



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Thomas M. Moton, Jr., City Manager
Date: April 17, 2014
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

Letters:

- Thomas M. Moton, Jr., City Manager
 - ODEQ Certified Letter and ODEQ April 9 Correspondence
 - BAMA 36" Main Water Line to OOWA

Memos:

- Thomas M. Moton, Jr., City Manager
 - 2014 General Obligation Bond (GO) and attachments
 - Call to Legislative Action to OTC Return Overcharges to BA
- David N. Boggs, Chief of Police
 - Rooster Day Festival Parking Plan

2. GENERAL CORRESPONDENCE / NOTIFICATION

Report:

- General Services, March Monthly Report

Letter:

- Kristen Peck, VP, Public Affairs, Cox Communications

Memo:

- Promotion notification of Captain Scott Emerick to the rank of Battalion Chief.

Notes to Council Memo Page 2
April 11, 2014

3. SPECIAL EVENTS / ACTIVITIES

Event:

- Rose Art & Photo Contest
- David N. Boggs, Chief of Police
 - BAPD Reserve Academy Graduation

Respectfully submitted,



Thomas M. Moton, Jr.

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Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



CERTIFIED MAIL – RETURN RECEIPT REQUESTED

April 17, 2014

Mr. Travis Archer, E.I. District Representative
Municipal Wastewater Enforcement Section
Water Quality Division
Oklahoma Department of Environmental Quality
707 North Robinson, PO Box 1677
Oklahoma City, OK 73101-1677

Re: Consent Order No. 08-213 and Addendum A
OPDES Permit No. OK0040053; OK0034363
Facility Numbers: S-20409; B-20434

Dear Mr. Archer,

On March 3, 2014, the Broken Arrow Municipal Authority received a letter dated February 26, 2014, from ODEQ, in response to The Authority's letter of October 2, 2013, requesting the closure of above identified Consent Order. The request for closure was based on the Authority's compliance with the tasks identified in the Consent Order.

Please allow this correspondence to serve as the Authority's response to your agency's decision to delay the closure of Consent Order 08-213 and Addendum A. Please be advised that both the City of Broken Arrow and the Authority are in the process of implementing several initiatives to closely track unpermitted discharges, and the cause and the corrective action taken to resolve each occurrence. These improvements reflect the Authority's ongoing efforts to reduce unpermitted discharges in the collection system.

Several of the initiatives that are being implemented are a direct result of the meeting held at your office on March 26, 2014, with our Utility Director, Anthony Daniel. The discussion focused on the need for a long term proactive system-wide maintenance program, adoption of a consistent reporting format by operations and maintenance personnel, and the need to implement system improvements.



BAMA: Consent Order No. 08-213 and Addendum A
April 17, 2014

Below you will find the Authority's responses to your concerns, as well as initiatives to address these issues that are in the process of implementation. These include responses to concerns raised in your correspondence of February 26, 2014.

1. You identified "Sixteen (16) unpermitted discharges in the two collection systems since submitting documentation of project completion." Staff has compared the list of sixteen unpermitted discharges provided at the March 26, 2014, meeting with Authority's records. The unpermitted discharge that occurred on January 20, 2014, occurred at 7305 South Juniper Avenue and not at 7305 South Jennifer Avenue as recorded on the ODEQ database. A copy of the bypass reporting form is attached. Furthermore, staff has verified all sixteen locations using Google maps.
2. One area of concern was proper identification of unpermitted discharge locations. Currently, the Authority's Staff identifies the sanitary sewer overflow (SSO) and manhole location to determine the appropriate reporting address. This address is listed on the SSO reporting form submitted to the ODEQ. Should the overflow occur on a sewer trunk mainline with no known address, a distance and direction is determined from the nearest cross street and is reported accordingly. For all future SSO reports, we will confirm that the location of the SSO, as reported, has been verified by Staff using Google Maps, the same mapping system ODEQ utilizes to track SSO's. Using Google Maps should eliminate future location errors.
3. In an effort to take a global approach to the identified issues, the Authority has engaged the services of HDR Engineering Inc. to undertake a wastewater collection system master plan. Key tasks of the study include:
 - a. Utilizing flow monitoring data gathered to identify conveying capacity restrictions/limitations that could be contributing to SSO's. The line segments with restrictions will be identified for future improvements and will be prioritized and incorporated into the Authority's five year Capital Improvement Plan.
 - b. Possible diversion of wastewater flow from the Haikey Creek basin to the Lynn Lane basin to provide some relief to the Haikey Creek trunk lines.
 - c. Develop a manhole numbering system that will establish a unique manhole identification for all future reporting purposes.



BAMA: Consent Order No. 08-213 and Addendum A
April 17, 2014

4. Another comprehensive solution undertaken by the Authority includes implementation of several industry accepted best management practices (BMP's). These focus on planned routine maintenance activities, primarily consisting of identification and ultimate rectification of deficiencies in the current collection system. The proposed BMP's improvements focus on the following areas:
 - a. Review and revision of the existing SSO response policy. Education of Staff on the revised policies is a priority with Utilities Department management. This educational component will focus on proper reporting of future SSO's, providing timely response for clean-up, identification of the cause(s) of the unpermitted discharge and verification of the location using Google Maps.
 - b. An information gathering form has been developed to initiate a detailed investigation as to the cause of each overflow occurrence. Field crews will expand the utilization of closed circuit television equipment and other tools/equipment to determine if there are system defect(s) that caused the SSO. The finding(s) will provide field crews valuable information needed to make any necessary follow-up repairs to correct the defect(s) identified.
 - c. A database is also being developed to track each sewer overflow occurrence and the follow-up repairs/improvements made to eliminate any identified defects. This database will be used to track sewer line segments experiencing repeated problems.

5. Staff is in the process of drafting a comprehensive standard operating procedure (SOP) for the collection system lift stations. Factors in lift station SOP include:
 - a. Critical function of the station; receipt of flow from other stations, and acceptable response times in the event of an emergency.
 - b. Controls in place to start/stop pumps and alarms in the event of an equipment failure and system malfunction.
 - c. Accumulation of excessive debris in the wet well that could cause interferences to the pump controls.
 - d. Maintenance tasks that need to be performed at each station, and the frequency of each task specific to the station.



BAMA: Consent Order No. 08-213 and Addendum A
April 17, 2014

A key component of this process is a SOP that is specific to the various types of lift stations. The Indian Springs lift station, located at 900 W. Quinton, is the primary focus at this time. The lift station SOP will be reviewed with field crews to ensure full compliance.

6. Staff is also recommending installation of a SCADA system to continuously monitor the lift stations. This project is in the planning stages. The SCADA system, when fully operational, will alert operations and maintenance personnel of any impending problem at the stations and also mobilize crews to respond quickly and alleviate potential unpermitted discharges.
7. A key component of any routine maintenance is a chemical root treatment program. The Authority completed a pilot chemical root treatment program in the fiscal year 2014. Staff is monitoring the results and the effectiveness of this root abatement process for reducing SSO's caused by the accumulation of tree roots in sewer mains. Funds have been identified in the operations and maintenance budget to continue the multi-year chemical treatment program.
8. Staff is diligently working towards a comprehensive collection system grease control program. Several of the unpermitted discharges recently reported were caused by the accumulation of grease in the sewer lines. A city wide education program has been undertaken by the pre-treatment division to educate food establishments and residents on the proper disposal of fat, oil, and grease.

