

**To:** Honorable Mayor and City Councilors  
**From:** Russell Gale, Acting City Manager  
**Date:** October 10, 2014  
**Re:** Notes to Council

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### **1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

- News Release: City Council Approves Ambulance Billing Changes
- HR Memo: Health Plan Changes for City Employees
- Construction Memo: 9th Street Road Work Project
- Development Services Report: Exterran Oversize Load Notice
  - News Release: *Exterran Oversize Load Postponed*
- General Services Memo: WasteZero Retail Bag Distribution Update
- Sales Tax Reports

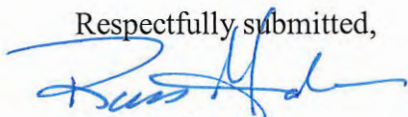
### **2. GENERAL CORRESPONDENCE / NOTIFICATION**

- DEQ Letter Regarding Lynn Lane WWTP Corrective Actions
- DEQ Letter With Monthly Inspection Report - September 2014
- Broken Arrow Fire Department Monthly Report – September 2014
- Broken Arrow Police Department Calls for Service Report – September 2014
- Tulsa County Letter: Vision 2025 Update

### **3. SPECIAL EVENTS / ACTIVITIES**

- Tourism Department Memo: Event and Staff Updates
- Upcoming Rose District Events
- Broken Arrow Community Playhouse Presents: Bad Seed, October 17-19 and 24-26

Respectfully submitted,



Russell Gale

jmh  
Attachments

# 1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



**PRESS RELEASE**

KF

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

## **City Council Approves Ambulance Billing Changes**

*Additional funding is needed to support the Fire Department's EMS division*

**Broken Arrow, Okla. (10/09/2014)** – In an effort to close the gap between operational expenditures and revenues in the General Fund budget, Broken Arrow City Councilors approved changes that will affect payments received for ambulance service charges.

The amended ordinance changes the previous practice of waiving, for Broken Arrow residents, the balance left on ambulance service bills after insurance payments are made.

For example, if a patient's health insurance provider paid \$600 on a \$1,200 ambulance transport bill, the City would have waived the remaining \$600 balance under the old law.

As a result of the ordinance change, the City will now require residents to pay the remaining balance. The amount of the balance will vary based on the patient's insurance coverage.

“This is a billing practice many medical providers already have in place, so it should be a familiar process for those who utilize medical services,” said Acting City Manager Russell Gale. “Broken Arrow operates the largest fire-based advanced life support EMS in Oklahoma, and appropriate funding is needed to continue providing that service at a level expected by residents.”

(more)

The new billing procedure will become effective November 6.

The ordinance change is expected to generate \$333,000 for the remainder of the current fiscal year. The increased revenue is needed to support the City's Emergency Medical Services (EMS) division. Budgeted expenditures of \$4.04 million far exceed the budgeted revenue of \$2.35 million.

The Broken Arrow Fire Department manages one of the few municipally-operated EMS in Oklahoma and is responsible for six (6) EMS units that serve more than 104,000 people in a 105 square mile area. Last year, 77% of the Fire Department's calls were EMS related.

In 2013, the Fire Department reported a total of 18,314 apparatus responses. Fire had 7,897 responses and EMS had 9,570 responses. The remaining responses were made by brush trucks, Battalion Chiefs and Fire Prevention personnel.

Through nine months in 2014, the Fire Department reported a total of 14,702 apparatus responses. Fire had 6,423 responses and EMS had 7,431.

###

**To: City of Broken Arrow Health Plan Participants**  
**From: Employee Insurance Advisory Committee**  
**Date: October 10, 2014**  
**Re: Health Plan Changes**

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The Employee Insurance Advisory Committee was given the task of reviewing and providing feedback on possible cost containment opportunities for the City's health plan. Cost containment measures have to be implemented to keep the plan funded appropriately so that the City can continue to offer quality benefits.

PremierSource, a consultant that assists the City in administration of employee benefits, recommended implementing a \$100 per month spousal surcharge and a \$125 per month tobacco surcharge as cost containment measures. However, the committee researched alternate measures that would be more acceptable to employees. The committee recommended and the Acting City Manager approved for the following cost containment measures to be implemented effective January 1, 2015:

1. Health insurance premium discounts will be given to employees who participate in the Health Fair. The current participation incentives will be replaced with this discount program in 2015. This does not affect the Health Fair incentives awarded this year.
2. The following benefit changes will be made to the plan:
  - Increase the office copay from \$20 to \$25
  - Increase the specialty office copay from \$35 to \$40
  - Increase the in network deductible from \$300 to \$400
  - Increase the out of network deductible from \$500 to \$600
3. Change the premium structure from a 2-tier system (single, family) to a 4-tier system (employee only, employee and child(ren), employee and spouse, family). Many employees believe this type of tier system is more equitable than the current system. It also mirrors what other organizations offer to employees. The revised medical premium structure that will be effective January 1, 2015 is listed on the back of this memo. An increase in premium is factored into the revised tier system. Revised 4-tier dental and vision premium structures will be distributed during open enrollment.

If you have any questions regarding the changes, please contact the Human Resources Division or an Employee Insurance Advisory Committee Member.

**Committee Members:**

Tracy Boyd  
John Cade  
Randy Cheatwood  
Tom Cook  
Jeri Hall  
Jeff Martin  
Jannette McCormick  
Thor Rooks

# Medical Insurance Contribution Rates\*

## Current Medical Coverage Contribution Rates

	Premiums	Employee Contribution
Single	\$541.80	\$32.52
FOP Single	\$541.80	\$25.00
Family	\$1,306.08	\$225.94

## Revised 4 Tier Medical Coverage Contribution Rates

	Premiums	Employee Contribution
Employee Only	\$657.86	\$39.48
FOP Employee Only	\$657.86	\$25.00
Employee + Child(ren)	\$1,306.08	\$225.94
Employee + Spouse	\$1,436.68	\$248.54
Family	\$1,632.60	\$282.44

\*This does not include dental or vision premiums.


**To: Russell Gale, Acting City Manager**  
**From: Doug Tiffany, Director of Engineering and Construction**  
**CC: Tom Hendrix, Engineering Division Manager**  
**Date: October 9, 2014, 2014**  
**Re: 9<sup>th</sup> Street Road Work Project, Broken Arrow Expressway to Albany**

The contractor for the 9<sup>th</sup> Street, Broken Arrow Expressway to Albany project, A&A Asphalt has requested permission from Engineering and Construction to allow milling of the existing asphalt in the intersection of 9<sup>th</sup> (Lynn Lane) and Hillside Drive on the remaining southbound lanes beginning October 13, 2014 (weather permitting). The contractor intends to start at 10:00 p.m. and work through the night until the milling is complete. The intersection will be open for rush hour by 7:00 a.m.

The work is being requested at this time to minimize the impact on traffic and maximize the safety of workers. The intersection will remain open during the milling process while individual lanes will be closed. Performing the work at night will result in fewer traffic problems with lane shifts and traffic loads.

Resurfacing of the entire southbound lanes from Albany Street through the Hillside Drive intersection is scheduled to start Wednesday the 15<sup>th</sup>.

*approved*  
*DM*  
*10-10-14*

**To:** Russell Gale, Acting City Manager  
**Cc:** Jeff Jenkins, Assistant City Manager  
**From:** Michael W. Skates, Development Services Director   
**Date:** October 10, 2014  
**Re:** Development Services Report

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1. **Exterran Oversize Load** – Over the past week, City staff have been working with Exterran, located at the northwest corner of Highway 51 and Houston Street, and Northwest Logistics regarding the moving of an oversized load. The size of the load is 18' high, 18' wide and 427' 10" long and weighing almost 1.2 million pounds. The move date is Saturday, October 11, 2014 beginning at 4:00 am. The load will be moved at approximately 15 mph and take a route from Exterran as follows: West on Houston to 9<sup>th</sup> Street; south on 9<sup>th</sup> Street to New Orleans; west on New Orleans to Highway 64 (Memorial Drive), with a final destination in the state of Colorado.

The Broken Arrow Police Department, Highway Patrol and Northwest Logistics will provide escort services. Other City staff from Development Services and General Services Electrical division will be available for assistance. Using this route, the escorts will minimize traffic flow interruptions. Two photos of a load that is 186' long, but similar in configuration as the one to be moved this coming Saturday is attached.

Please contact Sargent Ed Ferguson or Russell Gray if you have questions.



