

**To:** Honorable Mayor and City Councilors  
**From:** Michael Spurgeon, City Manager  
**Date:** November 10, 2016  
**Re:** Notes to Council

---

### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Fire Department Monthly Report – October 2016
- Police Department Monthly Calls for Service Report – October 2016
- General Services Monthly Report – October 2016
- U.S. Marshals Service Commends Broken Arrow Police Department Personnel

### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release – City Council to Consider New Utility Rates

### **3. SPECIAL EVENTS / ACTIVITIES**

- Veterans Day Salute presented by the Military History Center

Respectfully submitted,



Michael L. Spurgeon

jmh  
Attachments

## 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



**INTEROFFICE MEMO**

***Broken Arrow Fire Department***

**To:** Michael Spurgeon, City Manager  
**From:** Office of the Fire Chief  
**Date:** November 10, 2016  
**Re:** October 2016 Monthly Report

---

Please see the attached reports detailing:

EMS Responses  
Fire Responses  
Fire Prevention Inspections  
Fire Investigations  
Fire & EMS Overview  
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report  
October 2016

Page 1 of 4

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	789	755	5%
Fire Responses	202	200	1%
Fire Prevention Inspections	46	41	12%
Fire Investigations	04	04	0%
Total Training Hours	16,547	8,864	87%



Broken Arrow Fire Department Monthly Report  
October 2016

	Station	Assist Other Stations	Assist EMS	
District 1	31	07	91	This Month
	144	39	331	Total Fiscal Year
District 2	19	11	64	This Month
	64	47	230	Total Fiscal Year
District 3	23	02	40	This Month
	86	26	147	Total Fiscal Year
District 4	28	06	51	This Month
	112	18	211	Total Fiscal Year
District 5	40	03	83	This Month
	146	32	349	Total Fiscal Year
District 6	41	12	76	This Month
	143	39	350	Total Fiscal Year
District 7	34	05	137	This Month
	155	22	469	Total Fiscal Year
Total	216	46	542	This Month
	850	223	2087	Total Fiscal Year
	<b>7.0</b>	<b>1.5</b>	<b>17.5</b>	<b>Total Number Runs per Day</b>



Broken Arrow Fire Department Monthly Report  
October 2016

Fire Suppression Average Response Times

---

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	4:28	4:47	4:29	5:08
Station #2 Eng 2	5:13	4:49	5:23	4:43
Station #3 Eng 3	4:49	4:44	5:19	4:53
Station #4 Eng 4	5:30	5:12	6:39	5:23
Station #5 Eng 5	5:04	4:51	4:58	4:50
Station #6 Eng 6	5:54	4:56	5:41	4:41
Station #7 Eng 7	3:50	0:00	3:57	0:00
<b>Total Average</b>	<b>4:58</b>	<b>4:53</b>	<b>5:12</b>	<b>4:56</b>

**BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00**

**Station #7 was put into service January 19, 2016 with each shift housing a crew of four (4) and an Engine.**

---

**EMERGENCY MEDICAL SERVICES**

EMS Unit Run Destinations

---

Saint Francis - Tulsa	170	Hillcrest MC South	71
Saint Francis South	113	Hillcrest MC Tulsa	29
Saint John MC - Tulsa	103	OSU Medical Center	02
Saint John MC -BA	44		



Broken Arrow Fire Department Monthly Report  
October 2016

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	789	755	3076	2720
Treated/Transported	585	526	2264	1933
Treated/Released	34	548	142	2012
Cancelled	60	18	234	67
Refused Treatment	98	--	400	33
DOA	09	--	33	--
EMS Suppression	76	117	302	497

**Some changes to the descriptions of items 2 & 3 starting this July 2016 have been made**

**\*\* Last F/Y figure 2 covers all transports but not all treated, figure 3 included the treated**

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	3:49	5:11	3:44	5:11
Station #2 Sq-2	4:02	4:55	4:01	4:51
Station #3 Sq-3	4:31	4:22	4:27	4:20
Station #4 Sq-4	5:59	5:49	5:46	5:21
Station #5 Sq-5	4:09	4:20	4:07	4:13
Station #6 Sq-6	4:26	4:21	4:28	4:23
<b>Total Average</b>	<b>4:29</b>	<b>4:50</b>	<b>4:25</b>	<b>4:45</b>

**BAFD Bench Mark Average Time 5:00**

**General information:**

Total number of calls . . . . .	Fire - 202	EMS - 718	Exposures - 0	Unknown - 0	All - 920
Average calls per day . . . . .	Fire - 6.51	EMS - 23.16	All - 29.67		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 191,169	Other - 0	All - 191,169	Arson - 0	
Estimated value . . . . .	Fire - 1,206,555	Other - 0	All - 1,206,555	Arson - 0	
Percentage saved . . . . .	Fire - 84.15%	Other - .00%	All - 84.15%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,561	Non-emergency - 240	All - 1,801		
Average responses per day . . . . .	Emergency - 50.35	Non-emergency - 7.74	All - 58.09		
Average apparatus per call . . . . .	Fire - 2.03	EMS - 1.93	All - 1.95		
Average turnout time . . . . .	Emergency - 0:00:55	Non-emergency - 0:00:57	All - 0:00:55		
Average response time . . . . .	Emergency - 0:05:16	Non-emergency - 0:05:55	All - 0:05:20		
Average contain time . . . . .	Emergency - 0:24:35	Non-emergency - 0:00:00	All - 0:24:35		
Average total time . . . . .	Emergency - 1:08:21	Non-emergency - 0:23:30	All - 1:02:22		
Total man hours . . . . .	Fire - 344	EMS - 2,546	All - 2,891		
Average personnel per call . . . . .	Fire - 5.04	EMS - 4.91	All - 4.94		
Total aid given calls . . . . .	4				
Total aid received calls . . . . .	2				

Total calls by incident group:	Count	Average response time	Aid given	Exposures
100-173 Fire	19	0:06:03	1	0
300-381 Rescue and emergency medical service incidents	718	0:05:15	1	0
400-482 Hazardous conditions (no fire)	20	0:05:14	0	0
500-571 Service call	57	0:05:42	0	0
600-672 Good intent call	65	0:02:44	2	0
700-751 and 7009 False alarm and false call	39	0:05:43	0	0
900-911 Special incident type	2	0:02:01	0	0

