

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Acting City Manager  
**Date:** August 7, 2015  
**Re:** Notes to Council

---

## **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- General Services Monthly Report – June 2015
- Parks & Recreation Monthly Report – June 2015
- Battle Creek Golf Course Fiscal Year End Report

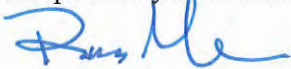
## **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release: Vision Town Hall Meeting – August 11, 2015
- Press Release: City Council Approves New City Manager Employment Agreement
- News Article: Rose District & Walkable Neighborhoods
- BAPD Crime Prevention Events
- Regional Tourism Task Force Voting Results
- Cox Communications Channel Changes

## **3. SPECIAL EVENTS / ACTIVITIES**

- BAPAC Presents Kristin Chenoweth Master Class – August 7, 2015
- BACP Presents “A Tuna Christmas” – August 13-16 and 20-23, 2015
- Broken Arrow History Museum Upcoming Events
- Rose District Upcoming Events
- Rose District Project 8 Kicked Off

Respectfully submitted,



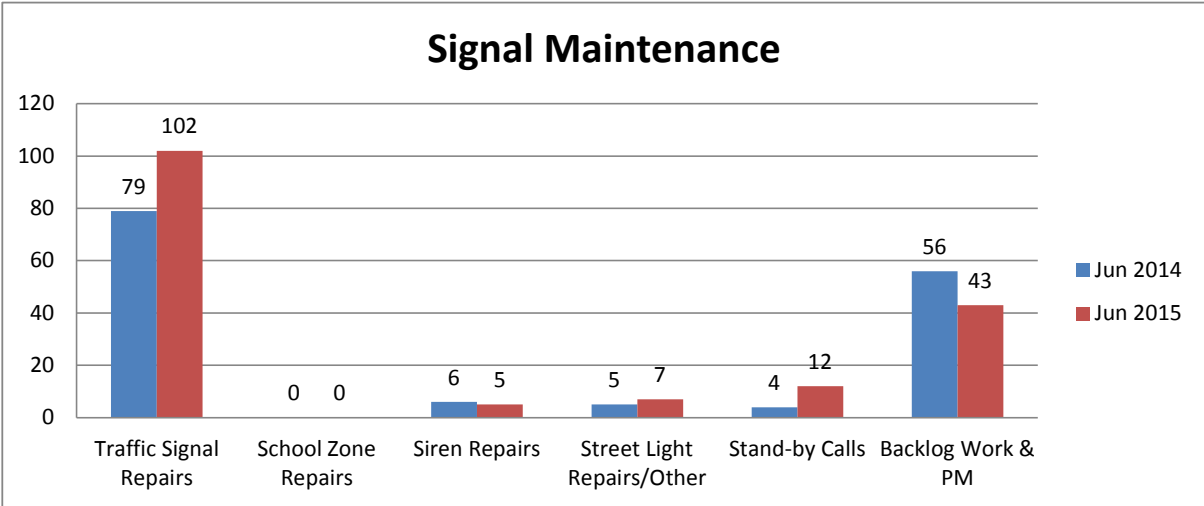
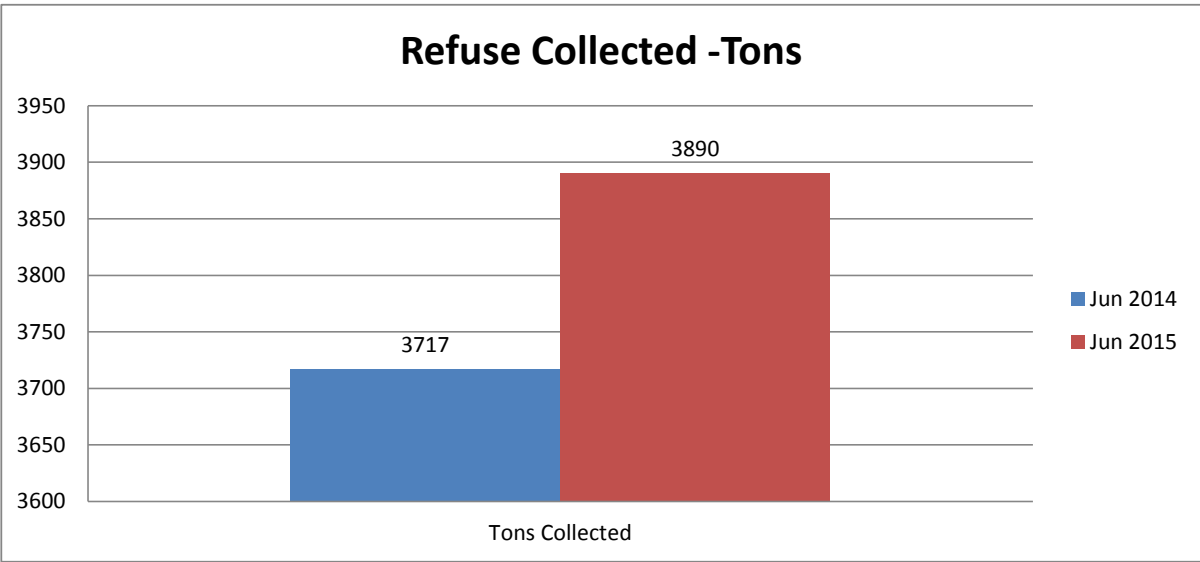
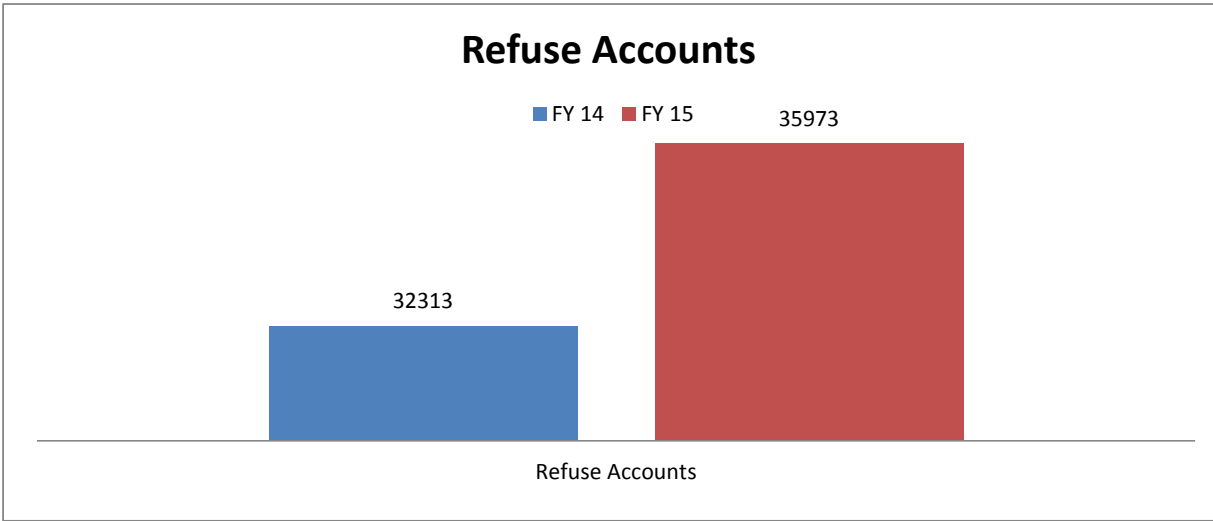
Russell Gale

