

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: July 31, 2015
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Utilities Department Monthly Report – June 2015
- Tulsa Regional Tourism Task Force Update

2. GENERAL CORRESPONDENCE / NOTIFICATION

- N/A

3. SPECIAL EVENTS / ACTIVITIES

- Back to School Bash – August 8, 2015
- Time to Heal Prayer Service – August 6, 2015

Respectfully submitted,



Russell Gale

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



BROKEN ARROW
Where opportunity lives

INTEROFFICE MEMO

To: Russell Gale, Acting City Manager
From: Anthony Daniel, Utilities Director *AD*
Date: July 24, 2015
Re: Utilities Department Monthly Report – June 2015

	June 2015	June 2014
Water Purchased and Distributed		
Water Purchased	0 MG	0 MG
Water – Produced	399 MG	314 MG
Wastewater Treated		
Lynn Lane Plant	164.7 MG	132.5 MG
Haikey Creek Plant (BA)	175.4 MG	145.3 MG
Haikey Creek Plant (Tulsa)	218.2 MG	178.6 MG
Water Distribution		
Tap and Meter Sets	42	53
Meters Repaired/Replaced	29	222
Line Locates Done	414	362
Service/Meter Leaks	60	46
Distribution Leaks Repaired	11	6
Fire Hydrants Repaired/Replaced	30	22
New Water Line Installed	0 lf	0 lf
Fire Hydrants Exercised and Painted	85	Total to date 1427
Sanitary Sewer Collection		
Sewer Line Blockages	13	7
Sewer Line Cleaned	4,595 lf	800 lf
Sewer Line Repaired	240 lf	4 lf
Line Locates Done	52	76
Sanitary Sewer Overflows Reported to DEQ	6	4
New Sewer Line Installed	44 lf	0 lf

Wastewater Treatment Flow Report

David Handy

Wastewater Treatment Flow Report

Jun-15

Location	Jun-15 (MG)	Jun-14 (MG)	% Change
Lynn Lane Wastewater Treatment Plant (Includes Tulsa TB04 & TB05)	164.737	132.517	24.3
Haikey Creek Treatment Plant (Broken Arrow)	175.403	145.348	20.7
Haikey Creek Treatment Plant (Tulsa)	218.182	178.639	22.1
Broken Arrow → Tulsa Northside (BT01)	4.103	3.741	9.7
Tulsa → Lynn Lane Wastewater Treatment Plant (TB04)	5.762	4.456	29.3
Tulsa → Lynn Lane Wastewater Treatment Plant (TB05)	6.084	7.154	-15.0

Lift-Booster Station Equipment Maintenance Summary

June 16, 2015 to July 17, 2015

1. Installed new transfer switch at Adams Creek NW.
2. Re-configure conduit for Pump #3 line at Adams Creek NW.
3. Finished with parts order for Old Adams Creek Rehabilitation Project.
4. Trip to Gray Oaks to troubleshoot and tighten loose wiring.
5. Oneta Road/71st. Pump motors down.
6. Adjust rotating assembly Pump #1 line at Old Adams Creek.

LLWWTF Maintenance Summary

June 16, 2015 to July 17, 2015

1. Clarifier #2 installed new skimmer.
2. Risk Management Plan for Chlorine gas review and training with Fire Dept.
3. Clarifier #1 down again with mud. Pump out and start again.
4. Grit chamber still down. No parts yet.
5. New roof drains on Chlorine Bldg.
6. New roofs installed on Headworks and Grit Chamber buildings.
7. Headworks screens down due to high I/I and incoming trash. Parts on order.

