

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: May 27, 2016
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Police Department Monthly Report – April 2016
- Parks & Recreation Department Monthly Report – April 2016
- Utilities Department Monthly Report – April 2016

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Press Release – Swimming Pools to Open This Weekend
- Press Release – Mayor Thurmond Attends National Infrastructure Week
- News Stories of the Week – Camp Bandage, Mayor Thurmond in DC, Tuesdays in the Park

3. SPECIAL EVENTS / ACTIVITIES

- Upcoming Special Events

Respectfully submitted,



Russell Gale

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



To: Michael Spurgeon, City Manager

From: David N. Boggs, Chief of Police 

Date: May 19, 2016

Re: **Calls for Service**

Attached please find:

- BAPD Calls for Service Report – April 2016

DNB:trl

Attachment



Broken Arrow Police Department April 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
1st Shift (10pm - 8am)*						
Beat 1	15	9	141	31	47	0
Beat 2	18	7	169	49	229	0
Beat 3	22	2	45	31	73	22
Beat 4	10	3	93	30	89	3
Beat 5	12	1	33	15	20	0
Beat 6	2	2	28	6	25	0
Beat 7	13	6	91	43	73	2
Beat 8	11	3	36	7	33	0
Other	3	0	5	3	13	0
	106	33	641	215	602	27
1st Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:00	0:00:49	0:02:40	0:04:03	0:04:09	0:04:39
Dispatch to Arrival	0:05:10	0:04:06	0:05:43	0:06:51	0:06:28	0:08:42
Call Start to Arrival (4/2016)	0:06:12	0:04:56	0:08:21	0:10:32	0:10:46	0:13:21
Call Start to Arrival (4/2015)	0:05:40	0:04:46	0:09:19	0:11:13	0:11:55	0:13:44
1st Shift April Total Calls		1632	(820 were self-initiated calls)			
2nd Shift (7am - 5pm)*						
Beat 1	27	22	249	124	98	25
Beat 2	30	9	250	226	486	26
Beat 3	13	9	85	61	115	171
Beat 4	18	12	159	91	166	35
Beat 5	13	2	63	47	38	18
Beat 6	9	3	39	34	74	6
Beat 7	27	16	168	110	107	57
Beat 8	8	6	57	33	71	20
Other	0	0	12	5	49	5
	145	79	1082	731	1204	363
2nd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:06	0:01:04	0:03:54	0:08:24	0:10:28	0:18:35
Dispatch to Arrival	0:05:39	0:06:15	0:08:22	0:09:16	0:08:20	0:15:21
Call Start to Arrival (4/2016)	0:06:44	0:07:20	0:12:24	0:17:32	0:17:25	0:33:04
Call Start to Arrival (4/2015)	0:06:09	0:06:30	0:12:24	0:16:33	0:15:27	0:48:04
2nd Shift April Total Calls		3643	(1663 were self-initiated calls)			

* There is some overlap in response numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

Completed By: Aleisha Wickersham



Broken Arrow Police Department April 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
3rd Shift (3pm - 1am)*						
Beat 1	37	22	252	104	117	5
Beat 2	36	16	239	175	422	6
Beat 3	26	8	90	69	61	25
Beat 4	26	13	180	82	180	10
Beat 5	16	7	65	45	40	7
Beat 6	9	2	55	26	52	2
Beat 7	27	14	140	142	124	17
Beat 8	17	6	60	31	28	6
Other	2	0	10	12	36	0
	196	88	1091	686	1060	78
3rd Shift average response time per priority						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:21	0:01:31	0:07:17	0:12:43	0:13:10	0:08:57
Dispatch to Arrival	0:05:13	0:05:05	0:07:34	0:07:14	0:06:15	0:16:54
Call Start to Arrival (4/2016)	0:06:35	0:06:40	0:15:22	0:19:37	0:19:02	0:24:58
Call Start to Arrival (4/2015)	0:06:08	0:05:20	0:14:39	0:20:12	0:20:04	0:33:16
3rd Shift April Total Calls		3262	(1291 were self-initiated calls)			

Definitions

- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.

- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.

- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.

- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.

- Priority 5 =** Primarily Officer initiated calls or ten codes used for in-house purposes.

* There is some overlap in response numbers because all three shifts overlap.

*Total call and self-initiated call amounts include priority 7 calls.

To: Kenneth Schwab, Assistant City Manager - Operations

From: Scott Esmond, Director Parks and Recreation

CC: Jennifer Hooks, Gail Kirk

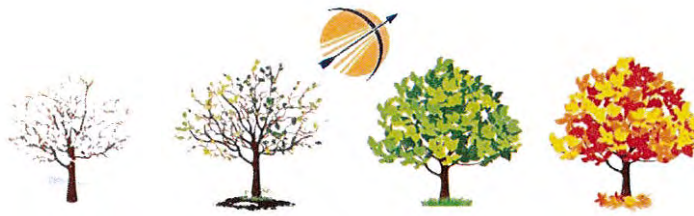
Date: May 18th, 2016

Re: April 2016 Monthly Report

Please find enclosed the April 2016 Monthly Report for the Parks and Recreation Department.

Please contact Scott Esmond if you have any questions.

Encl: April 2016 Monthly Report



Parks & Recreation Department

April 2016 Monthly Report

DIRECTOR-SCOTT ESMOND

- Held weekly staff meetings with direct reports.
- Attended a meeting with Engineering and Construction (E&C) staff and consultant to continue the planning for the Main Street phase IV project.
- Attended the weekly Assistant City Manager-Operations staff meetings.
- Attended City Council meetings.
- Attended the weekly City Manager staff meeting.
- Attended the preconstruction meeting for Nienhuis Park outdoor courts project.
- Attended the social media policy review meeting.
- Met with E&C staff and a consultant for planning future trail grant applications.
- Attended the preconstruction meeting for the Interactive Water Feature project.
- Met with E&C staff and consultant for developing a scope of services for the Indian Springs Sports Complex project.
- Met with Legal and other staff members for the purpose of discussing how to manage facilities alarm systems that are operated by third party user groups.
- Attended one Park and Recreation employee's retirement reception.
- Attended the Oklahoma Municipal League lunch and learn workshop, which was held in Broken Arrow.
- Met with staff and a developer to discuss possible mitigation sites for the developer's project.
- Met with other departments to discuss nonunion employee uniform bids.
- Met on occasion with the City Attorney to discuss various items.