jmh  
Attachments

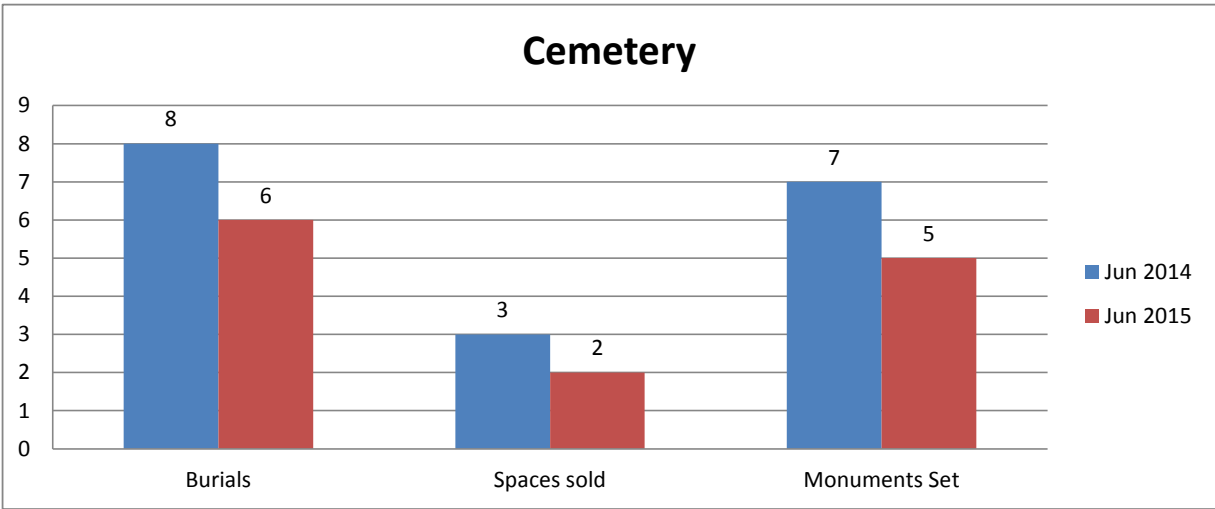
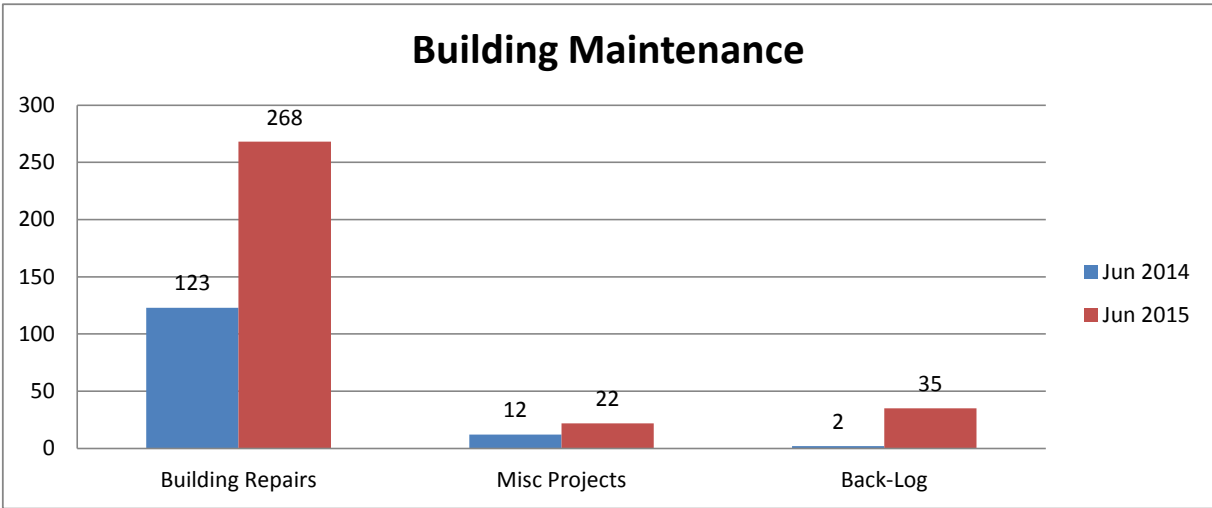
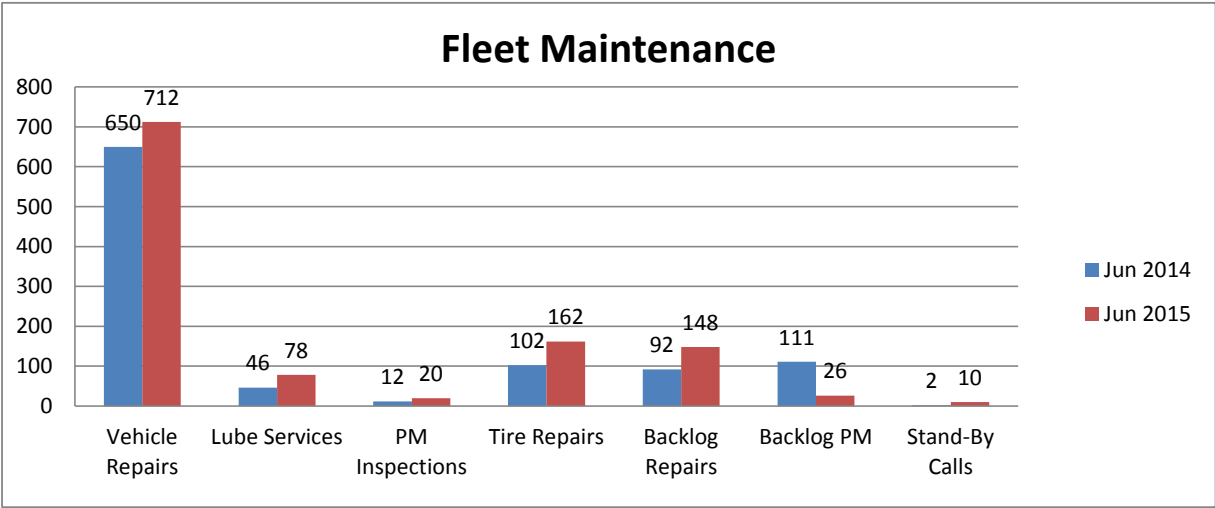
## 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



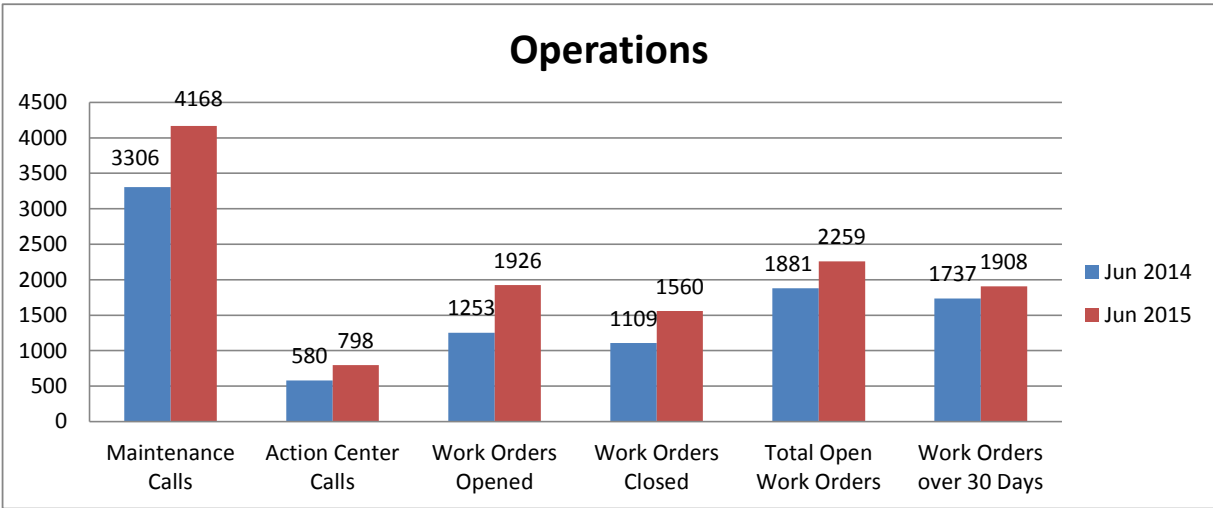
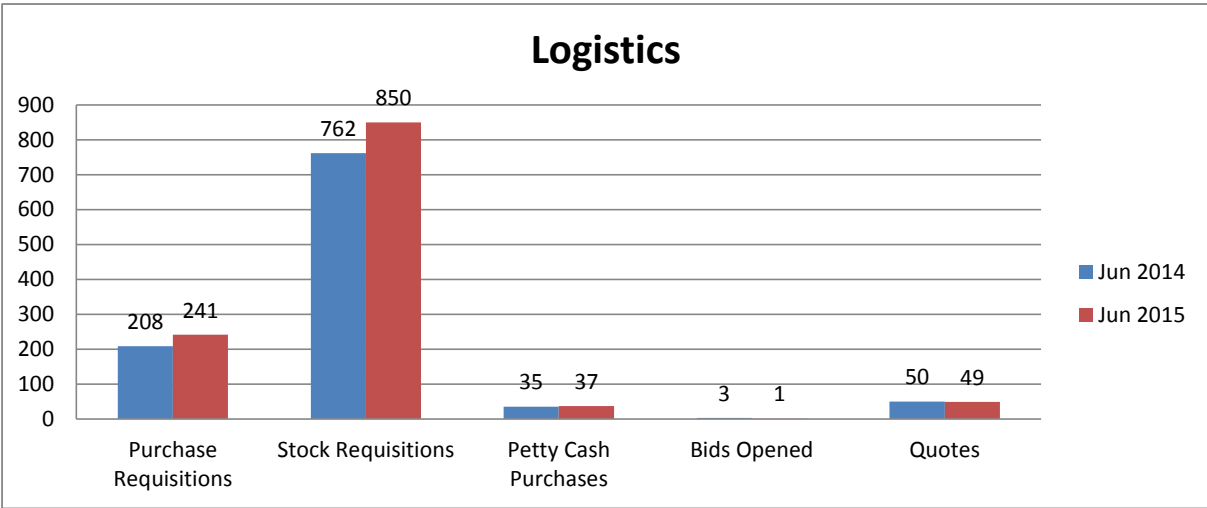
# General Services Monthly Report June 2015



# General Services Monthly Report June 2015



# General Services Monthly Report June 2015





## Parks & Recreation Department

### June 2015 Monthly Report

#### DIRECTOR-SCOTT ESMOND

- Met with consultant and Engineering and Construction (E&C) staff for a preliminary design review meeting for the Nienhuis Park tennis and basketball courts project.
- Attended City Council meetings.
- Met with Keep Broken Arrow Beautiful (KBAB) representative and consultants to preview the Central Park community rose garden project site.
- Participated in the ribbon cutting and open house for the Camino Villa Park Building.
- Met with the City Manager and Information Services staff to discuss Wi-Fi in The Rose District.
- Met with the City Manager and other staff members to discuss a Convention and Visitors Bureau (CVB) grant request.
- Held weekly staff meetings with managers of the Parks and Recreation Department.
- Met with other department heads and the Stormwater Manager regarding Oklahoma Department of Environmental Quality storm water quality operations issues.
- Met with E & C staff and consultant for the purpose of planning applications for new trail corridors.
- Attended the Defensive Driving Course.
- Met with representatives for the purpose of discussing a concert in the community.
- Attended the monthly CVB meeting.
- Met with the Assistant City Manager to discuss department updates and communication.
- Participated in the Landscape Architect interviews with KBAB representatives for the community rose garden project for Central Park.
- Met with E & C staff and City Manager to make a decision on electrical items at the new outdoor sports courts at Central Park.