**June 2015 Lynn Lane and Haikey Creek WWTP
Industrial Pretreatment Program Summary
Program Summary - Lauren Wilson**

1. Pretreatment personnel have been working with Reasor's and the City of Broken Arrow Communications Director to host an event to notify the public about the drive-up cooking oil recycle station placed at Reasor's 101st & Elm. Pretreatment personnel ordered 1 gallon plastic jugs and labels bearing the logo "Got Oil? Need Milk?" to be given out to Reasor's customers on July 29th and 30th to kick-off the recycling project. City staff will be reminding customers to recycle their used cooking oil to help keep Broken Arrow beautiful.
2. Pretreatment personnel present an overview of Broken Arrow's Fat's, Oil, and Grease Program at the quarterly Oklahoma Industrial Pretreatment meeting in Norman, Oklahoma.
3. City staff sampled the following facilities:
 - Blue Bell Creameries
4. The following reports/ certifications were received and reviewed in the month of June:
 - Blue Bell compliance monitoring report and laboratory analysis.
 - Unifirst compliance monitoring report and laboratory analysis
5. Met with the following owners/managers of local food handling establishments about maintaining grease traps and discussed best management practices for pollution prevention:
 - Uncle Vinny's
 - The Fox and Hound
 - Merritt's Bakery
 - Jimmy's Egg
 - Mexico Lindo
 - Pei Wei
 - Shiloh's
6. Calculated and submitted to finance Blue Bell (\$0) and Unifirst (\$3,356.98) surcharges for the month of June.

UTILITIES DISTRIBUTION/COLLECTIONS MAINTENANCE SUMMARY
June 2015

WATER DISTRIBUTION - Jerry Banwinkel

1. Repaired 8 main line breaks and replaced 4 tapping saddles.
2. Repaired 30 fire hydrants
3. Painted 85 fire hydrants
4. Replaced 1 automatic flusher.
5. Replaced Batteries and reprogrammed 13 Automatic Flushers
6. Replaced 1 water crossing.
7. Responded to 84 meter leaks.
8. Replaced 104 meters.
9. Repaired or Replaced 63 meter and valve boxes.
10. Replaced 17 Curb Stops.
11. Cleaned up 29 yards

SEWER COLLECTION- Olen Bailey

1. Sewer service requests - 26
2. Sewer line blockages - 13
3. Lift station repairs - 20
4. Manhole repaired -1
5. Sewer line cleaned - 4595 ft.
6. Sewer line replaced - 240 ft.
7. Line locates - 52
8. Camera lines - 257 ft.
9. Night shift & stand-by - 23

METER READING - Derriell Bynum

1. Replace Meters - 63
 2. Replace Boxes - 13
 3. Lids Replace - 15
 4. Door Hangers for bad checks - 65
 5. Rereads/Leak test - 68
 6. Turn Ons - 375
 7. Turn Offs - 425
 8. New/Accounts - 580
 9. Finals - 597
 10. Raise Meters - 14
 11. Pulled Meters - 12
 12. Resident Checks - 7
 13. Replace Stops - 4
 14. Bad (MASTER) AMR Register - 48
 15. Read 36,841 Meters
- Due to getting ready for the (New AMR)
- Raised meters/Boxes - 24
- Replace meters - 167
- Replace boxes - 14
- Replace Stops - 12

UTILITIES CONSTRUCTION – Tommy Kimbrough

1. Kenosha water line Project: Clean up and Sod, Concreted Valves
2. Alley/ Commercial – Broadway, Leveling Alley
3. Garnett/ 91st – 81st – Concreted Valves
4. County Line sewer- Replaced 170' of 27" Sewer line

WATER QUALITY- Diana Flora

1. Flushed dead end water lines (30 total) One new at 1609 S 9th (mini storage) with misc. additional flushing due to water tower issues.
2. Test chlorine levels near auto flushers to verify all working (16 total)
3. 42 dirty water calls, 765,065 gallons of water flushed
4. 100 Bac-T samples, 2 chlorine (am/pm) daily
5. Total gallons flushed to improve water quality in June was 3,474,325 gallons.

