

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Acting City Manager  
**Date:** June 26, 2015  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- BAPD Calls for Service Report – May 2015
- BAPD – Grant Memo
- BAFD Monthly Report – May 2015
- General Services Monthly Report – May 2015
- Utilities Monthly Report – May 2015
- Regional Economic Development Activity Update – May 2015

### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release on June 16: Vision 2025 Town Hall Meeting

### **3. SPECIAL EVENTS / ACTIVITIES**

- Upcoming Events

Respectfully submitted,



Russell Gale

jmh  
Attachments

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



**To:** Russell Gale, Interim City Manager

**From:** David N. Boggs, Chief of Police 

**Date:** June 17, 2015

**Re:** **Calls for Service**

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Attached please find:

- BAPD Calls for Service Report – May, 2015

DNB:trl

Attachment



# Broken Arrow Police Department May 2015 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>1st Shift (10pm - 8am)*</b>						
Beat 1	15	6	178	47	95	0
Beat 2	13	6	188	46	267	1
Beat 3	8	4	70	43	62	16
Beat 4	13	10	124	51	113	1
Beat 5	5	1	49	17	42	0
Beat 6	4	2	31	15	61	0
Beat 7	13	4	113	37	64	0
Beat 8	2	3	36	15	53	0
Other	2	1	10	3	4	0
	75	37	799	274	761	18
<b>1st Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:26	0:01:10	0:04:39	0:06:33	0:07:10	2:38:22
Dispatch to Arrival	0:04:12	0:03:53	0:06:14	0:08:06	0:06:37	0:11:12
Call Start to Arrival (5/2015)	0:05:38	0:05:08	0:10:47	0:14:49	0:13:36	2:49:34
Call Start to Arrival (5/2014)	0:05:32	0:05:17	0:10:32	0:11:35	0:11:42	0:40:09
<b>1st Shift May Total Calls</b>		2054	(931 were self-initiated calls)			
<b>2nd Shift (7am - 5pm)*</b>						
Beat 1	16	13	268	142	114	25
Beat 2	15	10	258	222	452	21
Beat 3	13	9	78	70	131	137
Beat 4	12	10	173	116	181	34
Beat 5	12	2	52	46	53	10
Beat 6	5	1	47	33	110	10
Beat 7	16	4	193	123	97	40
Beat 8	4	3	65	33	76	14
Other	3	0	14	7	21	8
	96	52	1148	792	1235	299
<b>2nd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:17	0:01:08	0:04:12	0:08:46	0:10:43	0:22:51
Dispatch to Arrival	0:05:21	0:05:37	0:07:53	0:09:07	0:07:07	0:16:38
Call Start to Arrival (5/2015)	0:06:38	0:06:46	0:12:45	0:18:01	0:17:55	0:39:44
Call Start to Arrival (5/2014)	0:06:58	0:06:59	0:14:20	0:17:15	0:14:37	0:31:09
<b>2nd Shift May Total Calls</b>		3713	(1627 were self-initiated calls)			

\* There is some overlap in reponse numbers because all three shifts overlap.

\*Total call and self-initiated call amounts include priority 7 calls.



# Broken Arrow Police Department May 2015 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>3rd Shift (3pm - 1am)*</b>						
Beat 1	24	18	240	141	113	13
Beat 2	25	11	252	195	408	9
Beat 3	22	11	93	102	66	34
Beat 4	27	12	167	104	171	14
Beat 5	6	3	57	38	47	4
Beat 6	5	1	56	34	83	4
Beat 7	29	6	172	136	127	12
Beat 8	8	5	65	50	53	7
Other	1	0	11	7	30	2
	147	67	1113	807	1098	99
<b>3rd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:29	0:01:25	0:10:15	0:13:44	0:14:23	0:12:47
Dispatch to Arrival	0:04:55	0:04:52	0:07:00	0:08:29	0:07:34	0:16:17
Call Start to Arrival (5/2015)	0:06:25	0:06:20	0:18:05	0:22:21	0:22:08	0:29:32
Call Start to Arrival (5/2014)	0:06:19	0:06:11	0:14:20	0:19:58	0:15:47	0:23:58
<b>3rd Shift May Total Calls</b>		3461	(1244 were self-initiated calls)			

### Definitions

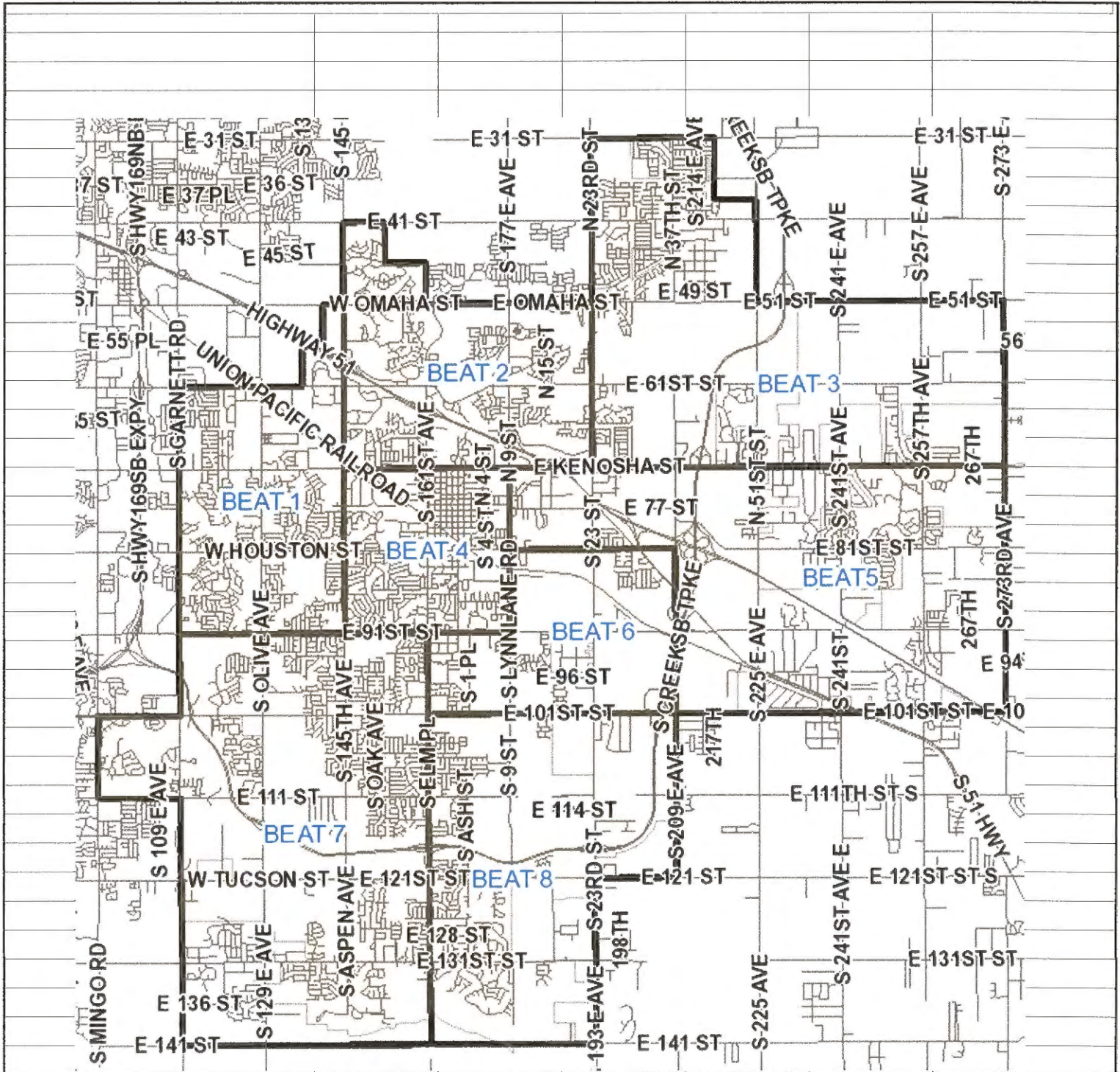
- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.
- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.
- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.
- Priority 5 =** Primarily Officer initiated calls or ten codes used for in-house purposes.

