

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: August 29, 2014
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Press Release: Broken Arrow City Council Accepts Ice Bucket Challenge
- Press Release: City of Broken Arrow Passes Bond Projects
- Tulsa World Article: Broken Arrow Hotel Tax Proposition Fails; Bond Projects Pass
- Press Release: Applicants Sought for Broken Arrow Youth City Council

2. GENERAL CORRESPONDENCE / NOTIFICATION

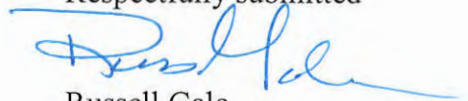
- Traffic Advisory – Washington Street Closure Planned
- Tulsa World Article: BA Encourages Farmers to Accept SNAP
- Tulsa World Article: Sand Springs Breaks Ground on Municipal Complex, Retail Development
- Broken Arrow Recreation, Parks, Cultural Affairs, & Tourism Monthly Report – July 2014
- Broken Arrow Police Department Monthly Report – August 2014
- DEQ Letter: Broken Arrow Water Supply Improvements
- City of Tulsa Letter: Tulsa Wholesale Water Rates

3. SPECIAL EVENTS / ACTIVITIES

- Event Notice – Ice Bucket Challenge
- Honoring Hometown Heroes August 30, 2014 from 12:00 to 5:00 at the Bass Pro Shop
- Indian Springs 2014 Labor Day Soccer Tournament August 29-31, 2014
- Flyer, Rose District Farmer's Market
- Keep Broken Arrow Beautiful, Volunteer Information

Notes to Council Memo Page Two
August 29, 2014

Respectfully submitted



Russell Gale

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Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



PRESS RELEASE



Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

Broken Arrow City Council Accepts Ice Bucket Challenge

Constituents to be chosen to pour bucket of ice water on their elected officials

Broken Arrow, Okla. (9/2/2014) – The Catoosa City Council has challenged the Broken Arrow City Council to the ALS Ice Bucket Challenge, and the Council has accepted.

Five constituents will be given the opportunity to pour a bucket of ice water on their City Councilor. Names will be drawn at City Hall on Wednesday, September 3 at 5:00 p.m. Constituents are asked to simply show up and meet their Councilors to be entered into the drawing. Donations are optional.

City Council will announce their nomination at the event.

Who: Broken Arrow City Council
What: ALS Ice Bucket Challenge
Where: City Hall, 220 S. First Street, Broken Arrow
When: 5:00 p.m., Wednesday, September 3, 2014

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Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

City of Broken Arrow Passes Bond Projects

Broken Arrow, Okla. (8/26/2014) – Preliminary results from the City of Broken Arrow Special Election on Tuesday, August 26 show residents passed all seven bond projects on the ballot.

As a result, the City will be able to finance much needed infrastructure improvements, equip public safety personnel to protect and serve citizens, and create new parks and recreational facilities for residents to enjoy.

Voters also approved two questions that will allow the City to move forward with plans for a Conference/Convention Center off the Broken Arrow Expressway near Bass Pro Shops and a Creative Arts Center in the Rose District.

“What the results of the election tell me is that residents are looking ahead by investing in projects that position Broken Arrow for further economic growth,” said Mayor Craig Thurmond. “The yes vote gives us the green light to finance much needed capital improvements benefitting all of Broken Arrow for many years.”

- Proposition Number 1: Streets \$36,475,000
- Proposition Number 2: Public Safety \$8,550,000
- Proposition Number 3: Quality Of Life \$10,065,000
- Proposition Number 4: Public Buildings \$1,115,000
- Proposition Number 5: Stormwater/Flood Control \$3,730,000
- Proposition Number 6: Conference/Convention Center (repurposing)
- Proposition Number 7: Creative Arts Center (repurposing)

Property taxes will not increase as a result of approving these projects. The City will only issue new bonds as old bonds are paid off.

For a breakdown of projects, visit www.brokenarrowok.gov/2014bond.

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Broken Arrow hotel tax proposition fails; bond projects pass

By NOUR HABIB World Staff Writer | Posted: Wednesday, August 27, 2014 12:00 am

BROKEN ARROW — A controversial hotel tax increase failed at the ballot box Tuesday, but voters approved seven other measures as part of a \$60 million bond issue for streets, public safety, parks and development.

Proposition 8, which sought to increase Broken Arrow's hotel tax rate from 4 to 7 percent, failed by more than 1,000 votes. About 60 percent of voters voted against the proposition.

"We're just very happy," said Jeff Hartman, a business owner who has two hotels in Broken Arrow and led the group that campaigned against the proposition.

The group opposing the increase said the tax would harm hotels and businesses by driving away customers to Tulsa and other surrounding communities. Had the increase been approved, Broken Arrow would have had one of the highest hotel tax rates in the metro area.

Hartman said he had never campaigned against anything before, and was happy that his participation in the democratic process paid off.

"I was a small guy going up against a much bigger entity, the city and the chamber (of commerce)," he said.

Hartman added that Broken Arrow officials had told him campaigning against Proposition 8 would affect the chances of the other seven propositions on the ballot on Tuesday.

"I'm glad they were wrong," he said. Hartman said he was happy to see the bond issues pass.

The other seven propositions on the ballot Tuesday passed, meaning the city's \$60 million bond package will go through. The package included projects for streets, public safety, public buildings, parks and recreation and flood control. More than \$7 million in re-purposed money for a hotel and conference center and a downtown creative arts center were also approved.

Broken Arrow Mayor Craig Thurmond said he is very excited about the passage of the bond issues.

"Citizens always step up and support the growth of the community," Thurmond said.

All the projects in the package are important to move the city forward, he said.

Thurmond said Proposition 8 was also important to the city, which intended to use the additional revenue to promote tourism and cultural institutions. He said operating expenses for some of those institutions come out of the city's general fund.

Thurmond said he thinks the final proposition failed because a lot of "misinformation" was given to the public.

"In hindsight, we should have done a better job promoting this to our citizens."