GENERAL

- Total revenue for April (\$143,118) was \$2,471 more than budgeted but \$8,603 more than last year.

GOLF OPERATIONS

- Battle Creek Golf Club (BCGC) hosted their Annual Golf Extravaganza (Demo Day) on April 23rd.
 - This year manufacturers from Titleist, Cobra, Ping, Callaway, and Mizuno were present, along with a Golfboard demo.
 - Everyone that came to the event was automatically entered and allowed to make a putt with a chance to win a Titleist Vokey Wedge.
 - BCGC ran a draft beer and beer brat lunch specials.
 - The event was a big success which generated over \$3,000 in club orders.
- BCGC hosted a Titleist exclusive, By Appointment Only Club Fitting, which gave players the opportunity to have a 1 ½ hour, one on one full bag club fitting, with some of the Titleist's most experienced club fitters. Twelve spots were available and filled which resulted in over \$2,500 worth of merchandise sales.
- Golfboards are very popular with BCGC customers and during Demo Day. Due to the high demand, Greenway Golf Management has decided to purchase 4 more Golfboard units to increase BCGC fleet to a total of 8. Roughly 250 customers already have registered on the BCGC website to rent the Golfboards and fill out the liability waiver.

COURSE MAINTENANCE

- April had a total of 4.5 inches of rainfall and temperatures ranged from the upper 80's to the low 30's.
- The maintenance team monthly tasks included:
 - Irrigation repairs.
 - Fertilized tees and green surrounds.
 - Aerified greens to improve the gaseous exchange throughout the profile, to improve water penetration for healthier turf, and to improve root development.
 - Top-dressed greens to help provide a superior playing surface for the upcoming season.
 - Replaced the communication wire to the satellite box on hole #5, and replaced the satellite box on hole #6 greenside that was damaged.
 - Sprayed greens with insecticide, fungicide, and plant growth regulators as needed.
 - Mowed all native areas and trimmed along all homeowner fence line, and began to mow out the golf course for the upcoming season of play.
- Next month regular schedules of mowing will begin to provide excellent playing conditions.

- Continue to work on the bunker at the lower practice facility (weather permitting).
- Install curbing around flower beds and install ornamental plantings.
- Trimming/edging/mowing schedules of bunkers, homeowner fence lines, ponds, ditches, etc.

MONTHLY SUMMARY

- April rounds were 48 less total rounds to budget and 380 more than last year.

April Rounds	Budgeted	Prior Year	Actual
PUBLIC ROUNDS	600	355	661
TOURNAMENT	200	365	200
MEMBER	1,200	975	1,174
BATTLE CARD	250	266	237
TWILIGHT	350	245	315
MISC.	100	106	138
MEMBER GUEST	195	155	122
TOTAL ROUNDS	2,895	2,467	2,847

MONTHLY GROSS REVENUE

- April total revenue was \$143,118 for the month, which was \$2,471 more than budgeted revenues.

	April Budget	April Prior Year	April Actual
DUES & FEES	41,900	41,792	34,735
GREEN FEES	43,150	38,870	46,154
CART FEES	13,687	8,884	9,898
MERCHANDISE	13,751	16,219	21,092
OTHER GOLF COURSE SERVICES	9,050	9,531	8,540
FOOD & BEVERAGES	19,109	19,219	22,699
TOTAL REVENUE	140,647	134,515	143,118

BANQUET FACILITY USAGE REPORT

April	Event	\$
4/8	Tournament/Event	1,123.89
4/15	Wedding Reception	1,300.00
4/16	Wedding Reception	1,025.00
4/18	Homeowners Association Meeting	112.50
4/23	Wedding Reception	1,595.00

4/24	Meeting	0
4/29	Wedding Reception	1,025.00
4/30	Wedding Reception	1,015.00
	Total Banquet Revenue	\$7,196.39

BANQUET

- Banquet Manager attended a Tulsa Wedding Society meeting to promote BCGC.
- Banquet Room held 7 events; 5 weddings, 2 meetings.
- Currently, 28 paid events booked for 2016.

GRILL

- Catered 4 golf tournaments.
- Manager and Assistant Manager attended the Ben E. Keith Food Show in Oklahoma City.
- Team meeting was held for all new staff members concerning policies and procedures.
- Operation improvements made to be more efficient with time and costs:
 - Food prep methods
 - New condiment dispensers
 - Upselling
 - Communication practices

SPECIAL EVENTS

EVENTS COORDINATOR – VAUNDA OLIVERA

- Attended Department weekly staff meetings.
- Met with Midwest Decorating to discuss future needs for tents, displays, tables, etc. for events.
- Met with Tourism Director to discuss advertising budget for the Rose District Farmers Market for the remainder of the 2015-2016 fiscal year.
- Met with Broken Arrow Chamber of Commerce and event organizer for Red, White and Brew to discuss event and recommendations for layout.
- Met with Recreation Division staff to discuss possible partnering for Thursday Night Theater.
- Met with event promoter to discuss possible concert at the Events Park for Fall, 2016.
- Prepared and planned for Special Events Committee meeting on April 7th. The committee reviewed 7 applications for new business or tabled items, 7 applications for full review, 2

applications for final review, and 7 applications for follow up. Draft of Crisis Communication Plan was introduced.