It is my belief that the wide range of initiatives and self-reporting programs discussed above demonstrates the Authority's concerted efforts and long-term commitment to eliminate unpermitted discharges from the collection system. We want to be recognized as an entity that cares for the safety of its citizens and the environment and is viewed as an active participant in ODEQ's efforts to eliminate unpermitted sanitary sewer discharges. Based on the aforementioned information and actions, the Authority requests your support in closing Consent Order No. 08-213 and Addendum A.



BAMA: Consent Order No. 08-213 and Addendum A
April 17, 2014

We are happy to provide any other information that will assist you in your consideration of Consent Order No. 08-213 and Addendum A. Please feel free to contact me at (918)259-8419, or the Utility Director Anthony Daniel at (918)259-7000, extension 7375, for further information.

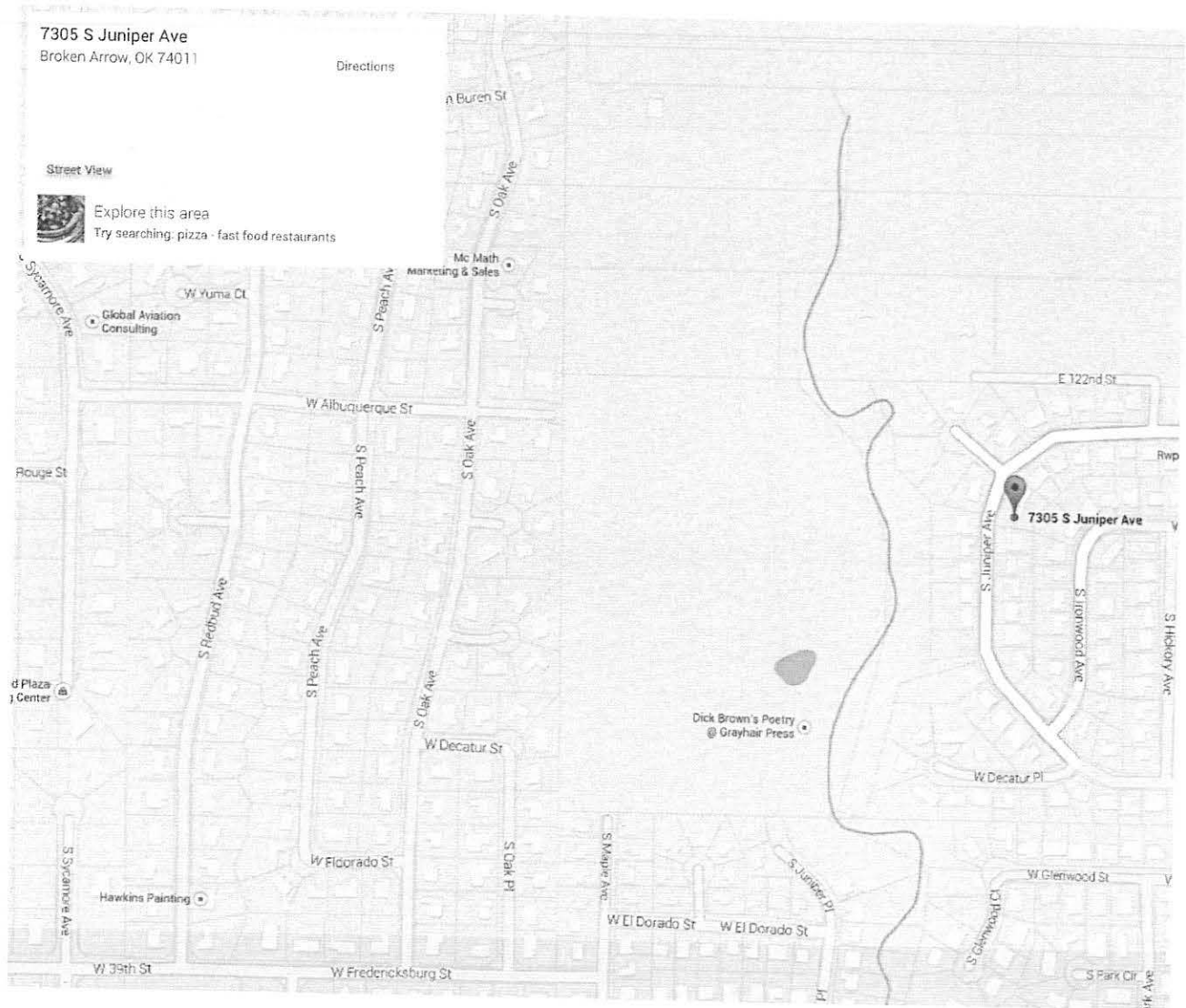
Respectfully Submitted,

Thomas M. Moton, Jr.
City Manager
City of Broken Arrow

TMM/gmh

Cc: Chad Keller, ECLS, Tulsa DEQ Office
Broken Arrow Municipal Authority Chair and Members
Anthony C. Daniel, Broken Arrow Municipal Authority, Utilities Director
Tom Hendrix, Broken Arrow Municipal Authority, Acting Engineer and Construction Director

Enclosure



Map data ©2014 Google 200 ft



OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
SELF REPORTING WASTEWATER BYPASS FORM
(TO BE SUBMITTED WITHIN 5 DAYS OF OCCURRENCE)

Date: 01/22/14 DEQ Facility ID # 20409

Facility Name: Lynn Lane Sewer Plant

Report All Bypasses to the DEQ Within 24 hours to: Mail Written Report Within 5 Days To:	1-800-256-2365 Department of Environmental Quality Water Quality Division P.O. Box 1677 Oklahoma City, OK 73101-1677
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DEQ notified within 24 hours of Bypass on:

Date: 1/20/14
Time: 11:56 Am

Type of Bypass:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Pipe | <input type="checkbox"/> Clarifier / Filter | <input type="checkbox"/> Lagoon / Basin | <input type="checkbox"/> Manhole |
| <input type="checkbox"/> API Separator | <input type="checkbox"/> Head Works | <input type="checkbox"/> Drying Beds | <input type="checkbox"/> Batch Reactor |
| <input type="checkbox"/> Lift Station | <input type="checkbox"/> Digester | <input type="checkbox"/> Other (specify) _____ | |

Period of Bypass: From 01 20 14 9:59 X AM PM
Month Day Year

To 01 20 14 10:15 X AM PM
Month Day Year

Strength of Bypass: Raw Partially Treated Amount of Bypass: 100 gallons

Were fish or other wildlife affected as a result of the bypass? Yes No (If Yes, complete DEQ Form 605-001)

Type of Samples Taken: BOD TSS O&G pH DO None Other _____

Geographical Location of Bypass (including Outfall Number or receiving stream if appropriate) 7305 S. Juniper Ave.

Reason for Bypass: Grease Blockage

Steps taken to prevent recurrence: Jet out sewer line

Impact to receiving stream and/or surrounding areas: Minor

Steps taken to clean up or treat Bypass: remove solids and contamination and flush area

Reported by: Jake Kidd Title: Utilities sewer service worker

Water Utility Director: Anthony Daniel

Signature: _____ Date: 01/22/14

NTC 4/17/14



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

April 9, 2014

City of Broken Arrow

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

APR 15 2014

Craig Thurmond, Chairman
Broken Arrow Municipal Authority
c/o Thomas Moton, City Manager
City of Broken Arrow
P.O. Box 610
Broken Arrow, Oklahoma 74013-0610

City Manager's Office

Re: **Consent Order No. 08-213 and Addendum A – Time Extension Request**
Facility Nos. S-20409; B-20434
OPDES Permit Nos. OK0040053; OK0034363

Dear Mr. Thurmond:

On October 21, 2008, the Department of Environmental Quality (DEQ) and Broken Arrow Municipal Authority (Authority) agreed to Consent Order 08-213 to address ongoing violations of state statutes and DEQ regulations stemming from unpermitted discharges from the Authority's wastewater collection system. On October 26, 2011, DEQ and the Authority agreed to amend Consent Order 08-213 with Addendum A.