Total calls by incident type:	Count	Aid given	Aid received	Exposures
111 Building fire	2	0	1	0
113 Cooking fire, confined to container	2	1	0	0
131 Passenger vehicle fire	7	0	0	0
141 Forest, woods or wildland fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	2	0	0	0
143 Grass fire	2	0	1	0
150 Outside rubbish fire, other	1	0	0	0
151 Outside rubbish, trash or waste fire	2	0	0	0
300 Rescue, EMS incident, other	2	0	0	0
311 Medical assist, assist EMS crew	2	0	0	0
320 Emergency medical service, other	1	0	0	0
321 EMS call, excluding vehicle accident with injury	664	1	0	0
3211 EMS call, Possible Non Emergency Transfer	2	0	0	0
322 Vehicle accident with injuries	27	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor vehicle accident with no injuries	11	0	0	0
331 Lock-in (if lock out, use 511 )	6	0	0	0
352 Extrication of victim(s) from vehicle	1	0	0	0
357 Extrication of victim(s) from machinery	1	0	0	0
400 Hazardous condition, other	2	0	0	0
411 Gasoline or other flammable liquid spill	2	0	0	0
412 Gas leak (natural gas or LPG)	4	0	0	0



Prepared: 11/07/16, 16:15:50

10/01/16 to 10/31/16

Program: FI263L

Total calls by incident type:		Count	Aid given	Aid received	Exposures
413	Oil or other combustible liquid spill	1	0	0	0
424	Carbon monoxide incident	1	0	0	0
440	Electrical wiring/equipment problem, other	1	0	0	0
441	Heat from short circuit (wiring), defective/worn	2	0	0	0
444	Power line down	6	0	0	0
445	Arcing, shorted electrical equipment	1	0	0	0
500	Service Call, other	1	0	0	0
510	Person in distress, other	5	0	0	0
511	Lock-out	3	0	0	0
512	Ring or jewelry removal	1	0	0	0
531	Smoke or odor removal	4	0	0	0
550	Public service assistance, other	2	0	0	0
551	Assist police or other governmental agency	2	0	0	0
552	Police matter	1	0	0	0
553	Public service	6	0	0	0
554	Assist invalid	24	0	0	0
561	Unauthorized burning	7	0	0	0
571	Cover assignment, standby, moveup	1	0	0	0
600	Good intent call, other	8	1	0	0
611	Dispatched & canceled en route	23	0	0	0
6111	Dispatched & canceled en route-EMS	13	0	0	0
622	No incident found on arrival at dispatch address	12	1	0	0
631	Authorized controlled burning	3	0	0	0
651	Smoke scare, odor of smoke	2	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	1	0	0	0
671	HazMat release investigation w/no HazMat	3	0	0	0
700	False alarm or false call, other	15	0	0	0
730	System malfunction, other	1	0	0	0
733	Smoke detector activation due to malfunction	4	0	0	0
735	Alarm system sounded due to malfunction	2	0	0	0
736	CO detector activation due to malfunction	2	0	0	0
740	Unintentional transmission of alarm, other	1	0	0	0
741	Sprinkler activation, no fire - unintentional	1	0	0	0
743	Smoke detector activation, no fire - unintentional	6	0	0	0
744	Detector activation, no fire - unintentional	1	0	0	0
745	Alarm system activation, no fire - unintentional	5	0	0	0
746	Carbon monoxide detector activation, no CO	1	0	0	0
900	Special type of incident, other	1	0	0	0
911	Citizen complaint	1	0	0	0

Total calls by district:		Count	Arson
001	District One	150	0
002	District Two	107	0
003	District Three	83	0
004	District Four	87	0
005	District Five	157	0
006	DISTRICT SIX	157	0
007	District Seven	170	0
010	Outside City Area	9	0

Total calls by station:		Count	Aid given
-------------------------	--	-------	-----------

Total calls by station:		Count	Aid given
001	Station #1	166	0
002	Station #2	167	0
003	Station #3	113	2
004	Station #4	107	1
005	Station #5	173	0
006	Station #6	155	1
007	Fire Prevention	9	0
777	Station #7	30	0

Total calls by shift:		Count
001	A Platoon	336
002	B Platoon	282
003	C Platoon	302

Total calls by action taken:		Count
00	Action taken, other	20
10	Fire control or extinguishment, other	1
11	Extinguishment by fire service personnel	10
22	Rescue, remove from harm	3
30	Emergency medical services, other	48
31	Provide first aid & check for injuries	33
32	Provide basic life support (BLS)	61
33	Provide advanced life support (ALS)	552
34	Transport person	2
43	Hazardous materials spill control and confinement	2
45	Remove hazard	2
52	Forcible entry	1
65	Secure property	2
70	Assistance, other	4
71	Assist physically disabled	30
73	Provide manpower	13
74	Provide apparatus	2
75	Provide equipment	6
78	Control traffic	1
81	Incident command	32
84	Refer to proper authority	1
85	Enforce codes	2
86	Investigate	52
87	Investigate fire out on arrival	2
92	Standby	2
93	Cancelled en route	36

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT1	4	.12	2	.06	6	.19	0:01:16	0:06:02
BT2	3	.09	0	.00	3	.09	0:01:28	0:05:18
BT3	5	.16	0	.00	5	.16	0:00:54	0:03:34
BT4	2	.06	0	.00	2	.06	0:01:48	0:09:49
BT5	2	.06	1	.03	3	.09	0:02:44	0:17:08
BT6	4	.12	1	.03	5	.16	0:01:17	0:07:01