Development Services Weekly Report  
October 10, 2014

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**PRESS RELEASE**

KF

**Contact: Krista Flasch**  
**Director of Communications**  
**City of Broken Arrow**  
**Phone: (918) 259-2400, ext. 5309**  
**Mobile: (918) 409-7771**  
**Fax: (918) 259-8226**

**Transport of Oversized Load Postponed**  
*Rescheduled date to be announced at later time*

**Broken Arrow, Okla. (10/10/2014)** – Due to unforeseen circumstances, the transport of the oversized load from Exterran has been postponed until a later date.

As a result, the rolling road closures for Saturday, October 11, will **not** take place in Broken Arrow. Drivers may travel without delay on the following roads:

- SH 51 to 9th Street on Houston
- Houston to New Orleans on 9th Street
- 9th Street to Highway 64 (Memorial Drive) on New Orleans

A new date and time for the move will be announced as soon as the information becomes available.

If you have any questions, please contact Sgt. Ed Ferguson at (918) 260-6257.

###

**INTEROFFICE MEMO**

**To: Jeff Jenkins, Assistant City Manager**  
**CC: Bill Cade, Sanitation Manager**  
**From: Lee Zirk, General Services Director**  
**Date: October 6, 2014**  
**Re: WasteZero Retail Bag Distribution Update**

The new voucher program to supply and distribute trash bags to our refuse customers began on April 8, 2014. Our contractor, WasteZero, is providing City trash bags through participating local merchants. Vouchers will be mailed out two times a year, with each mailing containing four vouchers good for a total of 100 bags (four rolls of 25 bags per roll). The next distribution cycle is set to occur this month.

We expect our residents and retailers will be more aware of the program the second time around, and, with Wal-Mart and Sprouts participating in the upcoming distribution cycle, the program will have additional distribution capability, increasing customer convenience.

Vouchers are scheduled to be mailed out in two waves. The first will be mailed October 10, the second October 15, 2014. Additionally, the mailings will occur alphabetically rather than by zip code in an effort to more evenly distribute the mailing throughout the city so as to not overwhelm a particular retailer within a zip code with voucher redemptions.

A proof copy of the voucher insert showing participating retailers is shown below:



**Redeem your vouchers at any of these locations.**

[www.wastezero.com/brokenarrow](http://www.wastezero.com/brokenarrow)



<b>Atwoods</b> 2351 East Kenosha Street Broken Arrow, OK 74012 (918) 355-1300	<b>Walmart</b> 2301 West Kenosha Street Broken Arrow, OK 74012 (918) 259-9126
<b>Reasor's</b> 1100 East Kenosha Street Broken Arrow, OK 74011 (918) 251-5800	3900 East Hillside Drive Broken Arrow, OK 74014 (918) 355-1024
3701 South Elm Place Broken Arrow, OK 74012 (918) 451-2890	6310 South Elm Place Broken Arrow, OK 74011 (918) 455-4354
<b>Sprouts Farmers Market</b> 851 East Hillside Drive Broken Arrow, OK 74012 (918) 806-0810	<b>Warehouse Market</b> 1750 South Aspen Avenue Broken Arrow, OK 74012 (918) 258-2558

Bags available late October

If you have any additional questions or concerns, please contact me.

**To:** Russell M. Gale, Acting City Manager  
**From:** Tom Caldwell, Director of Finance  
**Date:** October 10, 2014  
**Re:** Sales Tax Report

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Staff reports on sales, use and tobacco taxes are attached for your information.

The sales tax remittance for October 2014 is above the remittance received in October 2013 by \$258,208 or 8.61%. This brings the year-to-date receipts to \$722,631 or 5.96% over last year at this time.

The use tax receipts for October are \$7,296 or 4.66% higher than the same period last year; however, the year-to-date use tax receipts are down \$30,727 or 4.54%. Tobacco tax receipts in October are up \$5,541 or 18.51% compared to 2013 and year-to-date tobacco tax is \$3,316 higher than last year.

Please see the attached Sales Tax Report.

**Sales Tax****Use Tax****Tobacco Tax**October 2014 Vs. 2013

Amount	Up \$258,208	Up \$7,296	Up \$5,541
%	8.61%	4.66%	18.51%

Year-to-Date

Amount	Up \$722,631	Down (\$30,727)	Up \$3,316
%	5.96%	-4.54%	2.12%

12 Mo Rolling Average

Amount	Up \$202,163	Down (\$4,637)	Down (\$104)
%	6.92%	-2.84%	-0.28%



CITY OF BROKEN ARROW  
SALES TAX REVENUE ANALYSIS

MONTH	COMPARISON TO BUDGET (2014-2015)			COMPARISON TO PRIOR YEAR			PERCENTAGE INCREASE / <DECREASE>	
	BUDGET	ACTUAL	DIFFERENCE	2013-2014	2014-2015	AMOUNT INCREASE	BUDGET	PRIOR YR
	AMOUNT	AMOUNT		ACTUAL	ACTUAL	<DECREASE>		
JULY	3,169,074	3,249,622	80,548	3,041,463	3,249,622	208,159	2.54%	6.84%
AUGUST	3,290,940	3,256,667	(34,273)	3,118,713	3,256,667	137,954	-1.04%	4.42%
SEPTEMBER	3,124,155	3,083,094	(41,061)	2,964,784	3,083,094	118,310	-1.31%	3.99%
OCTOBER	3,150,070	3,255,523	105,453	2,997,315	3,255,523	258,208	3.35%	8.61%
NOVEMBER	2,976,565	0	0	3,014,560	0	0	0.00%	0.00%
DECEMBER	3,143,278	0	0	3,146,633	0	0	0.00%	0.00%
JANUARY	3,279,320	0	0	3,208,427	0	0	0.00%	0.00%
FEBRUARY	3,475,511	0	0	3,305,413	0	0	0.00%	0.00%
MARCH	2,950,230	0	0	2,790,156	0	0	0.00%	0.00%
APRIL	2,956,263	0	0	2,853,902	0	0	0.00%	0.00%
MAY	3,205,313	0	0	3,195,151	0	0	0.00%	0.00%
JUNE	3,175,081	0	0	3,123,849	0	0	0.00%	0.00%
TOTAL	37,895,800	12,844,906	110,667	36,760,366	12,844,906	722,631	0.87%	5.96%

MONTH	GENERAL FUND			SALES TAX CAPITAL IMPROVEMENT FUND			BROKEN ARROW MUNICIPAL AUTHORITY SALES TAX		
	ACTUAL 2013-2014	ACTUAL 2014-2015	DIFFERENCE	ACTUAL 2013-2014	ACTUAL 2014-2015	DIFFERENCE	ACTUAL 2013-2014	ACTUAL 2014-2015	DIFFERENCE
JULY	1,520,732	1,624,811	104,079	506,912	541,605	34,693	1,013,820	1,083,206	69,386
AUGUST	1,559,357	1,628,334	68,977	519,787	542,779	22,992	1,039,570	1,085,555	45,985
SEPTEMBER	1,482,392	1,541,547	59,155	494,132	513,850	19,718	988,260	1,027,697	39,437
OCTOBER	1,498,658	1,627,762	129,104	499,553	542,588	43,035	999,104	1,085,173	86,069
NOVEMBER	1,507,280	0	0	502,428	0	0	1,004,852	0	0
DECEMBER	1,573,317	0	0	524,440	0	0	1,048,877	0	0
JANUARY	1,604,214	0	0	534,739	0	0	1,069,475	0	0
FEBRUARY	1,652,707	0	0	550,903	0	0	1,101,803	0	0
MARCH	1,395,078	0	0	465,027	0	0	930,051	0	0
APRIL	1,426,951	0	0	475,651	0	0	951,300	0	0
MAY	1,597,576	0	0	532,526	0	0	1,065,049	0	0
JUNE	1,561,925	0	0	520,643	0	0	1,041,282	0	0
TOTAL	18,380,187	6,422,453	361,314	6,126,741	2,140,822	120,438	12,253,443	4,281,631	240,877

Total Sales Tax Check

MONTH	ACTUAL 2013-2014	ACTUAL 2014-2015	DIFFERENCE	ACTUAL 2013-2014	ACTUAL 2014-2015	DIFFERENCE
JULY	0	0	0	3,041,463	3,249,622	208,159
AUGUST	0	0	0	3,118,713	3,256,667	137,954
SEPTEMBER	0	0	0	2,964,784	3,083,094	118,310
OCTOBER	0	0	0	2,997,315	3,255,523	258,208
NOVEMBER	0	0	0	3,014,560	0	0
DECEMBER	0	0	0	3,146,633	0	0
JANUARY	0	0	0	3,208,427	0	0
FEBRUARY	0	0	0	3,305,413	0	0
MARCH	0	0	0	2,790,156	0	0
APRIL	0	0	0	2,853,902	0	0
MAY	0	0	0	3,195,151	0	0
JUNE	0	0	0	3,123,849	0	0
TOTAL	0	0	0	36,760,366	12,844,906	722,631