\* There is some overlap in reponse numbers because all three shifts overlap.

\*Total call and self-initiated call amounts include priority 7 calls.



# Broken Arrow Police Department May 2015 Calls For Service



\* There is some overlap in response numbers because all three shifts overlap.  
 \* Total call and self-initiated call amounts include priority 7 calls.

**To:** Russell Gale, Interim City Manager

**From:** David N. Boggs, Chief of Police 

**Date:** June 18, 2015

**Re:** Safe Oklahoma Grant Program

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**SAFE OKLAHOMA GRANT PROGRAM**

The City of Broken Arrow is receiving a total allocation of \$27,720.00 for an anti-violent crime police overtime and code enforcement program. This year's grant funding will pay for police overtime, a designated code enforcement employee, and a designated fire marshal. The funds will allow our city to enhance its efforts to combat violent crime by using proactive patrols, hot spot policing, and code enforcement practices in our known high crime areas. This proposal will fund the program through July 2015.

**Operation Street Sweeper**

Within 90 days of grant acceptance, officers will begin working in the target areas. The shift hours will be staggered based on community interaction levels and participation rates by officers. Police overtime officers and a designated fire marshal and code enforcement officer will continue to work in hot spot areas. Each overtime shift will include several patrol officers and a supervisor working in the hot spot areas.

Within 45 days of the grant acceptance, a meeting will be held with the establishment owners. The meeting will be held in order to advise the business owners and proprietors on the current problem areas and our plan to counter act the issues we are having. Community interaction is an important part of this strategic plan.

Each overtime shift will consist of six officers and one supervisor/sergeant. A description for the cost for the overtime program, code enforcement program, and fire marshal program is listed below. The cost of the officers, code enforcement official, and fire marshal will be recorded and tracked by the City's human resources management system. Payroll tracking will include the use of an overtime code which will be established for the exclusive use of the program.



June 12, 2015

To Whom It May Concern

The Broken Arrow Police Department has received an operational grant from the Oklahoma Attorney General's Office. The grant is designed to facilitate and enhance police enforcement actions and target high crime areas within the City of Broken Arrow. A high crime area is determined by the number and type of police calls for service in a given area relative to calls for service in like or similar areas throughout the city. What this means for the proprietor, property owner, or management of a given establishment is increased police presence on and around the business as it relates to calls for service, general enforcement and selective enforcement activities. Currently, your business is considered to be included in this high crime area.

This increased police presence will occur on or about the summer of 2015. Your cooperation is greatly appreciated as it is our intent to partner with you and ensure your business remains productive albeit with the desire to ensure illegal or illicit activity is decreased.

It is our desire to meet with you and go over a brief outline of our enforcement goals and address any concerns you may have. Please contact Major Mark Irwin at 918-451-8203 or [mirwin@brokenarrowok.gov](mailto:mirwin@brokenarrowok.gov) for further information.

Sincerely,

David N. Boggs  
Chief of Police



**INTEROFFICE MEMO**

***Broken Arrow Fire Department***

**To:** Russell Gale, Acting City Manager  
**From:** Office of the Fire Chief  
**Date:** June 15, 2015  
**Re:** May 2015 Monthly Report

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Please see the attached reports detailing

EMS Responses  
Fire Responses  
Fire Prevention Inspections  
Fire Investigations  
Fire & EMS Overview  
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report  
May 2015

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	652	667	-2%
Fire Responses	208	203	2%
Fire Prevention Inspections	41	107	-61%
Fire Investigations	5	6	-16%
Total Training Hours	2725	8282	-67%



Broken Arrow Fire Department Monthly Report  
May 2015

	Station	Assist Other Stations	Assist EMS	
District 1	46	24	81	This Month
	394	181	828	Total Fiscal Year
District 2	54	09	65	This Month
	561	111	869	Total Fiscal Year
District 3	20	07	29	This Month
	216	97	352	Total Fiscal Year
District 4	37	06	36	This Month
	319	43	435	Total Fiscal Year
District 5	54	07	85	This Month
	455	80	940	Total Fiscal Year
District 6	44	14	71	This Month
	457	91	842	Total Fiscal Year
Total	255	67	367	This Month
	2402	603	4266	Total Fiscal Year
	<b>8.2</b>	<b>2.2</b>	<b>11.8</b>	<b>Total Number Runs per Day</b>



Fire Suppression Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	4:35	4:12	4:14	4:08
Station #2 Eng 2	5:37	4:41	5:36	5:01
Station #3 Eng 3	5:05	4:38	4:54	4:46
Station #4 Eng 4	6:12	5:17	6:10	5:35
Station #5 Eng 5	4:31	4:39	4:15	4:14
Station #6 Eng 6	4:38	4:44	4:59	4:42
<b>Total Average</b>	<b>5:06</b>	<b>4:42</b>	<b>5:00</b>	<b>4:44</b>

**BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00**  
 (In May there was a tremendous amount of rainfall and flooding compromising Engine run times)

**EMERGENCY MEDICAL SERVICES**

EMS Unit Run Destinations

Saint Francis - Tulsa	109	Hillcrest MC South	65
Saint Franics South	102	Hillcrest MC Tulsa	23
Saint John MC - Tulsa	79	OSU Medical Center	4
Saint John MC -BA	67		



Broken Arrow Fire Department Monthly Report  
May 2015

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	652	667	7171	7100
Transports	454	451	5168	5287
Persons Treated	475	470	5400	5519
Cancelled En-route	18	26	206	171
EMS Suppression	173	118	1409	1363

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	4:24	4:15	4:09	4:01
Station #2 Sq-2	5:09	4:38	4:53	4:39
Station #3 Sq-3	4:12	4:48	4:14	4:34
Station #4 Sq-4	4:53	4:45	5:12	5:06
Station #5 Sq-5	4:15	3:47	4:09	3:39
Station #6 Sq-6	4:22	4:22	4:22	4:23
<b>Total Average</b>	<b>4:32</b>	<b>4:26</b>	<b>4:30</b>	<b>4:24</b>

**BAFD Bench Mark Average Time 5:00**

**General information:**

Total number of calls . . . . .	Fire - 208	EMS - 619	Exposures - 0	Unknown - 0	All - 827
Average calls per day . . . . .	Fire - 6.70	EMS - 19.96	All - 26.67		
Total number of arson calls . . . . .	1				
Estimated dollar loss . . . . .	Fire - 432,411	Other - 1,500	All - 433,911	Arson - 100,001	
Estimated value . . . . .	Fire - 843,859	Other - 175,000	All - 1,018,859	Arson - 100,001	
Percentage saved . . . . .	Fire - 48.75%	Other - 99.14%	All - 57.41%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,523	Non-emergency - 191	All - 1,714		
Average responses per day . . . . .	Emergency - 49.12	Non-emergency - 6.16	All - 55.29		
Average apparatus per call . . . . .	Fire - 2.67	EMS - 1.84	All - 2.07		
Average turnout time . . . . .	Emergency - 0:01:09	Non-emergency - 0:01:01	All - 0:01:09		
Average response time . . . . .	Emergency - 0:05:48	Non-emergency - 0:06:06	All - 0:05:50		
Average contain time . . . . .	Emergency - 0:21:14	Non-emergency - 0:00:00	All - 0:21:14		
Average total time . . . . .	Emergency - 1:00:35	Non-emergency - 0:17:13	All - 0:56:23		
Total man hours . . . . .	Fire - 460	EMS - 1,980	All - 2,440		
Average personnel per call . . . . .	Fire - 6.47	EMS - 4.52	All - 5.01		
Total aid given calls . . . . .	9				
Total aid received calls . . . . .	0				