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
E1	116	3.74	18	.58	134	4.32	0:01:04	0:04:54
E3	49	1.58	17	.54	66	2.12	0:01:23	0:05:39
E4	72	2.32	7	.22	79	2.54	0:00:55	0:07:07
E5	106	3.41	25	.80	131	4.22	0:01:04	0:05:20
E7	166	5.35	21	.67	187	6.03	0:00:59	0:04:45
FD211	10	.32	4	.12	14	.45	0:00:43	0:07:13
FD212	37	1.19	9	.29	46	1.48	0:00:47	0:09:46
FD312	1	.03	0	.00	1	.03	0:00:00	0:00:00
FD313	3	.09	1	.03	4	.12	0:00:04	0:14:58
FD314	5	.16	1	.03	6	.19	0:03:04	0:25:25
FD415	1	.03	1	.03	2	.06	0:00:05	0:00:07
LAD2	81	2.61	16	.51	97	3.12	0:00:54	0:05:32
LAD6	106	3.41	23	.74	129	4.16	0:01:03	0:06:40
PAFFO	1	.03	0	.00	1	.03	0:00:07	0:00:00
RES1	9	.29	1	.03	10	.32	0:00:49	0:04:45
SQD1	140	4.51	26	.83	166	5.35	0:01:10	0:05:46
SQD2	169	5.45	9	.29	178	5.74	0:00:54	0:06:00
SQD3	95	3.06	21	.67	116	3.74	0:01:13	0:06:40
SQD4	92	2.96	7	.22	99	3.19	0:01:02	0:07:27
SQD5	152	4.90	13	.41	165	5.32	0:01:00	0:05:42
SQD6	129	4.16	15	.48	144	4.64	0:01:05	0:06:44
TFD	1	.03	1	.03	2	.06	0:01:53	0:02:33

**Fire incidents with dollar loss:**

Incident ID	Date	Description	Dollar loss	Dollar value
2016-0008046-000	10/01/16	Cooking fire, confined to container 18814 E 47TH ST, TULSA, OK, 74012	2	2
2016-0008052-000	10/01/16	Brush or brush-and-grass mixture fire 8295 S 321 E. AVE, WAGONER COUNTY, OK, 74014	2	210,000
2016-0008053-000	10/01/16	Outside rubbish, trash or waste fire 2902 E LANSING PL, BROKEN ARROW, OK, 74014	2	45,000
2016-0008074-000	10/02/16	Building fire 11856 E 64TH ST, BROKEN ARROW, OK, 74012	35,000	120,000
2016-0008161-000	10/05/16	Grass fire INTR HIGHWAY 51 & N ASPEN AVE	2	200,000
2016-0008251-000	10/08/16	Cooking fire, confined to container 2716 W GREELEY ST, BROKEN ARROW, OK, 74012	800	450,000
2016-0008298-000	10/10/16	Passenger vehicle fire INTR 37TH & E VAIL ST	10,300	10,300
2016-0008320-000	10/10/16	Forest, woods or wildland fire INTR HIGHWAY 51 EB & N ASPEN AVE	2	2
2016-0008472-000	10/16/16	Passenger vehicle fire 5507 S 273RD AVE, WAGONER COUNTY, OK, 74014	20,050	20,050
2016-0008550-000	10/18/16	Passenger vehicle fire 6312 S ELM PL, BROKEN ARROW, OK, 74011	501	501
2016-0008658-000	10/21/16	Passenger vehicle fire 22500 E 51ST ST, BROKEN ARROW, OK, 74014	15,001	15,100
2016-0008677-000	10/22/16	Grass fire 913 W FREDERICKSBURG ST, BROKEN ARROW, OK, 74011	2	200
2016-0008729-000	10/23/16	Outside rubbish, trash or waste fire	2	11,000

Prepared: 11/07/16, 16:15:50

10/01/16 to 10/31/16

Program: FI263L

<b>Fire incidents with dollar loss:</b>			<b>Dollar loss</b>	<b>Dollar value</b>	
200 E FREEPORT ST, BROKEN ARROW, OK, 74012					
2016-0008732-000	10/23/16	Outside rubbish fire, other	2	14,200	
INTR 51ST & S 209TH AVE					
2016-0008809-000	10/26/16	Passenger vehicle fire	951	1,200	
1124 N 9TH ST, BROKEN ARROW, OK, 74012					
2016-0008820-000	10/27/16	Passenger vehicle fire	8,050	8,500	
INTR 36TH & S 213TH AVE					
2016-0008821-000	10/27/16	Passenger vehicle fire	10,500	10,500	
7777 S GARNETT RD, BROKEN ARROW, OK, 74012					
2016-0008883-000	10/29/16	Building fire	90,000	90,000	
420 E GREELEY ST, BROKEN ARROW, OK, 740120000					
<b>Totals:</b>			<b>18 incidents</b>	<b>191,169</b>	<b>1,206,555</b>

**To:** Michael Spurgeon, City Manager

**From:** David N. Boggs, Chief of Police 

**Date:** November 9, 2016

**Re:** **Calls for Service**

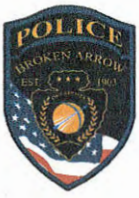
---

Attached please find:

- BAPD Calls for Service Report – October 2016

DNB:trl

Attachment



# Broken Arrow Police Department October 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>1st Shift (10pm - 8am)*</b>						
Beat 1	15	5	137	53	69	0
Beat 2	15	12	170	55	262	0
Beat 3	7	2	84	47	56	16
Beat 4	9	6	135	32	88	1
Beat 5	4	5	56	17	32	1
Beat 6	2	1	27	14	67	0
Beat 7	20	11	93	28	54	0
Beat 8	10	5	35	13	29	0
Other	3	0	5	3	22	0
	85	47	742	262	679	18
<b>1st Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:00:58	0:01:01	0:02:49	0:05:19	0:05:14	3:04:59
Dispatch to Arrival	0:04:11	0:04:14	0:05:24	0:06:48	0:06:59	0:15:17
Call Start to Arrival (10/2016)	0:05:10	0:05:16	0:08:24	0:11:48	0:12:40	3:20:16
Call Start to Arrival (10/2015)	0:06:41	0:04:42	0:09:48	0:09:56	0:11:26	1:09:29
<b>1st Shift Oct. Total Calls</b>		1882	(891 were self-initiated calls)			
<b>2nd Shift (7am - 5pm)*</b>						
Beat 1	19	20	264	159	131	26
Beat 2	23	24	259	209	541	13
Beat 3	9	5	86	78	69	164
Beat 4	22	16	160	111	157	41
Beat 5	10	4	60	40	38	23
Beat 6	7	4	41	27	88	3
Beat 7	25	16	162	106	109	23
Beat 8	14	4	67	41	45	5
Other	5	0	7	7	21	1
	134	93	1106	778	1199	299
<b>2nd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:27	0:02:31	0:05:28	0:13:02	0:11:48	0:31:49
Dispatch to Arrival	0:05:08	0:06:27	0:08:22	0:10:41	0:08:33	0:20:15
Call Start to Arrival (10/2016)	0:06:36	0:09:04	0:14:05	0:24:00	0:20:49	0:51:37
Call Start to Arrival (10/2015)	0:06:38	0:06:00	0:12:36	0:18:04	0:16:32	0:33:54
<b>2nd Shift Oct. Total Calls</b>		3676	(1567 were self-initiated calls)			

\* There is some overlap in reponse numbers because all three shifts overlap.