Jay L. Heinrichs  
10/09/2014

City of Broken Arrow  
Sales Tax  
Percentage Increase/Decrease by Year

Month Received	2010-2011	% Inc/Dec	2011-2012	% Inc/Dec	2012-2013	% Inc/Dec	2013-2014	% Inc/Dec	2014-2015
July	\$ 2,601,595.46	2.21%	\$ 2,659,194.92	14.80%	\$ 3,052,667.19	-0.37%	\$ 3,041,463.35	6.84%	\$ 3,249,621.97
August	2,683,813.82	3.21%	2,769,989.02	20.42%	3,335,569.12	-6.50%	3,118,713.11	4.42%	3,256,666.69
September	2,731,522.43	-2.60%	2,660,577.70	7.19%	2,851,746.24	3.96%	2,964,784.12	3.99%	3,083,093.81
October	2,652,242.60	6.53%	2,825,459.86	2.83%	2,905,360.29	3.17%	2,997,315.08	8.61%	3,255,522.82
November	2,470,457.51	6.82%	2,639,013.77	4.98%	2,770,454.53	8.81%	3,014,559.68		0.00
December	2,501,926.36	7.81%	2,697,421.10	3.02%	2,778,884.71	13.23%	3,146,632.69		0.00
January	2,678,525.75	6.76%	2,859,678.57	9.39%	3,128,236.30	2.56%	3,208,426.82		0.00
February	2,848,689.26	9.02%	3,105,771.79	0.64%	3,125,711.37	5.75%	3,305,413.24		0.00
March	2,464,902.30	5.15%	2,591,952.96	6.06%	2,748,922.96	1.50%	2,790,155.74		0.00
April	2,373,742.65	11.78%	2,653,266.24	1.66%	2,697,298.12	5.81%	2,853,901.91		0.00
May	2,653,778.11	6.33%	2,821,647.84	0.20%	2,827,354.20	13.01%	3,195,151.32		0.00
June	2,569,523.76	5.34%	2,706,818.00	5.58%	2,857,904.23	9.31%	3,123,849.20		0.00
<b>Total</b>	<b>\$ 31,230,720.01</b>	<b>5.64%</b>	<b>\$32,990,791.77</b>	<b>6.33%</b>	<b>\$35,080,109.26</b>	<b>4.79%</b>	<b>\$36,760,366.26</b>		<b>\$12,844,905.29</b>
<b>Year-To-Date</b>	<b>\$ 10,669,174.31</b>	<b>2.31%</b>	<b>\$ 10,915,221.50</b>	<b>11.27%</b>	<b>\$ 12,145,342.84</b>	<b>-0.19%</b>	<b>\$ 12,122,275.66</b>	<b>5.96%</b>	<b>\$12,844,905.29</b>

The above does not include any interest earnings.

Sales Tax by year

Jay L. Heinrichs  
10/09/2014

## 2. GENERAL CORRESPONDENCE / NOTIFICATION







SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

September 29, 2014

Thomas Motem, City Manager  
City of Broken Arrow  
P.O. Box 610  
Broken Arrow, Oklahoma 74013-0610

Re: Lynn Lane Wastewater Treatment Facility  
FY 2014 NPDES Compliance Evaluation Inspection  
Facility No. S-20409  
OPDES Permit No. OK0040053

Dear Mr. Motem:

During a Compliance Evaluation Inspection (CEI) City of Broken Arrow (City)'s Lynn Lane Wastewater Treatment Facility (WWTF), performed by personnel from the Department of Environmental Quality (DEQ) on April 30, 2014, violations, deficiencies, and/or irregularities were observed related to the following:

- **Recordkeeping and Reporting Evaluation**
- **Operations and Maintenance**
- **Flow Measurement**
- **Laboratory**
- **Effluent/Receiving Water Observations**

These findings were reported to you in a report dated June 24, 2014. On August 8, 2014, the DEQ received a letter from the City describing actions taken to correct the findings listed above. The corrective actions taken by the City appear to have adequately addressed the deficiencies noted in the CEI.

Should you have any questions please contact me at (405) 702-8121 or you can write me at the letterhead address.

Sincerely,

Myles Mungle, P.E., District Engineer  
Municipal Wastewater Enforcement Section  
Water Quality Division

City of Broken Arrow

OCT 06 2014

City Manager's Office

MM/PR/md WM

cc: David Handy, WWTF Manager, City of Broken Arrow  
Chad Keller, ECLS Tulsa DEQ Office  
Rick Austin, Regional Manager, ECLS, DEQ





SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

September 30, 2014

Mr. Ron Wing  
Engineering & Construction Department  
485 N. Poplar Avenue  
PO Box 610  
Broken Arrow, OK 74013-0610

Re: Broken Arrow Municipal Authority  
Water Supply Improvements  
DWSRF Project No. P40-1021508-03  
**September 2014 Inspection Report**

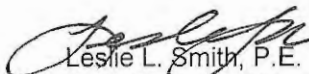
Dear Mr. Wing:

As required by the Drinking Water State Revolving Fund program, we perform monthly inspections of the ongoing construction of your above referenced project to verify compliance with the approved construction plans and specifications and to monitor the timely progress of construction. All construction is complete except for punch list items so no on-site meeting was held this month.

Please find attached the monthly report of the current conditions as of **September 30, 2014**. Our observation indicates that the project is substantially complete and is acceptable.

If you have any questions please call me at (405) 702-8102.

Sincerely,

  
Leslie L. Smith, P.E.  
DWSRF Project Engineer  
Water Quality Division

LS/DWSRF file

cc: Roger Hughes, PE, COBA, 485 N. Poplar, Broken Arrow, OK 74012  
David Myers, Project Inspector, 485 N. Poplar, Broken Arrow, OK 74012  
Thomas M. Moton, Jr., City Manager, PO Box 610, Broken Arrow, Ok 74012  
Anthony Daniel, Utilities Director, COBA, 485 N. Poplar, Broken Arrow, OK 74012

City of Broken Arrow

OCT 06 2014

City Manager's Office



## Department of Environmental Quality DWSRF Monthly Inspection Report

### Project Information

#### A. General Information

Name: Broken Arrow MA DWSRF Loan No. ORF-11-0006-DW FAP OWRB Loan No. FAP-11-0002-L  
DWSRF Project Number: P40-1021508-03 Inspection report Date: 9-30-14

#### B. Inspection Participants

Name	Title	Representing
Leslie L. Smith	Project Engineer	DWSRF
Doug Tiffany, P.E.	COBA Engineering	COBA
David Myers 918-698-9326 Cell	COBA Inspector	COBA
Roger Hughes, PE x5260	COBA Engineering	COBA
Tom Hendrix PE	COBA Engineering	COBA
Sandy Brannon x7340	COBA Construction	COBA
Paul Rhodes x7375	COBA Utilities	COBA
Mike Norman x918-664-6493	Building & Electrical Inspector	COBA
Jimmy Helms x918-357-3366	WTP Operator	COBA WTP
Joel Cantwell, PE&Adriano Vieira	Project Engineer	HDR
Jason Lundry 479-616-4289	Project Manager	Crosslands Heavy
Todd Zimmerman 479-721-2029	Superintendent	Crosslands Heavy
Kim Reeve	Architect & Civil Site	BKL
Tom Caldwell	COBA Finance	COBA
Tom Cook	COBA Finance	COBA
Brian Filak	Electrical & Controls/SCADA	Oil Capital Electric
Ren Edmond	Contractor	Crossland Heavy
Ryan Adler	Contractor	Crossland Heavy
Anthony Daniel	Utilities Director	COBA
PSO & AEP engineers	Electrical	PSO & AEP
Ren Wing	COBA	COBA
Todd Townsend	Project Engineer	HDR
OCE & Bauman representative	Controls	Bauman
Jerry Hall	Pall Membranes	Pall

#### Project Status

##### 1. Construction Progress

Contract Number	Contract Dates		Days Scheduled	% Completion		Total Payments Made to Date
	Start	End		Scheduled	Actual Work	
1	2/12/12(Orig 7-2-14)	7-10-14	5-15-13 SC (795)	95%	98%	\$57,976,334.41(All Funds)

