

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Acting City Manager  
**Date:** September 5, 2014  
**Re:** Notes to Council

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## **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- Press Release: Dallas Street Construction to Begin in Downtown Broken Arrow

## **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- Press Release: New Farmers Market Parking Lot Adds 120 Parking Spaces Downtown
  - Farmers Market Parking Map
- BA Ledger: Mayor, Councilors Take Ice Bucket Challenge
- Tulsa World: Tulsa, OKC Mayors Meet to Plan Municipal Tax Base Change
- Broken Arrow Fire Department Monthly Report – July 2014

## **3. SPECIAL EVENTS / ACTIVITIES**

- Press Release: Broken Arrow Parks Department to Host Free Children's Tennis Clinic
- Notice of Special Event Permits Approved
- Event Attendance: Sprouts Market Ribbon Cutting on September 9, 2014
- Thursday Night Live: September 11, 2014, Gypsy Twang
- Broken Arrow Performing Arts Center Presents The Time Jumpers on September 7, 2014
- Broken Arrow Food Truck Festival on Main Street September 6, 2014 (flyer attached)
- Broken Arrow Hosts Skydance Kite Festival on September 13, 2014 (flyer attached)

Respectfully submitted



Russell Gale

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Attachments

## 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION





**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

## **Dallas Street Construction to Begin in Downtown Broken Arrow** *Project is part of continuing improvements in the Rose District*

**Broken Arrow, Okla. (9/3/2014)** – The improvement of Broken Arrow’s downtown streets continues with the construction of W. Dallas Street, which is scheduled to begin this week.

As a result, Dallas between Elm Place to Ash Avenue will be closed intermittently to through traffic while contract crews are working on the road. Access to homes and businesses along the route will be maintained throughout construction. Workers will also need to close lanes between Ash Avenue and Main Street so they can install a new waterline.

Residents approved the Dallas Street improvements as part of the 2011 General Obligation bond. The \$816,000 project is set to be completed in January 2015.

The project involves removing the existing pavement and subgrade of the two-lane asphalt road and adding a concrete pavement with curbs and gutters, along with water line and storm water improvements.

A contractor is also finishing construction on W. Broadway Avenue from Elm Place to Main Street. This is part of the downtown roadway improvements and is another entry point into the Rose District.

“Drivers will experience traveling on some of the smoothest roads in Broken Arrow when they come downtown,” said City Councilor Jill Norman. “Excellent roads and ample parking will add to the overall experience when people shop, eat and do business in the Rose District.”



## 2. GENERAL CORRESPONDENCE / NOTIFICATION





**Contact: Krista Flasch**  
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**City of Broken Arrow**  
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**Fax: (918) 259-8226**

**New Farmers Market Parking Lot Adds 120 Parking Spaces in Downtown**  
*Parking lot increases convenience for Farmers Market and Rose District visitors*

**Broken Arrow, Okla. (9/3/2014)** – The City of Broken Arrow has completed a new parking lot that provides additional parking for patrons of downtown businesses in the Rose District and the Farmers Market.

The new parking lot adds 120 new parking spaces, six of which are handicap accessible.

“The new parking lot will make shopping at the Farmers Market a much more convenient experience,” said Scott Esmond, Director of Recreation, Parks, Cultural Affairs & Tourism. “With ample parking just less than a block away, patrons can spend more time searching for the best produce rather than the perfect parking spot.

The new lot is located one block west of S. Main Street and is accessible from W. El Paso Street. See attached map for reference.

The new Farmers Market parking lot is open to the public seven days a week, making it a convenient place for Rose District visitors to park as well.





W BROADWAY AVE

Union Pacific Railroad

CITY HALL

W DALLAS ST

S CEDAR AVE

S MAIN ST

S ELM AVE

W EL PASO ST

FARMERS MARKET

FARMERS MARKET PARKING

SASH AVE

W HOUSTON ST

B.A. PERFORMING ARTS CENTER



# CITY OF BROKEN ARROW FARMERS MARKET PARKING



# Mayor, councilors take Ice Bucket Challenge

By John Ferguson News Editor

johnf@baldger.com Posted: Wednesday, September 3, 2014 6:02 pm



## Mayor, city councilors

CHALLENGE ACCEPTED — Mayor Craig Thurmond, from left to right, Vice-Mayor Richard Carter, Councilwoman Jill Norman, Councilman Johnnie Parks and Councilman Mike Lester get an icy end to the day after a challenge by the Catoosa City Council.

