

To: Honorable Mayor and City Councilors
From: Michael Spurgeon, City Manager
Date: April 22, 2016
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Parks & Recreation Monthly Report – April 2016

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release - Automated Meter Readers for Broken Arrow Residents

3. SPECIAL EVENTS / ACTIVITIES

- Event – Lexus Cup Soccer Tournament
- Event – Paddle Battle – Ping Pong Tournament
- Event – Hershey Run, Jump, Throw Competition
- Event – Battle Creek Golf Tournament
- Upcoming Special Events

Respectfully submitted,



Michael L. Spurgeon

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Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION





Parks & Recreation Department

March 2016 Monthly Report

DIRECTOR-SCOTT ESMOND

- Attended City Council meetings.
- Attended City Manager's staff meetings.
- Attended Assistant City Manager's staff meetings.
- Held weekly staff meetings with department managers.
- Met and discussed operational items with the City Attorney.
- Department managers met with the City Manager and Assistant City Manager to discuss updates within the department.
- Met with the Assistant City Manager to discuss vacant positions within the department.
- Director and the Special Events Manager met with the City Manager and Assistant City Manager to discuss updates within the department.
- Reviewed the uniform specifications with the Uniform Committee.
- Worked the City of Broken Arrow booth at the Greater Tulsa Home and Garden Show.
- Met with citizens to discuss a complaint.
- Met with Engineering and Construction (E&C) staff and a contractor to finalize the construction of the new Central Park events electrical system.
- Met with the Assistant City Manager to discuss Broken Arrow's trail and pedestrian plan.
- Attended the preconstruction meeting for The Museum Broken Arrow's exterior caulking and lintels installation project.
- March 24th, attended Broken Arrow's Arbor Day event at Nienhuis Park.
- Met with E&C staff and consultant to start construction plans and specifications for the Broken Arrow Creek Trail, Phase I Project.

- Met with City staff and an events promoter regarding a future concert at the Chisholm Trail Park (Events Park).
- Attended the Park and Recreation Department's budget hearing.
- Met with E&C staff and a consultant to start the planning for the Main Street Bikeway proposal.



BATTLE CREEK GOLF CLUB

GENERAL

- Total revenue for March (\$118,071) was \$6,790 less than budgeted but \$4,943 more than last year.

GOLF OPERATIONS

- Battle Creek Golf Club (BCGC) purchased and received 4 Golfboards with plans to purchase additional Golfboards in the future, depending on their success. Considerable amount of time was spent training staff; on how to operate and care for the boards, and how to get customers to register and rent the Golfboards. A golf staff meeting, held at the end of the month, went over the procedures and all employees practiced using the Golfboards. The Golfboards have been well received and have attracted a lot of attention.
- On March 27th, BCGC began renting out the Golfboards. There have been 48 rentals in 15 days for a total of \$775 in revenue before tax. Based on the limited number of days the Golfboards have been available, they have been a hit. To help promote the Golfboards, as well as BCGC, Six in the Morning News, Channel 6 Sports, Channel 8, and Channel 2 are a few of the networks that have done stories thus far. BCGC is currently working with an individual to create a few fun videos capturing golfers riding the Golfboards using two drones. The videos will be published on BCGC's Facebook page and website once completed.
- During the month, BCGC replaced the driving range flags with large 8 inch PVC, Polyvinyl Chloride, poles for better visibility. Positive feedback from the patrons and members has been received. The new poles will provide golfers an easy target to hit towards. Traditional flags are difficult to see when the Bermuda grass is dormant.
- BCGC has begun hiring seasonal workers for both the outside staff and the golf shop.
- During the month, a staff meeting was held for all course marshals to go over job duties, scheduling, and expectations. The golf course, in the evenings, will have a course marshal 7 days a week. This is due to the increase of homeowners walking the course and unpaid players on the course without approval. The increase in course marshal presence should help to eliminate some of these issues.

COURSE MAINTENANCE

- March was very windy with a total of 5.5 inches of rain with temperatures in the 80's and lows in the 30's.
- The maintenance team accomplished many tasks this month to improve or continue to provide excellent playing conditions of the golf course. These tasks include:

- Irrigation repairs, mowed homeowner fence line.
 - Limbed up trees on the course, trimmed all ornamental grass.
 - Sprayed weeds, sprayed greens with fungicides and fertilizers.
 - Fertilized the fairways and roughs on the course.
 - Continued to work on rebuilding the bunker at the lower practice green area.
 - Fertilized and topdressed the driving range tee.
 - Built a new trailer for the walk behind aerifier and built new sand bins at the maintenance facility.
- Next month, greens will be aerified and topdressed, begin mowing tees, fertilize tees and green surrounds, continue to work on the bunker at the lower practice facility, irrigation repairs as needed, install curbing around flower bed at the clubhouse, install ornamental plantings in planter boxes at the clubhouse, and begin to mow where needed on the course.