- Attended a naming dedication ceremony at the Senior Center.
- Discussed Schindler Elevator Company's service of the Historical Museum's elevator with General Services staff and Schindler Elevator Company representative.
- Attended the Stoney Creek Hotel and Conference Center ground breaking ceremony.
- Met with a Chamber of Commerce staff member to discuss banners for the small decorative poles in The Rose District.
- Attended the Town Forum for the Vision 2025 sales tax extension.
- Met with Event Staff and an event promoter for the purpose of discussing a road closure appeal for an event in The Rose District.
- Met at Arrowhead Park with E & C Staff, Stormwater Staff, and adjoining property owner to discuss a drainage request from the homeowner.
- Attended a Central Park community rose garden preliminary plan meeting with the consultant and KBAB representatives.
- Attended a CVB special meeting.
- Attended the City Manager's staff meetings.

## **BATTLE CREEK GOLF CLUB**



### **GENERAL**

- June had 369 tournament rounds; last year there were over 649 tournament rounds.
- This year's weather pattern has been wetter and more humid than last year and has significantly impacted play.
- Course conditions are really good considering all the rain.
- Most importantly, even with the wet weather during the past few months, Battle Creek Golf Club will show a profit for this fiscal year.

### **GOLF OPERATIONS**

- All golf shop staff participated in a monthly sales contest to see who could generate the most sales during their shift. This will be continued for the remainder of the year with the winning staff member receiving a \$50 gift card to QuikTrip. Due to the weather and large drop in rounds it was very difficult to generate many sales when there was no play. This contest will give the staff an incentive to be more proactive in generating sales using suggestions and listening to our guests needs.

- The monthly Couples Night is beginning to become popular with the homeowners surrounding Battle Creek. More couples are signing up that have not participated before. Typically there are between 16 and 32 players that will participate in a 9 hole scramble with light appetizers following play. We plan to grow this event to 36 to 52 players.
- Golf Operations Head Professional has been working with the Food and Beverage Manager to finalize the details for the 1st Annual Brew Tour Scramble at Battle Creek Golf Club. The Club is partnering with its current beer vendors to put on a golf tournament where guests play in an event while tasting some of the new micro brews along with new products that the Club may carry in the future. This will give our vendors free advertising along with an excellent opportunity to showcase their new products and get feedback from all the participants. The goal is to turn this event into an annual tournament that will help the Club partner with local companies to showcase the facility and generate additional revenue for the facility.

## COURSE MAINTENANCE

- Battle Creek Golf Club had 6.8" of rainfall during the month. Temperatures ranged from the mid 90's for the high to the low 70's in the evenings.
- The maintenance team accomplished many tasks this month to improve the playability of the course as well as the regular mowing schedule beginning this month. These tasks included:
  - Mowed all native areas on the course.
  - Sprayed greens with fungicides and insecticides.
  - Finished the cart path projects by hole #1 tee and the driving range lower tees.
  - Removed all silt and debris from the drainage pipes at the large tunnel by # 2 tees.
  - Removed the overgrown brush on the west side of the pond on # 15 fairway.
  - Needle tined all greens to improve the movement of water and air through the green profiles. Dyed the ponds on holes 2 and 8.
  - Sprayed fairways with a growth regulator to decrease clipping yields and improve density of the turf.
  - Minor irrigation repairs.

## MONTHLY SUMMARY

- June rounds were 494 less total rounds to budget and 1,743 less than last year.

<u>June Rounds</u>	<u>ed</u>	<u>Budget</u>	<u>Prior Year</u>	<u>Actual</u>
PUBLIC ROUNDS	850		744	664
TOURNAMENT	400		649	369
MEMBER	1,575		1,558	1,518
BATTLE CARD	300		317	311
TWILIGHT	825		751	517
MISC.	0		241	165
MEMBER GUEST	275		300	187
<b>TOTAL ROUNDS</b>	<b>4,225</b>		<b>4,560</b>	<b>3,731</b>



## MONTHLY GROSS REVENUE

- June total revenue was \$160,353 for the month, which was \$11,809 less than budgeted revenues.

	June Budget	June Prior Year	June Actual
DUES & FEES	27,000	34,860	31,219
GREEN FEES	66,260	73,468	58,390
CART FEES	21,624	25,537	17,487
MERCHANDISE	15,844	17,953	14,391
OTHER GOLF COURSE SERVICES	12,200	10,274	10,823
FOOD & BEVERAGES	29,234	38,103	28,043
<b>TOTAL REVENUE</b>	<b>172,162</b>	<b>200,195</b>	<b>160,353</b>

## BANQUET FACILITY

- Hosted three weddings and one event.
- Exploring possible upgrades for the banquet room to include new carpet and chairs to offer a stronger perceived value.

## BANQUET FACILITY USAGE REPORT

June	Event	\$ Total
5th	Homeowners Association Block Party	FREE
6th	Wedding Reception	1,555.00
20th	Wedding Reception	895.00
26th	Wedding Reception	1,659.00
<b>Total Banquet Revenue</b>		<b>\$4,109.00</b>

## FOOD AND BEVERAGE

- Catered food for 12 tournaments.
- Health Department visit was passed.
- During the month we hit the course with the beverage cart, handing out Italian ice pops to guests for free. We also had complimentary popcorn available on the weekends. All designed to show guests appreciation and assist in their fun.

## FUN IS GOOD

- Coordinated and held an employee appreciation party at the Drillers Stadium. Battle Creek Golf Club staff was invited to join in a fun evening of baseball, food, drinks, fireworks and comradery. We filled 18 out of 20 seats and everyone stayed until the end. It was a blast!
- Banquet space was donated for a few hours of fun for a Homeowners Association Block Party.

## 2014/15 Fiscal Year End Summary

### OPERATIONS

- Battle Creek Golf Club experienced a good year. The onsite team performed very well and service reviews reflect their commitment to Greenway's Mission to "Love, Serve & Deliver Fun for All".
- Greenway operates on the belief; it is in the "entertainment" business not the "golf" business; which the marketing plan for Battle Creek Golf Club is founded on. The management and operation teams at Battle Creek Golf Club have bought into this and are doing great at implementing and promoting fun. As a result, revenues continue to increase with high guest satisfaction with the Club most recently being recognized by the Tulsa World, rating Battle Creek Tulsa's "Best Public Course".
- The club performance and reviews are a result of an outstanding team and company effort founded on Greenway's agronomic and marketing programs with excellent implementation by the onsite Managers, Director of Golf, Superintendent of Maintenance, Head Golf Professional and the Event Manager supported by Greenway's regional team.

### HIGHLIGHTS

- Installed new point of sale system that will allow operations to better serve guests and expand marketing opportunities. New system is by industry leader EZLinks, which has greater marketing and customer relationship management capabilities. Additionally, the system is fully capable of intergrading with accounting records.
- Hired new facility marketing/event manager. The position is focused on promoting and marketing special events and developing weekly fun promotions to entertain guests.
- Developed fun theme golf events to increase play and generate more activity. Such as, the Brew Tour, monthly couples evening golf, Baldies and Birdies Tournament where all players are either bald or wear a bald wig.
- Hosted Junior Golf Camps which continue to grow the game with the youth.
- Developed a new professional website which features online golf reservations, activity calendars and club news.
- Introduced a new phone reservation service through a centralized reservations system that is staffed by EZLinks 24 hours a day, 7 days a week with live people to assist guests at any time with questions and/or tee times. This is a great service for guests after hours while

creating additional revenue opportunities and frees up golf staff during the day when they are busy attending to guests onsite.