3-5-12 NTP 7-10-14 - 874 days Final Payment

\*RCP's & CO's will add additional weather & delay days -Phase II completed

##### Payment Information - Construction Loan Amounts

- Latest Loan Payment: \$788,325.68 DWSRF(#31, 32, 33)
- Cumulative Payments: \$60,706,185.41 % of Loan Amount: 100% FAP & 95% of DWSRF Loan
- Original Contract Amount(s): \$56,831,875.00  
Change Order Amount(s): #1 - #31 \$ 1,450,575.41  
Current Contract Amount(s): \$58,282,450.41

##### 2. Payment Information -Total Loan Amounts

- Latest Loan Payment: \$1,704,243.68 DWSRF
- Cumulative Payments: \$60,706,185.41 (FAP&DWSRF) % of Total Loan Amount: 93.75%
- Original Total Loan Amount: \$64,755,000

4. Comments:

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**Contract Status: (Repeat this section for each contract)**

---

**A. Contract # & Description/Location:** Water Supply Improvements  
**Contractor:** Crossland Heavy Contractors

**B. Contract Information:**

1. Original Contract Amount: \$56,831,875.00 Change Order Amount: \$ 1,450,575.41  
Current Contract Amount: \$58,282,450.41
2. Original Contract Period: 790 Substantial (850) Final Days Change Order Days: 26 Days  
Current Contract Period: 795 (857) Days to 876 plus 17 days for CO #31 is 893 days
3. Description: CO #1 -- #31

**C. Check if item appears acceptable:**

- Construction estimates agree with work in place.
- Actual work within 10% of schedule.
- Work in place consistent with approved plans/specs and approved change orders.
- Adequate number of quality assurance tests
- Quality assurance tests in compliance with contract documents.
- Quality control tests (compaction, concrete, etc) performed.
- Copies of QA/QC test results maintained in recipient's files.
- Resident inspector's documentation is current and complete.
- No complaints from prime or sub-contractors regarding payments.
- Materials and equipment properly stored and protected.
- Contractor's insurance is current. (Expires 4-30-15)
- Project sign is correct.
- Davis Bacon wage rates posted. (Behind glass sign at entrance)
- Requirements for Davis Bacon are met.
- City/Authority's file system in place at recipient's office.
- Confirm green components incorporated into the project as planned  
List Green Components on the project: energy efficient pumps  
Green principal reduction expended to date: 100 % of \$500,000.00 Green funds paid on 6-7-12

Deviations from above: None.

**C. Work in progress:** No meeting in September. No major items left to construct. However, waiting for CO #31 material items to be shipped and delivered for installation. The Crosslands crew will return when materials are on site to finish change order items. The water treatment plant is substantially complete and in operation. One worker from Crosslands is currently working on a punch list of minor miscellaneous items in the filter building. Working on management of presed basins with Earthtech. A portion of retainage has been returned to contractor. A possible change order for the OOWA connection will be forthcoming and partially paid from the loan fund and city funds. Crosslands has demobilized large equipment from the site. Ron Wing is fulfilling the onsite duties for the completion of the project. David Myers is the inspector. Working on several issues listed in the monthly report. Scada for Tulsa line to plant has is not complete. Plant is producing 15 million to town last month.

**E. Pending/Anticipated Change Orders:** CO #1- through #31 have been approved to date. Other minor change orders will be processed.

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**DAVIS BACON COMPLIANCE CHECKLIST:**

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**A. General Information**

Contract No.:1 Contractor: Crosslands Heavy Contractors

**B. Confirm that project is in compliance with Davis Bacon Requirements:**

- 1. City/Authority/RWD has collected payroll records (WH-347) for all laborers/mechanics for all weeks of construction
- 2. Payroll records indicate that employees are paid weekly.
- 3. Assistance recipient has collected signed certifications of Davis-bacon compliance (WH-347 reverse side) for all weeks of construction.
- 4. Assistance recipient has documentation (SF-1445 or equivalent) that wage interviews were conducted by DEQ  
1<sup>st</sup> interview  2<sup>nd</sup>&3<sup>rd</sup> Interview  Date of Interview: Performed Monthly by City Inspector
- 5. Davis Bacon wage posters (a) (WH-1321) (b) OSHA Whistleblower Fact Sheet are posted at the construction site in a conspicuous place protected from the weather in all relevant languages.
- 6. Applicable Davis-Bacon wage rate determinations are posted at the construction site.

**C. Confirm that Assistance recipient is monitoring Davis-Bacon Compliance**

- 1. Assistance recipient has reviewed weekly payroll submissions to confirm that employees are paid weekly, without unauthorized payroll deductions, and according to the wage determinations established in the contract
- 2. City/Authority/RWD has verified contractor fringe contributions were made as planned:  
Fringe paid in cash (weekly)  Fringe paid to bona fide fringe benefit plan (quarterly)

Exceptions or deviations from above: David Myers interviews random sampling of employees every few months. Sandy Brannon serves as payroll checker and is submitted with pay applications monthly as well as form DW-075.

Signature

  
\_\_\_\_\_  
Leslie L. Smith, PE, DWSRF Project Engineer

Date 10-1-14

**INTEROFFICE MEMO**

***Broken Arrow Fire Department***

**To:** Russell Gale, Acting City Manager  
**From:** Steven Jarrett, Acting Fire Chief  
**Date:** October 9, 2014  
**Re:** September 2014 Monthly Report

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Please see the attached reports detailing

EMS Responses  
Fire Responses  
Fire Prevention Inspections  
Fire Investigations  
Fire & EMS Overview  
Monthly Incident Summary Report



Broken Arrow Fire Department Monthly Report  
September 2014

	<u>This Fiscal Year</u>	<u>Last Fiscal Year</u>	<u>Percentage Change</u>
EMS Responses	628	644	-2%
Fire Responses	151	183	17%
Fire Prevention Inspections	28	49	-42%
Fire Investigations	8	3	166%
Total Training Hours	611	725	-15%



Broken Arrow Fire Department Monthly Report  
September 2014

	Station	Assist Other Stations	Assist EMS	
District 1	27	11	71	This Month
	587	247	1081	Total Fiscal Year
District 2	55	9	84	This Month
	713	146	1155	Total Fiscal Year
District 3	13	04	25	This Month
	253	112	474	Total Fiscal Year
District 4	23	03	29	This Month
	441	56	580	Total Fiscal Year
District 5	24	08	77	This Month
	672	139	1293	Total Fiscal Year
District 6	34	08	86	This Month
	587	155	1120	Total Fiscal Year
Total	176	43	372	This Month
	3253	855	5703	Total Fiscal Year
	<b>5.9</b>	<b>1.4</b>	<b>12.4</b>	<b>Total Number Runs per Day</b>





Fire Suppression Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Eng 1	4:35	4:11	4:27	4:09
Station #2 Eng 2	4:24	4:34	4:38	4:43
Station #3 Eng 3	4:27	4:52	4:07	4:47
Station #4 Eng 4	6:44	6:03	6:15	6:17
Station #5 Eng 5	5:10	4:04	4:40	4:13
Station #6 Eng 6	4:18	4:15	4:36	4:34
<b>Total Average</b>	<b>4:56</b>	<b>4:40</b>	<b>4:47</b>	<b>4:47</b>

**BAFD Bench Mark Average Time - 1st in Engine 5:00, 2nd in Engine 7:00**

**EMERGENCY MEDICAL SERVICES**

EMS Unit Run Destinations

Saint Francis - Tulsa	103	Hillcrest MC South	50
Saint Franics South	115	Hillcrest MC Tulsa	15
Saint John MC - Tulsa	86	OSU Medical Center	4
Saint John MC -BA	62		

EMS Runs by Type

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Numbers of Runs	628	644	1969	1791
Transports	443	516	1372	1440
Persons Treated	465	539	1442	1474
Cancelled En-route	16	3	65	20
EMS Suppression	103	119	350	367



Broken Arrow Fire Department Monthly Report  
September 2014

EMS Revenue	This Month	Fiscal Year to Date
Charges for the Month Intermedix	\$97.44	\$199.13
Charges for the Month EMS/MC	\$ 560,333.59	\$ 930,878.87
<b>TOTAL CHARGES</b>	<b>\$560,431.03</b>	<b>\$931,078.00</b>
Received by Intermedix	1146.36	\$2,386.10
Paid to Intermedix by City of BA	\$ 2,308.95 XX	\$ 7,223.42
Sub-Total Received for Month	\$ 3,455.31	\$ 9,609.52
Received by EMSMC	\$ 335,196.30	\$ 541,529.82
Paid to EMSMC	(\$6,617.80)	(\$16,784.93)
Sub-Total received for Month	\$ 328,578.50	\$ 524,744.89
<b>TOTAL RECEIVED</b>	<b>\$ 332,033.81</b>	<b>\$ 534,354.41</b>
Percentile Rate of collection to Date	59%	57%
Percentile Rate of collection Same Month last year	NA	NA