\*Total call and self-initiated call amounts include priority 7 calls.



# Broken Arrow Police Department October 2016 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>3rd Shift (3pm - 1am)*</b>						
Beat 1	36	17	223	123	130	7
Beat 2	40	28	234	179	458	7
Beat 3	25	12	117	92	64	26
Beat 4	32	18	195	92	163	19
Beat 5	13	8	74	44	35	11
Beat 6	8	5	46	27	84	1
Beat 7	40	31	172	110	123	6
Beat 8	25	9	55	32	37	2
Other	4	1	11	8	25	0
	223	129	1127	707	1119	79
<b>3rd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:41	0:02:02	0:06:52	0:15:06	0:16:44	0:14:24
Dispatch to Arrival	0:04:58	0:05:50	0:06:26	0:08:53	0:05:50	0:14:50
Call Start to Arrival (10/2016)	0:06:40	0:07:57	0:13:44	0:23:41	0:23:05	0:30:49
Call Start to Arrival (10/2015)	0:06:33	0:06:36	0:14:59	0:20:49	0:21:24	0:20:35
<b>3rd Shift Oct. Total Calls</b>		3466	(1328 were self-initiated calls)			

### Definitions

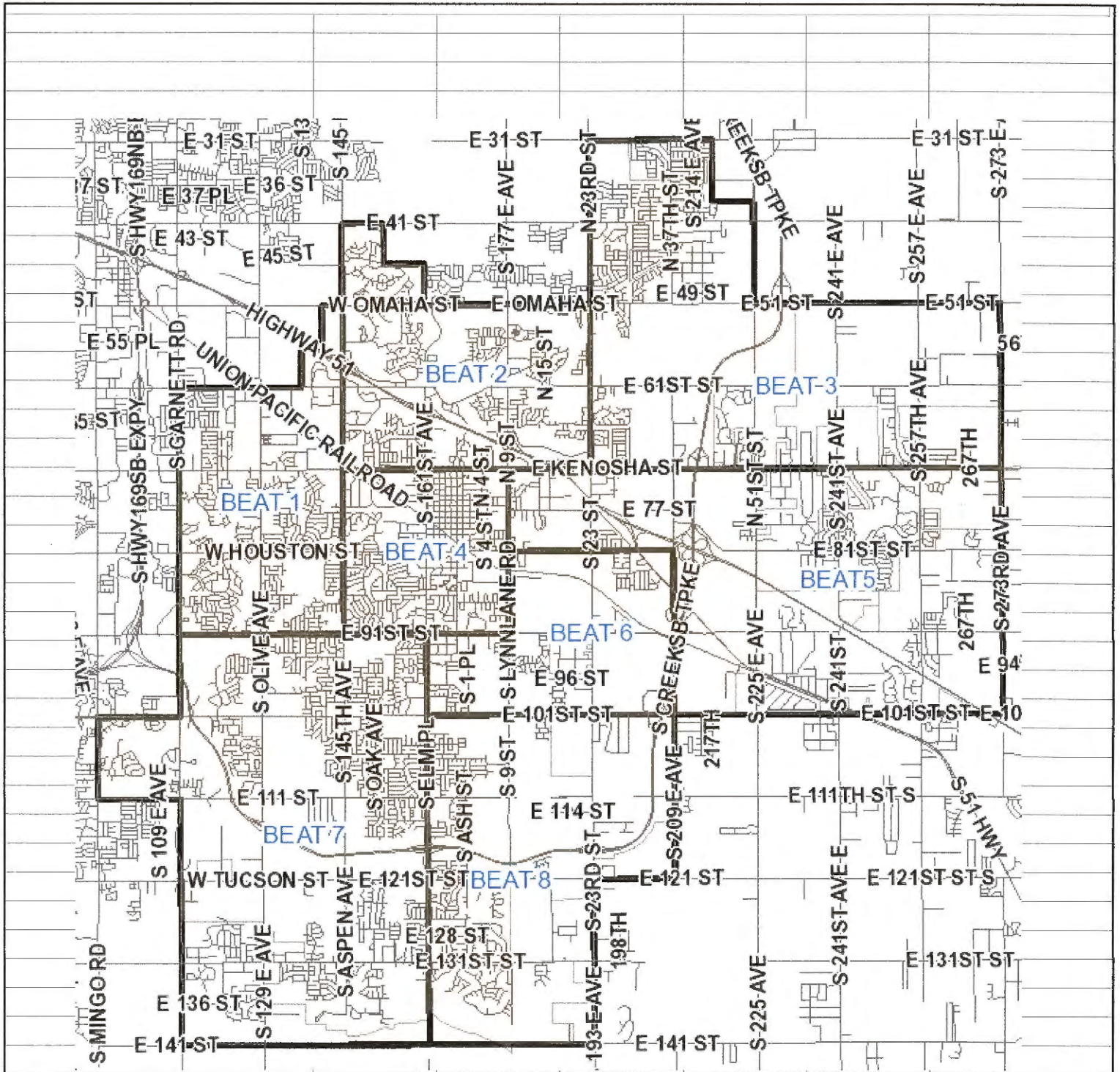
- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.
- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.
- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.
- Priority 5 =** Primarily Officer initiated calls or ten codes used for in-house purposes.

\* There is some overlap in response numbers because all three shifts overlap.

\*Total call and self-initiated call amounts include priority 7 calls.