- Met with LogoWear to discuss uniforms for Events staff for 2016.
- Met with Chalk It Up event organizer to discuss logistics and co-sponsoring the event. Event Assistant will take the lead on this event.
- Attended the Convention and Visitors meeting.
- Attended Rooster Days Planning Committee meeting at the Chamber of Commerce.
- Performed a farm visit with Events staff to ensure compliance for participation in the Rose District Farmers Market.
- Met with movie producer to discuss a project he is working on for the Rose District. He is in the initial planning of the project.
- Met with Events staff to discuss routes and layout of the Rooster Days event and parade.
- Met with Night at the Museum event chairperson to discuss possible layout.
- Prepared road closures for various events for the month of May.
- Prepared and planned for Special Events Committee meeting on April 21st. The committee reviewed 5 applications for new business or tabled items, 9 applications for full review, 3 pre-event applications, and 2 follow up applications.
- Attended a "Meet and Greet" for the Rose District Farmers Market and Earth Day vendors.
- Attended "Opening Day" at the Rose District Farmers Market and Earth Day held April 23rd.
- Attended the Wine, Eats & Easels Committee meeting; discussed location, logistics and City support for the event.
- Attended The Museum BA Ladies Tea event on April 26th.
- Met with the organizers for the Jolly Runner and Taste of Main events.
- Reviewed the updated site plan, vendor list and layout for the remainder of the Farmers Market season. Discussed minor revisions to accommodate vendor requests and for marketability of the items for sale.
- Attended Rooster Days Planning Committee meeting at the Chamber of Commerce.
- Met with event organizer for Grilles and Grills to discuss layout and construction projects that might impact placement of cars and other features of the event.
- Attended the Bark Walk event on April 30th.

FARMERS MARKET COORDINATOR – JUDY PRIETO

- Marked the Rose District Farmers Market vendor spaces at the southeast parking lot of Dallas and First Street.
- The Rose District Farmers Market banner was removed and resewn due to wind damage.
- Met with the property owner directly south of Dallas/First Street; due to his pit bulls. Owner has agreed to remove the pit bulls every Saturday morning during the Rose District Farmers Market.
- Met with Peter Banks, owner of Sloth Farms, to discuss a grant project.
- Met with Rose McCracken from the Cherry Street Farmers Market Board to discuss grant possibilities in the future.
- Phone interviews were given to the Tulsa World and the Broken Arrow Ledger concerning the Rose District Farmers Market Opening Day.
- Composed a written response to a complaint regarding moving the Rose District Farmers Market to a new location.
- The Rose District Farmers Market Opening Day was a success!
 - Special Event Coordinator, Events Assistant and Farmers Market Coordinator were onsite by 6 a.m.; assisting vendors, answering questions and setting up the City's booth.
 - Channel 2 News highlighted different aspects of the Rose District Farmers Market during the course of the morning.
 - An interview with Fox 23, which aired on the 10:00 News, was given.
 - Over the course of the day, the crowd was estimated at 1,000.

RECREATION DIVISION

RECREATION MANAGER – THOR ROOKS

- Central Park Community Center had 3,535 visits; a decrease of 484 from March. Nienhuis Park Community Center had 1,421 visits; a decrease of 770 from March.
- April 11th, Floor Hockey was introduced at Central Park Community Center.
- Attended a Thursday Night Theater meeting with the Special Events Coordinator, Central Park Community Center Supervisor, and a Central Park Recreation Assistant.
- Attended City Council meeting as the Parks and Recreation Department's representative.
- Central Park Community Center Supervisor attended the Quarterly Operational Meeting with Broken Arrow Public Schools as the Parks and Recreation Department's representative.
- Attended meeting with Broken Arrow Seniors' Executive Director to discuss proposed use agreement terms.

- Attended both Special Events Committee meetings for the month of April.
- Conducted interviews for the Seasonal Swimming Pool Concession Supervisor position.
- April 16th, RunJumpThrow, a track and field event took place at the Freshman Academy. Details were sent to Notes to Council on April 22, 2016.
- The State's largest soccer tournament took place April 9th-10th at Indian Springs Sports Complex, Mohawk Soccer Complex, and Metro Tulsa Soccer Complex. In a two-day period, 326 games were played at Indian Springs Sports Complex. Details were sent to Notes to Council on April 22, 2016.
- Met with concession vendors to organize delivery dates for May 28th, opening day for the City's swimming pools.
- Central Park Community Center exterior improvements have been completed.
- Attended Pre-Construction meeting regarding exterior tennis courts and basketball court for Nienhuis Park.
- April 19th-24th, Nienhuis Park Community Center gym floors were refinished.
- Attended a meeting with the Tourism Director, Parks and Recreation Director, Building Maintenance Manager, and Communications Systems Engineer to discuss future use agreements regarding primary user's security system obligations.
- April 22nd, the Senior Resource Fair was held at the Central Park Community Center. An estimated 800 people attended with 90 vendors onsite.
- April 23rd, The Great Cloth Diaper Change was held at the Central Park Community Center. Details were sent to Notes to Council on April 15th.
- Met with a Central Park Recreation Assistant to discuss ideas regarding National Parks and Recreation Month.
- Conducted monthly Center Supervisor meeting; discussed staff schedules, upcoming events, facility schedules and addressed gym rentals.

RAY HARRAL NATURE CENTER – JOHNNY KOESTER

- The total visitors for April were 1,489. Ray Harral Nature Center had 584 visitors inside the Nature Center and an estimated 905 visitors walked the trails in the Nature Park.
- April 12th, replaced several maps along the nature trail and mounted a squirrel box off of the back deck.
- April 27th, cleared Ray Harral Nature Park Trails of debris due to a storm that passed through.
- First graders from Wagoner were given a lesson on poison ivy and poison oak that came to Ray Harral to play in the park.

PARKS MAINTENANCE DIVISION

PARKS MAINTENANCE MANAGER – PHIL HINK

- Attended Department staff meetings.
- Conducted Park Maintenance Division staff meetings.
- Monitored ongoing park construction projects:
 - Nienhuis Sport Courts - Pre-construction meeting completed. Demolition of asphalt walking trail completed, and site grading has begun.
 - Nienhuis Turf Football Fields - Construction plans waiting for funding source.
 - Interactive Water Feature - Pre-construction meet completed. Demolition of site has begun. Pavers, trees, and concrete banding has been removed. Storm sewer lines being re-routed, and fountain basin site excavated.
 - Central Park Electrical Upgrade - Contractor has cleanup and final punch list items to complete.
 - Streetscapes Phase IV - Final construction plans due on May 23, 2016.
 - Nienhuis Park Community Center Security Lights - Contractor installed concrete light pole bases, and are currently installing the new solar lights.
 - ISSC 2011 Bond Projects - Met with Engineering/Construction, Director and design firm to discuss scope of the projects for the Indian Springs Sports Complex; soccer and baseball.
- Worked with Purchasing to quote contract mowing for 8 park sites. Two quotes received.
- Asphalt maintenance for the Nienhuis Football Complex parking lot was awarded, and scheduled to begin on June 6, 2016.
- Monitored contracted pond maintenance for 7 park ponds.
- Worked with Stormwater Department to schedule installation of additional concrete decking at the Family Aquatic Center; FY 2015-2016 STSI project.
- Met Stormwater personnel at Linear Trail to review eroded drainage banks along the trail. Stormwater Department will schedule work to stabilize the banks.
- Quoted purchasing 550 pounds of Bermuda seed that will be sowed after the spring soccer season ends in May.
- Continue to work on filling open positions within the Parks Maintenance Division. One fulltime position and one seasonal position have been filled. No successful candidates for two additional Park Maintenance worker positions. Posted a Park Maintenance Technician position due to retirement. This position has been filled internally, which opened up another park maintenance worker position that will be added to the open job postings.