- Golf course maintenance overcame great challenges with the amount of rainfall during the spring. In the past, the old bunkers would be unplayable with any amount of rain and would require tremendous amount of man hours to get back in shape. The recent remodeled new bunkers performed as expected and very well during the rain periods. The internal drainage added allowed the bunkers to drain well and banks did not wash out, therefore not requiring as much labor and was playable immediately.
- The golf course conditions continue to thrive under the turf program introduced 9 years ago by Greenway. Greens root depths are at 8 - 10 inches on average; which allows the surface to better handle stresses from weather and play. Most courses greens root depth in the area average 1 - 3 inches and experience more turf concerns under stress.

## FINANCIAL PERFORMANCE

- Under the leadership of the Director of Golf, the financial and service performance was very good. Battle Creek Golf Club was on pace for its best year ever until the untimely rains negatively impacted revenue by over \$100K in May and June. However, the Club still came close to its budgeted revenue coming up short by only \$8,800 with total revenues for the year at \$1,477,073 to a budget of \$1,485,921.
- Golf Shop and Restaurant operations both exceeded budgeted revenues in spite of the rains while golf fees were still close. More impressive, operating expenses were under budget by \$76K, therefore allowing the Club net income, after operating expenses, to still exceed budget by \$40K coming in at a positive \$41,912. Had it not been for the rain, net income would have been close to \$150K.

## Fiscal 2014/15 P&L Summary

	<b>2014/15 Actual</b>	<b>Budget</b>	<b>Prior Year</b>
Total Revenue	\$1,477,073	\$1,485,922	\$1,503,928
Operating Expenses	\$1,219,627	\$1,295,854	\$1,184,904

## CULTURAL AFFAIRS & TOURISM

### DIRECTOR - LORI HILL

- Continue to work with Engineering/Construction and Building Maintenance to determine the leak in the History Museum as well as elevator issues.
- Met with the General Manager of Warren Theatre to discuss partnership with youth sports tournaments and cross marketing.

- Met with the History Museum and the Military History Center to discuss current issues and cross promotion of events.
- Out of office June 15-17 on funeral leave.
- Met with Legal Department to discuss updating Convention and Visitors Bureau (CVB) bylaws and ordinance.
- Attended Stoney Creek Conference Center ground breaking.
- Attended meeting to discuss Main Street event banners.
- Attended Oklahoma Center for Non Profits Leaders Circle training.
- Met with Red, White and Brew event organizer to finalize details regarding event.
- Attended Creative Arts Center meeting.
- Met with event organizer for Sky Parade and working with Military History Center to see if we can host this event in Broken Arrow.
- Finalized the updates to the Use Agreements for the History Museum, Military History Center and Genealogical Society.
- Attended the monthly CVB meeting and prepared all agenda items and postings for meeting.
- Attended the monthly Special Events Committee meeting.
- Attended the monthly Military History Center board meeting.
- Attended Legistar employee training for the new system.
- Worked with a hotelier and arranged for fifty rooms for the Oklahoma Technology Showcase conference.
- Continue to work with Gatesway regarding their balloon festival and the potential for hosting again in Broken Arrow.

#### EVENTS COORDINATOR – VAUNDA OLIVERA

- Attended weekly meetings for Wine Eats and Easels each Monday in June. Attended the event on June 12<sup>th</sup>.
- Attended Relay for Life and assisted with road closure.
- Attended The Rose District Farmers Market each Saturday in June.

- Attended the Fishing Derby and assisted with set up.
- Met with organizers for a new event scheduled for 2016 that will encourage the STEM (Science, Technology, Engineering and Mathematics) program for youth. Later in the month, I met with the parachute organization for logistics on their participation in the event. We discussed some site plan and landing safety issues.
- Met with the Chamber of Commerce to discuss a new event for later this fall.
- Finished arrangements for Thursday Night Theatre.
- Attended all Tuesday's in the Park which was sponsored by the Broken Arrow Arts Council. Assisted with set up and dismantle.
- Prepared meeting applications and met with the Special Events Committee June 18th. I was not in attendance at the meeting due to a family event. There were 20 applications or event recaps to discuss on the agenda.
- Assisted on an as needed basis with Fourth of July permitting for residential and commercial fireworks permitting.
- Met with Development Services to discuss the Special Event vendor permitting process.
- Met with the Red, White and Brew event organizer to discuss site plan and services.
- Prepared meeting applications and met with Special Events Committee June 30th. There were 14 applications or event recaps to discuss on the agenda.
- Reviewed, prepared and submitted road closure documents for approval by the Acting City Manager for Block Parties and Special Events.
- Assisted with the set up for the Community Luncheons to discuss the new emergency service program at the Neinhuis Park and Central Park Community Centers.
- Attended Staff meeting for Parks and Recreation Department
- Met with event organizers for final arrangements for the Reggae Festival to discuss vendors and services at the Events Park.

#### FARMERS MARKET COORDINATOR – JUDY PRIETO

- Created a newsletter to use as a form of communication with the vendors.
- Executed a social media campaign to increase foot traffic at the Farmers Market and attract new visitors each week.
  - Created several videos for our new U Tube Channel for The Rose District Farmers Market.
  - Facebook is a visual interactive medium. We are just under 4000 "Likes".

- Chef Barry Jarvis from Edible Tulsa Magazine did a demo for Food Month on June 19th. Attendance was excellent.
- As part of the promotion, Edible Tulsa sponsored a social media contest that ran in early June. Three winners received vouchers for \$50, \$30 and \$20 to be spent at the market. Winners were announced by Chef Jarvis at the market.
- Comments received: People are discovering the Farmers Market. Produce prices are roughly 20% lower than Cherry Street. The Rose District Farmers Market is less commercialized and more like a “real” farmers market.
- One vendor reported receiving counterfeit money at the Farmers Market. It was confirmed by the Broken Arrow Police Department and a report was filed on June 22<sup>nd</sup>.
  - The amount of cash present at the Farmers Market each week is significant. As the Farmers Market continues to grow and attract more people, an increased police presence is becoming more needed.
  - Requested that the police do “walkthroughs” each hour. Their presence will help to deter crime.

## **RECREATION DIVISION**

### **RECREATION MANAGER – THOR ROOKS**

- Coordinated and directed seasonal staff orientation with Legal Department and Risk Management and Safety Department.
- Helped coordinate Camino Villa Grand Opening with Broken Arrow Police Department and Camino Villa Home Owners Association. Attended Camino Villa Grand Opening.
- Attended Defensive Driving Class at Nienhuis Park Community Center.
- Conducted interviews with Central Park Supervisor and Employee Coordinator for the Part-time Recreation Assistant position.
- Discussion with Parks and Recreation Director regarding top candidates for the Nienhuis Center Supervisor position.
- Attended Employee Insurance Committee meeting at City Hall.
- Attended and presented events calendar at the quarterly City-Schools Operational meeting.
- Women’s AM Volleyball participants have doubled due to school being out.

### **RAY HARRAL NATURE CENTER – JOHNNY KOESTER**

- Visitors on the trails 769, and an additional 451 inside the Nature Center.
- Held class for 35 people from Broken Arrow Kinder Care.

- Ray Harral Nature Center was closed on June 5<sup>th</sup> due to no air conditioner.
- Held class for 23 people from the Will Rogers United Methodist Church.
- Broken Arrow Police Department held a meeting on June 22<sup>nd</sup> in the facility.

## **PARKS MAINTENANCE DIVISION**

### **PARKS MAINTENANCE MANAGER – PHIL HINK**

- Attended Department staff meetings.
- Conducted Park Maintenance Division staff meetings.
- Monitored ongoing park construction projects:
  - The Rose District - Irrigation software internet connection has been requisitioned. Contractor will still need to provide training on operation.
- Completed Family Medical Leave paperwork as required for division personnel.
- Monitored pond maintenance activities for 7 park pond locations. - Jackson Park (2), Nienhuis Park (2), Veterans Park, Arrowhead Park, and Linear Park.
- Monitored contract mowing activities for 8 sites. Contractor has been delayed several times due to rainy weather.
- Met with City staff and Architecture/Engineering Firms on the design work for the Nienhuis sports courts and Nienhuis football artificial turf project.
- Worked with maintenance staff to prepare the Camino Villa Park Building for the ribbon cutting and grand opening event.
- Continue to work with Building Maintenance Division to have electric installed for a new pond fountain for the Battle Creek Golf Club. Contractor has been delayed by wet ground conditions. Aerating fountain has already been purchased.
- Coordinated ballfield light repairs at the Central Park sports courts and Indian Springs Sports Complex (ISSC) for baseball. Both will be warranty work performed by Musco contractor.
- Coordinated priority mower repairs with Fleet Maintenance. Several times during the month we had 3 to 4 wide areas mowers down at the same time for repairs.
- Met with the Stormwater Department at Arrowhead Park to discuss removal of underbrush in drainage area for access to down fence.
- Met with Department staff and Chamber personnel to discuss the process for banner installation and removal in The Rose District.
- Met with City staff at Arrowhead Park to discuss a homeowner's fence within the park's drainage area that was wash down during recent rainstorms.