VERDIGRIS WTP – Jimmy Helms

1. Troubleshoot electrical fault in sodium permanganate containment area.
2. Replaced leaking gaskets on chlorine feed system.
3. Replaced leaking flange gaskets on Hydrofluorosilicic Acid flow meter.
4. Replaced ball valve on pre-treatment basin.
5. Tightened loose connections on sodium hypochlorite generators.
6. Change out piping on air compressor.
7. Replaced broken flange on citric acid waste pump.
8. Algae study testing / monitoring.
9. Cleared calcium buildup from chlorine feed system and neutralized waste.
10. Reset sludge SCADA system.
11. Replaced tubing on Aluminum Chlorohydrate feed pump.
12. Reset chemical induction unit in LAS vault.
13. Flushed Aluminum Chlorohydrate feed line.
14. Replaced reagents for online analyzers.
15. Grounds maintenance.
16. Replaced broken sludge rake cable on pre-treatment basin.
17. Monthly ODEQ water quality monitoring and sampling.
18. Replaced broken y-strainers from CIP circulation pumps.

DIRECTORS REPORT – Anthony Daniel

1. The replacement power transfer switch has been installed at Adams Creek NW Station is now powered by PSO.
2. Repairs have been completed on the 24"/27" County Line sewer main.
3. Met with OWRB staff in OKC to discuss the specifics and bidding requirements for the proposed AMR project.
4. Attended the operational quarterly meeting with BAPS.
5. Met with Mr. Asher (adjacent property owner) at the WTP to resolve water pressure issues.

To: Russell Gale, Acting City Manager
From: Lori Hill
CC: Scott Esmond, Jeff Jenkins
Date: July 31, 2015
Re: Notes to Council – Tulsa Regional Tourism Task Force

Below are the issue statements that will be provided at the Tulsa Chamber's One Voice meeting regarding the regional tourism task force discussions. The committee was given three state and three federal issues to push for tourism, which are listed below. These items will be discussed and voted during the One Voice meeting Wednesday, September 16, 2015.

State

1. Tourism Improvement Districts - Allow municipalities to create Business Improvement Districts for tourism marketing efforts. These districts have long been a key tool for Oklahoma's cities and neighborhoods to invest in critical improvements, but more flexibility is needed to put our communities on a level playing field with their out-of-state peers that use such districts for tourism marketing. The option to create Tourism Improvement Districts would empower our cities to compete more fairly for large events, conferences and tourists — all of which bring sales tax dollars into our state and support jobs in our third-largest industry: tourism.
2. Public Arts Funding - Oklahoma Arts Council Support maintaining funding for public arts initiatives and arts-related programming, and an independent Oklahoma Arts Council in its current state. Both play a unique and vital role in sustaining Oklahoma's exceptional cultural resources, fostering creativity, and ensuring access to our heritage, offsetting the dearth of arts education in our school, and attracting and retaining a talented workforce. Further, consolidation of the OAC would jeopardize more than \$1.5 million of federal and regional funding and programs for Oklahoma from the National Endowment for the Arts and the Mid-America Arts Alliance.
3. Self-Determination in Facility Firearm Policies - Safeguard the right of recreational facilities and event operators to control firearm policies on property they manage. Removing this control would endanger Oklahoma's ability to attract nationally-touring events that bring thousands of visitors and millions of dollars into our economy each year, as many events — especially in youth and collegiate sports — have non-negotiable firearm policies. Legislation such as SB 41 would limit facility operators' ability to ensure the safety of their events; increase the cost of providing security; and could subject them to additional liability.

Federal

1. Page Belcher Federal Courthouse Support - the relocation of the Tulsa Page Belcher Federal Courthouse tenants to repurpose the building as outlined in the City of Tulsa Downtown Master Plan, which is integral to the continued growth of downtown and will provide access to high-value mixed use residential, retail, and hotel development to support the adjacent BOK Center and Cox Business Center.