The Broken Arrow Mayor and City Councilors got a cold drenching by city staff Wednesday, Sept 3, after accepting the ALS Ice Bucket Challenge from the Catoosa City Council.

As it turned out, the middle seat, occupied by Jill Norman, had the longest duration of ice water poured. Mike Lester, who was on one of the end seats, raised his arms as if to say, "That wasn't so bad."

The Mayor and councilors then put out their own challenges.

The following groups to take the icy bath are:

- The Jenks City Council
- The Bixby City Council
- The Lumberton, North Carolina City Council
- The top staff, excluding Chief David Boggs, of the Broken Arrow Police Department. Boggs had already completed the challenge.

## **Tulsa, OKC Mayors meet to plan municipal tax base change**

**By JARREL WADE World Staff Writer | Posted: Friday, September 5, 2014 12:00 am**

Tulsa Mayor Dewey Bartlett met with Oklahoma City Mayor Mick Cornett on Wednesday to plan a campaign to get the state Legislature to allow cities to diversify their source of revenue.

Municipalities in the state get funding almost solely through sales tax, which the mayors argue leads to instability with the ebb and flow of retail sales. Started by the mayors of the state's two largest cities, Bartlett said he hopes all the mayors in the state will join in the effort.

Wednesday's meeting was in Oklahoma City and included each of the city's finance directors, city managers, other top staff and Oklahoma Municipal League Executive Director Carolyn Stager.

Bartlett said the goal is to educate residents about the problem and to encourage legislation to change it.

Other major cities in other states have a diverse set of funding for their budgets, including property taxes, utility taxes, income taxes and others.

Kansas City, for example, has a \$500 million general fund that gets 41 percent from an earnings tax, 20 percent from a utility tax and 12 percent from property tax.

In comparison, Tulsa's \$260 million general fund is fueled by sales and use taxes, which make up about 65 percent.

Use taxes, similar to sales taxes, are paid for purchases outside the state, which is another focus of the mayors' group since the state is having difficulty collecting use taxes due to Internet purchases.

While the big cities struggle with changing sales tax revenue, smaller cities could crumble if just one store shut down, Bartlett said.

"We made the point that if we don't do anything about this problem in some manner, shape or form there will be cities that will not be able to afford a police department or a fire department," he said.

A more diverse draw of city revenue would mean more stable budgets for city planning, Bartlett said.

Bartlett said there is no specific proposal, but the discussion included possibly asking the Legislature for a study to show the dangers of relying on sales tax.



**INTEROFFICE MEMO**

***Broken Arrow Fire Department***

**To:** Russell Gale, Acting City Manager  
**From:** Steven Jarrett, Acting Fire Chief  
**Date:** September 2, 2014  
**Re:** July 2014 Monthly Report

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Please see the attached reports detailing

EMS Responses  
Fire Responses  
Fire Prevention Inspections  
Fire Investigations  
Fire & EMS Overview  
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report  
July 20214

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	641	589	9%
Fire Responses	188	219	-14%
Fire Prevention Inspections	79	97	-18%
Fire Investigations	9	8	12%
Total Training Hours	741.5	1125	-34%



Broken Arrow Fire Department Monthly Report  
July 2014

	Station	Assist Other Stations	Assist EMS	
District 1	32	19	72	This Month
	528	217	930	Total Fiscal Year
District 2	50	06	67	This Month
	612	129	989	Total Fiscal Year
District 3	16	05	35	This Month
	225	98	416	Total Fiscal Year
District 4	27	02	42	This Month
	388	49	503	Total Fiscal Year
District 5	49	05	82	This Month
	605	122	1123	Total Fiscal Year
District 6	38	09	81	This Month
	507	140	948	Total Fiscal Year
Total	212	46	379	This Month
	2865	755	4909	Total Fiscal Year
	<b>6.8</b>	<b>1.5</b>	<b>12.2</b>	<b>Total Number Runs per Day</b>