Total calls by incident group:	Count	Average response time	Aid given	Exposures
100-173 Fire	13	0:05:32	0	0
300-381 Rescue and emergency medical service incidents	619	0:05:45	6	0
400-482 Hazardous conditions (no fire)	19	0:06:16	0	0
500-571 Service call	70	0:06:07	2	0
600-672 Good intent call	60	0:02:18	0	0
700-751 and 7009 False alarm and false call	43	0:05:59	1	0
800-815 Severe weather and natural disaster	3	0:07:36	0	0

Total calls by incident type:	Count	Aid given	Aid received	Exposures
100 Fire, other	2	0	0	0
111 Building fire	5	0	0	0
113 Cooking fire, confined to container	1	0	0	0
131 Passenger vehicle fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
143 Grass fire	1	0	0	0
150 Outside rubbish fire, other	1	0	0	0
162 Outside equipment fire	1	0	0	0
300 Rescue, EMS incident, other	1	0	0	0
311 Medical assist, assist EMS crew	4	2	0	0
321 EMS call, excluding vehicle accident with injury	542	4	0	0
3211 EMS call, Possible Non Emergency Transfer	3	0	0	0
322 Vehicle accident with injuries	29	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor vehicle accident with no injuries	12	0	0	0
331 Lock-in (if lock out, use 511 )	4	0	0	0
350 Extrication, rescue, other	1	0	0	0
352 Extrication of victim(s) from vehicle	1	0	0	0
363 Swift water rescue	21	0	0	0
400 Hazardous condition, other	1	0	0	0
411 Gasoline or other flammable liquid spill	1	0	0	0
412 Gas leak (natural gas or LPG)	1	0	0	0

Prepared: 6/12/15, 15:00:57

5/01/15 to 5/31/15

Program: FI263L

Total calls by incident type:		Count	Aid given	Aid received	Exposures
413	Oil or other combustible liquid spill	1	0	0	0
422	Chemical spill or leak	1	0	0	0
441	Heat from short circuit (wiring), defective/worn	2	0	0	0
442	Overheated motor	1	0	0	0
444	Power line down	6	0	0	0
445	Arcing, shorted electrical equipment	4	0	0	0
463	Vehicle accident, general cleanup	1	0	0	0
500	Service Call, other	3	0	0	0
510	Person in distress, other	8	0	0	0
511	Lock-out	6	0	0	0
522	Water or steam leak	1	0	0	0
531	Smoke or odor removal	5	0	0	0
542	Animal rescue	1	0	0	0
550	Public service assistance, other	5	0	0	0
551	Assist police or other governmental agency	3	1	0	0
552	Police matter	1	0	0	0
553	Public service	4	1	0	0
554	Assist invalid	31	0	0	0
561	Unauthorized burning	2	0	0	0
600	Good intent call, other	1	0	0	0
611	Dispatched & canceled en route	24	0	0	0
6111	Dispatched & canceled en route-EMS	15	0	0	0
622	No incident found on arrival at dispatch address	12	0	0	0
631	Authorized controlled burning	3	0	0	0
651	Smoke scare, odor of smoke	2	0	0	0
661	EMS call, party transported by non-fire agency	2	0	0	0
671	HazMat release investigation w/no HazMat	1	0	0	0
700	False alarm or false call, other	9	0	0	0
733	Smoke detector activation due to malfunction	6	0	0	0
735	Alarm system sounded due to malfunction	5	0	0	0
736	CO detector activation due to malfunction	4	1	0	0
740	Unintentional transmission of alarm, other	2	0	0	0
743	Smoke detector activation, no fire - unintentional	5	0	0	0
744	Detector activation, no fire - unintentional	1	0	0	0
745	Alarm system activation, no fire - unintentional	11	0	0	0
814	Lightning strike (no fire)	3	0	0	0

Totals calls by property use:		Count	Arson	Aid given
NNN	None	3	0	
UUU	Undetermined	4	0	
000	Property use, other	3	0	
123	Stadium, arena	1	0	
130	Places of worship, funeral parlors, other	1	0	
131	Church, mosque, synagogue, temple, chapel	1	0	
142	Clubhouse	1	0	
160	Eating, drinking places, other	1	0	
161	Restaurant or cafeteria	3	0	
210	Schools, non-adult, other	2	0	
211	Preschool	1	0	
213	Elementary school, including kindergarten	6	0	
215	High school/junior high school/middle school	5	0	

Prepared: 6/12/15, 15:00:57

5/01/15 to 5/31/15

Program: FI263L

Totals calls by property use:		Count	Arson	Aid given
241	Adult education center, college classroom	4	0	
254	Day care, in commercial property	1	0	
300	Health care, detention, & correction, other	1	0	
311	24-hour care Nursing homes, 4 or more persons	95	0	
321	Mental retardation/development disability facility	4	0	
331	Hospital - medical or psychiatric	15	0	
340	Clinics, doctors offices, hemodialysis cntr, other	27	0	
361	Jail, prison (not juvenile)	10	0	
400	Residential, other	5	0	
419	1 or 2 family dwelling	413	1	
429	Multifamily dwelling	43	0	
449	Hotel/motel, commercial	3	0	
459	Residential board and care	1	0	
460	Dormitory-type residence, other	1	0	
500	Mercantile, business, other	5	0	
511	Convenience store	6	0	
519	Food and beverage sales, grocery store	9	0	
529	Textile, wearing apparel sales	1	0	
539	Household goods, sales, repairs	4	0	
549	Specialty shop	3	0	
557	Personal service, including barber & beauty shops	1	0	
559	Recreational, hobby, home repair sales, pet store	4	0	
569	Professional supplies, services	1	0	
571	Service station, gas station	1	0	
579	Motor vehicle or boat sales, services, repair	1	0	
580	General retail, other	1	0	
581	Department or discount store	7	0	
599	Business office	1	0	
631	Defense, military installation	1	0	
700	Manufacturing, processing	3	0	
900	Outside or special property, other	1	0	
921	Bridge, trestle	2	0	
936	Vacant lot	1	0	
938	Graded and cared-for plots of land	1	0	
940	Water area, other	1	0	
960	Street, other	62	0	
961	Highway or divided highway	9	0	
962	Residential street, road or residential driveway	19	0	
963	Street or road in commercial area	15	0	
965	Vehicle parking area	11	0	
981	Construction site	1	0	

Total calls by district:		Count	Arson
001	District One	161	0
002	District Two	178	0
003	District Three	65	0
004	District Four	91	1
005	District Five	186	0
006	DISTRICT SIX	132	0
010	Outside City Area	14	0

Total calls by station:		Count	Aid given
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Total calls by station:		Count	Aid given
001	Station #1	170	0
002	Station #2	157	0
003	Station #3	79	1
004	Station #4	90	1
005	Station #5	193	1
006	Station #6	138	6

Total calls by shift:		Count
001	A Platoon	283
002	B Platoon	296
003	C Platoon	248

Total calls by action taken:		Count
00	Action taken, other	24
11	Extinguishment by fire service personnel	10
21	Search	1
22	Rescue, remove from harm	20
23	Extricate, disentangle	2
30	Emergency medical services, other	24
31	Provide first aid & check for injuries	34
32	Provide basic life support (BLS)	52
33	Provide advanced life support (ALS)	465
34	Transport person	4
41	Identify, analyze hazardous materials	1
43	Hazardous materials spill control and confinement	1
45	Remove hazard	1
52	Forcible entry	1
53	Evacuate area	1
60	Systems and services, other	3
61	Restore municipal services	2
63	Restore fire alarm system	2
64	Shut down system	1
70	Assistance, other	2
71	Assist physically disabled	34
72	Assist animal	1
73	Provide manpower	15
74	Provide apparatus	1
81	Incident command	18
82	Notify other agencies.	1
85	Enforce codes	1
86	Investigate	60
87	Investigate fire out on arrival	3
92	Standby	3
93	Cancelled en route	39

Apparatus totals:

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT1	4	.12	3	.09	7	.22	0:01:34	0:06:49
BT2	2	.06	1	.03	3	.09	0:01:44	0:07:55
BT3	2	.06	0	.00	2	.06	0:00:39	0:06:42