- Worked with Purchasing to quote two aerating fountains for the Anderson Pond. Building Maintenance is quoting the electric service installation for this project.
- Obtained a quote for irrigation work at Broadway and Elm Place gateway lot. Work will be funded by a grant from Keep Broken Arrow Beautiful.
- Requisitioned new cabbed tractor with brush hog and snow plow attachment.
- Coordinated playground removal at Lions Park in advance of Stormwater crews installing a new 42" storm drain line through the location.

## PARKS MAINTENANCE

- Daily litter cleanup was performed at all park sites, and park outdoor bathrooms were cleaned. Splash pad restroom was checked twice daily. Scheduled weekend cleanup crews to monitor trash and bathrooms for shelter reservations, splash pad sites and Camino Villa Park Building reservations.
- Monthly playground inspections were completed, and maintenance items addressed as required.
- Performed monthly tests on the Lightning Prediction system at ISSC.
- Performed daily maintenance at The Rose District; trash cleanup, blowing sidewalks, debris removal, planting annual flowers, mulching landscape beds, etc. Resolved irrigation problem on one block of the drip lines to the hanging baskets. Control valve and zone was not located on any plans or prints received during the project.
- Monitored contractor maintenance on the rose plantings at Centennial Park and the Rose District; pruning, deadheading roses, pesticide applications, weeding, etc.
- Crews attended monthly safety meeting presentation by Risk Management Safety Coordinator.
- Sprayed the rose garden with insecticide/fungicide and deadheaded plants.
- Crew received the order for 11 tons of landscape rock that will be used to construct landscape beds at Ray Herral Nature Park.
- Set light and bathroom timers as needed for the Farmers Market events. Washed down plaza prior to events as needed. Repainted booth markings on plaza as requested by Events staff.
- Removed several trees on Broadway streetscape that died. These areas stay too wet for the tree species planted. A new variety of tree will be planted in the fall.
- Overseeded soccer fields at ISSC as needed.
- Routine mowing of parks, trails and athletic fields. Crews had to mow several contracted sites due to the contractor not being able to mow because of rainy weather.



- Laid sod in worn out areas on the football fields at Nienhuis Park. Turf was worn thin during the lacrosse season.
- Removed mud and other debris from the Liberty Parkway trail that washed on during heavy rains.
- Drilled 24 holes at Veterans Park for new in-ground flag pole bases that will be installed by an eagle scout in conjunction with the Veterans of Foreign Wars.
- Prepared Central Park every Tuesday for concert events. Park was mowed and trimmed. Staff setup stage and closed stage after event ended.
- Secured building left at Wedgewood Park after the pool was demolished. Vandals have been breaking into area.
- Installed park benches along the walking trail at Nienhuis Park.
- Crews prepared ISSC baseball fields for season ending qualifying tournaments and State tournament.
- Monthly fertilizer applications were made to ball fields at ISSC, Arrowhead and Nienhuis Parks. Ballfields were aerated at ISSC and Nienhuis Park.
- Received 8 truckloads of sand in preparation for topdressing soccer fields in July.
- Performed daily water sanitation and filtration checks on aquatic facilities. Replaced ladder and diving step that broke during the month. Worked with Building Maintenance to repair thermal overload problems at both facilities.
- Checked splash pad operations daily. Removed calcium deposits from the Jackson splash pad features.
- Performed irrigation maintenance on systems at athletic complexes, The Rose District, facility grounds and park sites. Significant work on the east soccer complex system due to its' age and aggressive use after fields were over seeded.
- Conducted routine graffiti removal from various park sites.

End of Report

# FACILITY REPORT FOR



June 2015

SUBMITTED BY





## **Battle Creek Golf Club – June (Fiscal Year End) Review**

### **General**

For June, rounds were down pretty much in all categories to budget and well behind last year's totals. For the month there were 369 tournament rounds but last year there was over 649 tournament rounds. This year's weather pattern has been much wetter and more humid than last year, which has significantly impacted play. Overall, course conditions are really good considering all the rain the Club had for the prior month. Total revenues for the month (\$160,353) were \$11,809 less than budgeted revenues and \$39,842 less than last year. Most importantly, even with the wet weather the past few months, the club will still show a profitable year once again for this fiscal year.

### **Golf Operations**

All golf shop staff participated in a monthly sales contest to see who could generate the most sales during their shift. This is something that will be continued for the remainder of the year with the winning staff member receiving a \$50 gift card to QuikTrip. Due to the large drop in rounds it was very difficult to generate many sales when there was no play due to weather. That being said this contest should give the staff an incentive to be more proactive in generating sales using suggestion and listening to our guests needs.

The monthly Couples Night is beginning to become popular with the homeowners surrounding Battle Creek as more and more couples are signing up that have never participated before. Typically will have between 16 and 32 players that will participate in a 9-hole scramble with light appetizers following play. We plan to continue to grow this event until it can occupy all 9-holes which would be a total of 36-52 players.

Golf operations Head professional Charles has been working with Food & Beverage Manager Raechel to finalize the details for the 1<sup>st</sup> Annual Brew Tour Scramble at Battle Creek. The Club is partnering with its current beer vendors to put on a golf tournament where guests come play in an event while tasting some of the new micro brews along with new products that the Club may carry in the future. This will give our vendors free advertising along with an excellent opportunity to showcase their new products and get feedback from all the participants. The goal is the turn this event into an annual tournament that will help Club partner with local companies to showcase the facility along with their products all while generating additional revenue for the facility.



**Course Maintenance**

June was a very muggy month. Club had 6.8” of rainfall during the month with one event of over 4” in 24 hours. The Temps ranged from the mid 90’s for the average high to the low 70’s for the low temps.

The maintenance team accomplished many tasks this month to improve the playability of the course as well as the regular mowing schedule beginning this month.

These tasks included: mowed all native areas on the course, sprayed greens with fungicides and insecticides, finished the CIP cart path projects by hole #1 tee and the driving range lower tees, removed all silt and debris from the drainage pipes at the large tunnel by # 2 tees, removed the overgrown brush on the west side of the pond on # 15 fairway, Needle tined all greens to improve the movement of water and air through the green profiles, dyed the ponds on holes 2&8, sprayed fairways with a growth regulator to decrease clipping yields and improve density of the turf, some minor irrigation repairs.

Next month we expect to do more of the same, as the turf grass growing season continues with plenty of routine maintenance for the course. Also we plan to aerify fairways and tees in July weather permitting.

**Golf Rounds Monthly Summary**

June rounds were 494 less total rounds to budget and 829 less than last year.

<b>Rounds</b>	<b>Budgeted</b>	<b>Prior year</b>	<b>Actual</b>
PUBLIC ROUNDS	850	744	664
TOURNAMENT	400	649	369
MEMBER	1575	1,558	1,518
BATTLE CARD	300	317	311
TWILIGHT	825	751	517
MISC.	0	241	165
MEMBER GUEST	275	300	187
<b>TOTAL ROUNDS</b>	<b>4,225</b>	<b>4,560</b>	<b>3,731</b>



**Monthly Gross Revenues**

June total revenue was \$160,353 for the month, which was \$11,809 less than budgeted revenues. The full financial reports are presented separately.

	<b>June Budget</b>	<b>June Prior Year</b>	<b>June Actual</b>
DUES & FEES	27,000	34,860	31,219
GREEN FEES	66,260	73,468	58,390
CART FEES	21,624	25,537	17,487
MERCHANDISE	15,844	17,953	14,391
OTHER GOLF COURSE SERVICES	12,200	10,274	10,823
FOOD & BEVERAGES	29,234	38,103	28,043
<b>TOTAL REVENUE</b>	<b>172,162</b>	<b>200,195</b>	<b>160,353</b>

**Banquet Facility Usage Report**

<b>Date</b>	<b>Event</b>	<b>Total</b>
6/5	Home Owners Association Block Party	Comp
6/6	Wedding Reception	\$1,555
6/20	Wedding Reception	\$895
6/26	Wedding Reception	\$1,659
	<b>Total Banquet Revenue:</b>	<b>\$4,109</b>

**Grill**

Catered food for 12 tournaments. Had a good health department visit with everything passing.

**Banquet**

Hosted 4 events, 3 of which were weddings. Exploring possible upgrades for banquet room to include new carpet and banquet chairs for the space offering a stronger perceived value.

**FUN is good!**

During the month we hit the course on the bev cart, handing our Italian ice pops to guests for free. We also made complimentary popcorn available on the weekends. All designed to show guests appreciation and assist in their fun. Coordinated and held an employee appreciation party at the Drillers Stadium. Invited all Battle Creek staff to join in a fun evening of baseball, food, drinks, fireworks and comradery. We filled 18 out of 20 seats & everyone stayed until the end. It was a blast! Donated the use of a banquet space for a few hours of fun with the community for a block party cook out.

**Looking Ahead-** Started the planning process of the Baldies & Brew Tour tournaments. In the beginning stages of the midyear outreach to secure Christmas parties & first quarter meeting bookings. Working with the Tulsa Chamber, Broken Arrow Chamber, and Tulsa Young Professionals on the campaign.

Actual



## 2014/15 Fiscal Year End Summary

### Operations –

The Club experienced a good year. The onsite team performed very well and service reviews reflect their commitment to Greenway's Mission to "Love, Serve & Deliver Fun for All".