MONTHLY SUMMARY

- March rounds were 194 more total rounds to budget and 327 more than last year.

<u>March Rounds</u>	<u>Budgeted</u>	<u>Prior Year</u>	<u>Actual</u>
PUBLIC ROUNDS	400	433	383
TOURNAMENT	50	0	138
MEMBER	1,150	1,067	1,312
BATTLE CARD	225	265	177
TWILIGHT	225	178	247
MISC.	110	136	102
MEMBER GUEST	195	143	190
TOTAL ROUNDS	2,355	2,222	2,549

MONTHLY GROSS REVENUE

- March total revenue was \$118,071 for the month, which was \$6,790 more than budgeted revenues.

	<u>March Budget</u>	<u>March Prior Year</u>	<u>March Actual</u>
DUES & FEES	49,900	42,252	39,412
GREEN FEES	30,062	31,431	32,230
CART FEES	9,730	9,039	9,552
MERCHANDISE	9,420	11,659	11,605
OTHER GOLF COURSE SERVICES	14,000	8,197	12,241
FOOD & BEVERAGES	11,749	10,550	13,031
TOTAL REVENUE	124,861	113,128	118,071

BANQUET FACILITY USAGE REPORT

March	Event	\$
3/5	Wedding Reception	995.00

	Total Banquet Revenue	\$995.00
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BANQUET AND GRILL

- Currently have 25 paid events for 2016; up 3 bookings from last month.
- BCGC has 2 events booked for 2017.
- Grill was decorated in fun vibrant décor for St. Patrick's Day and for Easter.
- Easter weekend, BCGC placed candy filled Easter eggs in each cart, hid specially painted eggs on the course with prizes of free rounds, free range balls, food, and golf merchandise.
- Catered 2 golf tournaments.

MARKETING

- Promoted new Golfboards, Easter promotions, and promoted the banquet space across social media.
- Trained the entire grill staff on the ins and outs of the Golfboards; so they could speak to guests concerning them.

SPECIAL EVENTS

EVENTS COORDINATOR – VAUNDA OLIVERA

- Attended weekly staff meetings.
- Reviewed Social Media policy with City staff.
- Met with American Electric Power (AEP) for electrical service due to the temporary relocation of the Rose District Farmers Market.
- Prepared and planned for the Special Events Committee meeting on March 3rd. Agenda for the meeting included 4 new applications, 2 applications for full review and comment, 9 applications for pre-event final review and 3 post event comments. The Rose Festival date was changed to May 21st.
- Held Special Events Division staff meetings.
- Prepared "event bags" for staff: safety vests, bug spray, sunblock etc.
- Attended Rooster Days Planning Committee meeting at the Broken Arrow Chamber of Commerce.
- Finalized flyers for the Tulsa Home and Garden Show, March 10th – 13th, and assisted with setup, staffing and wrap up.
- Attended the Chisholm Park Takeover Disc Golf event on March 12th with 138 participants; 21 were out of the area.