Contact: Krista Flasch
Director of Communications
City of Broken Arrow
Phone: (918) 259-2400, ext. 5309
Mobile: (918) 409-7771
Fax: (918) 259-8226

Applicants Sought for Broken Arrow Youth City Council

High school students will learn about the inner workings of local government

Broken Arrow, Okla. (8/26/2014) – The City of Broken Arrow is now accepting applications for the 2014-2015 Youth City Council program, which will run from October until early May. Applications will be accepted until 5:00 p.m. on Friday, September 26.

Youth City Council provides a great opportunity for high school students to learn how municipal government works, obtain an understanding of local policymaking and help serve their community. Participants will meet with City Councilors and other City officials, tour public facilities, attend public meetings and demonstrate knowledge gained by preparing an agenda and minutes for presentation to City Council.

To be eligible, participants must:

- Reside within Broken Arrow fence line
- Be a junior or senior (public, private or homeschool)
- Maintain at least a 3.0 GPA
- Participate in 2014-2015 YCC program activities
- Write a 250 word essay
- Set a proper example for the youth of Broken Arrow

Applications may be downloaded at www.BrokenArrowOK.gov/youthcitycouncil. Questions may be directed to program coordinator Marcae' Hilton at mhilton@brokenarrowok.gov or 918-259-2400 ext. 5415.

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2. GENERAL CORRESPONDENCE / NOTIFICATION



Traffic Advisory

Contact: Sgt. Ed Ferguson
Broken Arrow Traffic Specialist Unit

City of Broken Arrow Police Department

Phone: (918) 451-8200 ext. 8772

Mobile: (918) 260-6257

Fax: (918) 451-0979

FOR IMMEDIATE RELEASE: Washington Street Closure Planned

The City of Broken Arrow will be closing Washington (91st) Street east of Garnett on **Thursday, September 4th**. Washington will be closed to all through traffic from Garnett to Olive (129th E. Ave) beginning at 9:00 PM on Thursday night and should be open to traffic again by the following morning.

The closure of Washington is required for the installation of a new twelve-inch water line as part of the street widening project on Garnett from Washington to Houston (81st) that is currently underway by Tulsa County.

Officials expect the water line installation to be completed during the overnight period on September 4th, and the roadway on Washington should be open to traffic before the morning commute on September 5th.

Motorists are encouraged to find alternate routes to avoid this area after 9 PM on Thursday. Drivers should also ensure they obey all posted signage and traffic control officials in the area.

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DRAFT Document

BA farmers market working to sign up individual farmers to accept SNAP

By NOUR HABIB World Staff Writer | Posted: Monday, August 25, 2014 12:00 am



BA rose district

May Vang (left) of the Vang Farm in Grove hands pears to McKinzie Ross, 9, of Broken Arrow on Aug. 16 at the Broken Arrow Farmers Market. The city-run farmers market is hoping to get vendors signed up to accept food stamps. CORY YOUNG/Tulsa World

BROKEN ARROW — The city-run farmers market is working to get individual farmers to accept food stamps.

A partnership between the U.S. Department of Agriculture and the National Association of Farmers Market Nutrition Programs led to the launch of MarketLink, a new way for farmers markets and individual farmers to get authorized to accept SNAP — or Supplemental Nutrition Assistance Program — benefits.

MarketLink was announced earlier this year, and the website provides a one-stop-shop for vendors to sign up, making the process easier.

Judy Prieto, Broken Arrow Farmers Market assistant, has spent this market season educating vendors about the new process.

“As a market, we feel like we should be on the cutting edge of what’s available,” Prieto said.

Several farmers markets in the area, including the Cherry Street Farmers Market in Tulsa, already accept SNAP benefits. But those markets — which are operated by nonprofit organizations — are signed up to accept benefits through a whole-market, token-exchange system.

Prieto said paperwork requirements and other factors made some markets, including Broken Arrow's, reluctant to sign up. Broken Arrow's farmers market is one of only two in the state that is municipally run, Prieto said.

The new system, she said, shifts responsibility to individual farmers.

Debbie Shanks has participated in the Broken Arrow Farmers Market for two years. She is, so far, the only one out of about 32 vendors signed up to accept SNAP at her booth.

"I am real big on nutrition," Shanks said. "This is a way for people to better spread their SNAP dollars."

Prieto said she hopes to get more farmers signed up so that underprivileged members of the community can still have access to high-quality food.

Shanks, who used to participate in the Cherry Street Farmers Market, said accepting SNAP benefits is also good for vendors. She said she increased her sales by \$200 every Saturday after the Cherry Street market began accepting SNAP.

Prieto hopes to have about five to six more farmers signed up in time for next season.

"It's a process of patiently educating everyone," she said.

Some of the barriers Prieto is running into when reaching out to farmers is a language barrier — several of the vendors at the market speak little English — and a technology divide.

Through the new program, however, some farmers can qualify to receive free phones and equipment to read SNAP cards. About \$4 million in grants will be available for wireless technology for the program through the end of September.

As more farmers sign up, the city will begin publicizing the program to let residents know that SNAP benefits are accepted.

More than 4,000 farmers markets and direct-marketing farmers currently accept SNAP nationwide, according to the USDA. In 2012, farmers markets generated more than \$16 million in SNAP sales.

City spokeswoman Krista Flasch said the push for farmers to join the program is about access.

"We want to make the Broken Arrow Farmers Market available to everyone, not just to those who can afford produce out of their regular budget," Flasch said.

Farmers interested in signing up to accept SNAP benefits can contact Prieto at 918-451-2815 or jprieto@brokenarrowok.gov.

Sand Springs breaks ground on municipal complex, retail development

By LENZY KREHBIEL-BURTON World Correspondent | Posted: Wednesday, August 27, 2014 12:00 am



Spring Lake Municipal Complex

An artist's rendering shows the planned spring lake Municipal Complex in sand springs. Courtesy SAND SPRINGS — After more than a decade of starts and stops, city officials broke ground on two projects Tuesday morning.