Greenway operates on the belief it is in the "entertainment" business not the "golf" business and its marketing plan for Battle Creek is founded on this position. The management and operations teams at Battle Creek have bought into this and are doing great at implementing and promoting fun. **As a result, revenues continue to increase with high guest satisfaction with the Club most recently being recognized by the Tulsa World, rating Battle Creek Tulsa's "Best Public Course".**

The club performance and reviews are a result of an outstanding team and company effort founded on Greenway's agronomic and marketing programs with excellent implementation by the onsite managers Dir. of Golf Dee Roadman, Supt. Will Hefernan, Head Professional Charles Gibson and Event Manager Raechel Krolkowski supported by Greenway's regional team.

### **Highlights of the year include the following:**

- Installed new point of sale system that will allow operations to better serve guests and expand marketing opportunities. New system is by industry leader by EZLinks, which has greater marketing and customer relationship management capabilities. Additionally, the system is fully capable of intergrading with accounting records.
- Hired new facility marketing/event manager. The position is focused on promoting and marketing special events and developing weekly fun promotions to entertain guests.
- Developed fun theme golf events to increase play and generate more around club. Such as the Brew Tour, monthly couples evening golf, Baldies and Birdies Tournament where all players are either bald or wear a bald wig.
- Hosted junior golf camps to continue grow the game with youth
- Developed new professional website with benefit driven copy to best present the club that features online golf reservations, activity calendars and club news.



- Introduced new phone reservation service through a centralized reservations system that is staffed by EZLinks 24 hours a, day 7 days a week with live people to assist guests at anytime with questions and/or tee times. This is a great service for guests after hours while creating additional revenue opportunities and during the day it frees up golf staff when they are busy attending to guests onsite.
- Golf course maintenance over came great challenges with the amount of rainfall during the spring. In the past the old bunkers would be unplayable with any amount of rain and would require tremendous amount of man-hours to get back in shape. The recent remodeled new bunkers performed as expected and very well during the rain periods. The internal drainage added allowed them to drain well and banks didn't wash out, therefore not requiring as much labor and was playable immediately.
- The golf course conditions continue to thrive under the turf program introduced 9 years ago by Greenway. Greens root depths are at 8-10 inches on average, which allows the surface to better handle stresses from weather and play. Most courses greens root depth in the area average 1-3 inches and experience more turf concerns under stress.

**Financial Performance –**

Under the leadership of facility Director of Golf Dee Roadman, the club financial and service performance was very good this past fiscal year. The club was on pace for its best year ever until untimely rains negatively impacted revenue by over \$100K in May and June. However, the club still came close to its budgeted revenue coming up short by only \$8,800 with total revenues for the year at \$1,477,073 to a budget of \$1,485,921.

Golf Shop and Restaurant operations both exceeded budgeted revenues in spite of the rains while golf fees were still close. More impressive operating expenses were under budget by \$76K therefore allowing Club net Income, after operating expenses, to still exceed budget by \$40K coming in at a positive \$41,912. Had it not been for the rain net income would have been close to \$150K.

**Fiscal 2014/15 P&L Summary**

	<u>2014/15 Actual</u>	<u>Budget</u>	<u>Prior Year</u>
Total Revenue	= \$1,477,073	\$1,485,922	\$1,503,928
Operating Expenses	= \$1,219,627	\$1,295,854	\$1,184,904

## 2. GENERAL CORRESPONDENCE / NOTIFICATION





**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

**Broken Arrow Town Hall Meeting Scheduled for August 11**  
*Second public meeting to discuss Vision 2025 extension*

**Broken Arrow, Okla. (8/7/2015)** – The City of Broken Arrow will hold a second town hall style meeting to discuss extending Vision 2025. City leaders will explain how the renewal of the existing sales tax will be used to benefit Broken Arrow.

The meeting will begin at 6:00 p.m. on Tuesday, August 11 at the Indian Springs Baptist Church, 7815 South Elm Place.

Earlier this year, city leaders from Bixby, Broken Arrow, Collinsville, Jenks, Owasso, Sand Springs, Skiatook and Tulsa announced plans to renew Vision 2025 and restructure the program so that projects are decided on and managed at the city, rather than the county level. Tulsa County voters approved the 13-year Vision program to fund regional economic development and capital improvements. In Broken Arrow, Vision 2025 helped build Northeastern State University (NSU) Broken Arrow, revitalize Main Street and the Rose District, build the Nienhuis Aquatic Center and much more. Vision 2025 will expire at the end of 2016, unless voters approve an extension.

###

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

## **City Council Approves New City Manager Employment Agreement**



**Broken Arrow, Okla. (8/4/2015)** –The Broken Arrow City Council at the August 4 meeting voted to approve an employment agreement for Broken Arrow’s next City Manager, Michael Spurgeon. He is scheduled to begin work September 21, 2015.

The three (3) year employment agreement provides for the retention of Spurgeon at an annual salary of \$166,000. As in prior City Manager agreements, it also provides a transportation and technology allowance, a bank of available personal leave and retirement contributions in the amount of 12 percent.

"Being selected by the Mayor and City Council to serve as Broken Arrow’s next City Manager is an honor for which I am truly humbled and grateful," said Spurgeon. "I look forward to working with the Council, the City’s leadership team and employees, along with the vast number of community partners in the support and ongoing promotion of the great quality of life that exists in Broken Arrow. It is my belief the City has an amazing future ahead, and I can’t wait to start meeting with folks to effectively determine how I can personally and professionally contribute in making a difference."

Spurgeon currently serves as the Director of Administration for the City of St. Charles, MO. Previously, he served as City Manager for the City of Miami, OK; Township Business Administrator for Pemberton Township, NJ; and, Township Manager for Eastampton, NJ. Spurgeon holds a Master of Public Administration degree from Rutgers University and Bachelor’s degree in Business Administration from Edison State College.

Spurgeon grew up in Tulsa, where his father was a Captain of the Tulsa Fire Department, and his mother worked for the Tulsa Police Department.

###



---

*INTEROFFICE MEMO*

**To:** Honorable Mayor and City Councilors  
**From:** Krista Flasch  
**Date:** August 7, 2015  
**Re:** News Articles: In Step With Walkable Neighborhoods

---

Please find the attached news article concerning urban development and walkable neighborhoods. The Rose District is mentioned as a successful example.

Respectfully submitted,



Krista Flasch  
jmh

Attachment

# Five Questions with John Griffin of Selser Schaefer Architects: In step with walkable neighborhoods

By ROBERT EVATT World Business Writer | Posted: Friday, August 7, 2015 12:00 am

John Griffin is an urban designer at Selser Schaefer Architects. His worldwide master-planning experience has received multiple awards including a 2015 Charter Award from the Congress for the New Urbanism.



5QGriffin

John Griffin, an architect with Selser Schaefer Architects. CORY YOUNG/Tulsa World

## 1. Why have designers and planners embraced walkable design in recent years?

For thousands of years, cities were built around the fundamental human experience of walking. Today, three generations into the auto-oriented suburban experiment, planners are reawakening to the understanding that walkability is an essential component of any great neighborhood.

Being able to walk to a mix of uses for daily needs gives people of all ages the ability to easily access economic opportunities and essential goods and services. There are also considerable health related benefits to walkable design. According the National Institutes of Health, the second-leading cause of preventable death among Americans is attributed to a lack of exercise and poor nutrition. Only 20 percent of Americans actually get their required exercise, which is the equivalent of walking 15 minutes to and from work or school each day.

## 2. Downtown Tulsa has developed quickly over the last few years – what else needs to be done to make it into a walkable, sustainable neighborhood?

Architecture and urban planning are fundamental to shaping our downtown districts through both new build and adaptive reuse projects. As downtown Tulsa continues to grow as an arts and entertainment destination, we need to focus on providing more opportunities for housing that meet a wide range of price points.

Additional housing in and around downtown creates safer and livelier streets. This will also bring the ability to support a range of goods and services that enhance the walkability of a place from grocery stores to dry cleaners and everything in between. Understanding the market demands and meeting them are two separate things, however, and critical to the success of continued development is the adoption of zoning policies and financing mechanisms that streamline the process for developments which fulfill the master-plan vision set forth by the city.

### **3. How does Tulsa's urban development compare to the average U.S. metro area? Are we ahead of the curve or behind?**

It is no secret that despite some of the exciting projects coming to Tulsa, we are clearly behind the national curve when it comes to meeting the demand for walkable places. However, the flipside to this is that Tulsa stands to gain considerably from building upon the successes of other cities. We have access to a great foundation of architecture to bring to life as places to live and work.

Tulsa is also well positioned to attract young professionals seeking an affordable urban lifestyle. As people continue to clamor for urban environments, the limited supply of great walkable places in the U.S. is causing real estate costs in major cities to skyrocket. For example, the median list price for a one-bedroom apartment in the San Francisco Bay Area is \$3,500 per month. People are moving to cities where they can meet their budgets and satisfy their desire for urban living. Tulsa needs to meet the demand for walkable urban places to attract this growing demographic segment.