On October 10, 2013, DEQ received correspondence from the Authority that included project acceptance letters and final payment records for each contract associated with the Consent Order. The total cost to address the unpermitted discharges identified in the Consent Order was \$5,172,614.35.

On February 26, 2014, DEQ sent a letter to the Authority requesting additional information regarding the method the Authority uses to identify and track unpermitted discharges in the collection system. The letter also requested that the Authority include how it identifies areas for additional collection system maintenance or replacement. In addition to this information, the letter requested a brief description of the actions taken by the Authority to eliminate the unpermitted discharges occurring at the lift station located at 900 West Quinton. The requested information was to be submitted to DEQ within thirty (30) days of receipt of the letter.

On March 26, 2014, Travis Archer, E.I., District Representative, Municipal Wastewater Enforcement Section, Water Quality Division, DEQ, met with Anthony Daniel, Utilities Director, City of Broken Arrow, to discuss the requested information. During the meeting, Mr. Daniel stated that the Authority would comply with the request; however, additional time to gather the information was needed. On March 28, 2014, DEQ received an electronic copy of a signed time extension request letter in an email from Mr. Daniel. The time extension request stated that the information to address DEQ's February 26, 2014, letter would be submitted by April 18, 2014.



Broken Arrow Municipal Authority
Consent Order No. 08-213 and Addenda – Time Extension Request
Facility Nos. S-20409; B-20434
April 9, 2014
Page 2 of 2

Based on the meeting discussion and the scope of information requested, DEQ agrees to allow additional time for submitting the official response. Please submit the response by April 18, 2014.

Should you have any questions concerning this letter, please contact me at (405) 702-8109 or write to me at the letterhead address.

Sincerely,



Travis Archer, E.I., District Representative
Municipal Wastewater Enforcement Section
Water Quality Division

TA/PR/CDP/md

cc: Anthony Daniel, Utilities Director, City of Broken Arrow
Kenneth D. Schwab, P.E., Director of Engineering and Constr., City of Broken Arrow
Chad Keller, ECLS, Tulsa DEQ Office
Rick Austin, Regional Manager, ECLS, DEQ



April 17, 2014

Mr. David Stewart
Chief Executive Officer
Mid-America Industrial Park
P.O. Box 945
Pryor, OK 74362

RE: BAMA 36" Main Water Line to OOWA

Dear David,

Utilities Director Anthony Daniel and I appreciated the opportunity to meet with you and Assistant General Manager Larry Williams on April 10, 2014, to discuss the City of Broken Arrow's 36" main water line fed by OOWA water. As Anthony and I explained in the meeting, the City considers OOWA water an excellent secondary source of water at a competitive price. The City desires to continue to take water from OOWA; however, the Verdigris water plant construction plan approved by the Oklahoma Department of Environmental Quality requires a physical separation between the OOWA treated water supply line and the Verdigris River raw water supply line.

As discussed in our meeting, the City of Broken Arrow will stop taking OOWA water later this month or early next month. This disconnection, while temporary, is expected to remain for at least 6 to 15 months. The actual duration will be better understood after City staff has an engineer's estimate of the work to be done that will enable the City to blend OOWA treated water and Verdigris River untreated water. I anticipate proposing to the Mayor and City Council at a May City Council meeting that staff be authorized to engage an engineering firm to plan and design the necessary facilities that will enable the City to resume taking OOWA water.

Thank you again for OOWA's interest in working collaboratively on this matter.

Kindest Regards,

Thomas M. Moton, Jr.
City Manager

nes

CC: Mayor and City Council
Anthony Daniel, Utilities Director
Tom Hendrix, Acting Engineering and Construction Director



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Thomas M. Moton, Jr., City Manager
Date: April 17, 2014
Re: **2014 General Obligation Bond (GO)**

Staff efforts to prepare for the August 26, 2014, General Obligation Bond Program referendum have been underway for several months as a component of the 2015 to 2019 Capital Improvements Program. On April 16, the Executive Management Team met to discuss the 2014 GO Bond Program and to begin the public participation and communication planning processes.

A City Council resolution calling for a vote to hold an election must be submitted to the Tulsa County Election Board by Wednesday, June 11. Attached is a copy of the staff communication on the 2014 GO Bond and a copy of the Status of GO Bond projects since 1997 by category.

Contact me if you have questions about this memo.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Moton, Jr.", is written over the typed name.

Thomas M. Moton, Jr.

nes

Attachments



INTEROFFICE MEMO

Date: April 16, 2014

From: Thom Moton, City Manager

To: Assistant City Manager, Department Directors, Assistant to the City Manager,
Communications Director

Subject: **2014 GO Bond Kick Off**
2014 General Obligation Bond Program Highlights

- August 26, 2014 Election Date
 - Referendum to include:
 - GO Bond Program,
 - Hotel Lodging Tax Rate
 - Re-authorization of arts center 2008 bond project
 - Re-authorization of 2004 conference center bond project
 - 2014 - projected package of \$60 million
 - 2011 – approved packages of \$44,400,000
 - Streets \$27M
 - Public Safety \$10M
 - Quality of Life \$5.1M
 - Stormwater \$2.3M
 - 2008 – approved package of \$38,475,00
 - Streets \$15.335M
 - Public Safety \$7.1M
 - Recreation and Parks \$12.740M
 - Stormwater \$3.3M
 - 2004 – approved package of \$53,375,000
 - Streets - \$27,375M
 - Public Safety \$12.770M
 - Parks and Recreation \$5.155M
 - Public Buildings \$8.075M
 - 2000 – approved package of \$28,500,000
 - Deadline to present resolution calling for an election is June 11
- Brief review of GO bond status
- Submission of Department GO Bond projects proposed (based on CIP submission priorities and possible Vision 2025 Surplus funds project proposed) due April 21

2014 General Obligation Bond Program Highlights
Page Two

- Kick off meeting with Build A Better Broken Arrow leader Russell Peterson on April 3
 - Vendors list provided to BABBA and General Services Staff working on providing vendor contact name/information
 - BABBA – marketing partner to the City
 - Mr. Peterson advised that historically 75% of package was streets, 10% public safety, and 15% Quality of Life/Other.
 - Mr. Peterson advised that highest passage of bond packages start with Streets, Public Safety, and Quality of Life
 - Presented draft CIP to Mr. Peterson and he advised that City is farther ahead in the process as a result of CIP development than in the past.
- Management Team collaboration in the planning, communication and execution of the program
- Review historical information campaigns and methods used to get input from the public
 - Broken Arrow Chamber of Commerce/Broken Arrow Economic Development Authority
 - Ward Meetings
 - Focus Newsletter
- Present proposed projects to City Council
- Develop speakers bureau circuit and PowerPoint presentation