Just south of U.S. 412 off Oklahoma 97, the 30-acre River West Development is part of the Keystone Corridor redevelopment project included in the Vision 2025 package that Tulsa County voters passed in 2003.

The site's first scheduled groundbreaking in 2009 was called off at the last minute when the national economic downturn forced its then-projected anchor tenant to withdraw.

“This was the flagship for the Vision 2025 project,” Mayor Mike Burdge said. “It embodied what we did there. This is a bricks-and-mortar project that took a very old, dilapidated neighborhood and our intent then — and now — and is to make it a retail forefront for the city of Sand Springs that will hopefully help us bring some new life here.”

Burdge declined to name any of the businesses that have been in talks with the city about locating in River West, but he said residents were pushing to include multiple sit-down restaurants in the development.

A McDonald's and an International House of Pancakes are adjacent to the property, as is a hotel under construction.


Earlier, Burdge and Sand Springs city councilors broke ground on a \$7.6 million municipal complex. Located near 129th West Avenue and 46th Street in a former rock quarry, the Spring Lake Municipal Complex will house seven Sand Springs departments, including the Public Works Administration, Street Maintenance and Water Maintenance.

The facility is scheduled to be completed in fall of next year.

“Our maintenance people have been going 18 years without a really substantial building,” Burdge said. “We've moved around and looked for a while.”

“I told them that once this facility's done, I'm looking forward to going over there the first morning I can to have coffee with the mechanics and let them show me their new building,” he said.

To: Jeff Jenkins, Assistant City Manager

From:  Scott Esmond, Director Recreation, Parks, Cultural Affairs & Tourism

CC:

Date: August 25th, 2014

Re: July 2014 Monthly Report

Please find enclosed the July 2014 Monthly Report for the Department of Recreation, Parks, Cultural Affairs & Tourism.

Please contact Scott Esmond if you have any questions.

Encl: July 2014 Monthly Report



Recreation, Parks, Cultural Affairs & Tourism

July 2014 Monthly Report

DIRECTOR – SCOTT ESMOND

- Interviewed candidates for the Recreation Manager position and offered Thor Rooks (internal candidate) the position.
- Attended City Council meetings.
- Held weekly staff meetings with department managers.
- Attended the preconstruction meeting for Camino Villa Park clubhouse.
- Met with a staff member to discuss pending retirement.
- Attended project review meetings.
- Attended the City Manager's staff meetings.
- Met with the Assistant City Manager to discuss various items.
- Met with a Landscape Architecture firm and Engineering and Construction Department for the purpose of planning a more detailed design scope for Chisholm Trail South Park.
- Attended the Convention and Visitors Bureau monthly meeting.
- Met with Engineering and Construction and Planning Departments to discuss the Rose West "dog" Park.
- Attended meetings to develop a contract for the Creative Arts Center consultant.
- Took an employee to lunch that is retiring after 25 years of service.
- On vacation from 7-28-14 to 7-31-14.

BATTLE CREEK GOLF CLUB



GENERAL

- Achieved budgeted revenues for the month as weather conditions were a little cooler than normal.
- Total revenues were \$176,263 which exceeded budgeted revenues by \$5,538.
- Total rounds for the month were 4,390 which exceeded budgeted rounds by 40. All revenue line items were relatively on budget except for merchandise sales of \$17,419 which was \$3,281 higher than budgeted merchandise sales.

GOLF OPERATIONS

- We have been consistently offering ice cold mango scented cold towels to all of our customers during their round of play. This adds a nice touch to the overall golf experience at Battle Creek Golf Club.
- We are still setting up the ice cold apple bin on the course during all weekend play, offering an ice cold apple to all players.
- Our summer Tournament Series Individual Match Play tournament is in full swing. With this single elimination tournament, all players schedule their matches and play on a preferred day that works for them.

COURSE MAINTENANCE

- July was warm as expected although we did have a few breaks in the heat this month. We received a total of 5.1 inches of rain this month.
- The maintenance team did accomplish many tasks this month as well as our seasonal scheduled mowing's, these task include:
 - Needle tining greens to improve air flow, spot spraying post-emergent weeds.
 - Sprayed fairways and tees with a growth regulator to help reduce clipping yields.
 - Sprayed wetting agents on tees, fairways and greens surrounds to help retain moisture in the soil.
 - Installed a drain by the tee boxes on hole 14.
 - Some sod patching on the course.
 - Sprayed greens with preventative rates of fungicide and insecticide.
 - Repairs as needed, top-dressed greens lightly, aerified the back 9 tee boxes to improve water and air penetration.
- Spent several man-hours a day hand watering greens when needed.

ROUNDS MONTHLY SUMMARY

- July rounds were 40 more total rounds to budget and 74 more than last year.

July Rounds	Budgeted	Prior Year	Actual
PUBLIC ROUNDS	850	674	834
TOURNAMENT	300	324	129
MEMBER	1,700	1,679	1,794
BATTLE CARD	325	274	387
TWILIGHT	825	833	660
MISC.	0	179	228
MEMBER GUEST	350	353	358
TOTAL ROUNDS	4,350	4,316	4,390

MONTHLY GROSS REVENUE

- July total revenue was \$176,263 for the month, which was \$5,538 more than budgeted revenues.

	July Budget	July Prior Year	July Actual
DUES & FEES	32,400	32,849	35,338
GREEN FEES	66,173	59,990	66,037
CART FEES	21,624	22,529	21,447
MERCHANDISE	14,138	12,641	17,419
OTHER GOLF COURSE SERVICES	9,600	9,067	10,175
FOOD & BEVERAGES	26,790	31,038	25,847
TOTAL REVENUE	170,725	168,114	176,263

BANQUET FACILITY USAGE REPORT

	Event	Total \$\$
7/4/14	Abernathy Wedding	1,110.00
7/12/14	Clarion Event	830.00
7/19/14	Paige Reception (Cancellation)	248.75
7/26/14	Dirkson Reception	1,170.00
7/30/14	Bro Night w/ Assembly of God Church	295.00
	Total Banquet Revenue:	\$ 3653.75

FOOD AND BEVERAGE

- The Battle Creek Golf Club grill ran two specials this month: a BBQ special with the choice of a brisket, polish sausage or pulled pork sandwich, potato salad and a pickle for \$5.95. The other special offered was the homemade stuffed jalapenos, which was a crowd favorite.