GROUNDS MAINTENANCE SECTION

- Litter cleanup was performed at park sites, and park outdoor restrooms were cleaned on Mondays, Wednesdays and Fridays. Weekend overtime work has begun due to multiple shelter reservations.

- Provided weekly custodial maintenance/monitoring to the Camino Villa Park Building.
- Performed routine mowing of parks, building grounds and trails. Performed 91 mowing cycles during the month.
- Inspected Liberty Parkway trail for debris, overhanging limbs, surface maintenance, etc. Sprayed fence lines with herbicide.
- Performed routine turf maintenance to ball fields at Indian Springs Sports Complex (ISSC), Nienhuis and Arrowhead. Fields at Nienhuis and ISSC had boundary lines painted weekly for league and tournament games.
- ISSC hosted two large soccer tournaments and weekend competitive baseball tournaments during the month; Tulsa Lexus Cup and the Broken Arrow Soccer Club Annual Spring Rec. Tournament resulted in over 500 soccer games. Baseball tournaments would run between 60 and 120 games per tournament.
- Post sprayed soccer and baseball fields at ISSC.
- Core aerified and sand top dressed three large soccer fields.
- Performed routine irrigation checks and maintenance to systems at athletic complexes. Replaced irrigation heads, controller transmitter, and decoders.
- Conducted storm damage cleanup at ISSC. Picked up tree debris blown onto fields, straightened softball complex fences that were leaned over by wind, replaced soccer goals and bleachers that were blown from their locations, and replaced several roof panels that were blown off baseball dugouts. Hauled tree debris to Tulsa green waste site.
- Installed new windscreens on outfield fences at the Al Graham Softball Complex.
- Laid out and marked football fields at Nienhuis in preparation for the start of their passing league.

FACILITIES MAINTENANCE SECTION


- Monthly playground inspections were completed, and maintenance items addressed as required.
- Performed surface maintenance on the Nienhuis Skate Park. Patched concrete areas that were rough, and filled joints as needed with compound.
- Sealing Splash Pad - Replaced joint compound. Touched up joints at Rockwood Splash Pad.
- Completed draining and cleanup of all pools. Hooked up operational systems at each site, filled with water, and started filtration. Ordered fiberglass cleaner for waterslide maintenance. New chlorination system was hooked up at Nienhuis Aquatic Facility.
- De-winterized splash pads and checked each site for proper operation. Replaced activator switches as required, and scheduled splash pads to be opened on May 13, 2016.

- Turned on park outdoor drinking fountains. Ordered plunger parts for Sieling Park fountain and installed.
- Check department flags and replaced or lowered as needed.
- Scheduled required pre-operational waterslide inspections with Department of Labor.

HORTICULTURE/FORESTRY SECTION

- Performed routine daily maintenance in the Rose District; trash cleanup, blowing sidewalks, weeding, leaf removal, etc.
- Pruned trees in Central Park in preparation of annual Rooster Days event.
- Monitored contractor maintenance on the rose plantings at Centennial Park and the Rose District.
- Potted annual flowers in hanging baskets for the Rose District and installed on poles.
- Planted annuals at the Rose District, Centennial Park, City Hall and Veterans Park.
- Trimmed shrubs at various park landscape beds.
- Checked the Rose District irrigation system and made repairs prior to hanging flower baskets. Repaired irrigation line damage by vehicle entering alley between Commercial Street and Broadway Street
- Worked with Saint Stephens Church on a service project that planted several trees within Nienhuis Park.
- Cut up trees at ISSC that were damaged or blown over during a storm. Stormwater crews assisted with the haul off of debris.
- Conducted routine maintenance within the Rose District; blowing sidewalks, picking up litter, weeding beds, etc.
- Worked with Keep Broken Arrow Beautiful committee on the annual spring Trash Bash. Park crews picked up bags left by volunteers after the cleanup.

End of Report

To: Russell Gale, Acting City Manager
From: Anthony Daniel, Utilities Director 
Date: May 27, 2016
Re: Utilities Department Monthly Report – April 2016

	April 2016	April 2015
Water Treated, Purchased and Distributed		
Water Purchased from Tulsa	0 MG	0 MG
Water – Produced at Verdigris WTP	303.6 MG	274.2 MG
Wastewater Treated		
Lynn Lane Plant	132.6 MG	149.0 MG
Haikey Creek Plant flow from BA	153.0 MG	147.5 MG
Haikey Creek Plant flow from Tulsa	218.0 MG	180.1 MG

Sewer Lift Booster Station Equipment Maintenance Summary-David Handy

- 1. Windsor Lift Station:**
 - a. Evaluating to replace Pump #1 with new pump or parts.
- 2. Southpark Lift Station:**
 - a. Installed new blower fan and solenoid valve.
- 3. Expressway Lift Station:**
 - a. Confined space entry, Terry replaced receptacle and wiring for sump pump.

LLWWTP Maintenance Summary-David Handy

- 1. Chlorine Building:**
 - a. Installed suction lines to chlorine cylinders.
 - b. Sodium bisulfite pumps calibration checked.
 - c. New UPS installed on chlorine PLC.
- 2. Blower Building:**
 - a. Blower #6 jack shaft bearing seized. Pulled and sent for repair.
 - b. Gardner-Denver blower rep onsite for blowers evaluation/investigation on cause of failure of two 100 hp units.
 - c. Replaced control timer to Blower #5.
- 3. North Thickener:**
 - a. Replaced faulty timer.
- 4. Belt Press Building:**
 - a. Replaced belts and rubber seals on wash boxes on Ashbrook belt press machine.
 - b. Replaced breaker to wash water pump.
- 5. RAS Building:**
 - a. Replaced diaphragm on WAS Pump.
 - b. Unplugged suction line to west clarifier.
- 6. Secondary Lift Station:**
 - a. Communication port out at station. Diagnosed problem and ordered a radio card.