- Attended ShamRock the Rose event on March 12th. Follow up report submitted.
- Attended the Broken Arrow Convention and Visitors Bureau meeting to answer questions regarding licensing and events.
- Met with the Green Country Mustang Club to discuss event application and partnering with another event.
- Special Event Division staff met onsite to review the new layout for the relocated Rose District Farmers Market.
- Attended the setup for the Vietnam Veterans Recognition Ceremony held at the Military History Center on March 17th.
- Attended the Civil War Display and Car Show at the Military History Center on March 19th. Checked to ensure barricades and set up was going smoothly.
- The Special Events Committee meeting regularly scheduled for March 17th was cancelled. This meeting fell in the middle of spring break.
- Attended the Wine, Eats & Easels Committee meeting. Discussed location, logistics and City support of the event. They were very appreciative of the City working with them regarding on their event.
- Met with Chalk It Up event organizer to discuss logistics and co-sponsoring the event. Event Assistant will take the lead on this event.
- Met with marketing staff at Arkansas Valley Bank to discuss a food vendor event for their employees.
- Discussed possible future grant funding with the Special Event Division staff.
- March 24th, attended Broken Arrow's Arbor Day Celebration at Nienhuis Park.
- Met with the event organizer for Center of the Universe. Tourism Director, Event Assistant and Event Coordinator provided information regarding possible future events and provided a tour of the facility.
- Event Assistant attended the Oklahoma Racing and Coursing Association event on March 26th at the Events Park.
- Attended Parks and Recreation Department budget hearing in the City Manager's Conference Room.
- Met with event organizer for Tuesdays in the Park to discuss a site plan and logistics.
- Met with the Broken Arrow Chamber of Commerce and event organizer for Red, White and Brew to discuss the request for usage of 5-6 blocks for the event. Due to the pending construction projects, several alternative suggestions and locations for the event were given. Red, White and Brew will be providing a revised site plan in the next few months for the September 24th event.

- Attended the Special Events Committee Meeting with event organizers for Rockets Over Rhema. Discussion included the event, logistics and site plan. The meeting went well and should be finalizing plans sometime in May.
- March 31st, attended a Rooster Days Committee meeting. The committee is working with the Broken Arrow Police Department to finalize the mapping reflecting the approved routes and layouts
- Finalized the layout for the Rose District Farmers Market. April 22nd a meeting will be held with the vendors to discuss timing and layout for opening day.

FARMERS MARKET COORDINATOR – JUDY PRIETO

- Worked with City staff to ensure the Farmers Market application was available online for vendors.
- Reviewed vendors' applications for the Rose District Farmers Market. This included verbal and written correspondence for clarification on details and logistics for placement at the new temporary location for the 2016 Rose District Farmers Market.
- Prepared booth layout, measured the location, and assigned spaces to vendors. This new location poses some challenges as compared to the Rose District Farmers Market location. Relayed information to vendors.
- Prepared the attendance and participation list for vendors to facilitate tracking attendance and declaration of items sold at the market.
- Provided Edible Tulsa with a Rose District Farmers Market ad for publication. Funding for this ad was verified through the Oklahoma Department of Agriculture.
- Attended a statewide Farmers Market Conference. There is significant potential for the City to receive grants for the Rose District Farmers Market and local food projects. Grant information has been relayed to the Special Event Manager.
- Met with Cherry Street Markets' manager to discuss their experience with applying for grants.
- Updated the Youtube Channel in preparation for the 2016 Rose District Farmers Market.
- Meet with potential hosts for the Kids Corner. Several groups have shown an interest in hosting this year.
- Researched options for Supplement Nutrition Assistance Program (SNAP) participation at the 2016 Rose District Farmers Market. Preparing a memo regarding a possible solution to our struggles with SNAP.

RECREATION DIVISION

RECREATION MANAGER – THOR ROOKS

- Central Park Community Center had 4,019 visits; an increase of 1,691 from February. This increase was due to Broken Arrow Amateur Basketball Association usage which ended on March 5th, 2016. Nienhuis Park Community Center had 2,191 visits; an increase of 23 from February.
- Attended a Social Media policy meeting.
- Attended Special Events Committee meeting.
- Scheduled and attended meeting with a bleacher company to seek bleacher bids for STCI project 156006 (Replacement of Central Park Bleachers).
- Broken Arrow Volleyball Club's spring season started March 5th at the Nienhuis Park Community Center.
- Attended a meeting with the City Manager, Assistant City Manager, Parks and Recreation Director, Park Manager, and the Battle Creek Facility General Manager to discuss the workings of the Parks and Recreation Department.
- Conducted interviews for a Part-time Recreation Assistant position.
- Covered Ray Harral Nature Center for 5 days during March.
- Seasonal positions were entered into NeoGov, approved and posted.
- Broken Arrow Girls Softball, Broken Arrow Volleyball Club, and Young Men's Christian Association (YMCA) contracts were entered into Legistar for City Council approval.
- Vacation from March 12th – 19th.
- March 24th, attended Broken Arrow's Arbor Day Celebration at Nienhuis Park.
- Central Park Community Center held a Pickleball Tournament on March 12th with 36 participants.
- Attended Parks and Recreation Department budget hearing in the City Manager's Conference Room.
- Conducted monthly Center Supervisors meeting: discussed staff schedules, job postings, upcoming events, facility schedules, summer events and schedules.