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT4	3	.09	0	.00	3	.09	0:01:10	0:13:57
BT5	1	.03	1	.03	2	.06	0:01:25	0:06:38
BT6	4	.12	0	.00	4	.12	0:00:46	0:06:06
E1	137	4.41	15	.48	152	4.90	0:01:16	0:05:39
E2	116	3.74	18	.58	134	4.32	0:01:04	0:06:22
E3	56	1.80	4	.12	60	1.93	0:01:15	0:05:53
E4	65	2.09	11	.35	76	2.45	0:01:04	0:06:54
E5	133	4.29	17	.54	150	4.83	0:01:06	0:05:26
E6	110	3.54	13	.41	123	3.96	0:01:13	0:05:47
FD110	2	.06	0	.00	2	.06	0:00:02	0:00:06
FD211	19	.61	5	.16	24	.77	0:01:05	0:08:09
FD312	8	.25	3	.09	11	.35	0:02:29	0:12:42
FD313	1	.03	0	.00	1	.03	0:00:00	0:00:00
LAD1	28	.90	8	.25	36	1.16	0:01:50	0:09:09
RES1	32	1.03	1	.03	33	1.06	0:00:58	0:11:57
SQD1	178	5.74	13	.41	191	6.16	0:01:31	0:06:51
SQD2	152	4.90	17	.54	169	5.45	0:01:14	0:06:34
SQD3	76	2.45	10	.32	86	2.77	0:01:27	0:06:39
SQD4	78	2.51	19	.61	97	3.12	0:01:15	0:06:52
SQD5	183	5.90	20	.64	203	6.54	0:01:09	0:05:44
SQD6	133	4.29	12	.38	145	4.67	0:01:18	0:06:02

**Fire incidents with dollar loss:**

Incident ID	Date	Description	Dollar loss	Dollar value
2015-0003297-000	5/01/15	Building fire 20503 E 34TH PL, WAGONER COUNTY, OK, 74014	50,000	220,000
2015-0003366-000	5/04/15	Fire, other 2564 E KENOSHA ST, BROKEN ARROW, OK, 74014	200	200
2015-0003372-000	5/04/15	Building fire 2317 W COMMERCIAL CT, BROKEN ARROW, OK, 740120000	1,600	1,600
2015-0003513-000	5/10/15	Building fire 912 E ELGIN PL, BROKEN ARROW, OK, 74012	90,000	90,000
2015-0003556-000	5/12/15	Building fire 1312 N HICKORY AVE, BROKEN ARROW, OK, 740120000	185,000	185,000
2015-0003568-000	5/12/15	Grass fire INTR HIGHWAY 51 & N ASPEN AVE	2	2
2015-0003571-000	5/12/15	Outside rubbish fire, other INTR 15TH & E GRANGER ST	2	2
2015-0003671-000	5/16/15	Building fire 2801 E KENOSHA ST, BROKEN ARROW, OK, 74014	100,001	100,001
2015-0003713-000	5/17/15	Fire, other 5801 N 32ND ST, BROKEN ARROW, OK, 74014	2	2,000
2015-0003755-000	5/19/15	Outside equipment fire 22130 E 67TH ST, WAGONER COUNTY, OK, 74014	550	240,000
2015-0003956-000	5/25/15	Passenger vehicle fire 1004 W ROANOKE ST, BROKEN ARROW, OK, 74011	5,050	5,050
2015-0004020-000	5/27/15	Brush or brush-and-grass mixture fire 523 N ASH AVE, BROKEN ARROW, OK, 74012	2	2
2015-0004067-000	5/29/15	Cooking fire, confined to container 4105 W BOSTON ST, BROKEN ARROW, OK, 74012	2	2

BROKEN ARROW FIRE DEPARTMENT  
Prepared: 6/12/15, 15:00:57  
Program: FI263L

Incident Summary Report  
5/01/15 to 5/31/15

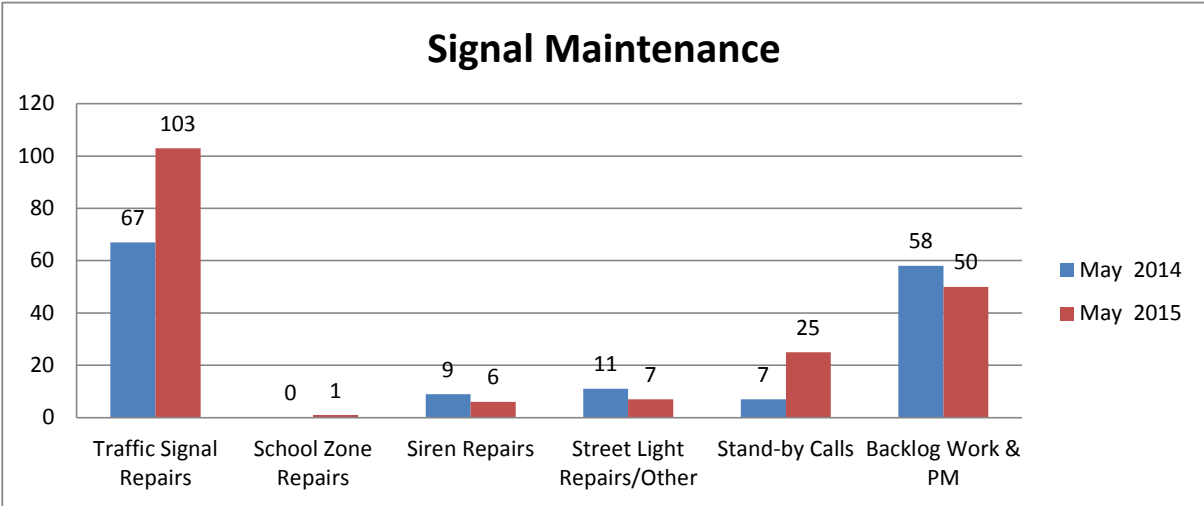
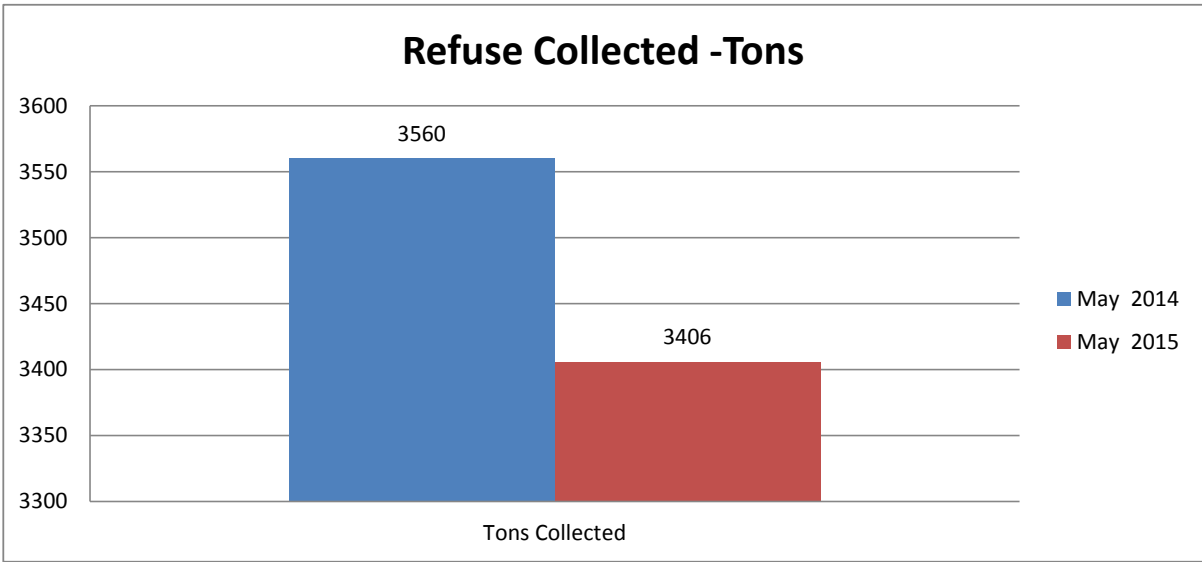
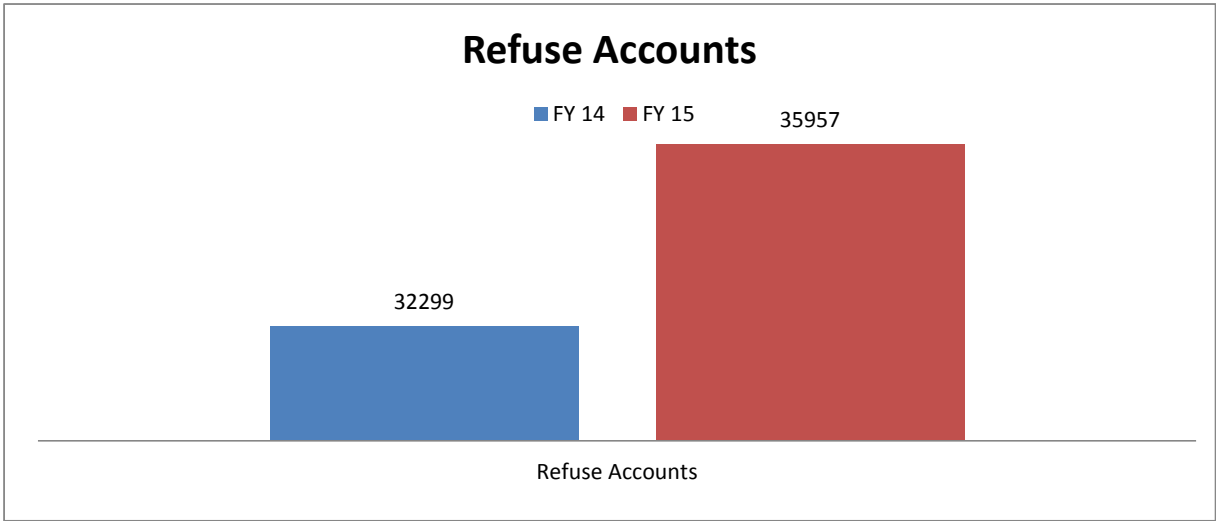
**Fire incidents with dollar loss:**