T. W.
4/16/14

Street Propositions			Budget	Status
Year	Project Name			
1997	5-lane Kenosha from Aspen to Garnett Road		\$4,700,000	F
1997	5-lane Aspen from BAX to Omaha		\$600,000	F
1997	5-lane 23rd Street from Kenosha to Albany		\$1,140,000	F
1997	3-lane Houston from Garnett Road to Olive		\$1,100,000	F
1997	3-lane Houston from Olive to Aspen		\$1,150,000	F
1997	3-lane Houston from Aspen to Elm Place		\$500,000	F
2000	Install signalization at multiple intersections		\$2,290,000	F
2000	5-lane Elm Place from Houston to Washington		\$1,575,000	F
2000	2-lane Elm Place from Albany to Omaha		\$1,575,000	F
2000	5-lane Aspen from Jasper to Indian Springs Sports Complex		\$1,575,000	F
2000	3-lane 9th Street from BAX to Albany		\$1,930,000	F
2000	5-lane Elm Place from Florence to Tucson		\$2,575,000	F
2000	5-lane Elm Place from Washington to New Orleans		\$2,295,000	F
2000	Improve Olive and Florence Intersection		\$500,000	F
2004	Elm Place and New Orleans intersection improvements		\$460,000	F
2004	Olive and New Orleans intersection improvements		\$745,000	F
2004	5-lane New Orleans from Elm Place to 9th Street		\$1,550,000	F
2004	5-lane Aspen from New Orleans to Florence		\$2,070,000	F
2004	5-lane Kenosha from 23rd Street to 37th Street		\$1,895,000	F
2004	5-lane Kenosha from 37th Street to Creek Turnpike		\$1,035,000	F
2004	4-lane Washington from Elm Place to 1st Street		\$722,500	F
2004	3-lane Albany from 9th Street to 23rd Street		\$1,320,000	F
2004	3-lane 9th Street from Albany to Omaha		\$1,320,000	F
2004	3-lane New Orleans from 9th Street to 23rd Street		\$1,895,000	F
2004	3-lane Olive from Kenosha to Houston		\$1,380,000	F
2004	3-lane Olive from Houston to Washington		\$1,265,000	F
2004	3-lane Elm Place from Tucson to Jasper		\$1,150,000	F
2004	3-lane Washington from 1st Street to 9th Street		\$1,435,000	F
2004	Resurface Kenosha from 23rd Street to 93rd Street		\$920,000	C
2008	Widen Elm Place from Kenosha to Houston		\$3,200,000	F
2008	Reconstruct portions of Old Town subdivision streets		\$1,500,000	D
2008	Resurface Elm Place from New Orleans to Florence		\$900,000	F
2008	Resurface Carriage Crossing subdivision streets		\$575,000	F
2008	Resurface Indian Springs subdivision streets		\$610,000	F
2008	Resurface Vandever West subdivision streets		\$1,850,000	F
2008	Resurface Silver Tree subdivision streets		\$1,700,000	F
2008	Resurface Stacy Lynn 5 subdivision streets		\$1,700,000	F
2008	Resurface Copper Creek subdivisions streets		\$600,000	F
2008	Resurface Sunrise Estates subdivision streets		\$700,000	F
2008	Resurface Marlborough subdivision streets		\$300,000	F
2008	Resurface Country Aire subdivision streets		\$1,300,000	F

Legend

P	Planning Stage - bond issuance not yet allocated
D	Project in design stage
C	Project in construction stage
F	Project completed
R	Project re-voted
NA	Proposition was not approved by the voters

Description

P	Planning Stage - bond issuance not yet allocated
D	Project in design stage
C	Project in construction stage
F	Project completed
R	Project re-voted
NA	Proposition was not approved by the voters

2008	Construct new roadways within Nienhuis Park	F	\$400,000
2011	3-Lane New Orleans from Aspen to Olive (4-lane at school)	D	\$950,000
2011	5-lane Aspen from Florence to Tucson	D	\$1,950,000
2011	5-lane Tucson from Elm Place to Aspen	D	\$2,950,000
2011	5-lane 9th Street from Elgin to El Paso	D	\$2,450,000
2011	5-lane 9th Street from BAX to Albany	D	\$1,000,000
2011	3-lane 37th Street from Albany to Houston	P	\$1,950,000
2011	3-lane Oneta Road from Houston to Washington	C	\$1,950,000
2011	Resurface Oak Creek Estates subdivision streets	F	\$500,000
2011	Resurface Old Town subdivision streets	P	\$500,000
2011	Resurface Village Square subdivision streets	P	\$600,000
2011	Resurface Leisure Park subdivision streets	P	\$700,000
2011	Resurface Stacey Lynn 6 subdivision streets	P	\$500,000
2011	Resurface Fairfax subdivision streets	P	\$1,400,000
2011	Resurface Henshaw Industrial Park subdivision streets	P	\$600,000
2011	Resurface Aspen from Kenosha to Houston	P	\$900,000
Streets Subtotal			\$76,902,500

Year	Project Name	Budget	Status
1997	Construct and furnish Fire Station No. 5	\$700,000	F
1997	Replace/Install new outdoor warning sirens	\$245,000	F
2000	Construct new Police/Fire Training Center	\$1,235,000	F
2000	Replace/Install new outdoor warning sirens	\$145,000	F
2000	Construct Animal Shelter improvements	\$145,000	F
2000	Acquisition of land for new Fire Station	\$110,000	F
2000	Improve Justice Center	\$255,000	F
2004	Construct/equip new emergency operations center in south BA	\$7,500,000	R
2004	Renovate existing Police Department Facility	\$545,000	F
2004	Construct Police/Fire Training Facility Phase II	\$2,400,000	F
2004	Construct/equip New Fire Station No. 2	\$2,050,000	F
2004	Replace/Install new outdoor warning sirens	\$275,000	F
2008	Construct Animal Shelter	\$3,500,000	F
2008	Mobile Data System	\$3,000,000	F
2008	Fire Engine	\$600,000	F
2011	Renovation of Armed Forces Reserve Center	\$5,000,000	C
2011	Construction of new Fire Station to replace Fire Station 3	\$2,000,000	P
Public Safety Subtotal			\$29,705,000

Year	Project Name	Budget	Status
Parks and Recreation (Quality of Life) Propositions			

1997	Construct/equip new swimming pool in Central Park	\$1,000,000	F
1997	Expand Indian Springs soccer facilities	\$1,415,000	F
2000	Construct/repair new swimming pool at Country Aire	\$360,000	F
2000	Construct various improvements to park facilities	\$470,000	F
2000	Acquisition of land for Centennial Park	\$115,000	F
2000	Acquisition of land for new regional park	\$840,000	P
2000	Construct new football complex in regional park	\$735,000	F
2004	Construct Youth Football Complex Phase II	\$1,560,000	F
2004	Replace Baseball Lighting at Indian Springs	\$455,000	F
2004	Replace Spray Playground at Haskell Park	\$70,000	F
2004	Construct Nienhuis Park Improvements	\$455,000	F
2004	Construct Ray Harrell Park Nature Center	\$585,000	F
2004	Construct Battle Creek Golf Course improvements	\$750,000	C
2004	Acquisition of land for new Community/Fitness Center	\$1,000,000	F
2004	Expansion of Indian Springs Sports Complex	\$185,000	F
2004	Construct four new picnic shelters at various parks	\$95,000	F
2008	Events Park site acquisition and master planning	\$2,590,000	F
2008	Community park in SE Broken Arrow	\$2,170,000	P
2008	Indian Springs Sports Complex lighting replacement	\$560,000	F
2008	Indian Springs Sports Complex 3 restrooms/2 concessions	\$910,000	D
2008	Nienhuis Park Phase III improvements	\$308,000	C
2008	Ray Harrell Park improvements	\$70,000	F
2008	Arrowhead Park youth softball field quadplex	\$700,000	C
2008	Removal of Central Park softball fields/construct restroom	\$210,000	P
2008	Acquisition of building/land for new arts center	\$1,400,000	P
2011	Events Park Infrastructure	\$1,820,000	C
2011	Indian Springs Sports Complex improvements	\$700,000	P
2011	Nienhuis Park improvements	\$650,000	P
2011	37th Street Park improvements	\$200,000	P
2011	Senior Center improvements	\$200,000	C
Parks and Recreation (Quality of Life) Subtotal			\$22,578,000