RAY HARRAL NATURE CENTER – JOHNNY KOESTER

- The total visitors for March were 2,057. Ray Harral Nature Center had 888 visitors inside the Nature Center and an estimated 1,169 visitors walked the trails in the Nature Park.

- March 3rd, the Tulsa Audubon Society met in the park for a self-guided tour.
- March 8th, KinderCare reserved June 9th for 40 children, ages 9-12, for a class lesson and a walking tour of Ray Herral Nature Park.
- March 11th, Cub Scouts #936 visited with 15 children, ages 6-11, for a class lesson and a walking tour of Ray Herral Nature Park. The class lesson included information on snakes, spiders and what to watch out for in the outdoors.
- March 17th, Union School visited with 150 children for a class lesson and a walking tour of Ray Herral Nature Park.
- March 20th, a birthday party was held in Ray Herral Nature Park from 11am till 2pm.
- March 28th, the Daughters of the American Revolution picked up trash throughout Ray Herral Nature Park. The City supplied the trail maps and the trash bags.
- March 30th and 31st, 80 pounds of bird seed was donated to Ray Herral Nature Center.

PARKS MAINTENANCE DIVISION

PARKS MAINTENANCE MANAGER – PHIL HINK

- Attended Department staff meetings.
- Conducted Park Maintenance Division staff meetings.
- Monitored ongoing park construction projects:
 - Nienhuis Sport Courts - Project was awarded and construction is planned to start mid-April.
 - Nienhuis Turf Football Fields - Construction plans waiting for funding source.
 - Interactive Water Feature - Project was awarded and construction is planned to start mid-April.
 - Central Park Electrical Upgrades - New electrical system is in place and operational. Cleanup is in progress and demo of the old system is ready to begin.
 - Streetscapes Phase IV - 65% of plans are complete and reviewed with City staff.
 - Nienhuis Park Community Center Security Lights - Contractor waiting on lighting equipment to arrive before work can begin.
- Worked with Purchasing and Fleet Departments to quote utility service body for a new 1-ton cab and chassis.
- Purchasing Division is bidding asphalt maintenance for the Nienhuis Football Complex parking lot.
- Met with American Electric Power (AEP) personnel and Building Maintenance at City Hall parking lot to review site for a temporary electric pole that will service the temporary location for the Rose District Farmers Market. Park crews removed an existing pole from Central Park and Building Maintenance installed it by the parking lot.

- Attended Arbor Day celebration in Oklahoma City, and received the City of Broken Arrow Tree City USA designation for the 16th consecutive year.
- Coordinated Park Maintenance activities for special events held during the month: ShamRock the Rose, Chisholm Trail Park Disc Golf, Oklahoma Racing Course Association event, Military History Center, etc.
- Monitored contracted pond maintenance for Jackson Park (2), Veterans Park, Nienhuis Park (2), Linear Park and Arrowhead Park.
- Continue to work on filling open positions within the Parks Maintenance Division. Two fulltime positions are currently having candidates cleared by Human Resources for interviews and one fulltime position is currently posted. Six seasonal positions have been posted and candidates are being cleared by Human Resources for interviews.

PARKS MAINTENANCE

- Litter cleanup was performed at park sites and park outdoor restrooms were cleaned on Mondays, Wednesdays and Fridays. Weekend overtime work has begun due to multiple shelter reservations.
- Provided weekly custodial maintenance/monitoring to the Camino Villa Park Building.
- Monthly playground inspections were complete and maintenance items addressed as required. Removed one slide from Wolfcreek Park that was vandalized beyond repair. Received order of engineered wood fibers and began adding additional surfacing to playgrounds as needed. Surfacing work was completed at Indian Springs Mini Park, Leisure Park and Liberty Park.
- Performed routine daily maintenance in the Rose District: trash cleanup, blowing sidewalks, weeding, leaf removal, etc.
- Continued with major tree pruning throughout the park system. Removed any trees found in poor condition during pruning and stumps were ground down.
- March 24th, Broken Arrow's Arbor Day was held at Nienhuis Park. Trees were planted on the disc golf course. Horticulture staff assisted students from Summit Christian Academy with the tree plantings.
- Monitored contractor maintenance on the rose plantings at Centennial Park and the Rose District.
- Inspected Liberty Parkway trail for debris, overhanging limbs, surface maintenance, etc. Blew off debris from trail surface, replaced barricades on the trail section that has been closed for sub-surface repairs. Trail users continually go around or move barricades at this location. Reset several fence posts along turnpike side trail that have been hit by Oklahoma Turnpike Authority mowers.
- Performed routine turf maintenance to ball fields at Indian Springs Sport Complex. Nienhuis and Arrowhead Parks had fertilizer applied, pre & post emergent herbicide applications completed, fields aerated, playing surfaces rolled, etc.