		Dollar loss	Dollar value
<b>Totals:</b>	13 incidents	432,411	843,859

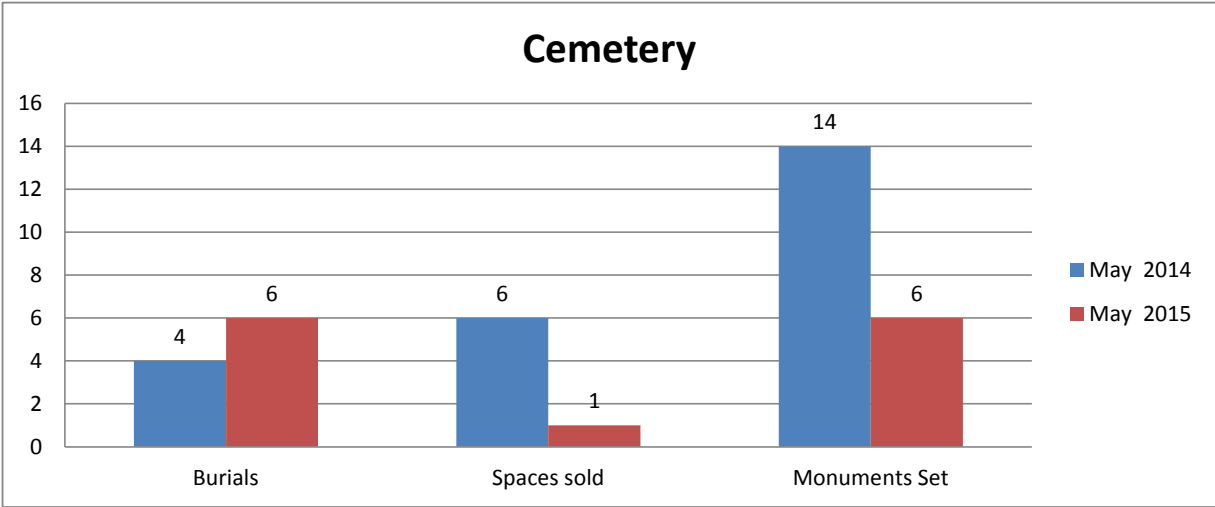
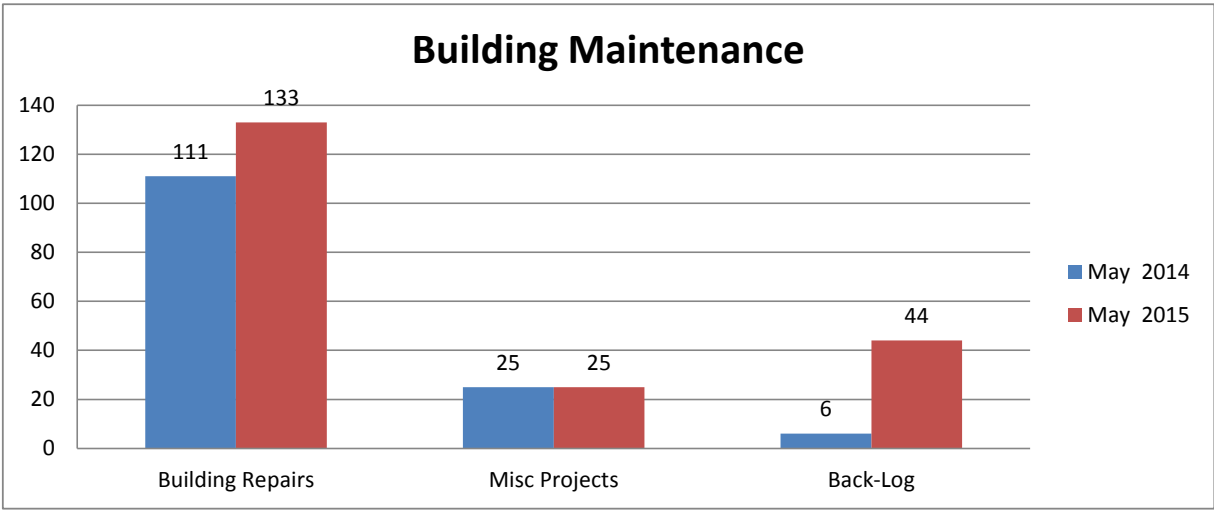
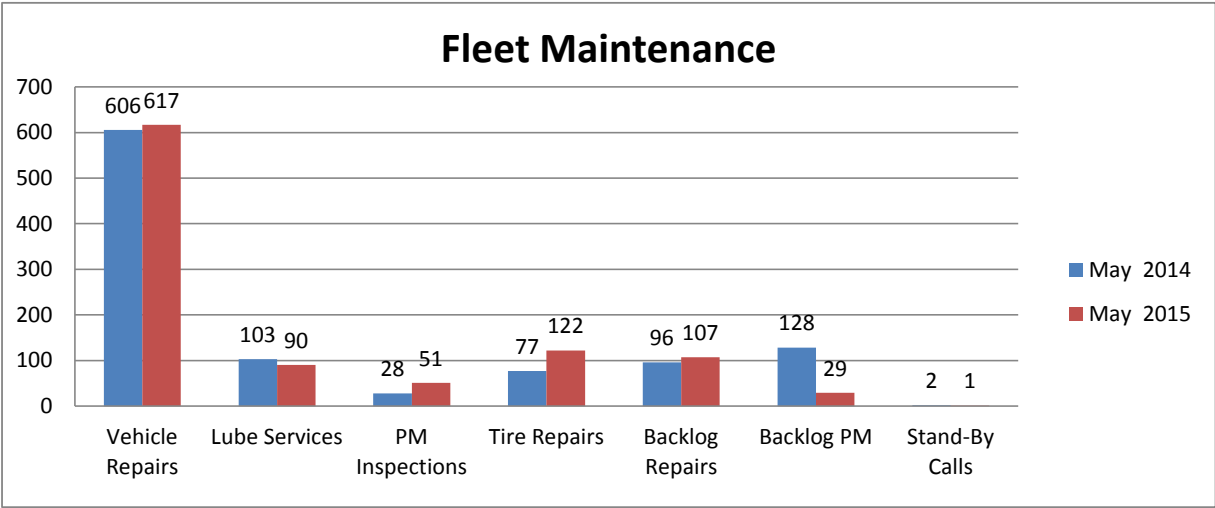
**Other incidents with dollar loss:**