**XX - This month Intermedix showed City of BA over paid by \$ 2,308.95**

EMS Average Response Times

	This Month	Same Month Last F/Y	Total This F/Y	Total Last F/Y
Station #1 Sq-1	3:51	3:46	3:57	3:48
Station #2 Sq-2	4:31	4:45	4:41	4:43
Station #3 Sq-3	4:37	4:11	4:47	4:18
Station #4 Sq-4	5:17	5:25	5:28	5:31
Station #5 Sq-5	3:59	3:37	3:55	3:42
Station #6 Sq-6	4:25	4:25	4:31	4:24
<b>Total Average</b>	<b>4:27</b>	<b>4:21</b>	<b>4:33</b>	<b>4:24</b>

**BAFD Bench Mark Average Time 5:00**

**General information:**

Total number of calls . . . . .	Fire - 151	EMS - 616	Exposures - 0	Unknown - 0	All - 767
Average calls per day . . . . .	Fire - 5.03	EMS - 20.53	All - 25.56		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 338,814	Other - 500	All - 339,314	Arson - 0	
Estimated value . . . . .	Fire - 1,897,424	Other - 500	All - 1,897,924	Arson - 0	
Percentage saved . . . . .	Fire - 82.14%	Other - .00%	All - 82.12%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,360	Non-emergency - 164	All - 1,524		
Average responses per day . . . . .	Emergency - 45.33	Non-emergency - 5.46	All - 50.80		
Average apparatus per call . . . . .	Fire - 2.76	EMS - 1.79	All - 1.98		
Average turnout time . . . . .	Emergency - 0:01:12	Non-emergency - 0:00:55	All - 0:01:10		
Average response time . . . . .	Emergency - 0:05:30	Non-emergency - 0:05:31	All - 0:05:30		
Average contain time . . . . .	Emergency - 0:18:09	Non-emergency - 0:00:00	All - 0:18:09		
Average total time . . . . .	Emergency - 1:02:08	Non-emergency - 0:33:48	All - 0:59:11		
Total man hours . . . . .	Fire - 357	EMS - 1,912	All - 2,269		
Average personnel per call . . . . .	Fire - 6.97	EMS - 4.57	All - 5.04		
Total aid given calls . . . . .	5				
Total aid received calls . . . . .	0				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	16	0:06:06	0	0
200-251 Overpressure rupture, explosion, overheat - no fire	1	0:03:59	1	0
300-381 Rescue and emergency medical service incidents	616	0:05:28	4	0
400-482 Hazardous conditions (no fire)	10	0:05:29	0	0
500-571 Service call	50	0:05:53	0	0
600-672 Good intent call	47	0:01:59	0	0
700-751 and 7009 False alarm and false call	27	0:05:29	1	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
111 Building fire	7	0	0	0
113 Cooking fire, confined to container	1	0	0	0
142 Brush or brush-and-grass mixture fire	3	0	0	0
143 Grass fire	1	0	0	0
151 Outside rubbish, trash or waste fire	1	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
160 Special outside fire, other	1	0	0	0
162 Outside equipment fire	1	0	0	0
251 Excessive heat, scorch burns with no ignition	1	0	0	0
321 EMS call, excluding vehicle accident with injury	571	4	0	0
322 Vehicle accident with injuries	19	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	0
324 Motor vehicle accident with no injuries	14	0	0	0
331 Lock-in (if lock out, use 511 )	9	0	0	0
352 Extrication of victim(s) from vehicle	1	0	0	0
381 Rescue or EMS standby	1	0	0	0
412 Gas leak (natural gas or LPG)	3	0	0	0
422 Chemical spill or leak	1	0	0	0
424 Carbon monoxide incident	1	0	0	0
440 Electrical wiring/equipment problem, other	2	0	0	0
441 Heat from short circuit (wiring), defective/worn	1	0	0	0
444 Power line down	1	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
445	Arcing, shorted electrical equipment	1	0	0	0
510	Person in distress, other	2	0	0	0
511	Lock-out	3	0	0	0
520	Water problem, other	1	0	0	0
531	Smoke or odor removal	2	0	0	0
550	Public service assistance, other	2	0	0	0
551	Assist police or other governmental agency	5	0	0	0
552	Police matter	2	0	0	0
554	Assist invalid	30	0	0	0
561	Unauthorized burning	2	0	0	0
571	Cover assignment, standby, moveup	1	0	0	0
600	Good intent call, other	6	0	0	0
611	Dispatched & canceled en route	22	0	0	0
6111	Dispatched & canceled en route-EMS	7	0	0	0
621	Wrong location	1	0	0	0
622	No incident found on arrival at dispatch address	2	0	0	0
631	Authorized controlled burning	2	0	0	0
651	Smoke scare, odor of smoke	3	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	1	0	0	0
653	Smoke from barbecue, tar kettle	1	0	0	0
671	HazMat release investigation w/no HazMat	2	0	0	0
700	False alarm or false call, other	5	0	0	0
715	Local alarm system, malicious false alarm	1	0	0	0
733	Smoke detector activation due to malfunction	3	1	0	0
735	Alarm system sounded due to malfunction	4	0	0	0
736	CO detector activation due to malfunction	2	0	0	0
743	Smoke detector activation, no fire - unintentional	6	0	0	0
744	Detector activation, no fire - unintentional	1	0	0	0
745	Alarm system activation, no fire - unintentional	5	0	0	0

Totals calls by property use:		Count	Arson	Aid given
NNN	None	4	0	
UUU	Undetermined	1	0	
000	Property use, other	5	0	
115	Roller rink: indoor or outdoor	1	0	
120	Variable-use amusement, recreation places, other	1	0	
124	Playground	3	0	
130	Places of worship, funeral parlors, other	1	0	
131	Church, mosque, synagogue, temple, chapel	2	0	
140	Clubs, other	1	0	
150	Public or government, other	4	0	
160	Eating, drinking places, other	1	0	
161	Restaurant or cafeteria	1	0	
162	Bar or nightclub	1	0	
182	Auditorium, concert hall	1	0	
210	Schools, non-adult, other	1	0	
211	Preschool	1	0	
213	Elementary school, including kindergarten	6	0	
215	High school/junior high school/middle school	7	0	
256	Day care in residence, unlicensed	1	0	
311	24-hour care Nursing homes, 4 or more persons	102	0	

Prepared: 10/08/14, 11:06:25

9/01/14 to 9/30/14

Program: FI263L

<b>Totals calls by property use:</b>		<b>Count</b>	<b>Arson</b>	<b>Aid given</b>
321	Mental retardation/development disability facility	4	0	
331	Hospital - medical or psychiatric	19	0	
332	Hospices	1	0	
340	Clinics, doctors offices, hemodialysis cntr, other	19	0	
361	Jail, prison (not juvenile)	4	0	
419	1 or 2 family dwelling	397	0	
429	Multifamily dwelling	35	0	
439	Boarding/rooming house, residential hotels	1	0	
449	Hotel/motel, commercial	7	0	
459	Residential board and care	7	0	
460	Dormitory-type residence, other	1	0	
500	Mercantile, business, other	4	0	
511	Convenience store	6	0	
519	Food and beverage sales, grocery store	12	0	
539	Household goods, sales, repairs	3	0	
549	Specialty shop	4	0	
559	Recreational, hobby, home repair sales, pet store	1	0	
569	Professional supplies, services	1	0	
571	Service station, gas station	1	0	
579	Motor vehicle or boat sales, services, repair	1	0	
592	Bank	2	0	
596	Post office or mailing firms	1	0	
600	Ind., utility, defense, agriculture, mining, other	1	0	
631	Defense, military installation	2	0	
700	Manufacturing, processing	3	0	
891	Warehouse	1	0	
900	Outside or special property, other	2	0	
931	Open land or field	5	0	
938	Graded and cared-for plots of land	3	0	
960	Street, other	42	0	
961	Highway or divided highway	10	0	
962	Residential street, road or residential driveway	6	0	
963	Street or road in commercial area	7	0	
965	Vehicle parking area	7	0	
981	Construction site	1	0	
983	Pipeline, power line or other utility right-of-way	1	0	

<b>Total calls by district:</b>		<b>Count</b>	<b>Arson</b>
001	District One	129	0
002	District Two	188	0
003	District Three	50	0
004	District Four	72	0
005	District Five	158	0
006	DISTRICT SIX	156	0
010	Outside City Area	14	0