CULTURAL AFFAIRS & TOURISM

DIRECTOR - LORI HILL

- Continued to work with CivicPlus on the Convention and Visitors Bureau (CVB) website design. Finalized the layout and began uploading content.
- Attended and coordinated a welcome booth at the Broken Arrow Girls Softball 16U championship tournament.
- Worked with David Blue to transition his duties before his retirement.
- Worked on Code Enforcement conference with Paul Bighorse.
- Coordinating CVB term renewals or appointments for expiring terms.
- Coordinating with event planners of the kite event.
- Working with Ammann Photography for office photos.
- Attended the Leadership Broken Arrow day chair meeting.
- Hosted the July CVB monthly board meeting.
- Met with the legal department to discuss the Creative Art Center contract.
- Attended the monthly Green Country Marketing Association executive board meeting.
- Onsite early check in to make sure Taste of Summer event had no issues with start up.
- Attended the Farmers Market with KRMG live remote – great crowd.
- Attended the Grills and Grilles planning meeting.
- Met with Col. Powell and Mr. Mancino to discuss some items with the Military History Museum.
- Worked with Broken Arrow Girls Softball setting up speakers for their opening ceremonies and welcome booth for both tournaments.
- Met with Kelley Rash and Dr. Ed Hucy to discuss the Creative Art Center project.
- Worked with Green Country Marketing Association for ads in several publications.

FARMERS MARKET COORDINATOR – JUDY PRIETO

- Completed the voucher design for the Farmers Market Facebook contest. Seven winners will receive \$50 in vouchers to spend at the Farmers Market on produce and honey. Contest is funded by grant money through the Oklahoma Department of Agriculture Food and Forestry (ODAFF).
- Worked with employees and general manager from Hilti's on their first onsite Farmers Market. Vendors from The Rose District Farmers Market were on hand to facilitate this event held in Tulsa. I attended to promote our market and to assist.
- Foot traffic at the Farmers Market has been steadily increasing. The public and vendor feedback is very positive.
- KRMG broadcasted live from the Farmers Market on July 19th. It was scheduled the same day as Taste of Summer. KRMG asked a lot of questions concerning Taste of Summer, which brought a lot of people to the Farmers Market after they heard about it on the radio. We literally had human traffic jams that day!
- The Kids Corner continues to have a steady increase of children that participate each week. This is another indicator of not only foot traffic but also the age of the people attending.
- A stronger social media presence is being developed by using Facebook. I respond to all inquiries, real time posts and do the photography for Facebook.

RECREATION DIVISION

RECREATION MANAGER – THOR ROOKS

- Met with Broken Arrow Soccer Club; discussion regarding Use Agreement terms.
- Held in-service for back boarding techniques with pool staff.
- Facebook – added upcoming events, BA Parks and Recreation page is now over 800 "likes" and growing.
- Held monthly staff meeting.
- Press release sent regarding Mom & Son Luau and Nienhuis Aquatic Facility closing unexpectedly due to the failure of the emergency shut off switch.
- Met Broken Arrow Volleyball Club regarding Fall season.
- Met with Aquatic Supervisor regarding responsibilities of acting aquatic supervisor.
- Attended Employee Insurance Advisory Committee meeting.
- Attended meeting at Bixby Community Center regarding Day Camp.

RAY HARRAL NATURE CENTER – JOHNNY KOESTER

- First Presbyterian Church brought 16 visitors to the Ray Harral Nature Center and Park.
- Completed a 3-D display of the Ray Harral Nature Center and park area.
- Created a horse apple display.
- Nature Center had 377 visitors and the park area had 521 during July. These are visitors that were actually counted. An estimated, 700 visitors, walked the trails or used the park area only.
- Gave 9 tours of the trails and made 14 patrols for a total of 23 trips around the park.

PARKS MAINTENANCE DIVISION

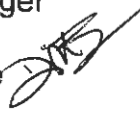
PARKS MAINTENANCE MANAGER – PHIL HINK

- Attended Department staff meetings.
- Monitored ongoing park construction projects:
 - Broadway Streetscaping – monitoring irrigation installations along Broadway St. and Centennial Park.
 - Farmers Market parking lot- working with Engineering/Construction and Utilities to have irrigation meter installed at site.
 - Indian Springs Sports Complex (ISSC) soccer replacement restroom- Contractor finishing up final punch list items; hand dryer cover replacement and toilet adjustments.
 - Central Park sports courts- Forming of concrete pads completed and post tension cables prepped for new concrete pour.
 - Camino Villa clubhouse- Attended pre-construction meeting for clubhouse demolition and replacement. Working with Engineering/Construction to relocate splash pad power from existing building prior to demolition work.
- Worked with Broken Arrow Girls Softball to prepare Arrowhead Softball Complex for their Nationals tournaments. Had contractor install additional electrical outlets, setup vendor to provide additional portable restrooms, setup frequent trash dumping with Sanitation, etc.
- Completed Family Medical Leave Act paperwork as required for division personnel.
- Monitored contract pond maintenance activities on 5 park sites and 2 Battle Creek sites.
- Monitored contract mowing maintenance activities at 7 park sites and one detention facility.
- Contractor completed court resurfacing projects at Wolfcreek and Aspen Creek tennis/basketball courts.
- Coordinated a work schedule for park maintenance personnel to oversee the Thursday Night Live events at the Farmers Market.

PARKS MAINTENANCE

- Daily litter cleanup was performed at all park sites and park outdoor restrooms were cleaned. Jackson Park restroom was cleaned twice per day during heavy use periods.