Broken Arrow Fire Department Monthly Report  
July 2014

Fire Suppression Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	4:20	4:18	4:20	4:18
Station #2 Eng 2	4:50	5:09	4:50	5:09
Station #3 Eng 3	4:00	5:37	4:00	5:37
Station #4 Eng 4	5:25	6:49	5:25	6:49
Station #5 Eng 5	3:56	4:37	3:56	4:37
Station #6 Eng 6	5:02	4:50	5:02	4:50
<b>Total Average</b>	<b>4:35</b>	<b>5:13</b>	<b>4:35</b>	<b>5:13</b>

**BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00**

**EMERGENCY MEDICAL SERVICES**

EMS Unit Run Destinations

Saint Francis - Tulsa	96	Hillcrest MC South	84
Saint Francis South	106	Hillcrest MC Tulsa	19
Saint John MC - Tulsa	57	OSU Medical Center	6
Saint John MC -BA	88		

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	641	589	641	589
Transports	445	456	145	456
Persons Treated	470	477	470	477
Cancelled En-route	23	9	23	9
EMS Suppression	120	126	120	126



Broken Arrow Fire Department Monthly Report  
July 2014

EMS Revenue	This Month	Fiscal Year to Date
Charges for the Month Intermedix	\$0.00	\$0.00
Charges for the Month EMS/MC	\$ (26,569.27)	\$ (26,569.27)
<b>TOTAL CHARGES</b>	<b>(\$26,569.27)</b>	<b>(\$26,569.27)</b>
Received by Intermedix	\$0.00	\$0.00
Paid to Intermedix by City of BA	\$ 2,508.08 XX	\$ 2,508.08
Sub-Total Received for Month	\$ 2,508.08	\$ 2,508.08
Received by EMSMC	\$ 120,332.43	\$ 120,332.43
Paid to EMSMC	(\$7,172.37)	(\$7,172.37)
Sub-Total received for Month	\$ 113,160.06	\$ 113,160.06
<b>TOTAL RECEIVED</b>	<b>\$115,668.14</b>	<b>\$ 115,668.14</b>
Percentile Rate of collection to Date	NA	NA
Percentile Rate of collection Same Month last year	34%	NA

**XX - This month Intermedix showed City of BA over paid by \$ 2,508.08**

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	4:09	3:54	4:09	3:54
Station #2 Sq-2	4:50	4:42	4:50	4:42
Station #3 Sq-3	4:37	4:11	4:37	4:11
Station #4 Sq-4	5:26	5:29	5:26	5:29
Station #5 Sq-5	3:53	3:40	3:53	3:40
Station #6 Sq-6	4:20	4:12	4:20	4:12
<b>Total Average</b>	<b>4:32</b>	<b>4:21</b>	<b>4:32</b>	<b>4:21</b>

**BAFD Bench Mark Average Time 5:00**

### 3. SPECIAL EVENTS / ACTIVITES





**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

**Broken Arrow Parks Department to Host Free Children's Tennis Clinic**  
*Tennis in the Park will be held September 13*

**Broken Arrow, Okla. (9/3/2014)** – A free children's tennis clinic will be held on September 13, 2014 at Central Park Community Center. Ages 6-12 are welcome to attend this fun event, starting at 10:00 a.m. and wrapping up at 12:00 p.m.

The two-hour lesson will cover the basics of tennis while also leaving time for rally play. All skill levels are welcome to attend. Staff will use low compression tennis balls making it easier to rally and control the ball. Rackets and balls will be supplied, but those with their own rackets are encouraged to bring them along.

This event is free and space is limited, so sign up quickly! Call 918-259-8437 or stop by Central Park Community Center or Nienhuis Community Center.

**What:** Tennis in the Park  
**Where:** Central Park Community Center, 1500 S. Main, Broken Arrow  
**When:** Saturday, September 13, 10 a.m. - 12 p.m.

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## Memorandum

**To:** Russell Gale, Acting City Manager  
**From:** Michael Skates, Director of Development Services  
**Date:** 08/21/2014  
**Subject:** Notice of Special Event Permits Approved

The following special event applications have been approved by the Broken Arrow Special Events Committee.