		Dollar loss	Dollar value
2015-0003483-000	5/08/15 Lightning strike (no fire)	1,500	175,000
1502 W AUSTIN PL, BROKEN ARROW, OK, 74011			
<b>Totals:</b>	1 incidents	1,500	175,000

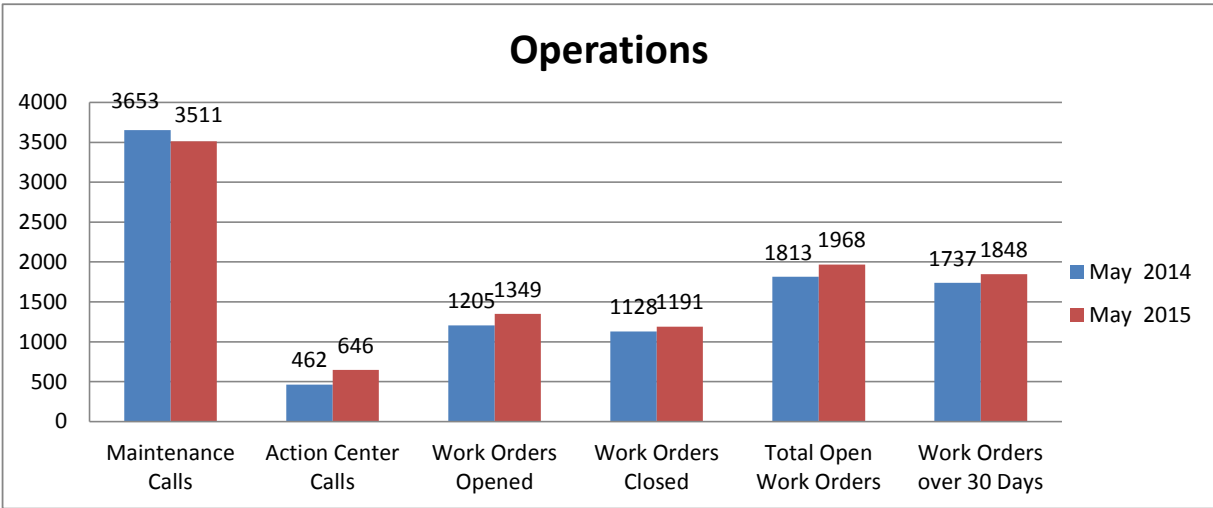
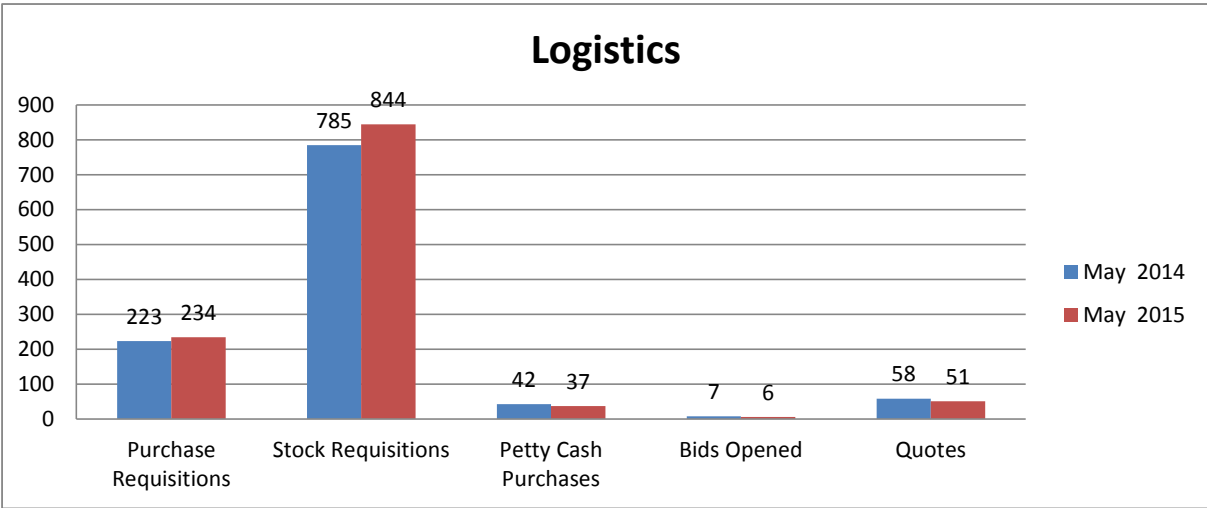
# General Services Monthly Report May 2015




# General Services Monthly Report May 2015



# General Services Monthly Report May 2015



**INTEROFFICE MEMO**

**To:** Russell Gale, Acting City Manager  
**From:** Anthony Daniel, Utilities Director   
**Date:** June 24, 2015  
**Re:** Utilities Department Monthly Report – May 2015

	May 2015	May 2014
<b>Water Purchased and Distributed</b>		
Water Purchased	0 MG	88.0 MG
Water – Produced	287.8 MG	394 MG
<b>Wastewater Treated</b>		
Lynn Lane Plant	149 MG	122.6 MG
Haikey Creek Plant (BA)	147.5 MG	138.7 MG
Haikey Creek Plant (Tulsa)	180.2 MG	101.7 MG
<b>Water Distribution</b>		
Tap and Meter Sets	37	71
Meters Repaired/Replaced	91	176
Line Locates Done	380	432
Service/Meter Leaks	22	31
Distribution Leaks Repaired	54	16
Fire Hydrants Repaired/Replaced	87	38
New Water Line Installed	0 lf	42 lf
Fire Hydrants Exercised and Painted	97	Total to date 1342
<b>Sanitary Sewer Collection</b>		
Sewer Line Blockages	11	7
Sewer Line Cleaned	1,350 lf	800 lf
Sewer Line Repaired	47 lf	4 lf
Line Locates Done	50	76
Sanitary Sewer Overflows Reported to DEQ	6	8
New Sewer Line Installed	44 lf	

# Wastewater Treatment Flow Report

David Handy

## Wastewater Treatment Flow Report

May-15

Location	May-15 ( MG )	May-14 ( MG )	% Change
Lynn Lane Wastewater Treatment Plant (Includes Tulsa TB04 & TB05)	199.438	122.572	62.7
Haikey Creek Treatment Plant (Broken Arrow)	224.677	138.687	62.0
Haikey Creek Treatment Plant (Tulsa)	240.452	173.910	38.3
Broken Arrow → Tulsa Northside (BT01)	5.607	3.880	44.5
Tulsa → Lynn Lane Wastewater Treatment Plant (TB04)	6.060	4.286	41.4
Tulsa → Lynn Lane Wastewater Treatment Plant (TB05)	6.971	6.534	6.7

## Lift-Booster Station Equipment Maintenance Summary

May 19, 2015 to June 16, 2015

1. Installed motor starter on Pump #1 at Oneta Rd./71st.
2. Installed GFI breaker and receptacles at Adams Creek Northwest.
3. Phase monitor replaced on exhaust fan at Adams Creek Northwest.
4. Motor leads rewired on Pump #3A at Adams Creek Northwest.
5. Adams Creek Northwest Lift Station flooded on May 23, 2015 damaging the following: (5)100hp motors; (1)Level transducer; (3)Heaters; (1) Transfer Switch Breaker; (1)Step-down Transformer; All parts and replacement equipment have been ordered.
6. Assemble new pumps for Old Adams Creek Lift Station. All new parts have been ordered/received.