- Monthly playground inspections were completed and maintenance items addressed as required. Installing additional engineered wood fiber surfacing in playground areas as needed. Replaced a vandalized slide at Wolfcreek Park and repainted unit in areas that had received significant graffiti.
- Performed routine weekly mowing of parks, building grounds and trails.
- Performed monthly tests on the Lightning Prediction system at ISSC.
- Performed scoreboard checks and repairs at Arrowhead Softball fields and ISSC baseball fields.
- Marked off football fields at Nienhuis Park in preparation for the start of youth football season.
- Setup mobile stage for two events; Broken Arrow Youth Baseball's World Series tournament at ISSC and Taste of Summer at Central Park.
- Prepared ISSC baseball complex for season-ending World Series tournament. Forty plus teams competing in the tournament.
- Monthly fertilizer and herbicide applications were performed at Nienhuis football complex, ISSC baseball complex and Al Graham softball fields.
- Performed daily maintenance to Rose District- litter removal, blow sand from curb line for street sweepers, plant moisture checks, irrigation checks, etc.
- Performed routine monthly maintenance to Veterans Park decorative fountain.
- Daily operations checks were performed on splash pads at Seiling Park, Rockwood West Park, Jackson Park, Haskell Park, and Camino Villa. Completed a major water line repair for Jackson Park splash pad.
- Performed daily filtration and sanitation checks at our aquatic facilities.
- Replaced wind damaged fittings on the Al Graham large shade structure, and re-installed shade canvas.
- Checked and replaced department flags prior to the July 4th holiday.
- Aerated ball field turf at ISSC and Neinhuis Park. Top-dressed football fields with sand.
- Sodded bare areas on soccer fields in preparation for fall season. Installed 9 pallets of Bermuda sod.
- Routine rose garden maintenance- pesticide applications, weeding, deadheading, etc. Took over rose maintenance at the Centennial Park bed once the previous maintenance contract expired in May.
- Crews worked with Verdin Company to correct operational problem with the Centennial Clock at the Farmers Market.

To: Russell Gale, Interim City Manager
From: David N. Boggs, Chief of Police 
Date: August 27, 2014
Re: BAPD Month in Review – August 2014

Police department employees (sworn) completed the Drug and Alcohol training sponsored by the City.

Recently retired Officer Scott Bross is now the part time property room tech. His previous temporary assignments in the property room made for a smooth transition.

Officers responded to Dollar General, 5000 North 37th Street, for a robbery. A white male, approximately 6' entered the store just before closing with a small knife and yelled where's the money. He was wearing a dark hoodie, sunglasses, and gloves. The suspect took all three tills of money and had the clerk open the top portion of the safe not on time lock however it was empty. He exited the store and ran south over the fence to a waiting vehicle possibly a white Chevrolet Avalanche, according to a male sitting on his back porch. Taken was approximately \$500.

Officer Garrett attempted a vehicle check at the Country Aire Park, 100 N. Fir. When Garrett pulled into the park, the vehicle fled. Garrett attempted to stop the vehicle and he led him on a pursuit through the neighborhood. The pursuit eventually went onto Kenosha and came to an end when the suspect pulled into the Rhema Apartments at 1020 W. Kenosha. The suspect jumped out of the moving vehicle after making a turn in the complex while out of view of pursuing officers. The suspect vehicle continued slowly through the parking lot and struck a parked vehicle. A perimeter was quickly established which caused the suspect to hunker down and hide. K9 officers were on duty doing their weekly training and they quickly responded and Baldwin and partner successfully located the suspect and took him into custody. After the collision, we received a call from a resident in County Aire who located an abandoned Meth Lab that the suspect had pitched out the window during the pursuit. The car was also found to be stolen out of Tulsa with a different license plate that was also found to be stolen when Owasso officer responded to their residence at our request. Ultimately, the suspect was charged through Tulsa District Court with Possession of Stolen Vehicle AFCF, KCSP AFCF, Felony Eluding AFCF, Manufacturing CDS AFCF, Leaving the Scene of a Collision, and Driving Under Suspension.

Officer Bandy responded to a suspicious person call at the Inverness Apartments, 5100 S Elm Place. A W/M was hanging around the dumpsters and two separate callers reported he was acting suspicious. During the investigation, three rifles were found in the dumpsters. While processing the guns, two females arrived and began looking

around the dumpsters. They were contacted and claimed they were looking for a "crazy" friend and their description of him matched that of the suspicious person. Further investigation revealed that both females had outstanding warrants related to CDS. The impound of their vehicle led to the discovery of methamphetamine and Alprazolam. The "crazy" friend was never located and no evidentiary link could be made between the suspects and the guns.

Burden and Streett responded to 120 W Kenosha in reference to a suspicious package. The firefighters located a sealed package in their locker room. The package stated it should only be opened by emergency personnel. A label on the package which had been marked through shows it was previously shipped to an Individual who resides on N 5th Street. In the last week this individual has dropped off several notes at the police department and fire station which indicated he may have some underlying mental health issues. TPD responded and x-rayed the package. Contact was made with subject at his residence; he advised it was an inhaler which he was hoping the firefighters would deliver to his girlfriend. His girlfriend is separated from him and wants no contact with him. Copes also responded to the residence.

Ofc. P. Hughes rolled out his Mobile Mugshot Database project this week. The project was inspired by Patrol officers; initiated and executed by Ofc. Hughes and some tech savvy associates of his. It allows Officers another in-car tool to help speed and simplify their day to day duties. Utilization of the program is certainly encouraged; and excellent initiative on Ofc. Hughes part to see it through to fruition.

Reserve Officers coordinated with Crime prevention to help staff National Night Out.

The training center hosted defensive tactics training For the Tulsa County Reserve Academy.

We continue to reach out to the public and rescue groups through the department's Facebook page and the new animal shelter website. We post at least twice a week showcasing the animals housed at the shelter which are available for adoption.