<b>Total calls by station:</b>		<b>Count</b>	<b>Aid given</b>
001	Station #1	150	1
002	Station #2	170	1
003	Station #3	76	0
004	Station #4	76	0

Total calls by station:		Count	Aid given
005	Station #5	144	0
006	Station #6	151	3

Total calls by shift:		Count
001	A Platoon	248
002	B Platoon	253
003	C Platoon	266

Total calls by action taken:		Count
00	Action taken, other	13
11	Extinguishment by fire service personnel	12
22	Rescue, remove from harm	4
30	Emergency medical services, other	22
31	Provide first aid & check for injuries	52
32	Provide basic life support (BLS)	15
33	Provide advanced life support (ALS)	492
34	Transport person	21
40	Hazardous condition, other	2
43	Hazardous materials spill control and confinement	1
44	Hazardous materials leak control & containment	1
52	Forcible entry	3
64	Shut down system	1
70	Assistance, other	6
71	Assist physically disabled	31
73	Provide manpower	6
75	Provide equipment	2
76	Provide water	1
78	Control traffic	1
80	Information, investigation & enforcement, other	1
81	Incident command	4
83	Provide information to public or media	1
86	Investigate	34
87	Investigate fire out on arrival	4
92	Standby	7
93	Cancelled en route	30

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
BT1	1	.03	0	.00	1	.03	0:00:02	0:05:22
BT2	2	.06	1	.03	3	.10	0:00:02	0:06:29
BT3	1	.03	0	.00	1	.03	0:00:02	0:04:55
BT4	3	.10	0	.00	3	.10	0:00:59	0:18:16
BT5	6	.20	2	.06	8	.26	0:00:14	0:02:56
BT6	4	.13	0	.00	4	.13	0:00:45	0:05:27
E1	108	3.60	16	.53	124	4.13	0:01:16	0:05:16
E2	127	4.23	15	.50	142	4.73	0:01:07	0:06:07
E3	38	1.26	7	.23	45	1.50	0:01:25	0:05:49
E4	47	1.56	9	.30	56	1.86	0:01:12	0:06:55
E5	105	3.50	12	.40	117	3.90	0:01:01	0:05:04
E6	124	4.13	11	.36	135	4.50	0:01:10	0:05:51

**Apparatus totals:**

Apparatus	Emergency responses	Average per day	Non-emergency responses	Average per day	Total responses	Average per day	Average turnout	Average response
FD211	13	.43	1	.03	14	.46	0:01:15	0:07:39
FD312	3	.10	1	.03	4	.13	0:21:37	0:49:16
FD313	4	.13	0	.00	4	.13	0:00:27	0:42:32
FD314	6	.20	1	.03	7	.23	0:01:37	0:10:34
LAD1	20	.66	1	.03	21	.70	0:01:35	0:08:46
RES1	29	.96	1	.03	30	1.00	0:00:56	0:07:27
SQD1	145	4.83	20	.66	165	5.50	0:01:24	0:05:52
SQD2	160	5.33	17	.56	177	5.90	0:01:07	0:05:55
SQD3	70	2.33	11	.36	81	2.70	0:01:31	0:06:00
SQD4	68	2.26	12	.40	80	2.66	0:01:15	0:07:09
SQD5	141	4.70	10	.33	151	5.03	0:01:20	0:05:52
SQD6	134	4.46	16	.53	150	5.00	0:01:16	0:06:05
TFD27	1	.03	0	.00	1	.03	0:00:02	0:00:00

**Fire incidents with dollar loss:**

Incident ID	Date	Description	Dollar loss	Dollar value	
2014-0006744-000	9/05/14	Brush or brush-and-grass mixture fire 4403 N 35TH ST, BROKEN ARROW, OK, 74014	2	2	
2014-0006798-000	9/07/14	Building fire 7205 S DATE PL, BROKEN ARROW, OK, 74011	1,000	1,000	
2014-0006829-000	9/08/14	Building fire 26167 E 89TH PL, WAGONER COUNTY, OK, 74014	300	260,000	
2014-0006831-000	9/09/14	Building fire 29 ST ANDREWS CIR, BROKEN ARROW, OK, 74011	15,000	150,000	
2014-0006840-000	9/09/14	Outside equipment fire 2421 W FT WORTH ST, BROKEN ARROW, OK, 74012	1,700	5,600	
2014-0006847-000	9/09/14	Dumpster or other outside trash receptacle fire 26000 LARIAT CIR, BROKEN ARROW, OK, 74014	201	810	
2014-0006937-000	9/13/14	Cooking fire, confined to container 4001 S ASPEN AVE, BROKEN ARROW, OK, 74014	101	400,000	
2014-0006993-000	9/15/14	Outside rubbish, trash or waste fire 20131 E 31ST PL, WAGONER COUNTY, OK, 74014	2	2	
2014-0007039-000	9/17/14	Grass fire 2201 N STONEWOOD CIR, BROKEN ARROW, OK, 74012	2	2	
2014-0007052-000	9/17/14	Special outside fire, other 2810 W WASHINGTON PL, BROKEN ARROW, OK, 74012	2	2	
2014-0007060-000	9/18/14	Building fire 6017 W CHARLESTON ST, BROKEN ARROW, OK, 74011	128,000	540,000	
2014-0007219-000	9/23/14	Building fire 504 E MADISON ST #J, BROKEN ARROW, OK, 74012	27,500	85,000	
2014-0007221-000	9/23/14	Building fire 3117 S 216TH AVE, WAGONER COUNTY, OK, 74012	40,000	225,000	
2014-0007268-000	9/25/14	Building fire 1909 W NASHVILLE ST, BROKEN ARROW, OK, 740120000	125,000	230,000	
2014-0007321-000	9/27/14	Brush or brush-and-grass mixture fire 21436 E 34TH ST, BROKEN ARROW, OK, 74014	2	4	
2014-0007353-000	9/28/14	Brush or brush-and-grass mixture fire 6 MUSKOGEE TURNPIKE, BROKEN ARROW, OK, 74014	2	2	
<b>Totals:</b>			16 incidents	338,814	1,897,424

**Other incidents with dollar loss:**

Dollar loss Dollar value

BROKEN ARROW FIRE DEPARTMENT  
Prepared: 10/08/14, 11:06:25  
Program: FI263L

Incident Summary Report  
9/01/14 to 9/30/14

**Other incidents with dollar loss:**

			<b>Dollar loss</b>	<b>Dollar value</b>
2014-0007159-000	9/21/14	Smoke or odor removal	500	500
8210 S PEACH AVE, BROKEN ARROW, OK, 74011				
<b>Totals:</b>		1 incidents	500	500



**To:** Russell Gale, Interim City Manager

**From:** David N. Boggs, Chief of Police 

**Date:** October 6, 2014

**Re:** **Calls for Service**

---

Attached please find:

- BAPD Calls for Service Report – September, 2014

DNB:trl

Attachment



# Broken Arrow Police Department September 2014 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>1st Shift (10pm - 8am)*</b>						
Beat 1	13	3	168	67	78	3
Beat 2	17	9	216	66	304	1
Beat 3	6	5	72	25	44	17
Beat 4	9	8	150	52	104	1
Beat 5	8	6	53	21	25	0
Beat 6	1	0	47	18	56	1
Beat 7	15	9	127	49	56	2
Beat 8	2	5	26	12	29	3
Other	2	3	8	2	10	0
	73	48	867	312	706	28
<b>1st Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:39	0:01:14	0:04:37	0:03:53	0:07:15	3:39:16
Dispatch to Arrival	0:04:09	0:03:58	0:10:36	0:07:38	0:06:05	0:08:15
Call Start to Arrival (9/2014)	0:05:49	0:05:13	0:10:34	0:11:51	0:14:15	0:25:41
Call Start to Arrival (9/2013)	0:05:54	0:05:30	0:10:36	0:11:33	0:12:51	0:53:37
<b>1st Shift Sept Total Calls</b>		2045	(1139 were self-initiated calls)			
<b>2nd Shift (7am - 5pm)*</b>						
Beat 1	14	10	261	133	84	20
Beat 2	6	13	424	158	509	17
Beat 3	7	8	94	48	76	101
Beat 4	13	12	203	89	144	27
Beat 5	9	4	86	48	12	11
Beat 6	2	1	71	42	118	4
Beat 7	30	15	196	122	72	41
Beat 8	5	2	71	46	28	14
Other	2	1	14	5	40	8
	88	66	1420	691	1083	243
<b>2nd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:26	0:01:18	0:07:11	0:07:12	0:05:35	0:58:08
Dispatch to Arrival	0:06:29	0:05:12	0:07:40	0:11:08	0:07:50	0:18:17
Call Start to Arrival (9/2014)	0:07:53	0:06:30	0:14:49	0:19:32	0:13:02	1:04:05
Call Start to Arrival (9/2013)	0:07:03	0:07:25	0:13:27	0:18:05	0:13:50	0:29:13
<b>2nd Shift Sept Total Calls</b>		3614	(1850 were self-initiated calls)			

\* There is some overlap in reponse numbers because all three shifts overlap.