## LLWWTF Maintenance Summary

May 20, 2015 to June 16, 2015

1. Installed and laser aligned Blower #3, #5 and #6.
2. Repack seal on RAS Pump #4; Pump #5 needs packing.
3. Replaced motor starter on Scum Pump.
4. Grit chamber plugged with mud. Auger on Classifier broke. Parts on order.
5. New F.E.B. pump on order with VFD.
6. Clarifier #1 plugged with mud. Draining for inspection and cleaning.
7. Lab Operator failed to perform (1) Chlorine (May 1<sup>st</sup>) and (1) Fecal Coliform test (May 12). will be re-trained. A letter will be mailed to ODEQ advising them accordingly.



**May 2015 Lynn Lane and Haikey Creek WWTP  
Industrial Pretreatment Program Summary  
Program Summary - Lauren Wilson**

1. Lauren Wilson, Pretreatment Coordinator, 2015 HAZWOPER Training Renewal
2. DEQ License Renewal training hosted by Industrial Pretreatment staff
  - Dental amalgam program presentation
  - Fats, Oil, and Grease Program presentation
  - Fatal four construction accidents
  - Stormwater construction procedures
  - Emergency Response Guide for chemical spills
3. City staff sampled the following facilities:
  - Blue Bell
  - AMI/L3 Communications
  - Flight Safety
  - Russelectric
  - Broken Arrow Powder Coating Location 1
  - Broken Arrow Powder Coating Location 2
  - Porter Landfill
4. City staff inspected the following facilities:
  - AMI/L3 Communications
  - Flight Safety
  - Russelectric
  - Broken Arrow Powder Coating Location 1
  - Broken Arrow Powder Coating Location 2
  - Paccar Winch
5. The following reports/ certifications were received and reviewed in the month of April:
  - Blue Bell compliance monitoring report and laboratory analysis.
  - Unifirst compliance monitoring report and laboratory analysis
  - CSI Aerospace
  - Paccar Winch
6. Met with the following owners/managers of local food handling establishments about maintaining grease traps and discussed best management practices for pollution prevention:
  - McHuston's Irish Bistro
  - Fiesta Mambo
  - Roof Top Pizza
  - In the Raw
  - CiCi's Pizza
  - El Chico's
  - Mr. Mambo
7. Calculated and submitted to finance Blue Bell (\$178.62) and Unifirst (\$1,747.59) surcharges for the month of May.

**UTILITIES DISTRIBUTION/COLLECTIONS MAINTENANCE SUMMARY**  
**May 2015**

**WATER DISTRIBUTION - Jerry Hanwinkel**

1. Repaired 1 main line break and replaced 4 tapping saddles.
2. Repaired 75 fire hydrants and painted 97.
3. Replaced 7 fire hydrants.
4. Repaired 2 distribution main valves.
5. Replaced 2 and installed 3 distribution main valves
6. Replaced 2 and repaired 3 water crossings.
7. Responded to 76 meter leaks.
8. Replaced 91 meters.
9. Repaired or Replaced 54 meter and valve boxes.
10. Replaced 13 Curb Stops.
11. Cleaned up 7 yards

**SEWER COLLECTION- Olen Bailey**

1. Sewer system service requests -25
2. Sewer line blockages - 11
3. Lift station repairs - 20
4. Sewer lines cleaned - 1350 ft.
5. Sewer lines replaced - 47 ft.
6. Line locates - 50
7. Camera lines DEQ - 300 ft.
8. Stand-by & night crews - 20 calls

**METER READING - Derriel Bynum**

1. Replace Meters - 84
  2. Replace Boxes -13
  3. Lids Replace -32
  4. Door Hangers for bad checks- 45
  5. Rereads/Leak test -173
  6. Turn Ons - 333
  7. Turn Offs - 375
  8. New/Accounts - 503
  9. Finals - 556
  10. Raise Meters - 12
  11. Pulled Meters - 14
  12. Residents Checks-32
  13. Stops Replace - 8
  14. Bad (MASTER) AMR Register - 48
  15. Read 36,773 Meters
- Working on AMR Project (1100 meters are ready to go)

**UTILITIES CONSTRUCTION - Tommy Kimbrough**

1. Kenosha water line project, Clean up 2000'
2. County line sewer line, replaced 44' of 27" sewer line
3. Replace 5 fire hydrants
4. 11 Line locates

### **WATER QUALITY- Diana Flora**

1. Flushed dead end water lines (29 total)
2. Test chlorine levels near auto flushers to verify all working (16 total)
3. 35 dirty water calls, 407,687 gallons of water (majority due to fire department doing pressure checks)
4. 100 Bac-T samples, 2 chlorine (am/pm) daily
5. **Total gallons flushed to improve water quality in May were 1,985,874 gallons.**

### **VERDIGRIS WTP - Jimmy Helms**

1. Collected chlorophyll readings to monitor algae bloom in the basins.
2. Cleaned air filters on surge take air compressor line.
3. Installed new pump on chlorine dilution panel.
4. Checked oil in flocculators, rapid mixers and blowers.
5. Changed oil in three rapid mixers, three raw water pumps, four high service pumps, and flocculators on pretreatment train 3.
6. Corrected communication issues with LAS pumps 2 and 3.
7. Fixed plumbing on chlorine transfer pump A.
8. Washed down citric acid containment area and CIP-acid containment area.
9. Replaced blown out air filter in CIP room.
10. Rinsed all floor drains in main building.
11. Took pretreatment train 3 offline to drain to allow for repairs to the sludge system.
12. Performed monthly fire extinguisher inspection.
13. Replaced fan motor on blower after-cooler.
14. Replaced cracked fittings on an eyewash station and chlorine generator unit.

### **DIRECTORS REPORT - Anthony Daniel**

1. Annual Air Emissions Inventory Report for the ten emergency generators at the wastewater lift stations has been submitted to the Air Quality Division of the Department of Environmental Quality.
2. Adams Creek NW Lift station is operating on emergency power since May 28<sup>th</sup>, 2015. Staff has ordered the replacement (flood damaged) PSO power transfer switchgear.
3. Kenosha Street water line replacement project. Utilities construction crews have completed the installation of about 360 LF of 24' PVC pipe to replace deteriorated (external corrosion) Ductile iron pipe. Sidewalk reconstruction by City Streets division is scheduled for fall.
4. Sewer odor complaint from the Indian Springs neighborhood is being closely monitored by LLWWTP staff.
5. Storm event of May 23<sup>rd</sup> resulted in a sewer overflow at the Haikey Creek Park as a result of excessive inflow to the Haikey Creek Lift station. (RMUA facility).
6. Repairs are in progress to the 24"/27" County Line sewer main.



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*INTEROFFICE MEMO*

**To:** Russell Gale, Acting City Manager

**From:** Norm Stephens, Assistant to the City Manager / Economic Development  
Coordinator

**Date:** June 23, 2015

**Re:** Tulsa Future

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Attached is the Regional Economic Development Activity Update for the period of May 1 – May 31, 2015.

**Regional Economic Development Activity Update  
 May 1 – May 31, 2015**

**Announcements & New Jobs Created**

- New Jobs Created
  - Number of new jobs created per month and year
  - Number of jobs greater/less than \$50,000

	Greater than \$50,000	Less than \$50,000	Total Jobs
For the month of May	46	135	181
Total for 2015	775	652	1,520
Total for 2014	3,259	2,933	6,192
Total for 2013	2,484	3,514	5,998
Total for 2012	2,425	1,078	3,503
Total for 2011	<u>4,100</u>	<u>4,105</u>	<u>8,205</u>
Totals for 2011-2015	13,043	12,282	25,325

**Business Attraction**

Describe the efforts and results to attract business with regards to:

- New Prospects & Site Visits/Number of New Prospects and/or Site Visits  
 Current Month: 2  
 Year-to-Date: 11
- New Inquiries – Proposals Submitted  
 Current Month: 1  
 Year-to-Date: 7
- Open Projects – Phase 2/Additional Information Submitted  
 Current Month: 1  
 Year-to-Date: 4
- Lead Development  
 Current Month: 8  
 Year-to-Date: 38

### Lead Development Companies

Dometic Corporation, II-VI Incorporated, Team Industries, Inc., Briggs & Stratton Corporation, Standex International Corporation, Stoneridge, Inc., RG Steel Warren LLC, USS Posco Industries

ID	Start Date	Number of Jobs	Status	Target Industry	Community	New Business/Expansion
351	5-22-2015	100-220	Active	Information Technology	Tulsa Region	Expansion

### Regional Partner Scheduled Appointment Opportunities

We would like to extend the opportunity for you to attend any or all of these scheduled appointment events. We will be setting up scheduled appointments with site consultants and corporate real estate executives in the targeted cities below. In order to participate, we ask that you inform us of your participation by the deadline and arrange for your individual travel expenses.