### **4. Are all these changes in urban environments having an effect on suburbs?**

We have reached a watershed moment at the national level as the once predominant form of suburban development is giving way in favor of development in urban centers. This is not to say that the suburbs are disappearing, but the statistical evidence is clear that the market trend has shifted toward cities.

As a result, suburban development is responding to changing demands in a number of ways. One hopeful sign of development in the suburbs is in projects aimed at transforming decaying strip commercial shopping centers and abandoned malls into walkable, mixed-use neighborhood centers. Furthermore, walkable neighborhoods work at a range of scales and densities. Witness for example the considerable success of the Rose District in Broken Arrow.

### **5. Though downtown Tulsa has hosted mixed-use buildings for decades, is the changing landscape creating a greater demand for them?**

There is an important synergy created in any great neighborhood where buildings work in concert with one another to make public space. In Tulsa, we are beginning to reach this critical mass in some of our more walkable districts and the pace of development is quickening as a result.

There are certain characteristics of places that make them successful, and key among them is a well-defined space by buildings. Civic life unfolds in the streets and squares of our cities where any number of activities may take place from organized events to chance encounters with friends and colleagues. Great gathering places in neighborhoods act as outdoor rooms and in our built habitats we have a natural instinct as human beings to desire enclosure.

The solvent of place-making in Tulsa, however, is surface parking lots. The more we see empty lots transformed into buildings, the more we see a rise in demand for similar projects as the effect of the whole becomes much greater than the sum of its parts.

**To:** Russell Gale, Acting City Manager

**From:** Chief David N. Boggs 

**Date:** August 6, 2015

**Re:** BAPD – Crime Prevention Events

---

**National Night Out-** Tuesday August 4<sup>th</sup>- Neighborhoods across Broken Arrow got to know their neighbors. Each Neighborhood was visited by the Police and fire departments, representatives from Target was also participating (they are National Sponsors of National Night Out) Media was 2, 6, 8, 23, Tulsa World/Ledger and radio interviews with KRMG as well as Tulsa University Radio.

**A Time to Heal Prayer Service-**August 6<sup>th</sup>- Broken Arrow Chaplain Core along with the Broken Arrow Ministerial Assistance will be hosting a prayer service at Indian Springs Baptist Church. Media-KTUL, 2 and Fox 23 are promoting the event.

**Back to School Bash-**August 8<sup>th</sup> Sponsored by the Broken Arrow Police Department in conjunction with Tulsa Technology and Broken Arrow Neighbors. Free School supplies will be distributed, free immunization and haircuts will also be provided with 50 different services, nonprofit and business providing information for back to school. The Traffic Unit will be there for pedestrian safety and seat belt safety. The BAFD Fire Corp will also be there.

**To:** Russell Gale, Acting City Manager  
**From:** Lori Hill  
**CC:** Scott Esmond and Jeff Jenkins  
**Date:** August 5, 2015  
**Re:** Notes to Council – Regional Tourism Task Force Voting Results

---

OneVoice Regional Tourism Task Force – Memo from Zach Stoycoff 8/3/15

I'd like to share with you the results of the final vote from last week's meeting. Our goal as a task force was to send three state and three federal issues to the OneVoice Summit. Although we only identified three state and three federal issues during the task force, we nonetheless voted to see if the task force wanted to eliminate any issues.

Task force members were given up to 150 points to allocate to issues on both state and federal ballots, with no more than 50 points per issue. The results showed that all three issues had broad enough support to go to the Summit. The full ballot with statement language is attached, but the abbreviate list is as follows:

State:

1. Self-determination in facility firearm policies (700 points)
2. Tourism Improvement Districts (675 points)
3. Public Arts Funding (670 points)

Federal:

1. Upgrade Air Transportation Infrastructure (700 points)
2. Page Belcher Courthouse (640 points)
3. Federal Historic Tax Credits (510 points)

Thank you again for your work and commitment to the OneVoice process. Your participation has been invaluable, and we hope to see you again at the OneVoice Summit, 7:30 – noon, Sept. 16. That's where you will have a chance to vote on each of the nine task forces' top three state and top three federal issues to round out the final OneVoice agenda. Please register for the Summit [here](#).



**2015 VOTING BALLOT**  
REGIONAL TOURISM TASK FORCE

NAME \_\_\_\_\_

STATE ONEVOICE AGENDA ISSUE (150 points total, 50 max per issue)		POINTS
STATE #1	<b>Tourism Improvement Districts:</b> Allow municipalities to create Business Improvement Districts for tourism marketing efforts. These districts have long been a key tool for Oklahoma's cities and neighborhoods to invest in critical improvements, but more flexibility is needed to put our communities on a level playing field with their out-of-state peers that use such districts for tourism marketing. The option to create Tourism Improvement Districts would empower our cities to compete more fairly for large events, conferences and tourists — all of which bring sales tax dollars into our state and support jobs in our third-largest industry: tourism.	<b>675</b>
STATE #2	<b>Public Arts Funding, Oklahoma Arts Council:</b> Support maintaining funding for public arts initiatives and arts-related programming, and an independent Oklahoma Arts Council in its current state. Both play a unique and vital role in sustaining Oklahoma's exceptional cultural resources, fostering creativity, and ensuring access to our heritage, offsetting the dearth of arts education in our school, and attracting and retaining a talented workforce. Further, consolidation of the OAC would jeopardize more than \$1.5 million of federal and regional funding and programs for Oklahoma from the National Endowment for the Arts and the Mid-America Arts Alliance.	<b>670</b>
STATE #3	<b>Self-Determination in Facility Firearm Policies:</b> Safeguard the right of recreational facilities and event operators to control firearm policies on property they manage. Removing this control would endanger Oklahoma's ability to attract nationally-touring events that bring thousands of visitors and millions of dollars into our economy each year, as many events — especially in youth and collegiate sports — have non-negotiable firearm policies. Legislation such as SB 41 would limit facility operators' ability to ensure the safety of their events; increase the cost of providing security; and could subject them to additional liability.	<b>700</b>

FEDERAL ONEVOICE AGENDA ISSUE (150 points total, 50 max per issue)		POINTS
FEDERAL #1	<b>Page Belcher Federal Courthouse:</b> Support the relocation of the Page Belcher Federal Courthouse tenants to repurpose the building as outlined in the City of Tulsa Downtown Master Plan, which is integral to the continued growth of downtown and will provide access to high-value mixed use residential, retail, and hotel development to support the adjacent BOK Center and Cox Business Center.	<b>640</b>
FEDERAL #2	<b>Upgrade air transportation infrastructure:</b> Fund improvements to our nation's air traffic control infrastructure through a federal aviation gas tax increase or other means, specifically targeting NextGen (air traffic control modernization) to boost air traffic capacities and efficiency. Flight delays cost travelers time and money, and result in lost business opportunities, cancelled meetings, and reduced optimization of airline resources. Today's ATC system is based on 1940's era radar and creates bottlenecks in severe weather and heavily congested airspace. NextGen utilizes a GPS through satellite-based navigation that provides sophisticated flight guidance technology, reducing flight delays and airline fuel consumption while increasing aircraft availability as a result of increased flight efficiency.	<b>700</b>
FEDERAL #3	<b>Federal Historic Tax Credits:</b> Maintain federal Historic Rehabilitation Tax Credits for the restoration of historic buildings. These credits have for 30 years been an important catalyst for incentivizing private investment to preserve our nation's historically-significant buildings and revitalize the historic cores of American cities. The existing 20-percent income tax credit for certified historic structures and 10 percent credit for certain non-certified historic structures should be preserved.	<b>510</b>



Cox Communications  
6301 Waterford Boulevard, Suite 200  
Oklahoma City, Oklahoma 73118  
Telephone 405/600-8282



July 31, 2015

City of Broken Arrow

AUG 06 2015

City Manager's Office

Russell Gale  
City Manager, City of Broken Arrow  
220 S. First Street  
Broken Arrow, OK 74012

Dear Russell ,

The following channel changes will occur for Cox Communications and Cox Business customers.

On September 1, 2015 our HD Pay Per View channel will move from channel 1601 to channel 504. SD Pay Per View channel will move from channel 601 to 501.

On September 5, 2015 ESPN Full Court and ESPN Gameplan channel 610 through channel 617 and 1610 to 1617 will now be on Ch. 380-387 and 1380-1387 will be renamed ESPN College Extra and become part of the Sports & Info pak lineup. These channels will no longer be offered as part of a Pay-Per-View package.

These channels will be available to customers who subscribe to each package and receive their service with a compatible Cox digital receiver or CableCARD. Consumer-owned devices equipped with a CableCARD may require an advanced TV set top receiver or Tuning Adapter in order to receive all programming options offered by Cox Advanced TV

*Cox Communications standard rates are being increased for installation and post installation service appointments placed on or after September 28<sup>th</sup>, 2015. Professional installation will increase from \$40.00 per product to \$50.00 per product and self-installation will increase from \$15.00 per product to \$20.00 per product. A post install service appointment within 30 days of a self-installation will increase from \$25.00 per product to \$50.00 per product and the rate for a standard service appointment will increase from \$60.00 per visit to \$75.00 per visit. Additional installation charges and discounts may apply depending on your services or package, or equipment.*

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please contact me at (405) 286-5061 or [robbie.squires@cox.com](mailto:robbie.squires@cox.com).