# Broken Arrow Police Department October 2016 Calls For Service

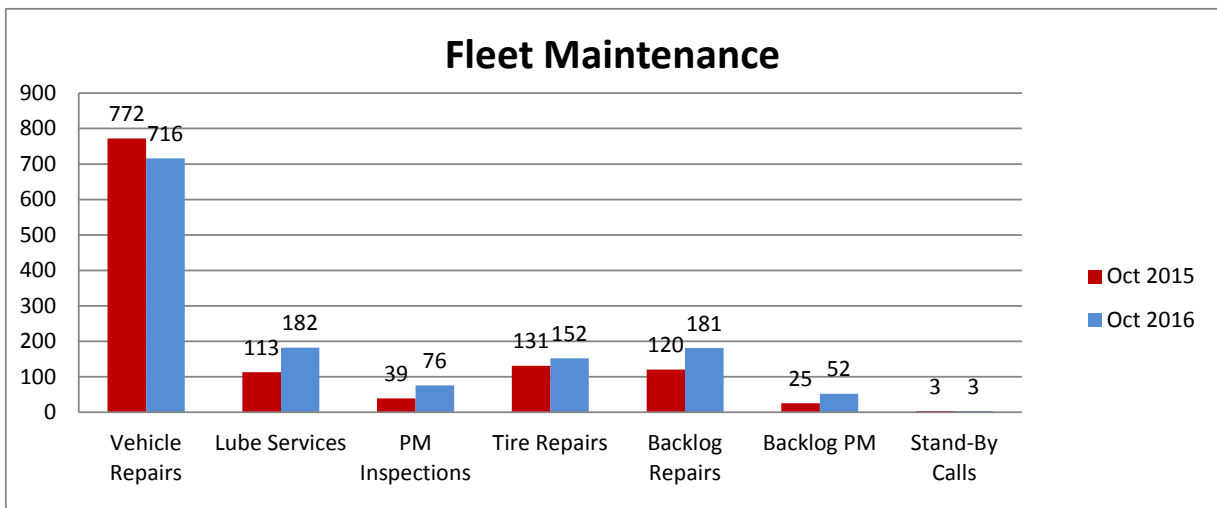
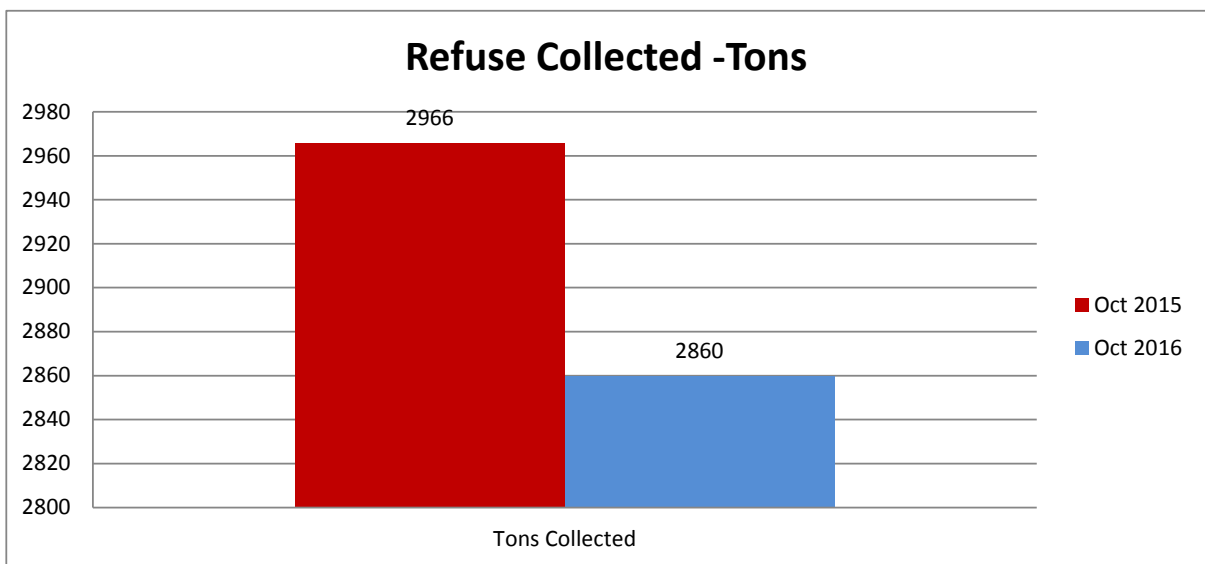
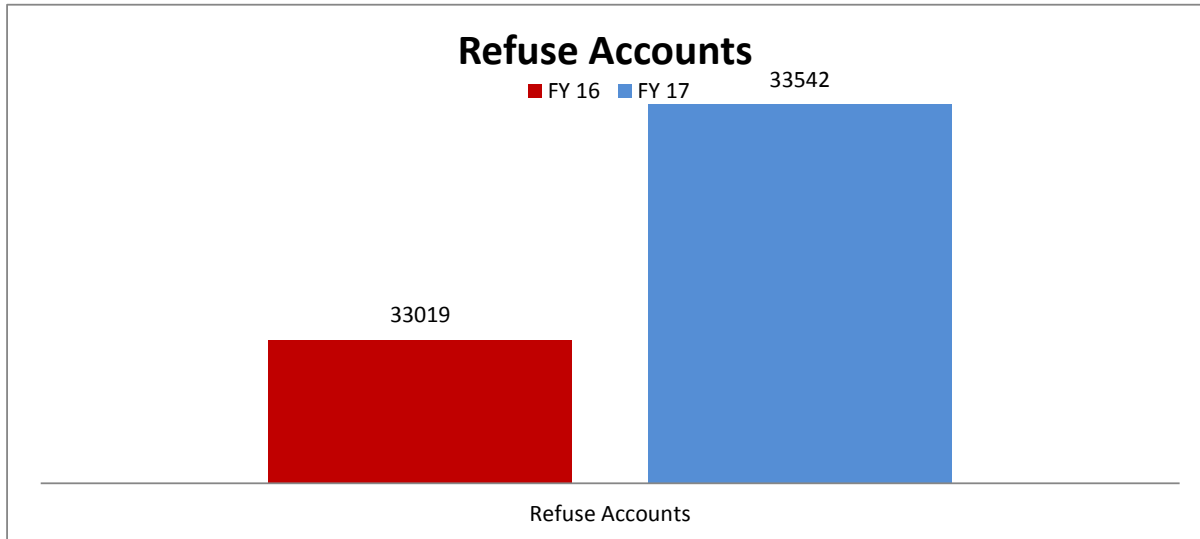


\* There is some overlap in reponse numbers because all three shifts overlap.