7. South Digester:

- a. Took hydraulic pump (rental unit) out and returned to Barco Pump Company.
- b. Digester out of service, needing a major cleanout of accumulated mud and debris.

8. Grit Chamber:

- a. Grit chamber was cleaned using vactor truck and installed new diffusers.

9. Influent sampler refrigeration unit out. Ordered a replacement unit.

10. Training on chlorine, fire extinguishers and SCBA completed.

11. Building maintenance repaired shower and hot water tank.

Lynn Lane and Haikey Creek WWTP Industrial Pretreatment Program Summary- Lauren Wilson

Fats, Oil & Grease (FOG) Program Activities

1. Food Handling Establishment Inspections:

City pretreatment staff inspected 42 food handling establishments (FHE) in the month of April. The majority of the establishments inspected were daycare centers and preschools. Many of these facilities do not have grease abatement equipment. City staff collected information about how many meals are cooked, what kind of food is prepared, and kitchen preparation and cleaning practices. A report will be generated for the Utilities Director to review.

Inspected manifests for grease interceptor (GI) maintenance, looked at GI, and discussed best management practices for facilities with grease abatement equipment. FHEs with improperly maintained interceptors have been asked to have their grease interceptor pumped immediately. Re-checks are done for FHEs with non-compliance issues. The following FHE non-compliance issues were noted:

- Taco Bueno 61st & Elm – asked to pump GI
- Subway/Kum & Go 61st & Lynn Lane – asked to pump GI
- Espresso OH – asked to pump GI

2. Grease-Related Sanitary Sewer Overflows & Response:

- 1104 W. Memphis – City pretreatment staff distributed cooking oil collection bottles with information about recycling stations in Broken Arrow as well as pollution prevention brochures to this neighborhood in March. We spoke with businesses in this area in April about kitchen best management practices to keep fats, oil & grease out of the City sewer system. Small World Learning Center and Long John Silvers do not have grease abatement equipment. Long John Silvers is scheduled to install a grease interceptor in August.
- 2505 W. Atlanta Ct. – City pretreatment staff spoke with Braum's on 91st & Aspen about excessive grease in the grease interceptor. They were given 15 days to have it serviced. Spoke with Council Oaks Learning Center about kitchen best management practices, their GI was in good shape. Spoke with Happy House Chinese about kitchen best management practices, their GI was also in good shape.
- 3504 N. 27th St. – Johanna Woods Mobile Home Park – City staff spoke with maintenance and management personnel about excessive grease in the City sewer line. We discussed resident pollution prevention practices and distributed brochures discussing practices residents can use to prevent future occurrences.

- 1748 S. Pine Ave. – Spoke with home owner about pollution prevention practices to keep fats, oil & grease out of the City sewer system. This area seems to be mainly residential.
- 6133 S. 117th St. – The grease in the sewer line in this area also seems to be residential. City pretreatment staff is working to inform Broken Arrow residents about pollution prevention practices they can put in place at their home to decrease their chances of sewer back-ups and help keep fats, oil & grease out of the City sewer system.
- **Community Awareness:**

City pretreatment staff hosted a kid's corner booth for Earth Day at the Broken Arrow Farmer's Market. Coloring/activity books were printed to teach kids about water conservation and what they should and should not put down the drain. Cooking oil collection bottles were distributed as well as FOG pollution prevention brochures. The children spent time coloring at the table and we discussed different things they can do at their home to conserve water and keep grease out of the drain. Pretreatment staff will be doing the booth again in July and September.

Industrial Pretreatment Activities:

1. City Site-Inspection and Sampling Event: City staff is required to inspect and sample each facility that holds a wastewater discharge permit yearly. The following facilities were inspected and sampled for compliance with federal, state, and local pretreatment contaminant limits in April:

- Unifirst
- Gruv-N-Gasket
- Flight Safety
- Russelectric
- CSI Aerospace

*Pre-inspection file review: City pretreatment staff review permit, site details, toxic organic management plans (if applicable), accidental spill prevention plans, hazardous & non-hazardous waste manifests, previous-year inspection, previous-year self-monitoring & compliance reports, and violations (if applicable) before yearly inspections.

2. City of Broken Arrow wastewater discharge permits require the permit holder to perform scheduled (either semi-annual, quarterly or monthly) self-monitoring for specific contaminants and report the analytical results to the City by the 15th of the following month. The following reports/certifications were received and reviewed in the month of April:

- Blue Bell compliance monitoring report and laboratory analysis
- Unifirst compliance monitoring report and laboratory analysis

3. Surcharges for Bio-chemical Oxygen Demand (BOD), Total Suspended Solids (TSS), and Oil & Grease above residential thresholds were calculated for Unifirst in the amount of \$3,576.43. Blue Bell surcharges were calculated at \$15,388.98, but not issued. Surcharges have been postponed per Utilities Director.