Best Regards,

A handwritten signature in blue ink that reads "Robbie Squires".

Robbie Squires  
Government Affairs Manager  
Cox Communications

### 3. SPECIAL EVENTS / ACTIVITIES



**To:** Russell Gale, Acting City Manager  
**From:** Lori Hill  
**CC:** Scott Esmond and Jeff Jenkins  
**Date:** August 5, 2015  
**Re:** Notes to Council – Kristin Chenoweth Master Class

---



**KRISTIN CHENOWETH MASTER CLASS**

Friday, August 7, 2015 | 7:30 p.m.

Tony and Emmy Award winner Kristin Chenoweth is graciously lending her years of experience and expertise to the region's most aspiring high school and college fine arts students during the second annual master class event on August 7, 2015, at 7:30 p.m.

Returning home to the theatre that bears her name, Chenoweth will teach and assist young stars as they perform in front of a live audience at the Broken Arrow Performing Arts Center.

"What Kristin wants to do for our town, her alma mater and the BAPAC is nothing short of amazing," said Mark Frie, BAPAC executive director and president of the BAPAC Foundation. "She has such a passion for helping students pursue their love of the arts while at the same time wanting to get surrounding communities involved."

Partnering with the Broken Arrow Performing Arts Center Foundation, Chenoweth has refocused her philanthropy efforts to support fine arts and community relations in Broken Arrow, establishing the Kristin Chenoweth Fund for Arts and Education.

---

**From:** Broken Arrow Community Playhouse [mailto:bacptheatre@windstream.net]  
**Sent:** Wednesday, August 05, 2015 9:46 AM  
**To:** Esmond, Scott  
**Subject:** BACP Presents "A Tuna Christmas"



**BROKEN ARROW COMMUNITY PLAYHOUSE**  
**Presents**

# **"A TUNA CHRISTMAS"**

**By Ed Howard, Joe Sears and Jaston Williams**

EIGHT GREAT PERFORMANCES!  
AUGUST 13,14,15,16,20,21,22,23,2015  
THU,FRI,SAT 7:30 PM  
SUN 2:00 PM

The Broken Arrow Community Playhouse is excited to bring back Terry Abell and Todd Campbell in a special ala carte production coming up in August **"A Tuna Christmas,"** will take the stage **August 13, 14, 15, 16, 20,21,22 and 23, 2015. Thursdays, Fridays and Saturdays at 7:30 PM Sundays at 2 PM** here at the playhouse located at 1800 S. Main Street in Broken Arrow. The duo that last summer made you howl with laughter in "Red, White and Tuna," team up once again to present our second fund- raising event this summer! **All tickets are \$15** and all proceeds benefit the playhouse to ensure that our upcoming 2015-2016 season will be one of our best ever! Tickets are on sale now at [www.bacptheatre.com](http://www.bacptheatre.com) or call our Box Office 918-258-0077 to reserve your seats today!

**"A Tuna Christmas"** was first presented on December 15, 1994 at the Booth Theater in New York City. It was directed by Ed Howard and starred co-writers Joe Sears and Jaston Williams. The plot centers on the town's annual Christmas Yard Display Contest, won 14 times in a row by Vera Carp. A mysterious "Christmas Phantom," known for vandalizing the yard displays, has the contestants on edge. Among


the subplots are Stanley Bumiller's attempts to end his probation and leave Tuna, Bertha Bumiller's struggle to hold her family together at Christmastime, and Joe Bob Lipsey's fight to mount successfully his production of *A Christmas Carol* despite the town controller of the electric company threatening to turn the lights off. The play is both an affectionate commentary and withering satire of small town, Southern life and attitudes. "So funny it could make a racoon laugh affectionately at Davy Crockett...It's far too good for just Christmas."  
- *The New York Post*

Terry Abell and Todd Campbell last summer had us all laughing with "Red, White and Tuna." They, along with their dauntless crew will reprise their 20+ roles once again on the BACP stage. Their efforts last year earned the playhouse \$4000 which went a long way towards making this past season such a success. We are very grateful they are returning this year to once again make our audiences roll in the aisles with laughter and give the BACP the financial boost it needs to make our 2015-2016 "Family Matters" season another great year! We hope you will all come and cool off your August with some chilly Christmas cheer.

**More information for this production can be obtained by calling the BACP at 918-258-0077. The BACP is located in The Main Place at 1800 S. Main in downtown Broken Arrow. Rehearsal Photos Available on Request.** "A Tuna Christmas" is presented by special arrangement with Samuel French, Inc. The Broken Arrow Community Playhouse is a member of the Oklahoma Community Theatre Association and the American Association of Community Theatre.



#### **A Tuna Christmas**

 **Thursday August 13, 2015 to Sunday August 23, 2015** "A Tuna Christmas" Your favorite Tuna characters are back! The plot centers on the town's annual Christmas Yard Display Contest, won 14 times by Vera Carp. A mysterious "Christmas Phantom," known for vandalizing the displays, has the contestants on edge. In addition Stanley Bumiller tries to end his probation and leave Tuna, Bertha Bumiller struggles to hold her family together, and Joe Bob Lipsey's fight to mount his production of *A Christmas Carol* despite the town controller of the electric company threatening to turn the lights off. The play is both an affectionate commentary and withering satire of small town, Southern life and attitudes.



**The Broken Arrow Community Playhouse**

**To:** Russell Gale, Acting City Manager  
**From:** Lori Hill  
**CC:** Scott Esmond and Jeff Jenkins  
**Date:** August 5, 2015  
**Re:** Notes to Council – Updates from the Broken Arrow History Museum

---

**In our Exhibit Hall:**

- Oklahoma Music Hall of Fame Exhibit
- July 14 through August 15
- A traveling exhibit has been curated in our first floor exhibit hall. The artwork of Roger Davis is featured.

**Historic Townie Ride**

- Saturday, August 15 at 9:00 A.M.
- Please meet at Main and Dallas on the west side near Spoke House Bicycles and AVB Bank.
  - The ride ends at the museum.
  - A helmet is required for all participants.
- Sponsored by: The Broken Arrow Historical Society Museum  
For more information: 918.258.2616

**We are a Blue Star Museum**

Blue Star Museums is a collaboration among the National Endowment for the Arts, Blue Star Families, the Department of Defense, and more than 2,000 museums across America to offer free admission to the nation's active-duty military personnel and their families, including National Guard and Reserve, from Memorial Day, May 25, 2015 through Labor Day, September 7, 2015.

**Night at the Museum: 1940s Rubies and Blues**

- Our annual fundraiser will be September 12 at the Rose District Farmers Market.
- It will begin at 6:00 P.M.
- Attire: 1940s or business casual
- Tickets are \$30.00 in advance or \$40.00 at the door.
- For more information, please call 918.258.2616 or go to our website.  
<http://www.bahistoricalociety.com/2015-night-at-the-museum>

**To:** Russell Gale, Acting City Manager  
**From:** Vaunda Olivera  
**CC:** Scott Esmond, Jeff Jenkins and Lori Hill  
**Date:** August 7, 2015  
**Re:** Upcoming events – August 15, 2015

---

There are several events taking place on Saturday, August 15th.

- The Farmer's Market will be having a back to school event featuring "That Girl Can Cook" preparing easy lunch ideas for kids.
- The Parks and Recreation Department will be hosting the annual Sand Dazzle event at Nienhuis Park.
- VJ Day Celebration will be held at Veterans Park on Main Street from 9:00 a.m. to 11:00 a.m. This event will feature a brass band and a replay of the famous speech given by then President Truman on September 2nd, 1945 at the formal surrender of Japan. The event will also feature a flyover by a historic war bird airplane.
- White Linen Night will be held in the evening on Main Street from Broadway to Dallas. This event will feature art and crafts, music and lots of food as we celebrate the rich culture of New Orleans.

**To:** Russell Gale, Acting City Manager  
**From:** Lori Hill  
**CC:** Scott Esmond, Jeff Jenkins  
**Date:** August 7, 2015  
**Re:** Notes to Council – Rose District Project 8

---

PROJECT 8! - 07/17/2015 - 12/18/2015

**What is it?**

Project 8 is a shop late program that is being kicked off Friday July 17th in The Rose District. The Stores and restaurants will be staying open with extended hours for shopping and dining convenience. This is brought to consumers after numerous requests for extended shopping hours. With numerous restaurants and late night shopping it truly is a one of a kind experience. Come down to the Rose District this Friday and check out Project 8!

**Participating Businesses:**

Primitive  
1907  
Bella Vita  
Stogies  
Fiesta Mambo  
In The Raw  
Rooftop  
Main Street Tavern  
Nouveau  
Pinots Palette  
Southern Magnolia  
The Denim Chateau