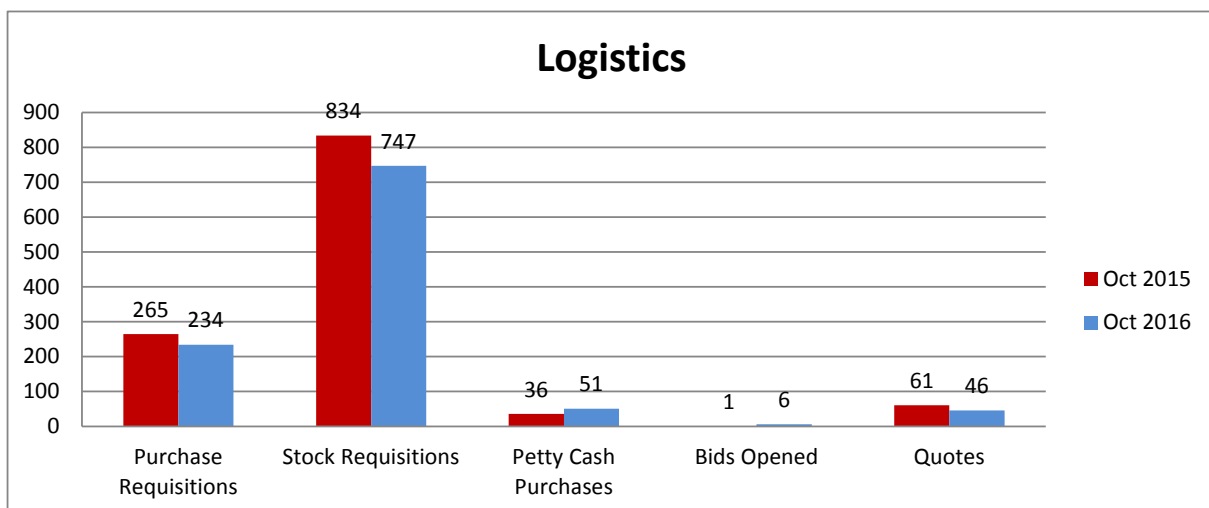
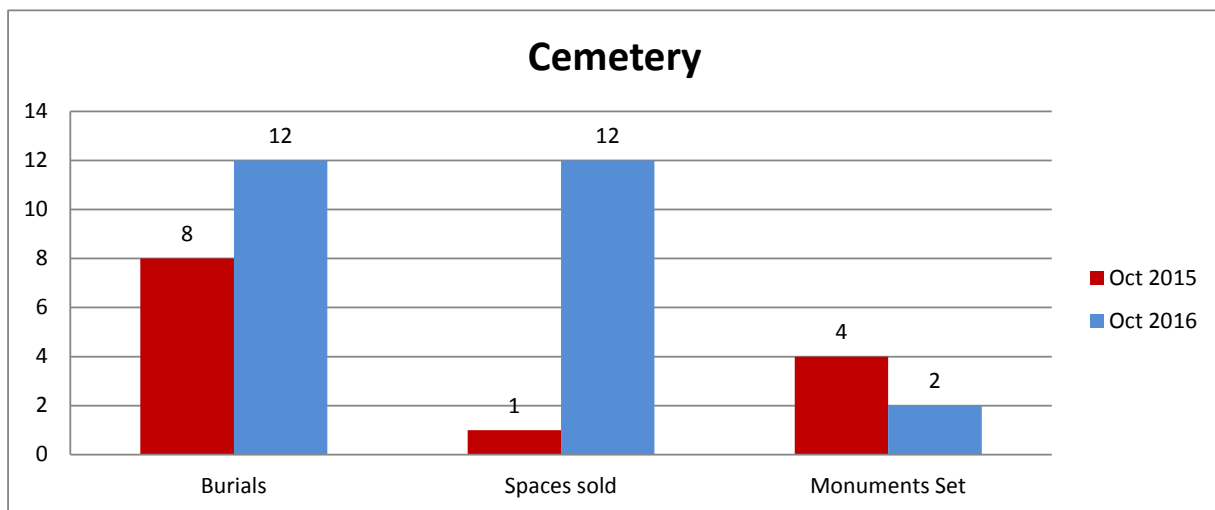
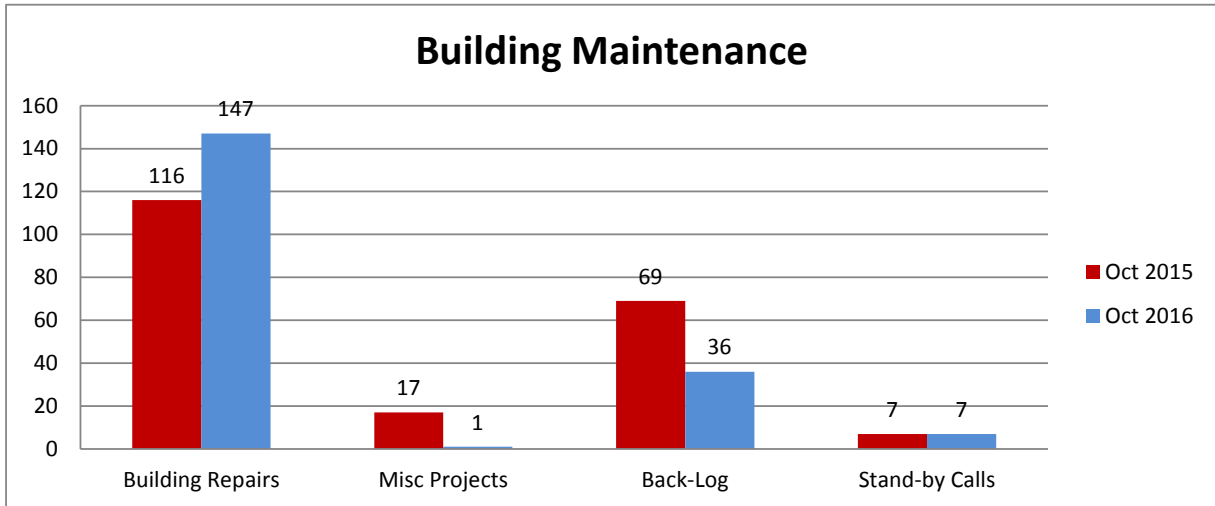
\*Total call and self-initiated call amounts include priority 7 calls.