UTILITIES DISTRIBUTION/COLLECTIONS MAINTENANCE SUMMARY

WATER DISTRIBUTION – Jerry Hanewinkel

1. New Taps made and Meters set 40
2. Responded to 34 meter leak calls
3. Replaced 18 meters.
4. Repaired or Replaced 30 meters and valve boxes
5. Replaced 16 Curb Stops
6. Repaired 4 valves
7. Cleaned up 36 yards
8. Responded to 429 Call Okie Line Locates
9. Installed 1 service crossing
10. Responded to 81 water system service requests
11. Flushed 5 lines for water quality issues
12. Distribution Main Leaks repaired 7
13. Meter leak repairs done 11
14. Valve truck crew exercised 94 valves
15. Repaired 2 fire hydrants
16. Replaced 1 fire hydrant

AMR PROJECT-

Retrofitted AMR register only on existing meters-878

Installed AMR register/meters-338

Replaced meter boxes-26

SEWER COLLECTION- David Marlow

1. Service requests calls 36
2. Sewer line blockages 12 calls
3. Sewer line cleaned 3950 ft.
4. Sewer line locates done 202
5. Stand-by and night crew responded to 10 sewer calls
6. Clean ups done 11 locations
7. CCTV 87 ft. to locate problems/defects in the sewer line
8. Lift station repairs done at 1 station
9. Manholes cleaned /raised/repaired 1
10. Sewer lines root cut at 8 locations
11. Sewer lines repaired at 6 locations
12. Sanitary Sewer Overflows (SSO's) reported for the month of April 2016-15
13. Sink holes repaired 3

METER READING – Derriel Bynum

1. Replaced Meters-10
2. Door Hangers for bad check-66
3. Turn Ons for nonpayment-267
4. Turn Offs for nonpayment-236
5. New /Accounts-483
6. Finals-471
7. Read 38,248 Meters for the month of April 2016
8. Construction Meters Set-10
9. Rebuilt large meters-53
10. Talked to customers about high water bills-6
11. Leak Tests-111

AMR Project-
Retrofitted AMR register only on existing meters-1337
Installed AMR register/meters-102
Meter boxes replaced-29
Meter risers installed-2
Defective curb stops replaced-2

UTILITIES CONSTRUCTION – Tommy Kimbrough

1. 185th Sewer Project – Installed 47’ of 30” SDR 35 sewer pipe to repair failed segment of county sewer trunk line.
2. Hillside Drive Water Project-Installed 47’ of 12” C-900 Water line.

WATER QUALITY- Diana Flora

1. Flushed dead end water lines (41 total).
2. Tested chlorine levels near auto flushers to verify all are working (20 total).
3. Manually flushed 3 auto flushers to improve chlorine residuals. Currently 3 units are down for repair.
4. 14 dirty water calls, 252,750 gallons of water flushed to improve water quality.
5. Collected 100 Bac-T samples and 2 chlorine (am/pm) daily
6. Total gallons flushed to improve water quality in April was 3,573,600 gallons.
7. Gathered results for previous years lead and copper.

VERDIGRIS WTP – Jimmy Helms

1. Drained, cleaned and inspected all four pretreatment trains.
2. Replaced sludge drive cables in pretreatment trains 3 and 4.
3. Replaced roll pins on mud valve in pretreatment train 2.
4. Replaced fuse in sodium permanganate flow meter.
5. Removed influent baffle plates in plate settler areas in pretreatment trains 1 and 2.
6. Installed 17 additional membrane modules in each of the 10 membrane racks.
7. Assisted Pall field service engineer with SCADA system modifications.
8. Replaced butterfly valve and actuator on clean in place circulations system.
9. Replaced gaskets and stainless steel bolts on Y-strainer on clean in place circulation system.
10. Safety meeting over avoiding arch flash held on 4/13/16.
11. Repaired pipe brackets on various pipes in the pipe chase.
12. Addressed leaks on chlorine generators.
13. Repaired air regulator on membrane rack #3.
14. Changed out oil in all 4 high service pumps.
15. Replaced touchscreen on sludge drive system on pretreatment train #4.
16. Changed out oil on all flocculators on pretreatment basin.
17. Changed out oil on all three raw water pumps.
18. Replaced level indicator and transmitter on surge tank.
19. Adjusted chain and brackets on entrance gate.
20. Replaced leaking gaskets on bleach feed pumps.
21. Repaired leaking mechanical seal on bleach feed pumps.
22. Replaced cracked flange and hose on chlorine feed pump.
23. Replaced broken Y-strainer on ACH offloading station.
24. Replaced ballast on light fixture in high service pump station.
25. Investigated water quality complaint at 12815 E 71st St.

ASSISTANT DIRECTOR-Barney Campbell

PLAN REVIEWS DONE

- Aspen Ridge
- Elementary school on Kenosha & 209th
- Hilton Garden Inn

MEETINGS

- OOWA water line
- Hillside Dr. road crossing water line
- Kenosha & Aspen water line leak
- Weekly Staff meetings

IN HOUSE PROJECTS

- OOWA 36" water line
- New Orleans water tower
- Tulsa meter 41st & 161st pumps
- Review 5 year CIP
- County line trunk sewer replacement
- Final design on Tucson 12" water line review
- Design of Washington 6" water line
- Olive 16" water line design
- Tulsa water meter #2
- Met with customer on lot split on 140th

DIRECTOR'S REPORT – Anthony Daniel

1. Participated in the planning meetings for the proposed 30" new city of Tulsa water line connection with E & C and City of Tulsa engineering staff.
2. Attended the Skaggs tank rehab project progress meeting.
3. Attended the weekly city manager leadership meetings.
4. Attended the scheduled City Council and BAMA meetings.
5. Conducted the weekly Thursday staff meetings with Utilities Department managers and supervisors.
6. Attended the monthly RMUA operations group meeting at HCWWTP.
7. Participated in the quarterly meeting with BAPS.
8. Attended the weekly Operations Group meeting with ACM-Operations.
9. Utilities staff met with ACM-Operations to review Five Year CIP list before submitting to B & V the rate consultant.
10. Participated in the E & C project design review meetings on:
 - Tucson 12" water line project (final design)
 - Washington St 6" water line (preliminary design)
 - Olive St 16" water line (preliminary design)
 - Oak Crest Addition sewer collection system improvements (preliminary review)
11. On Thursday, April 21st County sewer line along New Orleans failed. I was onsite and assisted field crews to assemble and hook up temporary bypass pumps to stop sewer overflows. On Friday, City Council had an emergency meeting to authorize McGuire to undertake the emergency repairs.
12. Attended the OML lunch meeting at The Tavern on Main St.

13. Attended the lunch and learn seminar organized by Garver engineers on wastewater disinfection alternatives for LLWWTP.
14. Participated in the General Services uniform bids review meeting.

FUTURE PROJECT TO DO LIST:

- Repair water leak at the junction of Kenosha and Aspen before the mill and overlay project.

2. GENERAL CORRESPONDENCE / NOTIFICATION



Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

Swimming Pools Open Saturday

Broken Arrow, Okla. (5/25/2016) – The Family Aquatic Center and the Nienhuis Aquatic Facility will open to the public on Saturday, May 28 for the 2016 season.