# Broken Arrow Police Department September 2014 Calls For Service



Calls for Service	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
<b>3rd Shift (3pm - 1am)*</b>						
Beat 1	17	12	290	109	68	11
Beat 2	23	14	400	113	452	9
Beat 3	11	13	118	42	57	21
Beat 4	18	23	249	80	142	9
Beat 5	17	4	102	31	23	1
Beat 6	7	1	69	26	63	1
Beat 7	41	15	266	86	70	14
Beat 8	13	7	87	21	22	4
Other	3	0	12	9	25	1
	150	89	1593	517	922	71
<b>3rd Shift average response time per priority</b>						
	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Animal Control
Call Received to Dispatch	0:01:30	0:01:28	0:09:45	0:09:41	0:12:17	0:12:04
Dispatch to Arrival	0:05:25	0:05:01	0:07:08	0:08:15	0:07:57	0:21:21
Call Start to Arrival (9/2014)	0:06:57	0:06:31	0:16:45	0:19:07	0:20:31	0:34:24
Call Start to Arrival (9/2013)	0:07:59	0:06:43	0:15:16	0:21:50	0:12:18	0:21:22
<b>3rd Shift Sept Total Calls</b>		3395	(1545 were self-initiated calls)			

### Definitions

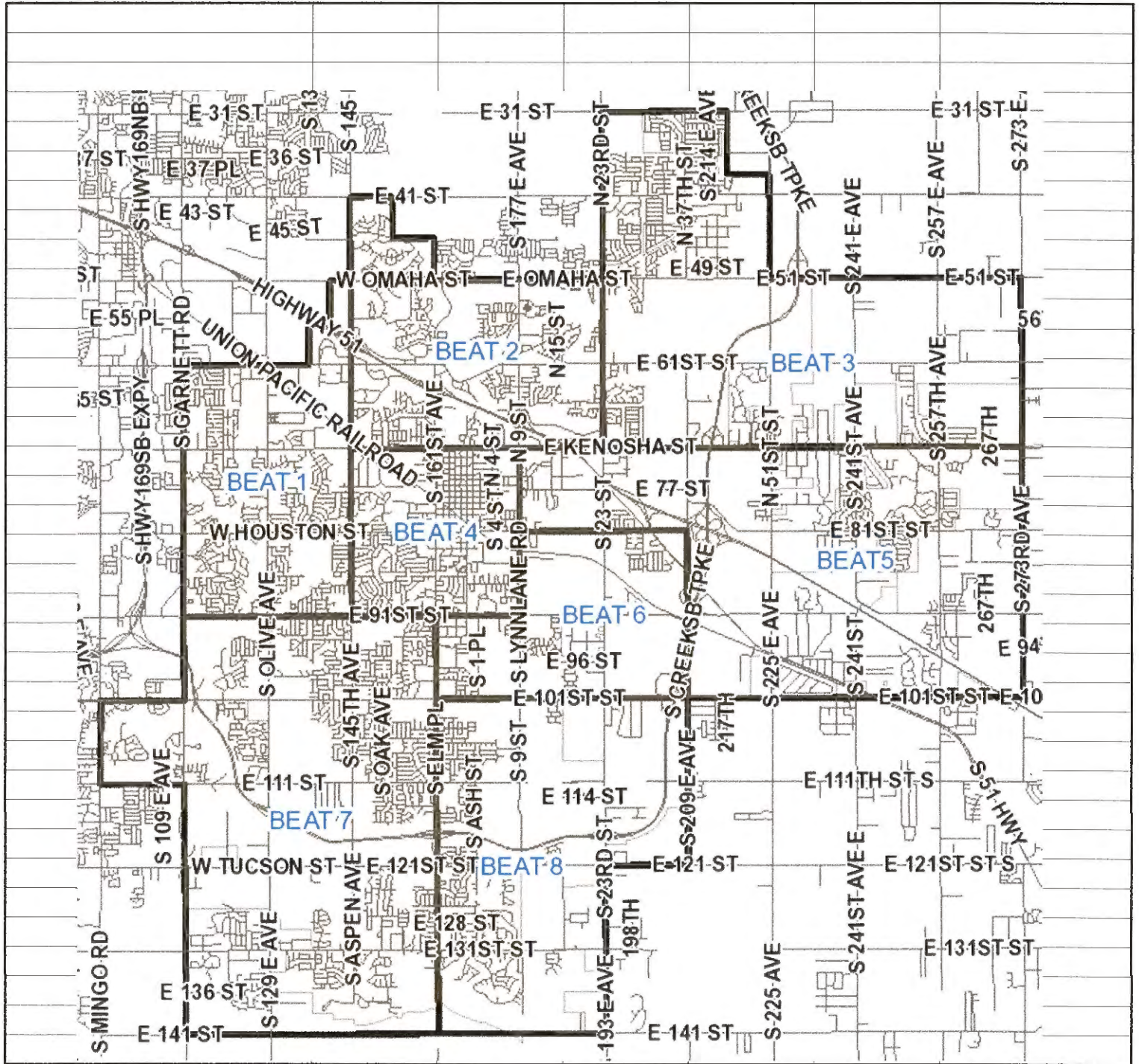
- Priority 1 =** Crimes in progress involving life threatening circumstances and situations that produce or are likely to produce serious bodily injury or death to any person.
- Priority 2 =** Crimes in progress or that have just occurred, incidents in progress that present the potential for injury or property damage/loss, situations where the suspect is still at the scene or in the area and will elude apprehension or create the potential for injury or property damage if the police do not arrive rapidly, incidents where an officer is needed to secure a scene or witnesses, and incidents where there is a need for crowd control or traffic control which, if not done immediately, would create the imminent potential for injury or property damage/loss.
- Priority 3 =** Crimes against people that are misdemeanors in progress or that have just occurred, reports of recent felony crimes, suspicious circumstances with no threat of injury, and incidents that do not require an officer immediately, but need investigation, mediation, or intervention.
- Priority 4 =** Property or service related calls for an officer to respond that cannot be handled by telephone, misdemeanor reports when caller demands officer or when an officer needs to investigate the scene or interview witnesses, and requests for officers that do not require a quick response.
- Priority 5 =** Primarily Officer initiated calls or ten codes used for in-house purposes.

\* There is some overlap in response numbers because all three shifts overlap.





# Broken Arrow Police Department September 2014 Calls For Service



\* There is some overlap in reponse numbers because all three shifts overlap.





Board of County Commissioners

Tulsa County Administration Bldg.  
500 South Denver  
Tulsa, Oklahoma 74103-3832  
918.596.5010

RON PETERS  
DISTRICT 3

City of Broken Arrow

OCT 09 2014

City Manager's Office

October 7, 2014

Dear Mayor Thurmond:

As you may know, on July 18, 2006, the Tulsa County Vision Authority (Authority) increased funding for the BOK Center and Cox Convention Center projects by \$45.5 million to insure timely completion of these pivotal projects. In return for approving this increased funding, there was an agreement that the suburban communities would receive the first \$45.5 million of any surplus funds.

On September 29, 2014, the Authority met to begin outlining the process for these communities to apply for new project funding from the anticipated surplus in Tulsa County's Vision 2025 program.

As Chairman of the Tulsa County Commission and Vision Authority, I wanted to share with you what to expect as we move forward with this process.

In accordance with the original Vision 2025 Ballot Resolutions:

- 1) The Board of County Commissioners has to first declare a surplus. This is currently scheduled for the Board of County Commissioners meeting on October 27, 2014.
- 2) The next step is for the Authority to receive your community's input, in the form of specific project requests. As you prepare your projects for submittal, please utilize the attached response form or respond to each question in the order presented. We will begin accepting applications on December 1, 2014 and all requests should be submitted to INCOG by June 1, 2015. Following submittal they will be reviewed and catalogued for consideration by the Authority.
- 3) The Vision Authority determines if the projects submitted qualify based on the Propositions approved by Tulsa County voters.

For the duration of this process we anticipate the Vision Authority will have Special Meetings at 10:00 a.m. at the Ray Jordan Tulsa County Administration Building on the first Wednesday of each month. We hope that you or your representative can attend.