- Weekly painted field boundary lines on soccer fields, baseball fields, adult softball fields and lacrosse fields.
- Removed torn windscreens at the Al Graham Complex in preparation for new windscreens that have ordered.
- Trapping gophers from playing fields at Indian Springs Sport Complex.
- Performed routine mowing at parks, trails and building grounds. Seventy sites mowed.
- Hauled tree debris from Park Maintenance Facility cleanout bay to Tulsa green waste site.
- Installed two park benches on concrete pads around the Anderson Pond at the Chisholm Trail Park (Events Park).
- Performed routine irrigation checks and maintenance to systems in parks, athletic complexes and landscape areas. Replaced irrigation heads, solenoids, decoders, and one controller.
- Installed new azalea plants in landscape beds at Ray Herral Nature Park. Over-seeded bare areas around the landscape beds with perennial rye grass.
- Met with two tree contractors to review possibility of spading out oak trees at the Rose District Farmers Market that will be replaced during the Interactive Water Feature (IWF) construction. Transplanting does not seem favorable at this time based on cost and difficulty to get spading equipment to tree locations.
- Installed and removed event banners for ShamRock the Rose event.
- Washed/cleaned/draind the Family Aquatic Center pool and surfaces were touched up with epoxy paint. Pool will be filled early in preparation for lifeguard training. Hooking up filtration and sanitation equipment.
- Took down 7 baseball bleacher covers that had been damaged during high wind storms and had the upholstery repaired. Reinstalled the covers after repairs had been completed and prior to the season's opening baseball tournaments.
- Checked lacrosse scoreboards prior to start of the season and made repairs as needed.
- Checked and replaced department flags as needed. Lowered flags to half-staff when ordered.
- Constructed new planter border around the Country Aire Tot-Lot at the request of the Country Aire Homeowners Association.
- Removed graffiti from park facilities as needed. Wedgewood Park and Camino Villa were the primary locations for graffiti during March.
- Section supervisors conducted safety training with their staff.

2. GENERAL CORRESPONDENCE / NOTIFICATION



PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771

Utilities Department Installing Automated Meter Readers
Installation underway on the east side of Broken Arrow

Broken Arrow, Okla. (4/20/2016) – The City of Broken Arrow is improving its water meter program by installing Automated Meter Readers (AMR), starting with the east side of Broken Arrow. Installation has been underway since March 2016. The AMR system will result in greater accuracy of meter reads, establish efficiency in the collection of water use data, and help control staffing and operational costs. Many communities in the area, such as Owasso, Sand Springs, and Tulsa are already using AMR systems. In Broken Arrow, about 9,000 meters initially will be converted to radio read meters, with plans to replace more in the future.

BENEFITS OF AMR

- Obtain accurate readings
- Reduce reading and recording errors
- Eliminate the need for estimated consumption during inclement weather
- Minimize the need for personnel to go on the property
- Detect leaks or backflows occurring in the plumbing system

WHAT TO EXPECT

Water customers do not have to be present at their homes while crews replace the existing meters. Customers will see very little impact on service during the switch. Customers who are home will be notified prior to the installation.

HOW IT WORKS

The laptop and antenna installed in a utility truck collects the water use meter readings as the truck rolls along each street. The data collection is a fraction of the time it usually takes to get the readings done manually.

(Continued)

The City of Broken Arrow received a \$2 million loan from the Oklahoma Water Resources Board to fund Phase I of the Automated Meter Reading Project. All installation is being performed by Utilities Department employees.

Citizens with any questions about the project may contact Derriel Bynum (Metering Supervisor) at 918-259-7000, Ext. 7330.