### Scheduled Appointments for 2015

Destination	Participation Deadline	Scheduled Appointment Dates	Communities Attending
Phoenix, AZ	January 17	February 17-19	
Minneapolis, MN	March 1	March 31-April 2	City of Owasso
	June 4	July 7-9	City of Owasso & Muskogee City-County Port Authority
Chicago, IL			
	July 2	August 4-6	Claremore Industrial & Economic Development Authority
Dallas, TX			

### Business Retention & Expansion

Existing Company Visits  
Current Month: 80  
Year to Date: 326  
Total for 2014: 700

### External Marketing

#### **OU – Economic Development Institute, May 2-7**

Vice President and Project Manager attended session one of the University of Oklahoma's Economic Development Institute in Nashville. Both completed the Economic Development Finance Course and Real Estate Redevelopment and Reuse Course. OU EDI is a three-year

program; completion of the IEDC coursework provided through the institute is a requirement for obtaining the CEcD certification.

### **AUVSI's (Association of Unmanned Vehicle Systems International) 2015 Unmanned Systems Conference and Exposition**

Oklahoma's Secretary for Science and Technology, Dr. Steve McKeever again led an Oklahoma delegation to the 2015 AUVSI's Unmanned Systems Conference and Expo. which was held 4 -7 in Atlanta, GA. The delegation was comprised of Oklahoma companies, economic development agencies from across the state, state research universities and state agencies whose purpose was to seek and cultivate business connections to foster growth in the unmanned systems (UAS) industry in Oklahoma while positioning the state to become a national leader in unmanned systems. The Tulsa Regional Chamber, Public Service Company of Oklahoma and Tactical Electronics from Broken Arrow were part of the Oklahoma delegation and exhibited at the expo. This year's conference set a new record with more than 10,000 attendees from over 60 countries and 600+ exhibitors. The Oklahoma Chapter of AUVSI (Unmanned Systems Alliance – Oklahoma) was named Chapter of the Year.

### **Regional Partner Update**

#### **Bartlesville to Construct Warehouse for Springs Global US, Inc.**

The Bartlesville City Council recently approved the construction of a 50,000 s.f. warehouse for Springs Global U.S., Inc. The warehouse will be an addition to Springs 100,000 s.f. manufacturing facility. An estimated 15 employees will be added to the 130 that currently work at the facility that manufactures pillows that are sold through major chains stores, including Walmart.

### **Upcoming Meetings**

- **Tulsa's Future Regional Partner "Meet the Consultant"**

Olsson Associates is a successful engineering and design firm that has been creating public and private projects throughout the United States since 1956. They offer comprehensive design and consulting services in water/wastewater, water resources, land development, landscape architecture, urban planning, environmental resources and compliance, transportation, technology, municipal, geotechnical, and mechanical and electrical. We are excited to bring Courtney Dunbar to Tulsa to speak to our regional partners.

Tulsa's Future Regional/Municipality Partner "Meet the Consultant"

Featuring: Courtney Dunbar, CEcD, EDFP, Economic Development Leader,  
Olsson Associates, Site Consulting Team

**Date: Tuesday, July 21, 2015**

**Time: 9:00 a.m. to 10:30 a.m.**

**Location:** Tulsa Regional Chamber, Plaza Level, JD Young Conference Room, One West Third Street, Tulsa

## **Regional Partner Meetings**

- August 27, 2015 – City of Sapulpa
- November 3, 2015 – Broken Arrow Chamber of Commerce

All Meetings 12:00 p.m. to 1:30 p.m.

## **Regional Partner Educational Forums with National Site Consultants**

- March 2015 – Josh Bays, Principal, Site Selection Group, LLC, Dallas, TX
- April 2015 – Mac Holladay, President/CEO & Founder, Market Street Services

## **New Regional Partner Website Feature**

A new Regional Partners interactive location/contact map has been added to GrowMetroTulsa.com further enhancing the visibility and promotion of Tulsa's Future Regional Partners. The location map has been placed on the Regional Partners contact page above their logos/hyperlinks. The Chamber also added a permanent right-sidebar image and link to the Regional Partners contact page/map that appears on every inside page of GrowMetroTulsa.com. This is another feature which should significantly help promote partner organizations.

<http://www.growmetrotulsa.com/tulasas-future-and-regional-partners/regional-partners>



## 2. GENERAL CORRESPONDENCE / NOTIFICATION



**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

**Broken Arrow Town Hall Meeting Scheduled for June 24**  
*Topic is preliminary plan for Vision 2025 extension*

**Broken Arrow, Okla. (6/16/2015)** – The City of Broken Arrow will present to the public on Wednesday, June 24, 2015 a preliminary plan to improve public safety, road conditions and economic development by extending Vision 2025. This will be a town hall style meeting where City Councilors and staff will gather input from the community. The meeting will begin at 6:00 p.m. at the Central on Main auditorium, 210 N. Main Street.

Earlier this year, city leaders from Bixby, Broken Arrow, Collinsville, Jenks, Owasso, Sand Springs, Skiatook and Tulsa announced plans to renew Vision 2025 and restructure the program so that projects are decided on and managed at the city, rather than the county level. Tulsa County voters approved the 13-year Vision program to fund regional economic development and capital improvements. In Broken Arrow, Vision 2025 helped build Northeastern State University (NSU) Broken Arrow, revitalize Main Street and the Rose District, build the Nienhuis Aquatic Center and much more. Vision 2025 will expire at the end of 2016, unless voters approve an extension.

“The purpose of the June 24 meeting is to include citizens in the planning process,” said Mayor Craig Thurmond. “Residents have an opportunity now to address public safety and street repairs in a way that will not raise taxes, so I encourage everyone to come out and share their ideas about making Broken Arrow the best place to live.”

###

### 3. SPECIAL EVENTS / ACTIVITIES



**To:** Russell Gale, Acting City Manager  
**From:** Vaunda Olivera  
**CC:** Scott Esmond, Lori Hill  
**Date:** June 26, 2015  
**Re:** Notes to Council – Updated upcoming events

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**UPCOMING EVENTS**

- June 28 – Rockets Over Rhema – Rhema Bible College
  - Street Closure
- June 28 – Family Festival – 216 Luther Drive
  - Street closure
- June 28 – Just Another Hole Fun

**ADDITIONAL INFORMATION**

Rockets Over Rhema will be hosting their annual event June 28<sup>th</sup> at Rhema Bible College on Kenosha. Festivities planned for this year include music, lots of food, fireworks and of course lots of fun. Each year over 50,000 citizens enjoy the family fun atmosphere of the event. Road closures will include Kenosha from Aspen Avenue to Elm Place and various side streets. The Police Department and Fire Department will be on site to provide assistance.

Family Fun Festival will be held at 216 Luther Drive. They are expecting approximately 300 participants. They will be providing food, music and fellowship to citizens in the area of the church. Luther Drive immediately in front of the church will be closed to ensure safety of participants.

Just Another Hole has requested to hold an event at their location on Kenosha. Each year the parking lot of their business is full of people watching the fireworks at Rhema. This year, they and the merchants to the west of their location decided to provide some food, music and fun. There are no roads to be closed for this event.