Public Buildings/Facilities Propositions			
Year	Project Name	Budget	Status
1998	Northeastern State University	\$16,325,000	F
2000	Construct/repair/expand Historical/Genealogical Center	\$35,000	F
2000	Construct/repair/replace Senior Center	\$210,000	F
2004	50,000 SF Conference/Convention Center	\$6,575,000	P
2004	8,000 SF Historical Museum	\$1,500,000	F
Public Buildings/Facilities Subtotal			\$24,645,000

Stormwater Propositions				
Year	Project Name	Budget	Status	
2008	Clear Haikey Creek Floodway from Olive to Aspen	\$800,000	C	
2008	Improve the Adams Creek Floodway from BAX downstream	\$500,000	C	
2008	Clear Wolf Creek floodway from Olive to Aspen	\$700,000	C	
2008	Clear WB Haikey Creek floodway from Kenosha to Houston	\$700,000	F	
2008	Perform Drainage Study on EB Adams Creek	\$300,000	D	
2008	Construct detention facility along Oneta Road/Washington	\$300,000	C	
2011	School Creek drainage improvements	\$150,000	F	
2011	Turnberry Detention Pond Improvements	\$100,000	P	
2011	Eagle Creek and Omaha drainage improvements	\$180,000	P	
2011	Fairway Park Detention Pond Phase II improvements	\$250,000	C	
2011	37th Street Detention Pond improvements	\$400,000	D	
2011	Country Aire Estates drainage improvements	\$150,000	F	
2011	Stacey Lynn 7 drainage improvements	\$100,000	C	
Stormwater Subtotal		\$4,630,000		

Youth Community Center Proposition			
Year	Project Name	Budget	Status
2000	Construct Youth Community Center Improvements	\$700,000	F
Youth Community Center Subtotal		\$700,000	

Train Depot Proposition			
Year	Project Name	Budget	Status
2000	Construct Train Depot Improvements	\$280,000	NA
Train Depot Subtotal		\$280,000	



INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Thomas M. Moton, Jr., City Manager *T.M.*
Date: April 17, 2014
Re: **Call to Legislative Action to OTC Return Overcharges to BA**

Below is a letter I received electronically from Carolyn Stager, Oklahoma Municipal League Executive Director, on the status of the House Bill 1875. This bill is supported by the City and is a part of the City's state legislative agenda. Ms. Stager is urging City officials and communities to contact Oklahoma House and Senate members immediately and encourage them to support passage of HB 1875. Because of the Oklahoma Tax Commission (OTC) overcharge to the City of Broken Arrow, the City stands to gain \$185,736.64 based on fiscal year 2012-2013.

IMMEDIATE ACTION NEEDED BY OML MEMBERS
City of Broken Arrow

This letter is a follow up to one you received a few months back regarding OML's number 1 legislative priority. HB 1875 is a bill that provides a major financial benefit for all cities & towns. To recap: The Oklahoma Tax Commission (OTC) and the Oklahoma Municipal League (OML) have verified that cities and towns are subsidizing the state's sales and use tax enforcement. There is no disagreement on this point. This is an issue that will be corrected under House Bill 1875 by Representative Charles McCall and Senator Clark Jolley. The bill was introduced in the 2013 session and could be heard as early as next week. The effective date of the bill is July 1, 2015.

HB 1875 establishes a maximum retention fee cities and towns pay at 0.5% of a municipality's sales tax collections. This is a reduction from the rate you now pay ranging from 1% to 1¾%. For City of Broken Arrow this would have meant an extra \$185736.67 in fiscal year 12-13.

We need your help to tell your local legislators (both House and Senate members) what this bill means to your municipality. Whenever possible, take this amount and equate it to specific road projects, police, fire, or other infrastructure needs within your specific community. Telling these kinds of stories is important for your legislators to hear. If you have been saving up for the right time to use your 'political capital', now is the time.

Some points to make to your legislators:

- 1. Your municipality's taxes were voted by the people for the purpose of your community. The overcharged amount should be used for local purposes.*
- 2. Although the State has diverse sources of revenue, only in Oklahoma do cities and towns not receive ad valorem for general operations, thus making our municipalities overly dependent on local sales tax.*

3. *To help maintain OTC's current efforts for enforcing sales and use taxes, the bill will utilize funds from the OMES/OTC Computer Enhancement Fund for the benefit of the Oklahoma Tax Commission.*
4. *OML has worked closely with the OTC during the past two years to fairly enforce state and local sales tax collections. Although cities and towns are beneficiaries of enhanced collections, the State of Oklahoma is the largest beneficiary due to the 4.5% state sales tax rate.*
5. *Cities and towns have chosen to solve this issue civilly through a simple legislative fix in lieu of having to take legal action. We seek your legislators' help to make this happen.*

A complete copy of the bill is available on the OML web-site, www.oml.org as well as a comprehensive report listing the impact of this legislation on all cities & towns.

Please contact your House and Senate members immediately and ask them to vote "YES" on HB 1875. This bill is critical and beneficial to all cities and towns in the state and is OML's #1 priority! If you have any questions, please contact me at 405-514-6712, 1-800-324-6651 or Missy Dean at 405-209-4328.

*Respectfully,
Carolyn Stager
Executive Director*

To: Thomas M. Moton, Jr., City Manager

From: David N. Boggs, Chief of Police 

Date: April 16, 2014

Re: Rooster Day Festival Parking Plan

In order to ensure the streets surrounding the area of Central Park remain passable for vehicles and emergency personnel, we will implement a parking plan similar to previous years for the control of access and parking in streets adjacent to the Central Park area.

Prior to the event, residents in the Arrow Heights and Home Gardens neighborhoods will be provided a letter that provides details on parking restrictions during the event (see attached). Residents will also be notified of the restrictions by Reverse 911 call prior to the festival.

Entrances to restricted neighborhood entrances will be posted with "Restricted Access: Local Traffic Only" signs in an effort to reduce event traffic in the area. These signs will be barricade mounted and posted by the Street Department at Ash Place at Pittsburg Place, Main Street and Pittsburg Place, Knoxville and Elm Place, Knoxville and Birch Place, Pittsburg Street and Elm Place, Main Street and Urbana Street, Memphis west of Main and Quincy at Elm Avenue. Officers will be assigned during the festival to maintain mobile patrol in the restricted neighborhoods. Officers will monitor traffic and parking on streets in the surrounding area and neighborhoods to ensure access by emergency vehicles can be made at all times and enforce posted parking signs.

"No Parking" signs will be in place beginning Friday noon through Sunday on all streets north of Central Park due to the very narrow width of the streets. Parking will be prohibited at the following locations:

East side of Birch Pl., Houston to Memphis
East side of Ash Pl., Houston to Knoxville
East side of Ash Ave., north of Pittsburg Pl.
Avenue

North side of Jackson St., both sides of Main
North side of Knoxville St., both sides of Main
North side of Memphis St., Main to Date Ave.