All City Splash Pads are now operational. The Splash Pads are free to use and are open from 8:00 a.m. until 8:00 p.m.

SWIMMING POOL HOURS

The Family Aquatic Center, (918) 259-8695, is located at 1400 S. Main Street. The hours are:

- Monday: Closed
- Tuesday – Saturday: 11:00 a.m. – 6:00 p.m.
- Sunday: 1:00 p.m. – 6:00 p.m.

The Nienhuis Aquatic Facility, (918) 357-3483, is located at 3201 N. 9th Street (55th & Lynn Lane). The hours are:

- Monday – Tuesday: 11:00 a.m. – 7:00 p.m.
- Wednesday: Closed
- Thursday – Saturday: 11:00 a.m. – 7:00 p.m.
- Sunday: 1:00 – 6:00 p.m.

The R.C. Dickenson YMCA will again this summer operate the Country Aire Pool located at 100 N. Fir Avenue. The hours for the Country Aire Pool are:

- Monday: 12:30 p.m. – 6:00 p.m.
- Tuesday: Closed
- Wednesday – Friday: 12:30 p.m. – 6:00 p.m.
- Saturday – Sunday: 1:00 – 5:00 p.m.

(Continued)

ADMISSION FEES

Admission to the Family Aquatic Center and the Nienhuis Aquatic Center is:

- 0 – 2 years of age: FREE
- Patrons under 48 inches: \$4.00
- Patrons over 48 inches: \$5.00
- Patrons 55 and over: \$4.00

Pool Punch Passes are on sale now for Broken Arrow residents. Passes may be purchased at the Nienhuis Park Community Center or Central Park Community Center. Passes are \$30 for 10 visits.

For admission rates to the Country Aire Pool, contact the R.C. Dickenson YMCA at the number below.

SWIM LESSONS

Swim Lessons are back! The YMCA will be offering swim lessons at the Family Aquatic Center for \$40 per person, per session. No YMCA membership is required. Sessions are held Monday – Thursday for ages 3 to 12.

For more information concerning the Country Aire Pool or Swim Lessons, please call (918) 872-9622 or visit <http://ymcatulsa.org/locations/rc-dickenson-family>, or stop by the R.C. Dickenson Family YMCA at 8501 S. Garnett Road.

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PRESS RELEASE

Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

BA Mayor Seeks Federal Support for Local Initiatives

Broken Arrow, Okla. (5/25/2016) – Mayor Craig Thurmond’s efforts in Washington, D.C. during Infrastructure Week 2016 (May 16 – 23) put Broken Arrow in the national spotlight, as he presented the economic benefits obtained through the City’s infrastructure investments.

Mayor Thurmond was one of six elected officials from the National League of Cities (NLC) who attended Capitol Hill briefings advocating for the tax exemption for municipal bonds, reauthorization of the EPA Brownfields Program, and water infrastructure investment. The NLC is made up of municipal government leaders dedicated to helping city leaders build better communities. Mayor Thurmond was also featured as a guest blogger on NLC's blog, CitiesSpeak.org, along with Senator Jim Inhofe, Congressman Earl Blumenauer (D-OR), Mayor Patrick Wojahn, College Park, Maryland, Mayor Stephanie Miner, Syracuse, New York, and Council Member Ron Nirenberg, San Antonio, Texas. Through both the Capitol Hill briefing and the blog post, the Mayor was able to promote the Rose District, Broken Arrow’s advanced manufacturing sector and job growth.

"It was a great honor to have the opportunity to showcase Broken Arrow's successes on Capitol Hill," said Mayor Thurmond. "It is vitally important that our City’s interests are represented on the national level, so that our federal grant applications get the attention needed for approval."

While in Washington D.C., Mayor Thurmond also met with Senator James Lankford and Congressman Jim Bridenstine to ask for their support for the following grants:

(Continued)

- Transportation Alternative Program (TAP) grants totaling \$1,017,622 to build a network of bicycle/walking lanes throughout the community and into the Rose District.
- COPS grant totaling \$875,000 to hire seven (7) additional police officers.
- Transportation Investment Generating Economic Recovery (TIGER) grant totaling \$5 million to widen 23rd Street (County Line Road) at the BA Expressway and improve the infrastructure to accommodate future growth.
- Staffing for Adequate Fire and Emergency Response (SAFER) grant totaling \$1,486,320 to hire 11 additional firefighters.

Last year, Mayor Thurmond was elected to serve a two-year term on the National League of Cities Board of Directors. Over the next two years, Thurmond will participate in six Board of Directors meetings at NLC convenings in Washington and across the nation. NLC paid all expenses for the Mayor's recent trip to Washington.

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INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jennifer Hooks, Executive Assistant to the City Manager
Date: May 27, 2016
Re: News Articles of the Week

Please find the attached news articles regarding Camp Bandage, Mayor Thurmond's trip to Washington, DC for Infrastructure Week, and the upcoming Tuesdays in the Park concert series.

Respectfully submitted,

Jennifer Hooks

Attachments

Camp Bandage promotes safety, community

By MADISON PRICE Oklahoma Weekly Group | Posted: Saturday, May 21, 2016 5:31 pm

Chisholm Trail Park was bustling with police sirens, fire engines and even a Life Flight helicopter last Saturday.

No need to panic however, these community organizations joined forces for the annual Camp Bandage safety awareness event.

Present at this year's event was both Broken Arrow police and fire departments as well as BAPD Mobile Command, ENDUI and a number of other emergency service organizations.

Guests were welcomed with free food and drinks and inflatables for the kids with one goal in mind — teaching the community about safety.

Becky Scott, a dispatcher for the Broken Arrow Police Department, recognizes Camp Bandage as a way to remind kids about daily safety precautions.

“Kids who learn safety young make it a habit, and they always put that seatbelt on, they always wear that helmet,” she said. “This is why we do what we do. If they learn when they are young, they know how to stay safe their whole life because it is a habit they have formed.”

The U.S. Army Corps of Engineers were also represented at the event with a booth dedicated to the National Water Safety Program and Bobber the Water Safety Dog.