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

August 22, 2014

Mr. Ron Wing
Broken Arrow Municipal Authority
485 N. Poplar
Broken Arrow, OK 74012

Re: DWSRF Project No.: P40-1021508-03; ORF-11-0006-DW
System: Broken Arrow Water Supply Improvements

Dear Mr. Dearing:

We are enclosing one approved copy of **Change Order Thirty One (CO #31)** for the above referenced project and are hereby authorized to put this change order into effect. Approval of this change order is subject to the provisions of the DEQ Construction Permit #WT000072110283 issued on October 14, 2011 and amendments thereof. This change order includes miscellaneous items in the amount of a net increase of \$118,893.00.

CONTRACT AMOUNT					
Change Order #	Contractor	Change in Contract		Modified Contract	
		Total Amt.	Eligible Amt.	Total Amt.	Eligible Amt.
31	Crossland Heavy	\$118,893.00	\$118,893.00	\$58,282,450.41	\$58,282,450.41

This approval does not constitute a contractual obligation for the State to increase DWSRF funding. If the existing DWSRF loan funds are insufficient to cover the change, you must have sufficient local funds available to complete the project. Costs incurred related to the items in this change order will be subject to an audit of project costs. Contract Line Item "a" on the DW-271 form for the DWSRF Construction amount will be increased by \$118,893.00, and the contingencies of Line Item "s" will be decreased by \$118,893.00.

Sincerely yours,

Leslie L. Smith, P.E.

DWSRF Project Engineer - Water Quality Division

LS/file CC w/Original CO
CC w/copy of CO

- Roger Hughes, P.E., COBA, 485 N. Poplar, Broken Arrow, OK 74012
- Joel Cantwell, P.E., HDR, 17111 Preston Road, Suite 200, Dallas, TX 75248
- Tony Mensah, P.E., OWRB, 3800 N. Classen, OKC, OK 73118
- Tom Caldwell, Finance Director, P.O. Box 610, Broken Arrow, OK 74013
- Ryan Adler, Crossland Heavy, 35608 E. 66th St. South, Broken Arrow, OK 74014
- David Myers, COBA, 485 N. Poplar, Broken Arrow, Ok 74012
- Thomas M. Moton, Jr., City Manager, PO Box 610, Broken Arrow, Ok 74012
- Anthony Daniel, Utilities Director, COBA, 485 N. Poplar, Broken Arrow, OK 74012

City Managers Office

AUG 29 2014

City of Broken Arrow



CITY OF BROKEN ARROW, OKLAHOMA
ENGINEERING/CONSTRUCTION DEPARTMENT

APPLICATION FOR APPROVAL OF "MAJOR" CHANGE ORDER

Name: Crossland Heavy Contractors

Contract Number: 075036

Location: Broken Arrow Municipal Authority Water Supply Improvements

Date: August 14, 2014

Major Change Order MC031

Approval is requested for the following changes:

1. Total Number of Days Added by this Change Order: 17
2. OOWA - cut and cap telemetry (radios) credit.
3. Paint the outside and top of chemical fill station concrete containment walls.
4. Modify sludge lagoon decanters.
5. Furnish and install SW sample tap near LAS vault 1.
6. Relocate SW sample point to a more reliable location in the pump room.
7. Furnish and Install 100 millisecond hard closed transition modification to the generator switchgear.
8. Furnish and Install new circuit breaker to comply with NEC 240.21 (c) (2) in Panel ML3.
9. Furnish and Install 3" PW water gate valve in the PW line feeding the CIP System.
10. Furnish and Install CIU contact blocks to allow for remote indication to SCADA.
11. Credit for omitting vestibule heater.
12. Re-route the condensate drain on the Membrane Building roof.
13. Provide a site dewatering pump station complete.

Which are necessary for the following reasons:

1. At this stage of the Project Schedule all work is critical from a practical point of view. The Contractor will submit an additional request for Time Extension when materials delivery times can be determined. The 17 days applies to time needed to perform items 4 and 13 above.
2. This item decreased to the cost of the telemetry effort.
3. The need to paint these stations was not determined until well after contract design and award.
4. This modification is needed to prevent a siphoning effect in the decant system that became apparent after design and award of the contract.
5. The need for this sample tap did not become apparent until well in to the construction stage of the Plant.
6. The designed location did not work properly and the sample point was moved to a workable location in the pump room.
7. This capability is demanded by PSO to assure instantaneous transition from line power to generator power.
8. This requirement was not known until after contract award.
9. This valve is needed to be able to isolate this 3" water line for repair, if necessary, without shutting off potable water (PW) to the rest of the building.
10. This SCADA indication was not determined to be needed until telemetry work was in progress.
11. Subsequent to contract award a determination was made that the heater was not needed.
12. The current location of the drain is only a few feet west of the Membrane Building entry where it empties on to the grassed area and creates a very soggy area. The revised location will allow it to drain into site drainage.
13. A temporary sump pump station at this location has proven the need for a permanent pump station.

STATE OF OKLAHOMA
DEPARTMENT OF ENVIRONMENTAL QUALITY
APPROVED

Page 1 of 2

AUG 22 2014

Rocky W. Chen, P.E.
Water Quality Division
Leslie L. Smith, P.E.
Construction Permitting Section



August 8, 2014

Mr. Paul Rhodes, Utilities Division Chief
Broken Arrow Municipal Authority
PO Box 610
Broken Arrow, OK 74013-0610

RE: Fiscal Year 2014-2015 Tulsa Wholesale Water Rates

Dear Mr. Rhodes:

The City of Tulsa and Tulsa Metropolitan Utility Authority (TMUA) endeavor to ensure clear, timely and accurate communications with the communities to which we supply water, including the Broken Arrow Municipal Authority. In March, 2014 we informed you that the five-year financial plan adopted by TMUA proposed a seven (7) percent rate increase for fiscal year 2015. The Water Department's FY 2014-2015 operating and capital budgets have been approved by Tulsa's City Council. The new rates will be effective October 1, 2014.