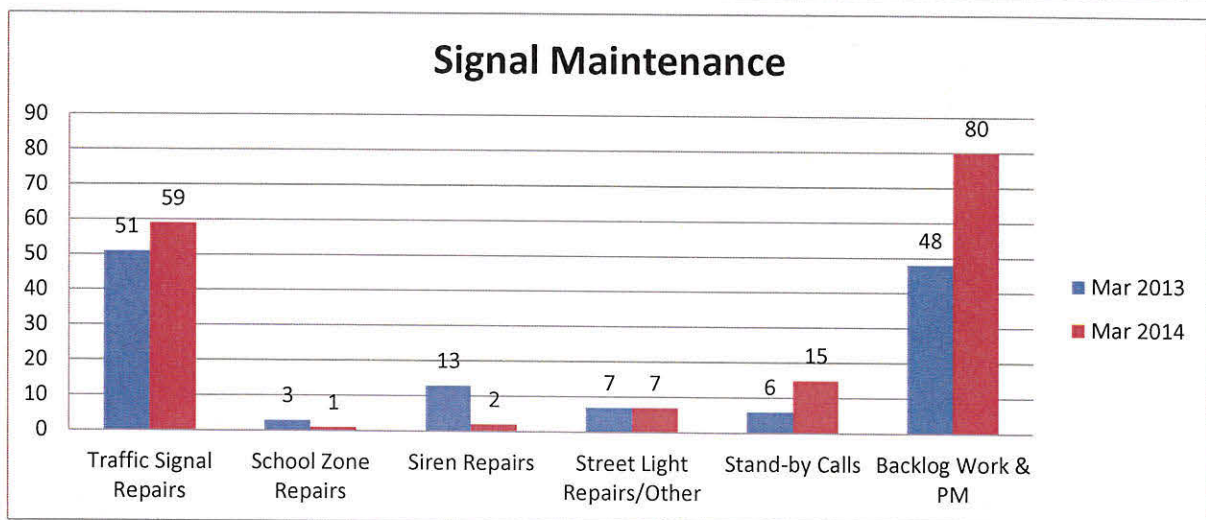
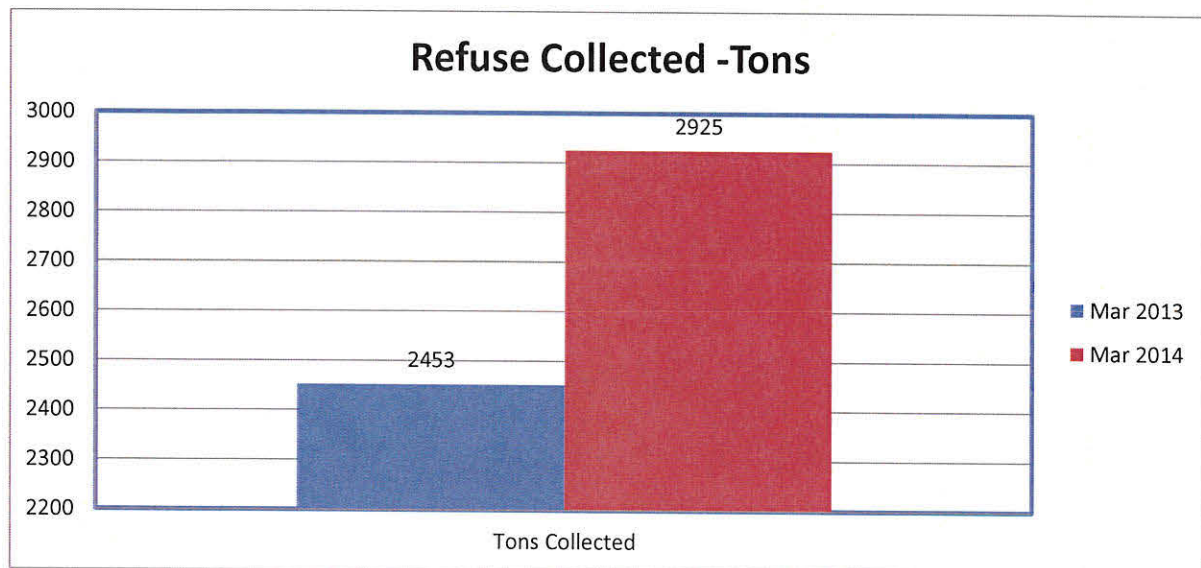
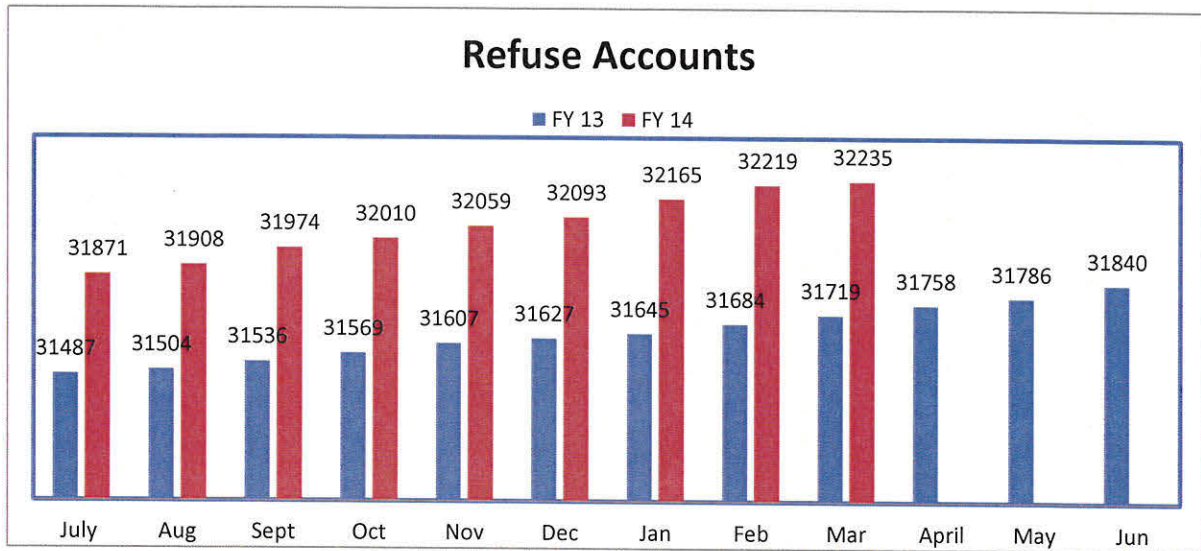
Both sides of 3rd St. Jackson to Mason Dr.
Both sides of Indianola, Main to dead end
Both sides of Memphis St., Main to Ash

North side of Mason Dr., Main to Lynn Lane
North side of Pittsburg Pl., Main to Elm Ave.