Event	Event Begins	Event Ends	Sponsors/Event Organizers	Police/Fire	Attendance	Road Closure
Color War	8/27/2014	8/27/2014	First Baptist Church	NO	350	None
Taste on Main	9/6/2014	9/6/2014	Invasion Entertainment & Okietone Records	YES	5,000-10,000	Main Street from Dallas to Broadway
Food Truck Sunday	9/7/2014	9/7/2014	First Baptist Church	NO	1500	None
Sky Dance Festival	9/13/2014	9/13/2014	City of Broken Arrow and Tulsa Wind Riders Kite Club	NO	700	None
Gatesway Balloon Festival Pre-Event Media Event	9/18/2014	9/18/2014	Gatesway Foundation	NO	150	None
Lassos and Lace	9/20/2014	9/20/2014	Broken Arrow Chamber of Commerce	NO	250	None
Broken Arrow Homecoming Parade	9/25/2014	9/25/2014	Broken Arrow High School Student Council	YES	3000	Main Street From Broadway to Houston
Birchwood Block Party	9/27/2014	9/27/2014	Birchwood HOA	NO	75	W Twin Oaks Place from
Class Reunion Broken Arrow High School 1998, 1999 and 2000	9/27/2014	9/27/2014	Alumni Association – Sara Thummel	NO	1000	None
Grills and Grilles	10/18/2014	10/18/2014	Broken Arrow Arts Council/City of Broken Arrow Convention and Visitors Bureau	YES	2000+	Main Street from College to El Paso.
Night Out Against Crime	10/25/2014	10/25/2014	City of Broken Arrow	YES	25000	None
BA Civitan Christmas Parade	12/6/2014	12/6/2014	Broken Arrow Civitans	YES	2000	Main Street from College to Washington

*Michael Skates* ACM, 9/4/14

City of Broken Arrow

SEP 04 2014

*18 2:30pm*  
City Manager's Office



EVENT ATTENDANCE

BROKEN ARROW CITY COUNCIL

EVENT AND LOCATION:

SPROUTS MARKET  
851 EAST HILLSIDE DRIVE  
BROKEN ARROW, OKLAHOMA 74012

September 9, 2014

4:00 PM

**Purpose of Event**

**Attendance and participation in the ribbon cutting for the new Sprouts Market located in Broken Arrow**

POSTED this 3<sup>rd</sup> day of September 2014, at 2:12 ~~am~~ p.m.

Maury Boyer  
City Clerk

# THURSDAY NIGHT LIVE!

Farmers Market Pavilion

418 South Main

7:00 - 8:30 P.M.

September 11: Gypsy Twang



The event is free and open to the public. Bring a lawn chair and refreshments.

## THE TIME JUMPERS

featuring Vince Gill, Kenny Sears, Dawn Sears and Ranger Doug Green

Sunday, September 7, 2014 | 7:30 p.m.



701 SOUTH MAIN STREET • BROKEN ARROW, OKLAHOMA 74012 • 918.259.5778 • BOX  
OFFICE OPEN M-F, NOON - 5 P.M.

ALL CONTENTS PROPERTY OF BROKEN ARROW PERFORMING ARTS CENTER

The Time Jumpers was established in Nashville in 1998 by an assemblage of high-dollar studio musicians who wanted to spend some spare time drinking beer and jamming with their sonically gifted buddies. The notion of building a rabidly devoted following was the last thing on their minds. But that's what happened. The current edition of The Time Jumpers includes 11 members, each a master of his (and, in one case, her) instrument. Alphabetically—which is the only diplomatic way to present such a phalanx of evenly matched talent—they are Brad Albin (upright bass), Larry Franklin (fiddle), Paul Franklin (steel guitar), Vince Gill (vocals, electric and acoustic guitars), “Ranger Doug” Green (vocals, acoustic rhythm guitar), Andy Reiss (electric guitar), Dawn Sears (vocals), Kenny Sears (vocals, fiddle), Joe Spivey (fiddle, vocals) Jeff Taylor (accordion, piano) and Billy Thomas (drums, vocals). The stages these luminaries have graced extend from the Grand Ole Opry to Carnegie Hall.

# Broken Arrow Food Truck Festival

<http://www.krmg.com/news/events/broken-arrow-food-truck-festival/nhFDy/>

Posted: 8:48 a.m. Wednesday, Sept. 3, 2014

Broken Arrow will hold its first **food truck festival September 6**, 2014, touting the name Taste on Main. The fun begins at **11am and ends at 10pm**.

Over 20 plus food trucks are expected to invade Main Street in Downtown Broken Arrow, OK. Broken Arrow will be closing down Main Street from Broadway to Dallas for this food truck festival.