The cost of supplying potable water continues to increase. The increase can be attributed to a number of factors, including energy and chemical costs, debt service, and aging plant infrastructure. Over the past several years TMUA has implemented an aggressive strategic asset management system. The increased costs of meeting water quality requirements and asset management are resulting in increased water rates and charges across the country.

Following are some of the principles and policies that TMUA has adopted.

- TMUA uses the cost allocation methodology described in the American Water Works Association's *Principles of Water Rates, Fees and Charges, Manual of Water Supply Practices*.
- Allocations of costs are calculated on a utility basis using total operation and maintenance expense, depreciation expense, and return on investment.
- Outside-city customers are charged a return on investment equal to 10 percent, or the average interest on outstanding bonds or loans plus 3 percent, whichever is higher. As of July 1, 2014, the average interest rate on outstanding debt is 3.0 percent.
- Costs related to water supply (including source water, raw water flowlines and treatment plants) and transmission systems are allocated to all customer classes. Distribution systems costs are allocated only to customers inside Tulsa city limits.
- Operating / emergency cash reserves, not including bond reserve funds, 30 days of operating expenses.
- TMUA's goal is to maintain an annual debt service coverage ratio equal to 200 percent of all outstanding debt of the Water Fund (calculated: water sales revenues less operating expenses divided by debt service).
- Rates are reviewed by the City of Tulsa administration and TMUA annually to assure that they provide sufficient revenues. The annual rate reviews consider a minimum five-year planning period, and attempt to stabilize and minimize rates over time.

The major issues impacting the FY 2014-2015 budget follow:

- Debt service to fund the capital program
- Replacement of aging equipment in the water treatment plants
- Increasing chemical, energy, and fuel costs
- Development of a water supply Strategic Asset Management System is underway

Customer Name	Account	Status	Service Address	Meter Number	Type	Size
BROKEN ARROW MUNICIPAL AUTHORITY	10661110	Active	11302 E 61ST ST	NP/70195329	71	6"
CITY OF BROKEN ARROW	10672718	Active	16090 E 41ST ST	NP/70278823	71	16"

3. SPECIAL EVENTS / ACTIVITES



EVENT ATTENDANCE

BROKEN ARROW CITY COUNCIL

EVENT AND LOCATION
ALS ICE BUCKET CHALLENGE
CITY HALL
220 SOUTH FIRST STREET
BROKEN ARROW, OKLAHOMA 74012

September 3, 2014

5:00 PM

Purpose of Event -

Attendance and participation in the ALS Ice Bucket Challenge sponsored by the Amyotrophic Lateral Sclerosis Association (ALS). The Catoosa City Council challenged the Broken Arrow City Council to join the Challenge. Broken Arrow Councilors agreed and are inviting constituents to attend the event to meet their Councilor, and to participate in a drawing to win a chance to pour a bucket of ice water on their City Councilor

POSTED this 29th day of August, 2014, at 10:52 (a.m./p.m.)


City Clerk

Hometown Festival!

FREE Family Activities! August 30 & 31

Event available in all locations except Branson, Bristol, Miami and Islamorada

FREE Duck Pond Noon-5PM



Try your luck, pick a duck for a chance to win a LED flashing lanyard! While supplies last.

FREE Metal Detector Treasure Hunt Noon-5PM



Can you find the hidden treasure?

FREE Casting Buckets Noon-5PM



Hit the target for a prize!

FREE Photo Download Noon-5PM



Unique photo opportunity to look like you're in Tony Stewart's #14 Bass Pro Shops Car!
© 2014 Stewart-Haas Racing
Photo Download not available in Anchorage.



**Noon-5PM
FREE Face Painting**



FREE Hot Dogs & Food Samples*
Enjoy FREE Hot Dogs from 1-4PM and tasty food samples Noon-5PM. See store for details.



**4-5PM
FREE Homemade Ice Cream Samples***

*While supplies last.



FREE Kids' Drawstring Bag* to the **FIRST 100** kids to complete a punch card each day. See store for details. Styles may vary.



**Noon-5PM
Owl Craft***
Color an Owl Backpack Clip! Styles may vary.

*While supplies last.

Gift Card Giveaway



Two \$25 gift cards will be given away each day! See store for details.

FREE Seminars

1:30PM Stoked to Smoke: How to Smoke Meat Right
2:30PM Backyard Chef: Picking the Right Grill
3:30PM Going Dutch: Dutch Oven Cooking Made Easy

HONORING OUR HOMETOWN HEROES

AUGUST 30 2-4PM

HOURLY DRAWINGS

2PM Bass Pro Shops \$50 Gift Card
3PM Maui Jim Sunglasses - \$250 Value!
4PM Yeti Cooler - \$300 Value!

**PLUS!
Fish Fry
Samples!**
While supplies last.



Veterans, Soldiers, Military Personnel, Police, Firefighters, Paramedics, and Teachers!
One winner each hour per store. Must show valid ID.

2014 Indian Springs Labor Day Tournament

Presented by Broken Arrow Soccer Club and TSC Hurricane



Broken Arrow Soccer Club and TSC Hurricane are proud to host a combined competitive/recreational tournament every Labor Day. In 2014 the tournament will be August 29th to 31st at ISSC. This is a great opportunity for some pre-season games for your team!