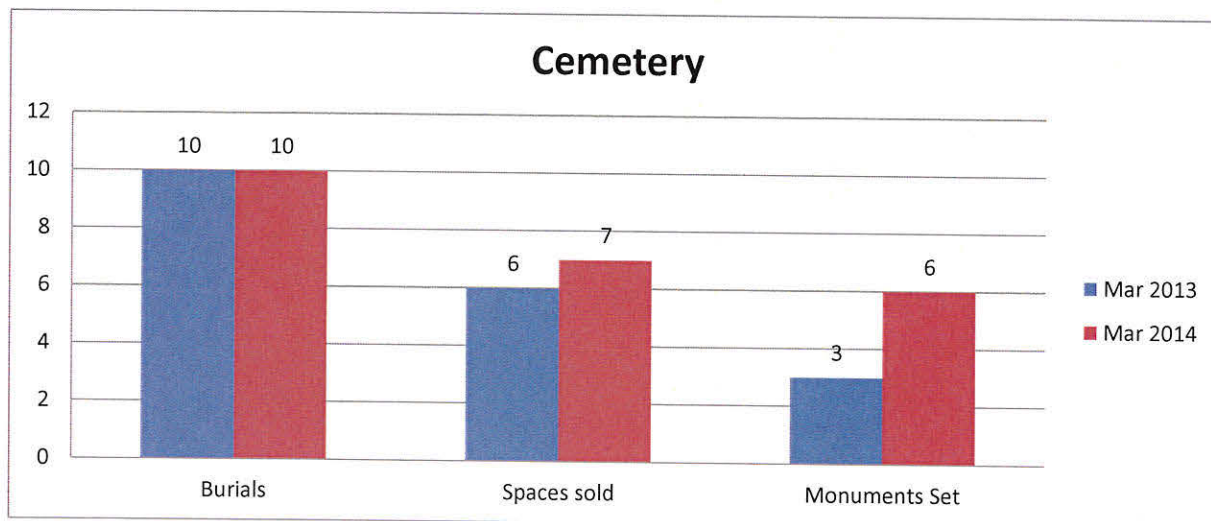
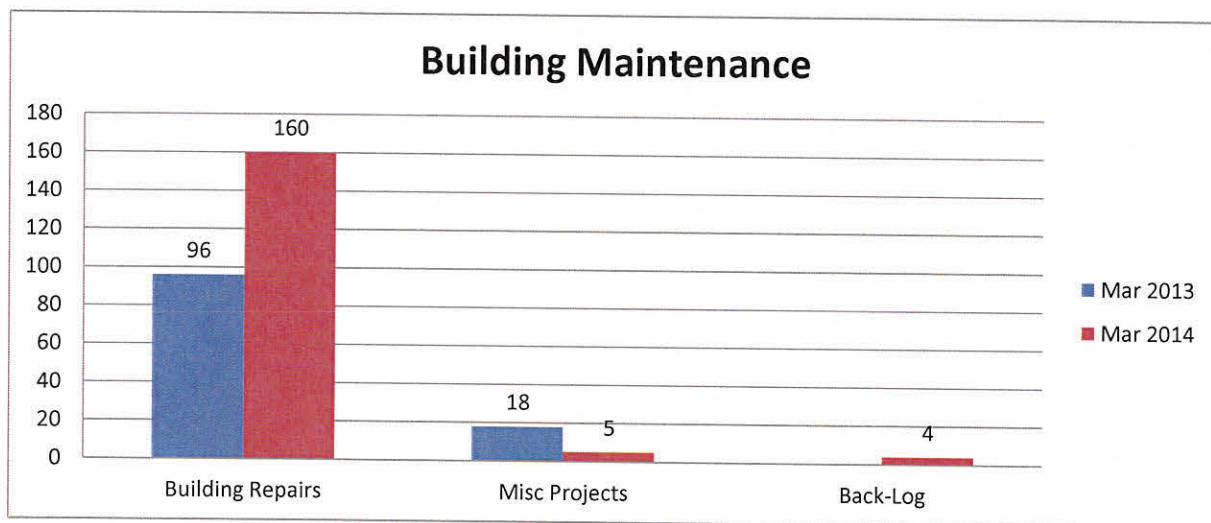
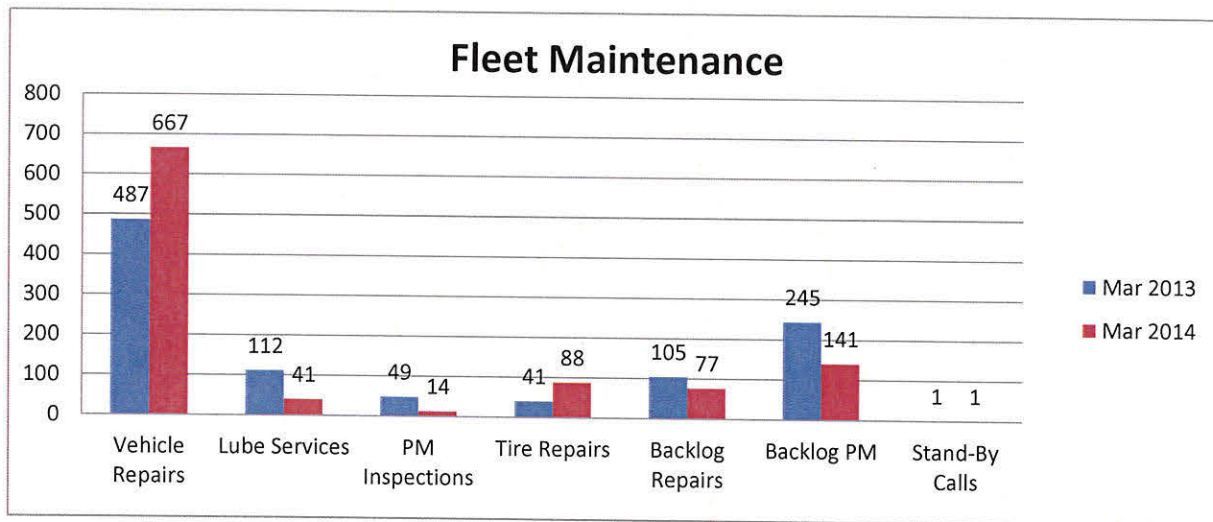
Most neighborhood streets surrounding Central Park have been posted on one side as "No Parking During Events". We will also use temporary no parking signs where needed to augment permanent signage. Violators of the parking restrictions will be subject to enforcement action, including impound. Officers will be instructed to make reasonable attempts to contact residents to move their vehicles before towing their vehicles. However, all persons living in the area surrounding Central Park will be notified by letter and reverse 911 call of the enforcement of parking restrictions during the festival.