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3. SPECIAL EVENTS / ACTIVITIES



Parks & Recreation Post Event Report

Event/Program: Lexus Cup Soccer Tournament Date: April 9th - 10th

DETAILS

<i>Location</i>	Indian Springs Sports Complex, Broken Arrow	<i>Attendance</i>	20,000+ people
	Mohawk Soccer Complex, Tulsa		
	Metro Tulsa United Soccer Complex, Tulsa		
<i>Event Organizer</i>	Tulsa Soccer Club and Co-hosted by Broken Arrow Soccer Club	<i>How long has the event been going?</i>	5+ years

DESCRIPTION

- This is the State’s largest soccer tournament with 400 teams ranging in ages 6 to 17.
- Out of those 400 teams, 180 of them were not from our State.
- There were 200 teams from outside the Tulsa metropolitan area.
- It is estimated that this tournament brought \$5.1 million dollars in economic impact to the Broken Arrow and Tulsa areas.
- Over 5,000 hotel room nights were associated with this tournament, not all of those nights were in Broken Arrow. However, all five Broken Arrow hosting hotels were sold out during this weekend long tournament.

TYPE OF PROMOTIONS USED

- Promotional avenues are unknown.
- All promotions were conducted by Tulsa Soccer Club.

NOTES

Our goals:

- To ensure a positive experience to our Citizens and guests while using City facilities and amenities.
- To increase sales tax revenue for the City of Broken Arrow.

Links:

http://www.tschurricane.com/tulsacup/index_E.html



CITY OF BROKEN ARROW

Parks & Recreation Event Report

Event/Program: Paddle Battle (Ping Pong Tournament) Date: April 14th, 2016

DETAILS

<i>Location</i>	Nienhuis Park Community Center	<i>Attendance</i>	25
<i>Event Organizer</i>	Jim Reed, Center Supervisor Tulani Paige, Recreation Assistant	<i>How long has the event been going?</i>	3 rd Event

DESCRIPTION

- Only 9 players registered, several of our regulars were out of town.
- There were several spectators in attendance throughout the tournament.
- Our youngest participants were 10 years old.
- Tournament format was double elimination.
- Winner received a trophy, \$15 gift certificate, and bragging rights.
- We had our first back to back champion, Manfred Jeske.

TYPE OF PROMOTIONS USED

- Flyers at Community Centers.
- Nienhuis Park, Central Park, and BA Parks Facebook pages.
- Nienhuis marquee.
- Seasonal Parks and Recreation Newsletter, Informer.
- City Calendar.
- Emailed former participants.

NOTES

Our goal:

- Our goal is to bring people together through a fun activity in a safe, clean, and friendly environment.

For Next Time:

- Split the ages up and make a Paddle Battle Jr. for 10-16 year olds

Photos:





CITY OF BROKEN ARROW

Parks & Recreation Event Report

Event/Program: Hershey Run, Jump, Throw Dates: April 16, 2016

DETAILS			
<i>Location</i>	Broken Arrow Freshman Academy	<i>Attendance</i>	34 participants
<i>Event Organizer</i>	Tanner Wilburn, Center Supervisor	<i>How long has the event been going?</i>	1 year
DESCRIPTION			
<ul style="list-style-type: none"> • 34 participants age 6 - 13 took part in this track and field day event. • 60 total participants registered for the event. • Participants were divided by age when competing in each event. • Participants competed in three events: Standing Long Jump, Softball Throw, and 50M Dash. • Participants received a Broken Arrow Parks and Recreation draw string bag, a participation ribbon, and certificate of completion with all three of their statistics on them from each event. 			
TYPE OF PROMOTIONS USED			
<ul style="list-style-type: none"> • Central Park and Nienhuis Park Marquee • Flyers at Community Centers • Central Park, Nienhuis Park, and BA Parks Facebook Page 			
NOTES			
<p>Our goals:</p> <ul style="list-style-type: none"> • Offer a free event for boys and girls to learn some of the events that take place in a track & field event. • To ensure that participants have fun in a safe and friendly environment. <p>For Next Year:</p> <ul style="list-style-type: none"> • Submit registration forms directly to Broken Arrow Public and Private Schools. 			

PHOTOS:





BROKEN ARROW



To: Michael Spurgeon, City Manager
From: Lori Hill
CC: Norman Stephens
Date: April 20, 2016
Re: Notes to Council – Golf Tournament – History/Military Museums

The Museum Broken Arrow and the Military History Center will partner together to have a combined golf tournament to support both museums at Battle Creek Golf Club, Friday, April 29th. Registration begins at 11:00 am with lunch at 11:45. Tee time will take place at 1:00 with a shotgun start and a four-person scramble.

The Broken Arrow Convention and Visitors' Bureau is a hole sponsor and will be onsite throughout the tournament to assist with registration.