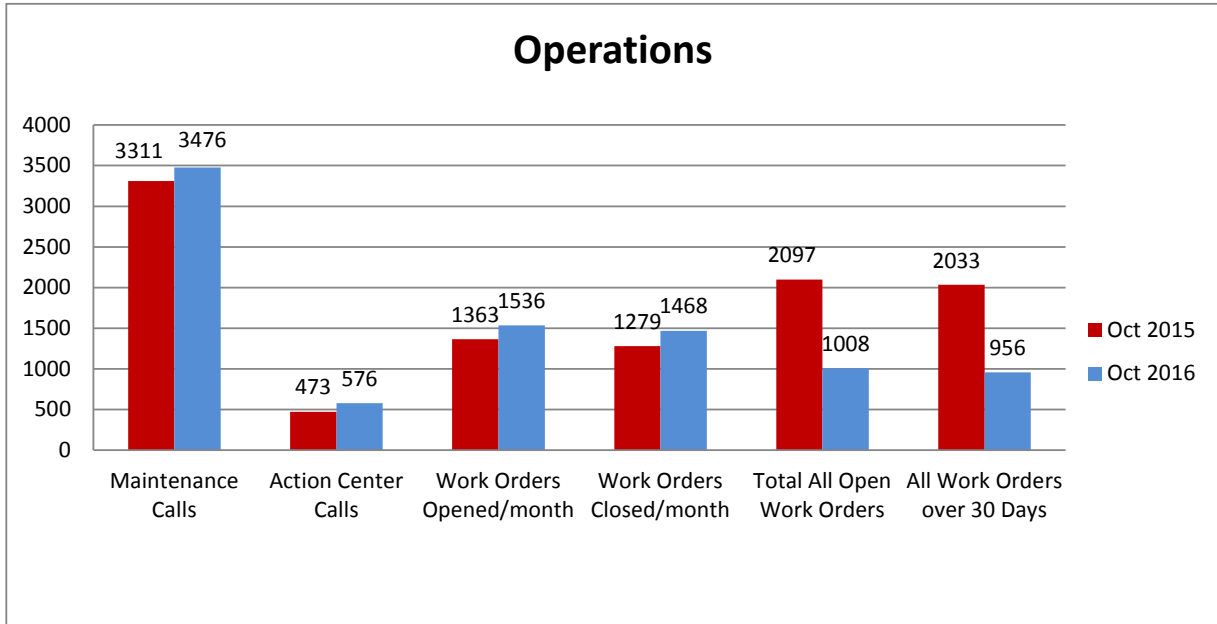
# General Services Monthly Report October 2016



# General Services Monthly Report October 2016



# General Services Monthly Report October 2016



**To:** Michael Spurgeon, City Manager

**From:** David N. Boggs, Chief of Police 

**Date:** November 7, 2016

**Re: U.S. Marshals Service Commends BAPD Personnel**

---

Attached please find a copy of the letter of appreciation from the US Marshals Service, commending the following BAPD personnel for their assistance with a sensitive prisoner hold from September 14-16, 2016:

Deputy Chief Berryhill  
Sergeant Rick Smith  
Shelton Stubblefield  
Matt Ross  
Jeff Snyder  
Brice Rasmussen  
Valentina Lawless  
Amanda Hanchett  
Brandon Bevill  
Josh Hohnerlein

Due to their cooperation and commitment to duty, it was possible to complete the sensitive prisoner court appearance with successful results.

DNB:trl

Attachment



U.S. Department of Justice

United States Marshals Service

Washington DC 20530-1000

September 19, 2016

Broken Arrow Police Department  
1101 North 6<sup>th</sup> St.  
Broken Arrow, OK 74012  
Attn: Chief David Boggs

Dear Chief Boggs,

I would like to take this opportunity to thank you and to commend officers from the Broken Arrow Municipal Jail for their assistance and participation in a sensitive prisoner hold from September 14<sup>th</sup>, 2016 through September 16<sup>th</sup>, 2016.

The United States Marshals Service requested the assistance of the Broken Arrow Police Department and the Broken Arrow Municipal Jail to provide assistance in housing an inmate in a sensitive court appearance. Their efforts and professionalism ensured that the prisoner was provided safe and discreet housing and there were no incidents during any part of the mission.

Please extend the appreciation of the United States Marshals Service to the Broken Arrow Police Department, the Broken Arrow Municipal Jail, and especially Deputy Chief Brandon Berryhill, Sergeant Rick Smith, Shift Supervisors: Matt Ross, and Shelton Stubblefield, Jailers; Jeff Snyder, Brice Rasmussen, Valentina Lawless, Amanda Hanchett, Brandon Beville, and Joshua Hohnerlein. Due to their commitment to this effort, combined with your support of a cooperative interagency environment, and their dedication to duty, it was possible to complete the sensitive prisoner court appearance with successful results. These Officers are a credit to your department and a valuable asset to the community in which they serve.

If you have any questions, please feel free to contact Senior Inspector Russell Nakasato at (918) 392-5081.

Sincerely,

A handwritten signature in blue ink that reads "Tammara Washington".

Tammara Washington  
Supervisory Inspector  
United States Marshals Service

## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**PRESS RELEASE**

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**

## **City Council to Consider New Utility Rates**

**Broken Arrow, Okla. (11/7/2016)** – The Broken Arrow City Council at its November 7 City Council Meeting will discuss new utility rates for water, sewer and stormwater services in Broken Arrow. Earlier this year, the City of Broken Arrow Administration completed the process of updating its operations and five-year Capital Improvement Plan for the Utilities Department. With regard to infrastructure reinvestment, the Administration identified a need for a total of \$140 million worth of improvements to include: \$26 million to improve our water system, \$102 million to improve our wastewater (sanitary sewer) system, and \$12 million to improve our stormwater systems.