“We are excited for the food truck invasion to happen to Broken Arrow”, said Josh Lynch, Dog House food truck owner and event coordinator. “We have an entire day full of kids activities, music and food planned, we hope the community will come out and support Taste on Main”.

Festivalgoers will indulge in a wide assortment of delicious, innovative foods all served from the inside of a four-wheeled vehicle. Visitors need to get their taste buds ready for hot dogs, burgers, sushi, catfish, BLT’s, crepes, gyros, snow cones, mini donuts, cupcakes, propops and so much more.

Some of the food trucks participating will be Brownies, Local Table, Mods, Kona Ice, On a Roll, Lick your Lips Mini Donuts, Gyros by Ali, Pita Place, Mikes BBQ, Jubilee Concessions, Jared’s Propops, Not your Grandma’s Cupcakes, Masa, Stella Reaux’s, Mr. Nice Guys, The Dog House

Taste on Main will also feature a Kids Zone and live music throughout the festival. Taste on Main will show the OU vs. TU game from 11am-3pm, followed by live music. The band line-up will feature local musicians Steve Liddell 3-4pm, Jill Holzbauer 4:15-5:15pm, Jacob Tovar 5:30-6:30pm, Dustin Pittsley 6:45-7:45pm and rounding out the entertainment Brujo Roots 8-10pm. Whether you’re looking for a great way to spend an afternoon, a food lover eager to taste a delicious mix of the best food trucks & carts in Oklahoma or a music fan looking to hear great live music, Taste on Main is one event that offers something for everyone.

For more information contact Josh Lynch (918) 810-9330 or [info@doghousetulsa.com](mailto:info@doghousetulsa.com)

**TASTE  
ZOMAIN**

**DOWNTOWN B.A.**

**SEPTEMBER 6TH 11AM-10PM**

*FOOD TRUCKS INVADGE MAIN STREET*

**BROKEN ARROWS 1ST**

**FOOD TRUCK FESTIVAL**

**LIVE MUSIC // KIDS ZONE**

**WWW.FACEBOOK.COM/TULSAFOODTRUCKS**



**MAD  
CHICKS**

## BROKEN ARROW HOSTS SKYDANCE KITE FESTIVAL

SEPTEMBER 13

<http://greencountryok.com/pages/news/broken-arrow-hosts-skydance-kite-festival-september-13?month=08&year=2014>



Kites of all colors and shapes will be soaring and dipping in the skies over Broken Arrow during the second annual SkyDance Kite Festival on Saturday, September 13.

“The event draws kite fliers from all over Oklahoma and surrounding states,” says Larry Stiles, event coordinator. “The kite enthusiasts demonstrate tricks and showcase the skills of kiting.

”Presented by the Tulsa Wind Riders Kite Club and the City of Broken Arrow Recreation, Parks, Cultural Affairs and Tourism Department, the one-day festival runs from 10 a.m. until 5 p.m. and is free. The colorful event is held at the Broken Arrow Chisholm Trail South Park, east of the Creek Turnpike, on 101<sup>st</sup> Street.

Kaleidokites, a kite vendor from Eureka Springs, Ark., a food vendor and a snow cone kiosk will be on hand. The Tulsa Wind Rider booth offers kites for children.

“Everyone is welcome to come out and fly their own kite or purchase a new kite. So, get out and go fly a kite,” Stiles says.

For event information, call 918.259.6512; for kiting information, call 918.630.9334 or visit [facebook.com/tulsawindriders](https://www.facebook.com/tulsawindriders).

# skyDance Kite Festival



SATURDAY

September 13<sup>th</sup>

10am till 5pm

Festival Park

21101 E. 101<sup>st</sup>, Broken Arrow



Kite enthusiasts from Oklahoma, Kansas and Arkansas will be putting brilliant colored kites in the sky, demonstrating tricks and showcasing the skills of kiting.

**Bring your kite and join the FUN !!!**

Kites available for Kids  
KITE vendor - Food vendor

Presented by Broken Arrow Parks & Recreation Dept.,  
Broken Arrow Convention & Visitors Bureau &  
Tulsa Wind Riders Kite Club.

For event info... 918.259.6512  
For kiting info... 918.630.9334 or  
[www.facebook.com/TulsaWindRiders](http://www.facebook.com/TulsaWindRiders)