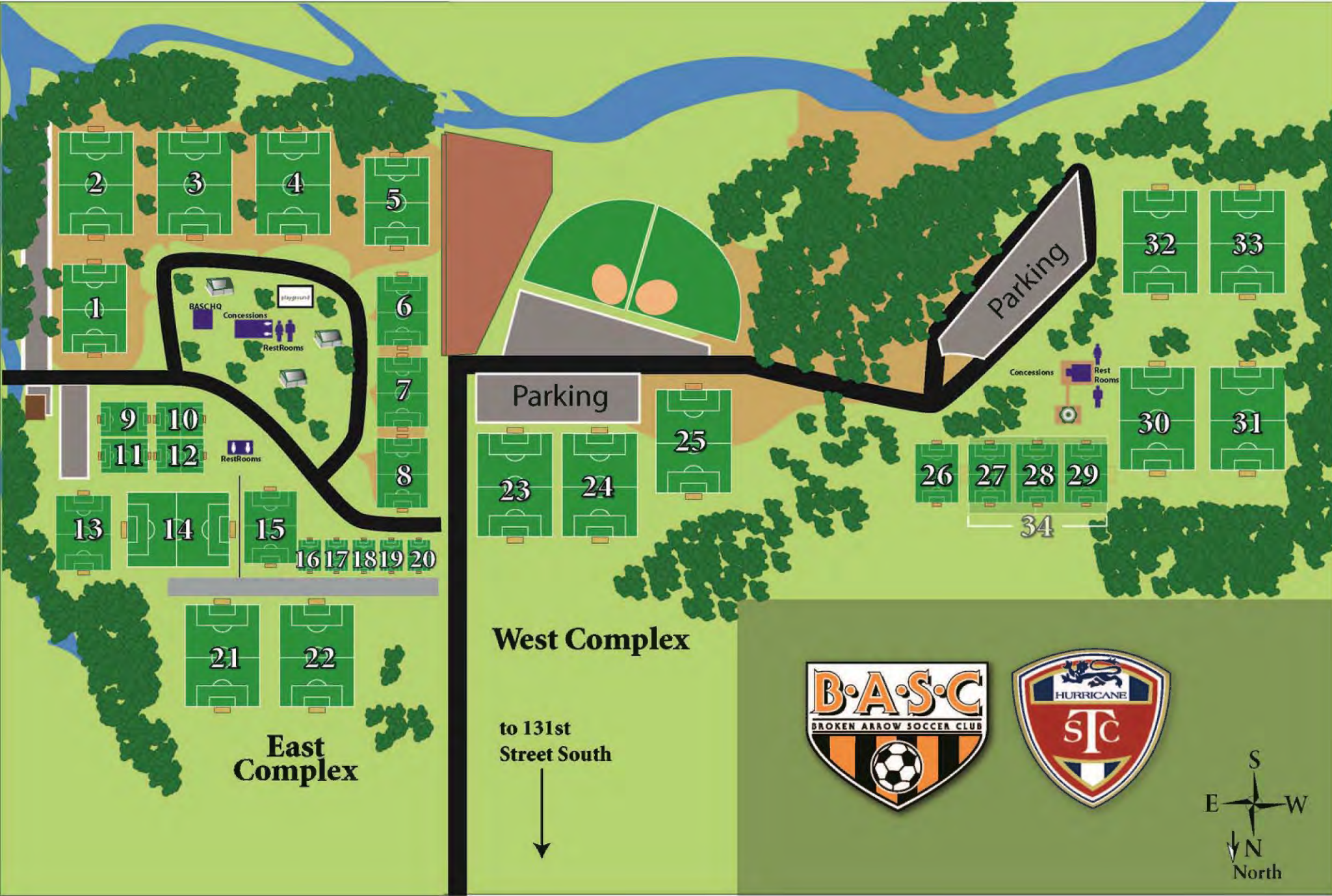
Complex and Field Info

The tournament is held at the Indian Springs Sports Complex in Broken Arrow.

Address: 13600 South 145th East Ave. (Aspen Ave.), Broken Arrow, OK 74011

The complex has over 30 fields (fields 1-22 are located on the east side of Aspen Ave, fields 23-25 are directly west of Aspen Ave and fields 26-34 are located west of Aspen Ave at the end of the complex.

Concessions and restrooms are located on both the east and west side of the complex.



East Complex

West Complex

to 131st Street South





The Rose District Farmers Market is open from 8 a.m.-noon each Saturday April 19 thru mid October. The market is located at 418 South Main Street in the downtown shopping district. The Rose District Farmers Market is an "Oklahoma Grown/Oklahoma-Made" market.

Shoppers will find bison, chicken, beef and Amish baked goods. Non-GMO seeds and several types of vegetable starts will also be available along with a variety of unique agricultural crafts.

Produce availability changes with each season. Shopping at the market provides customers with an opportunity to find both regular and unique types of produce.

Customers can also enjoy breakfast or a great cup of coffee. Beginning in May, there will be live music every Saturday as well. Take time to bring the kids by the new Kids Corner located under the small pavilion.





Summer's Almost Over - Time To Volunteer!

Join The Rose Committee: They are busily planting roses around town, planning the Festival and Gala for 2015, encouraging businesses to plant roses and more. email info@kbab.info if you are interested. Or call 918-258-3536.

Adopt A Mile: We still have about a third of Broken Arrow City Miles to adopt. Put your organization sign up on both ends of the mile you choose, pick trash up several times a year - all for a one time charge of \$50 OR, if you are a non profit, KBAB will pay the fee. email info@kbab.info if you are interested. Or call 918-258-3536.

Beauty Patrol: Drive around town a lot? Join the Beauty Patrol. It's only 20 minutes a month. You patrol 4 miles of road, one time a month, mark on a chart whether there is litter, grass too tall, fences falling down etc. Email the results to the coordinator - bingo. That is it. Your information is summarized and sent to the City who does all the follow up. email info@kbab.info if you are interested. Or call 918-258-3536.

Adopt A Sign: In this citywide program, volunteers pick up those pesky signs that are illegally in the rights of way. We will have a training session this fall so just sign up if you are interested. Once trained, you can pick up signs anywhere but are given a designated intersection. email info@kbab.info if you are interested. Or call 918-258-3536.

Certified Beautiful Neighborhood: Increase your property value by having your neighborhood certified beautiful. No cost, easy to do. Find out how. email info@kbab.info if you are interested. Or call 918-258-3536.

BA Helping Hand: Join volunteers who clean up properties in Broken Arrow with owners who are physically not able to do so and have properties that have fallen into Code Violation. email info@kbab.info if you are interested. Or call 918-258-3536.

Launch Your Own Beautification Program: Tell us what ideas you have. email info@kbab.info if you are interested. Or call 918-258-3536.