“One of our main missions is water safety awareness,” Eric Pearson with the Army Corps of Engineers said. “This lets us get out in the public, and helps us get acquainted with the other departments and exhibitors out in the field.”

Bobber wasn't the only four-legged friend at the park. The BAPD K-9 Unit brought Havoc to interact with guests as well.

“Kids like to see the dog and what we do,” BAPD's Eric Keech said of his K-9 companion. “It's a good way for us to get into the community.”

Rick and Sharon Helm of the Elks Lodge were also onsite promoting the dangers of drug use. Both agreed Camp Bandage was of great value to the community.



2016-05-25_bal-bandage9

Three-year-old Blake Buchanan gets a friendly greeting from Havoc, a member of the BAPD K-9 Unit during Camp Bandage on Saturday.

“This is a great avenue for everyone to get together and support each other,” Helm, who has been involved about six years, said. “We definitely plan on coming back again next year.”

Asher Jordan, a young man who donated over 1,000 whistles to the BAPD instead of accepting presents for his sixth birthday, was recognized for his good deed during the event.

The whistles will be given to seniors and children to get someone’s attention in case of an emergency.

The main event of the afternoon was a mock wreck put on by the police and fire departments, Life Flight and emergency services.

Lots of eyes were fixed on the scene as first responders extracted the “victim” from the drunk driving accident with help from the jaws of life.

“This is important because it teaches kids what to do in an accident and takes away that fear,” Paul Gerner said. “They see it happen here and know what to expect if they are ever involved in an accident.”

Gerner, whose parents A.L and Shirley began Camp Bandage 33 years ago as a way to teach kids about safety, believes that the event is just as important now as it was then.

“Obviously this brings the community together and everyone enjoys themselves, and it couldn’t have happened on a better day,” he said, noting the event has not once been cancelled due to rain.

“Our motto is ‘what you learn here could save a life,’” Gerner added. “It’s true.”

Thurmond efforts put Broken Arrow in the spotlight

From Staff Reports news@baldedger.com | Posted: Wednesday, May 25, 2016 3:18 pm

Mayor Craig Thurmond's efforts in Washington, D.C. during Infrastructure Week 2016 (May 16 – 23) put Broken Arrow in the national spotlight, as he presented the economic benefits obtained through the City's infrastructure investments.

Mayor Thurmond was one of six elected officials from the National League of Cities (NLC) who attended Capitol Hill briefings advocating for the tax exemption for municipal bonds, reauthorization of the EPA Brownfields Program, and water infrastructure investment.

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Tuesdays in the Park kicks off in June

By MADISON PRICE Oklahoma Weekly Group | Posted: Wednesday, May 25, 2016 1:12 pm

Warm evenings are upon us, and what better place to spend them than along the lively strip that is the budding Rose District?

The Regional Arts Alliance of Broken Arrow is happy to announce the kick off of its annual month of Tuesdays in the Park on June 7.

Each Tuesday in June, an outdoor concert will be held at Central Park. The event is free to the public, and guests are encouraged to bring blankets, coolers and pets on leashes to enjoy the festivities.

Outside food and drinks are welcome as always, but a variety of food vendors will be present as well. Burgers and ice cream will be prepared by the BA Civitans, and Andolini's Pizzeria, Stu-B-Que and Kona Ice snow cones will also be onsite.

Chair of the Tuesdays committee Janie Green stresses that Tuesdays in the Park are intended to be friendly and laid-back events.

"It's really a family friendly event, and you can't think of a safer environment because you can watch your kids play by the creek," she said. "The crowd area has a lot of shade, and we usually have a gorgeous sunset behind the band and everyone has a good time."

This is Green's fifth year to be involved with Tuesdays in the Park, which she said has been evolving over the years. She noted that the consolidation of the BA Arts Council and the PAC into ArtsOK has made a great impact on these types of events.

"This started as gospel and bluegrass from local bands, but BA was small then," she said. "The fact we've been able to maintain it as a free event is wonderful. ArtsOK is going to help make us bigger."

"We have several events that the arts council does that have been around a long time, but the growth in BA is changing them completely," she added.

Green said the event sees anywhere from 350 to 700 people on a Tuesday night, but expects this season to be the biggest year yet.

"There is plenty of parking, plenty of food and plenty of spaces for people to sit. Some people come out an hour early, but there is no bad spot," she said. "People are welcome to come and go as they please."



2016-05-25_bal-tuesdays

SOUNDS OF SUMMER — The Regional Arts Alliance of Broken Arrow offers four evenings of food, fun and outdoor concerts for the month of June through its Tuesdays in the Park events. FILE PHOTO

An ArtsOK tent will be set up where tickets will be given away for food and other prize drawings during the band's break. This, Green says, is one of her favorite parts of the evening.

"Come by the booth and see us, and introduce yourselves, we'd love to hear what you think. Give us your input and we will work it in," Green added.

"It may be a BA event, but this is also a chance for surrounding communities to see the area," Green added. "People can come down early and check out the Rose District, and they can eat in town or they can come down and eat at the park."

The month of concerts will kick off with the Red Dirt Rangers, an Americana band out of Stillwater. A variety of genres will be represented throughout June, including big band, pop and oldies.

The shows start at 7 p.m. and wrap up around 9 p.m. Central Park is located at 1500 South Main Street in BA. For more information on the Regional Arts Alliance of Broken Arrow, visit them online at artsba.org.

3. SPECIAL EVENTS / ACTIVITIES



To: Jennifer Hooks, Executive Assistant to the City Manager
From: Vaunda Olivera, Events Coordinator
CC: Scott Esmond, Kenny Schwab
Date: May 25th, 2016
Re: Notes to Council

EVENTS

Rogue Appleseed Takeover Disc Golf Tournament The event is scheduled for Saturday May 28th, 2016 at Chisholm Trail Park. Set up will take place Saturday morning beginning at 7:00 am. Event organizers will be setting a temporary course along the west and east sides of the lake. Registration will begin at 8:00 am and conclude about 1:00 pm. Anticipated attendance is approximately 100 participants from around the region. No road closures will be required for this event.

SPECIAL EVENTS COMMITTEE (SEC) The next meeting of the SEC is scheduled for June 2nd, 2016, 2:00 p.m. at the Public Safety Center.