2. Upgrade air transportation infrastructure: Fund improvements to our nation's air traffic control infrastructure through a federal aviation gas tax increase or other means, specifically targeting NextGen (air traffic control modernization) to boost air traffic capacities and efficiency. Flight delays cost travelers time and money, and result in lost business opportunities, cancelled meetings, and reduced optimization of airline resources. Today's ATC system is based on 1940's era radar and creates bottlenecks in severe weather and heavily congested airspace. NextGen utilizes a GPS through satellite-based navigation that provides sophisticated flight guidance technology, reducing flight delays and airline fuel consumption while increasing aircraft availability as a result of increased flight efficiency.

3. Federal Historic Tax Credits - Maintain federal Historic Rehabilitation Tax Credits for the restoration of historic buildings. These credits have for 30 years been an important catalyst for incentivizing private investment to preserve our nation's historically-significant buildings and revitalize the historic cores of American cities. The existing 20-percent income tax credit for certified historic structures and 10 percent credit for certain non-certified historic structures should be preserved.

Members of the Tourism Task Force Include:

John Hewitt, Chair	Mike Dickerson	Jessica Lowe-Betts
Ray Hoyt	Scott Gaffen	Daniel Finkle
Vince Trinidad	Tanner Sturm	Nick Doctor
Alexis Higgins	Lacey Taylor	Jeff Stava
Bill White	Warren Unsicker	Brittany Sawyer
Rand Suffolk	Mark Andrus	John Estus
Vanesa Masucci	Dick Dutton	Zack Stoycoff
Nancy Hermann	Brian O'Hara	Tammy Moss
Marnie Fernandez	Lori Hill	

3. SPECIAL EVENTS / ACTIVITIES



BROKEN ARROW

Where opportunity lives

Contact: Lisa Ford

City of Broken Arrow Police Department
Phone: 918-451-8213
Mobile: 918-693-9917
Fax: 918-451-8242

FOR IMMEDIATE RELEASE:

“Back to School Bash”

Saturday, August 8th

9:00 A.M.-noon

**BA Tulsa Tech, 4000 West Florence
(129th East Ave and 111th Street South)**

The Broken Arrow Police Department and Tulsa Technology are proud to sponsor the 9th annual **Back to School Bash**. We will be offering the following, **free** of charge:

- School supplies, courtesy of Broken Arrow Neighbors and area churches
- Haircuts given by Tulsa Tech Cosmetology students
- Immunizations by The Caring Van (bring your shot records)
- Vision Screening by the Lions Club Mobile Unit
- Masonic Lodge CHILD Identification program which includes DNA, video, and finger prints for free (\$35.00 value)
- Jupiter Jump

Other organizations in attendance:

- Broken Arrow Public Schools Child Nutrition
- Broken Arrow Police Department K-9 officers, traffic officers and school resource officers will be on hand to share tips on pedestrian and school safety
- BAPD Crime Prevention Unit will also be handing out information on various programs
- Broken Arrow Fire Truck and Ambulance
- Camp Bandage
- Family and Children’s Services
- BAPD Victims of Crime Advocate
- Tulsa County Library
- Vince and Larry the Crash Test Dummies
- McGruff the Crime Dog
- And many more.....

From: Ford, Lisa
Sent: Thursday, July 30, 2015 10:13 AM
To: _All City Employees
Subject: "A Time to Heal Prayer Service" Thursday, August 6, 2015 at 7 PM

In light of the recent tragedy, the Broken Arrow Police Chaplains and the Broken Arrow Ministerial Assistance will be hosting "A Time to Heal Prayer Service" on Thursday, August 6, 2015 at 7 PM. It will be held at the Indian Springs Baptist Church located at 7815 South Elm Place, Broken Arrow.

The event will be non-denominational and will be open to the community. Several community pastors will lead in prayer and reflection. The event will last no longer than an hour.

If there are any questions, please contact Lisa Ford, Crime Prevention Specialist and Community Liaison. She can be reached at (918) 451-8213 or lford@brokenarrowok.gov.

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