“Major capital investments are needed to make our utility systems reliable, efficient and ensure we have the capacity to accommodate future growth anticipated in the next 10 years,” said City Manager Michael Spurgeon. “This problem has to be addressed now, because our ability to provide high quality utility services to both current and future customers is vital to continued economic growth in Broken Arrow.”

The City will pay for the utility systems improvements through the utility rates charged to customers and a possible General Obligation Bond that voters could consider in late 2017 or early 2018. Last year, the City hired the engineering consultant firm of Black and Veatch, which specializes in helping municipalities analyze costs for services delivered and establish appropriate utility rates. Black and Veatch, working with staff, has determined what Broken Arrow’s water, sewer and stormwater fees should be in order to pay for the necessary utility systems improvements and the additional staff needed to maintain the systems.

Under the proposed plan, a typical residential customer using 7,000 gallons of water per month could see their water bill increase between \$2.45 to \$3.36 per month and their sewer bill increase between \$2.31 to \$3.57 per month. The stormwater fee will increase by \$0.76. The plan calls for a rate increase once a year for five years. The City Council must approve the change before it goes into effect.

*(Continued)*

## **BACKGROUND AND HISTORY**

The City's utility infrastructure includes a water production plant, two waste-water treatment facilities, six water storage facilities, 33 lift stations, two booster pump stations and approximately 1,400 miles of water and sanitary sewer lines. The City is also responsible for managing stormwater conveyance systems, so that stormwater runoff is transported to natural drainage ways.

A tremendous amount of utility infrastructure growth and expansion occurred in the late 1960s through the mid-1980s. Much of this early expansion is now aging and beginning to show significant signs of deterioration. Additionally, nearly 100,000 people have been added to our community in the last 46 years. In 1970, the population of Broken Arrow was almost 12,000. Today in 2016, it is nearly 110,000. This nine-fold growth has significantly impacted and stressed our utility infrastructure, coupled with the fact that a substantial amount of it is at the end of its useful life.

A stressed system can lead to service interruptions, which are not only costly to address, but also affect day-to-day life within the community. Some recent examples include:

- April 2016 – County Line Sewer Main collapse. Crews had to close the intersection at New Orleans and County Line for nearly three weeks, forcing drivers on a lengthy detour to work and school. It cost the City approximately \$160,000 in repairs and fines.
- Fall 2015 – Oneta Road Sanitary Sewer Lift Station discharge. Outdated pumping equipment failed and staffed installed temporary equipment, which malfunctioned and caused raw sewage to be discharged onto the ground. ODEQ fined the City \$5,625 for the unauthorized discharge.

## **WHAT THE RATE INCREASE PAYS FOR**

The City's aging infrastructure has not kept up with growth. Capital improvement investments are needed to minimize service disruptions, ensure the system works as intended and comply with state and federal regulatory standards. As a result, rate increases are needed to fund the replacement of old sewer and water lines, upgrade the wastewater treatment plants, as well as pay the loan on the new Verdigris River Water Treatment Plant. The following lists some of the projects in the Capital Improvement Plan:

*(Continued)*



### **Water Project Highlights**

- Improve supplemental water supply line connection with the Oklahoma Ordnance Water Works Authority (OOWA) in order to increase the supply of available water.
- Install upgraded water distribution lines to improve water delivery throughout the community.
- Construct new 2-3 million gallon water storage tank in south Broken Arrow.

### **Wastewater Project Highlights**

- Construct Haikey Creek Lift Station Force Main improvements to capture peak wet-weather events, facilitate future growth and improve system reliability.
- Install Supervisory Control and Activation System (SCADA) to provide continuous monitoring of the 33 sewer lift stations and 2 water booster pump stations.
- Construct Oneta Road Sewer Lift Station modifications to improve the safety environment for city crews, improve lift station reliability, reduce potential overflows and reduce service interruptions.
- Replace County Line Trunk Sewer.
- Construct new Headworks and Degritter facility at Lynn Lane Waste Water Treatment Plant to improve treatment efficiencies and control odor.

### **Stormwater Project Highlights**

- Construct multiple storm detention facilities throughout the community to improve stormwater conveyance.
- Construct improvements to the Broken Arrow Creek watershed.
- Construct improvements to existing detention facilities.

View the complete Capital Improvement Plan at [BrokenArrowOK.gov/UTILITYCIP](http://BrokenArrowOK.gov/UTILITYCIP).

View a video showing some of the problems and Q&A with City Manager Michael Spurgeon:

<https://youtu.be/9m1u-KCwXg8>

###

### 3. SPECIAL EVENTS / ACTIVITIES





**MILITARY HISTORY  
CENTER**

**“Promoting Patriotism through the Preservation of Military History”**

BG. Thomas P. Mancino USA (Ret.), President  
Lt. Col. Peter R. Plank, Secretary  
Keith H. Browne, Executive Director

112 North Main Street  
Broken Arrow, OK 74012  
918-794-2712  
Non-Profit 501(c)3 ID#73-1496074

## **VETERANS DAY SALUTE AT BROKEN ARROW PAC**

Event: Veterans Day Salute

Date: November 13, 2016

Time: 2:00 PM

Organization: Military History Center

Tickets: Available at PAC door or from Military History Center

Description: The Military History Center of Broken Arrow is presenting a Salute to Veterans on this Veterans Day weekend. The Fort Sill 77<sup>th</sup> Army Band, The Pride of Fort Sill, will be featured as they entertain with military and patriotic music from over the years. The Band was constituted March 1, 1907 and after being inactivated and activated several times, the Band was finally activated on February 24, 1955 at Fort Sill, Oklahoma, where it has remained. It has served under many different headquarters at Fort Sill and is currently aligned with the Fires Center of Excellence, but it has always been “The Pride of Fort Sill!”

In addition, the First United Methodist Church Celebration Choir under the direction of Mark Frie will add to the patriotic theme of this performance with several inspirational songs.

This event will honor America’s military veterans past and present. Tickets are \$5.00 each and available at the PAC door on the day of the event or from the Military History Center at 112 North Main Street in Broken Arrow.