Directions:

From Tulsa, go east on Broken Arrow Expressway (Hwy. 51). Take S. 145th East Ave. exit, turn left, and head north on S. 145th E. Ave. Turn right at the Church at Battle Creek. Follow Granger Street to the clubhouse.

Golf Tournament

Benefiting



**Military
History Center**

and



Battle Creek Golf Club

Friday, April 29

Registration – 11:00

Lunch – 11:45

Tee Time – 1:00

Shotgun Start

Four Person Scramble

Team Members

Please list your team members, and submit this list with your entry fee.

Team Captain: _____

Captain's Contact No. _____

Team Member: _____

Team Member: _____

Team Member: _____

Make checks payable to The Museum of Broken Arrow and mail to 400 S. Main ST, Broken Arrow, OK 74012. Please note on your check that it is for the golf tournament. All credit cards accepted. All team entry fees and team member names must be received no later than Wednesday, April 27. Players are limited to the first eighteen teams whose members' names and entry fees are received by the deadline.

Costs

ENTRY FEE: \$60 per player, \$240 per four-person team
MULLIGANS: Three for \$5 – maximum three per player
(Cart and lunch included with entry fee)

Prizes

BEST TEAMS: \$200 for 1st Place Team, \$160 for 2nd, \$100 for 3rd
LONGEST DRIVE: One prize for Silver – one prize for White
(over 60 play the Silver tees – all others play the White tees)
CLOSEST TO PIN: Prizes on the four Par-3 holes
GRAND PRIZE: Hole in one on Camera Hole: \$10,000 – other
Par-3 holes: \$500

For information about sponsorships and golfer participation, contact Ms. Lori Lewis at 918-258-2616 or Brigadier General Tom Mancino at 918-277-2486.

To: Jennifer Hooks, Executive Assistant to the City Manager
From: Vaunda Olivera, Events Coordinator
CC: Scott Esmond, Kenny Schwab
Date: April 22nd, 2016
Re: Notes to Council

EVENTS

The Rose District Farmers Market: Opening day is April 23rd. We have relocated to the southeast corner of Dallas and First Street. We have over 30 vendors scheduled for opening day. This year we will have several vegetable vendors, as well as salsa, dog treats, homemade wood items, starter plants, roses and much more! The market will open at 8:00 a.m. and close at 12:00 p.m.

Diaper Challenge: The Great Cloth Diaper Change will be held at the Central Park Community Center April 23rd, from 9:00 to 12:00 p.m. This event has been held the Broken Arrow Community Center since 2012.

The Great Cloth Diaper Change event's purpose is to not only break the world record for the most cloth diaper changed around the world in a 24-hour period, but to also help spread awareness that cloth diapering is truly the best diapering option for your baby. It's eco-friendly and eliminates unnecessary waste in our landfills. Cloth diapering is also budget friendly and will save families thousands of dollars during the years they diaper their children. The event includes booths that provide information and services that are geared towards babies, mothers, toddlers, pregnancy.

Bark Walk and Pet Fest: This event is organized by Boxer Rescue of Oklahoma. They are planning a “dog walk”, opportunities for adoption, education, contests, microchipping (fee), activities, and kid’s events. The event is taking place at the Events Park. Additional information is available on their website. <http://www.barkwalk.net/> The organizers anticipate 3,000 visitors to the park during the day. Date of the event is April 30th and is from 9:00 am to 4:00 p.m.

FA Cure Walk: The Friedreich’s Ataxia Research Alliance has cancelled their walk usually scheduled for the first Saturday in May.

Rooster Run: This event is scheduled for May 7th in and around the Chisholm Trail Events Park. The event includes a Fun Run, 1K, 5K and 15K run. Registration begins at 6:30 a.m. The event begins at 8:00 a.m. Road closures will be along New Orleans, 23rd Street and University Drive. If you are interested in signing up for the event: <https://www.eventbrite.com/e/rooster-days-run-tickets-20709444506>

Poetry Slam: The Arts and Humanities council of Broken Arrow hosts a poetry slam twice per year. Each event is held at a different location. The event involves participants reading original works of poetry aloud for the audience. The event has steadily grown from about 20 attendees to over 100. Many high school students attend, but the event is open to the public. This will be the first time the event will be held outdoors; we envision a simple gathering to listen to spoken poetry. The event will be held at Central Park, May 4th at 5:30 p.m. until 9:00 p.m.