2. GENERAL CORRESPONDENCE / NOTIFICATION

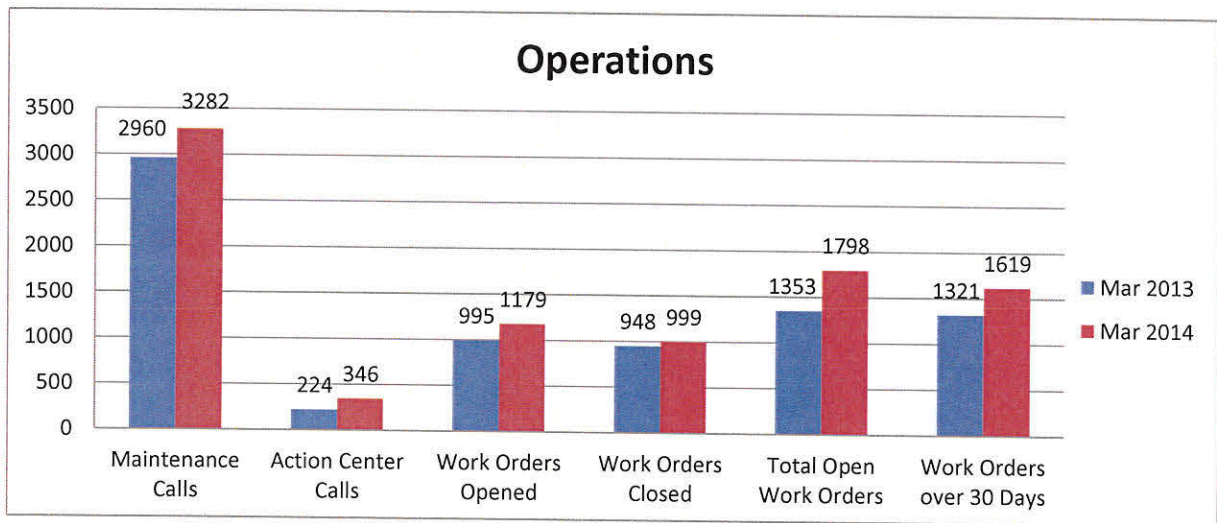
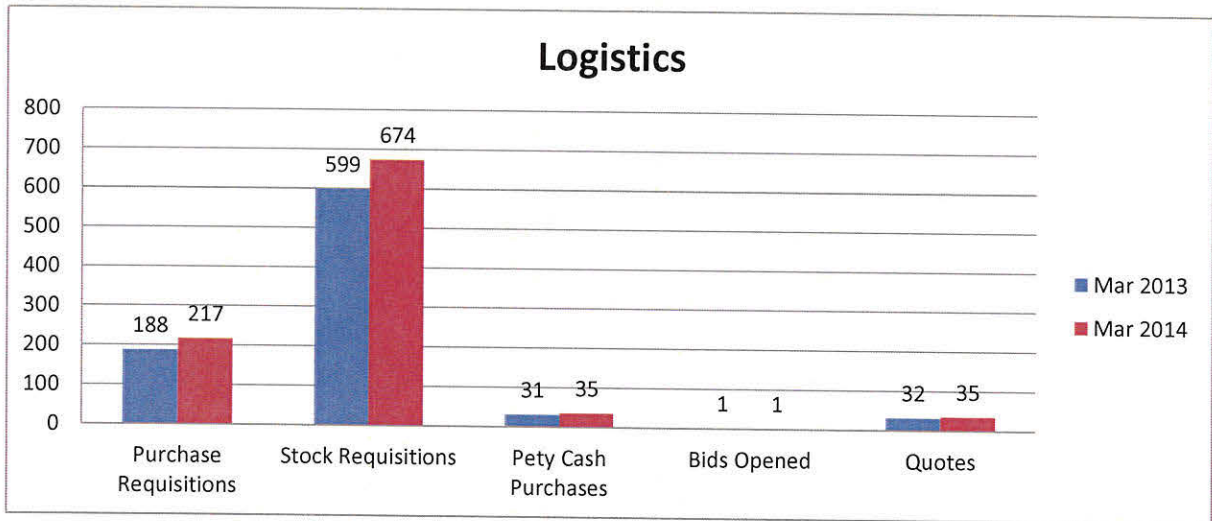
General Services Monthly Report March 2014



General Services Monthly Report March 2014



General Services Monthly Report March 2014



NTL



KRISTIN PECK
VICE PRESIDENT – PUBLIC AFFAIRS

April 9, 2014

City of Broken Arrow

APR 14 2014

Mr. Thom Moton
Broken Arrow, City Manager
220 S. First Street
Broken Arrow, OK 74012

City Manager's Office

Dear Mr. Moton,

At Cox Communications, it's our priority to add value to our products each year. In May, we will be implementing the following channel changes to benefit our customers in the Tulsa area.

- On May 10, 2014 MLB Network will be available on channels 264 and 286 and in HD on channels 725 and 1320. A subscription to Cox Advanced TV Bonus Pak will remain a requirement to view these channels. MLB Network Strike Zone will launch on channel 287 and 1321 in HD. MLB Network Strike Zone requires a subscription to Advanced TV Sports Pak 2 and a digital receiver, tuning adapter or CableCARD. MLB Network Strike Zone HD requires a subscription to Advanced TV Sports Pak 2 and Contour. Encore en Español on channel 214 will launch to the El Mix package and will remain available with TV Essential and a digital receiver, tuning adapter or CableCARD.
- On May 1, 2014 TNT on channels 31 and 730 in HD will be available with the TV Economy package, and will continue to be available with TV Essential.

We are required by law to notify customers of any changes to our channel lineup, and we are meeting this obligation through a newspaper notification. Please feel free to contact me at (405) 286-5288 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristin Peck".

Kristin Peck, VP, Public Affairs
Cox Communications



INTEROFFICE MEMO
Broken Arrow Fire Department

To: Thomas M. Moton, Jr. City Manager
From: James L. Annas, Jr, Acting Fire Chief *JEL*
Date: April 17, 2014
Re: Promotion

After a promotional Assessment Center the fire department is proud to announce the promotion of Captain Scott Emerick to the rank of Battalion Chief. The promotion will be effective April 21, 2014.

3. SPECIAL EVENTS / ACTIVITIES

Rose Art & Photo Contest

Ages 5 to Senior

No Entry Fee - Win prizes



Entry divisions in art and photography (two separate contests)

Four (4) Age Divisions - one entry per in each division
K-5th Grade
6th Grade - 12th Grade
Adult
Senior 60+

Adult winners will get \$100, others will receive gift certificates, 2nd, 3rd and Honorable Mentions get ribbons

Entry Rules

All entries must clearly be related to a rose or roses
Art entries may be any medium
Art entries K-5 must be 8" x 10", 6th - Senior no greater than 16" x 20"
Photography entries must be submitted in 8"x10" print

Applications online at www.keepbrokenarrowbeautiful.org or at Your Design, 211 South Main, BA
Entries to be submitted to Your Design, 211 South Main, Broken Arrow before 5:00 p.m. May 3.

Winners will be announced and on exhibit at the Rose Festival, May 17, Nienhuis Community Center.





Art/Photography Entry Form - Rose Festival May 17

Circle One (1): Art Entry Photo Entry

Circle One (1) K-5th 6th - 12th Adult Senior 60+

Student Name _____ Grade _____

Parent/Guardian Name _____

Entrant Name (Adult/Senior) _____

Address _____ City _____

Email _____ Phone _____

I acknowledge that I (the above Student or Entrant) am the creator of this art/photography and that the above information about me is correct. I also agree to allow KBAB to use my art for event promotion.

Signature of entrant (or guardian)

Fill this out and the staging committee will affix it to the back of your art.

Circle One (1): Art Entry Photo Entry

Circle One (1) K-5th 6th - 12th Adult Senior 60+


Entrant Name _____

PLEASE PRINT CLEARLY

If student K-5 please put actual grade here _____

Please turn this form in with your piece of art or photo, due by 5 p.m. May 3 at Your Design, 211 South Main, Broken Arrow. Any questions: info@keepbrokenarrowbeautiful.org

To: Thomas M. Moton, Jr., City Manager

From: David N. Boggs, Chief of Police 

Date: April 16, 2014

Re: **BAPD Reserve Academy Graduation**

You are cordially invited to attend the
Broken Arrow Police Department
Reserve Academy Graduation
13 BR 1-3
Oath Ceremony for

Ronnie Clayton
Randal Colbert
Joe Davis (WCSO)
Ed Evans
Paul Gerner
Steven Hendricks (WCSO)
David Herrington
Brent Hoog
Darren Hoog
Chris Hughes
James Mitchell
Link Mock (WCSO)
Caleb Nunley
Casey Rebholz (WCSO)
Melissa Ruby
Jared Sewell

Monday, April 28, 2014 - 6:00 PM

Broken Arrow Performance Arts Center
701 South Main Street