auction

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