

**To:** Honorable Mayor and City Councilors  
**From:** Michael Spurgeon, City Manager  
**Date:** December 15, 2017  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- N/A

### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release –City Council Votes on Downtown Residential Design standards
- Press Release – City Council to Votes on Recycling Pilot Program

### **3. SPECIAL EVENTS / ACTIVITIES**

- N/A

Respectfully submitted,



Michael L. Spurgeon

jmh  
Attachments

## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**Phone: (918) 259-2400, ext. 5309**  
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**City Council to vote on downtown residential design standards**

*Year-long process involved residents, community stakeholders*

**Broken Arrow, Okla. (12/4/2017)** – The Broken Arrow City Council is scheduled to vote on the final draft of the Downtown Residential Overlay District design standards. If approved Dec. 5, it will clear the way for a final adoption vote on Dec. 19, and the new standards would take effect January 2, 2018. The meeting starts at 6:30 p.m. at City Hall, 220 S. First St.

Last year, the City of Broken Arrow contracted with planning consulting firms ADG and Winter and Company to prepare design standards for residential development within the one square mile downtown area, located between Kenosha Street and Houston Street, and between Elm Place and 9th Street. The resulting Downtown Residential Overlay District (DROD) report and standards are intended to continue the implementation of the Downtown Master Plan by promoting compatible, high quality mixed uses and residential design in this area. During the course of the project, two public workshops (December 2016 and May 2017) were conducted along with several meetings with stakeholders, builders, local residents and staff.

“Living in the Rose District is something more and more people are seriously considering these days, and we want to make sure we’re meeting today’s housing needs and wants, while at the same time preserving the unique character of the area,” said City Manager Michael Spurgeon. “This collaborative effort between stakeholders and City staff produced a guiding document that will ensure the continued success of downtown Broken Arrow.”

Broken Arrow’s revitalization of its downtown corridor through public/private partnerships has been a tremendous success, with new commercial and retail development continuing to attract visitors to eat, shop, work and entertain in the Rose District. The City is now focusing its efforts on housing in the areas surrounding the Main Street core. The final draft of the design standards that can be reviewed at [www.BrokenArrowOK.gov/DowntownOverlay](http://www.BrokenArrowOK.gov/DowntownOverlay).

**PRESS RELEASE**

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## **City Council to decide on recycling pilot program**

**Broken Arrow, Okla. (12/4/2017)** – The Broken Arrow City Council is expected to take action on a recycling pilot program at its Dec. 5 meeting. The meeting begins at 6:30 p.m. at City Hall, 220 S. First St.

The Citizens Recycling Committee recommends running two concurrent pilot programs encompassing 500 customers each. The first pilot would continue the collection of garbage in trash bags, but include a plastic cart for recyclables. The second pilot would include a cart for both trash and recycling services.

Both pilot programs would reduce pick up to once per week instead of twice and discontinue the use of City-provided trash bags. The estimated cost for running the two pilots projects is \$300,000. If approved, funding would come from the Broken Arrow Municipal Authority (BAMA).

Broken Arrow currently does not offer curbside recycling service, and the pilot program will help guide staff, the Committee and the City Council on future action steps regarding curbside recycling city-wide.

### **About the Citizens Recycling Committee**

The Committee, comprised of 12 members of the public and two Councilors (one as an alternate), was formed in fall 2016 after a citizens survey in Spring 2016 showed a favorable attitude to implementing a curbside recycling program in the City. Committee members were tasked with understanding the opinions of Broken Arrow refuse customers and to serve as a guide for the development of future refuse and recycling services.

Meeting 14 times between November 2016 and July 2017, the committee educated themselves on recycling finance and economics, possible pilot programs, collection systems and recycling as it relates to economic development and sustainability. Several meetings included tours of recycling facilities within the metropolitan area, such as the M.e.t.'s Broken Arrow site, the Covanta Energy plant in Tulsa and the Tulsa Recycling and Transfer Material Recovery Facility.

### **About BA's Refuse Service**

Broken Arrow's Sanitation Division provides refuse pickup services to more than 33,000 residential solid waste customers. Residents receive twice weekly trash service, either Monday/Thursday or Tuesday/Friday.

Sanitation crews collect approximately 3,100 tons of refuse monthly. This varies throughout the year based on yard waste. The average Broken Arrow household generates about 203 pounds of solid waste per month. Refuse is taken to the Covanta Energy from Waste Facility. Covanta is approximately 15 miles from the center of Broken Arrow.

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