If you have questions related to the application, process or Vision 2025 in general please feel free to contact me, Kirby Crowe Vision 2025 Program Manager at PMg (918-582-7595), or Rich Brierre at INCOG (918-584-7256).

This has been a long time coming and I anticipate that each of your community's projects will have significant benefits to the residents of your community as well as to the citizens of Tulsa County.

Sincerely,

Ron Peters, Chairman  
Tulsa County Board of Commissioners

RP:pk

Attachment

C: Russell Gale, Acting Broken Arrow City Manager



## Vision 2025 – Excess Funds

### **Proposition 2:**

“All sales tax revenues received in excess of such \$22,300,000 plus any advance funding costs associated therewith shall be used to fund capital improvements for the purpose of promoting economic development within Tulsa County, Oklahoma.”

### **Proposition 3:**

“If the Board of County Commissioners of Tulsa County, Oklahoma, determines that all of the projects comprised in this resolution are completed with existing and projected funds and that excess funds will be available for additional projects, such excess funds shall be expended for educational, health care and events facilities which promote economic development (which does not include appropriation of any such funds to any other entity for such purpose).”

### **Proposition 4:**

“If the Board of County Commissioners of Tulsa County, Oklahoma, determines that all projects comprised in this resolution are completed with existing and projected funds and that excess funds will be available for additional projects, such excess funds shall be expended for capital improvements for community enrichment (which does not include appropriation of any such funds to any other entity for such purpose).”

### **Public Trust Defined: (otherwise known as the Vision Authority)**

The public trust having Tulsa County, Oklahoma, the City of Tulsa, Oklahoma, the City of Bixby, Oklahoma, the City of Broken Arrow, Oklahoma, the City of Collinsville, Oklahoma, the City of Sand Springs, Oklahoma, the Town of Skiatook, Oklahoma and the Town of Sperry, Oklahoma as its beneficiaries. Such public trust shall have seven trustees consisting of, ex-officio, the three members of the governing body of Tulsa County, Oklahoma, and the Mayor of the City of Tulsa, Oklahoma, and three members each of whom shall be at the time of appointment the Mayor of a municipality, other than the City of Tulsa, Oklahoma, located in whole or in part in Tulsa County Oklahoma, and confirmed by a majority of persons who constitute the governing body of Tulsa County, Oklahoma, following a public hearing by such trust. In the expenditure of all funds hereunder, preference shall be given to local vendors and contractors to the extent permitted by law. In addition, such public trust shall approve any deletion or addition of projects from those listed above and any major change in scope of any such project following a public hearing by such trust.

Project Sponsor:	
Type of Entity: Governmental <input type="checkbox"/> Not for Profit <input type="checkbox"/>	
Brief Project Description:	
Include confirmation that the entity supports or approves to move the project forward:	
Cost Estimate:	Proposed Schedule:
Project Location: (be as specific as possible)	
Indicate where the Project Sponsor believes the proposed project fits within the 3 active Vision 2025 Propositions: (check one)	
<input type="checkbox"/> Proposition 2: Capital Improvements for the purpose of Economic Development within Tulsa County, Oklahoma	
<input type="checkbox"/> Proposition 3: Educational, Health Care and Event Facilities for the purpose of Economic Development within Tulsa County, Oklahoma	
<input type="checkbox"/> Proposition 4: Capital Improvements for the purpose of Community Enrichment within Tulsa County, Oklahoma	
Does this proposed project further enhance a previously completed Vision 2025 Project? If so, how?	
What is the primary goal of the proposed project?	

Describe any matching funds that will be part of this project:

Are these funds committed?

Sustainability – Vision 2025 funds may only be utilized for capital items. Are there funds available other than Vision 2025 for maintenance and operations?

If so, what is the source of those funds?

What is the intended public benefit of the proposed project?

Is there any additional information about the proposed project you would like to provide?



### 3. SPECIAL EVENTS / ACTIVITIES



**To:** Scott Esmond  
**From:** Lori Hill  
**CC:**  
**Date:** October 9, 2014  
**Re:** Notes To Council

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- There are two remaining Thursday Night Live events for this year that will take place October 9<sup>th</sup> and October 16<sup>th</sup> at the Rose District Farmers Market.
- The Rose District Farmers Market ended a very successful season on Saturday, October 4<sup>th</sup>. We received very nice feedback for this market season as well as kudos for Judy Prieto from some of the vendors.
- Vaunda Olivera officially joined the Recreation, Parks, Cultural Affairs and Tourism department as the new Special Events Coordinator. Vaunda brings with her an extensive knowledge of event permitting, licensing as well as working with the internal departments regarding special events taking place in Broken Arrow. Vaunda will office at the Chisholm Trail South Park events house.
- Vaunda Olivera and I attended an ABLE Commission training October 8<sup>th</sup>. Other attendees included Bobbie McReynolds, Debra Wimpee (BA Buzz) and Lindsey Wichern (Rose District Coordinator). This training provided very valuable information regarding low point beverages and our special events. Vaunda has coordinated a meeting with Cpt. Brent Fairchild with ABLE to come to Broken Arrow Wednesday, October 22<sup>nd</sup> to meet with internal staff as well as local event organizers to ensure we are following the appropriate state beverage laws in regards to special events.

**To:** Scott Esmond  
**From:** Lori Hill  
**CC:**  
**Date:** October 9, 2014  
**Re:** Upcoming Rose District Events Memo - Notes To Council

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Scott – please find below an email of upcoming events for the Rose District that was sent to the Main Street Merchants from Lindsey Wichern with the Broken Arrow Chamber. This is a coordinated effort between the City and the Chamber to keep the merchants updated of upcoming events that may impact street closings, etc.

Grills and Grilles taking place Saturday, October 18<sup>th</sup> will require street closings. These were approved previously by Acting City Manager, Russell Gale and submitted thru the September 5, 2014 Notes to Council.

Night Out Against Crime taking place Saturday, October 25<sup>th</sup> will require street closings. These street closings were approved previously by Acting City Manager, Russell Gale and submitted thru the September 5, 2014 Notes to Council.

Civitan Christmas Parade taking place Saturday, December 6<sup>th</sup> will require street closings. These street closings were approved previously by Acting City Manager, Russell Gale and submitted thru the September 5, 2014 Notes to Council.

Street closings for the Tea Off event have not been approved yet, as that event is still being finalized by the event organizer. This event will take place Thursday, November 13<sup>th</sup> on Main Street.

#### UPCOMING EVENTS

- October 12 – [Smokey Joe’s Café](#) – PAC
  - No street closures
- October 18 – [Grills & Grilles](#) – Parks and Recreation Department and BA Civitans
  - Main Street will be closed from College to Fort Worth from 7 a.m. - 6 p.m.
  - Performance stage at Dallas and Main
  - Up to eight food trucks will be located near the Farmer’s Market
  - Eight vendor booths
  - Over 200 cars
  - No outside beer tents/sales, restaurants are encouraged to sell beer
- October 25 – [Night Out Against Crime and Fun and Games on Main](#) – Main Street Merchants and BA Police Dept.
  - Main street closed from College to El Paso – Time not yet indicated
  - Merchants are encouraged to stay open late, pass out candy to kids and store information, business cards or a coupon to adults.
- October 25 – 5th Annual Halloween Bash – The Rooftop
  - No street closures
  - Halloween party at The Rooftop, 8 p.m. - 1 a.m. - \$10 per person/\$15 per couple

- November 1 – [Buy Broken Arrow Kick-Off](#) – Broken Arrow Chamber
  - No street closures
- November 1 – [Military History Museum Book Signing Event](#) – Military History Museum
  - No street closures
- November 1 – Jeepers Anonymous Dinner Invasion – Jeepers Anonymous
  - No street closures
  - Group of people who drive Jeeps coming to The Rose District to gather at Stogies (may increase traffic flow at area businesses)
- November 13 – [Holiday Pop-Up Shops](#) – Debra Wimpee
  - No street closures—located at 210 S. Main Street
- November 13 – Holiday Tea Off – Main Street Merchants Association
  - Main Street will be closed – Place and time not yet indicated
- December 5 – [Lee Ann Womack Holiday Show](#) – Broken Arrow PAC
  - No street closures
- December 6 – Broken Arrow Civitan Christmas Parade – Broken Arrow Civitans
  - Main street will be closed – Place and time not yet indicated
- December 19 – [Debby Boone Holiday Show](#) – Broken Arrow PAC
  - No street closures

#### **ADDITIONAL INFORMATION**

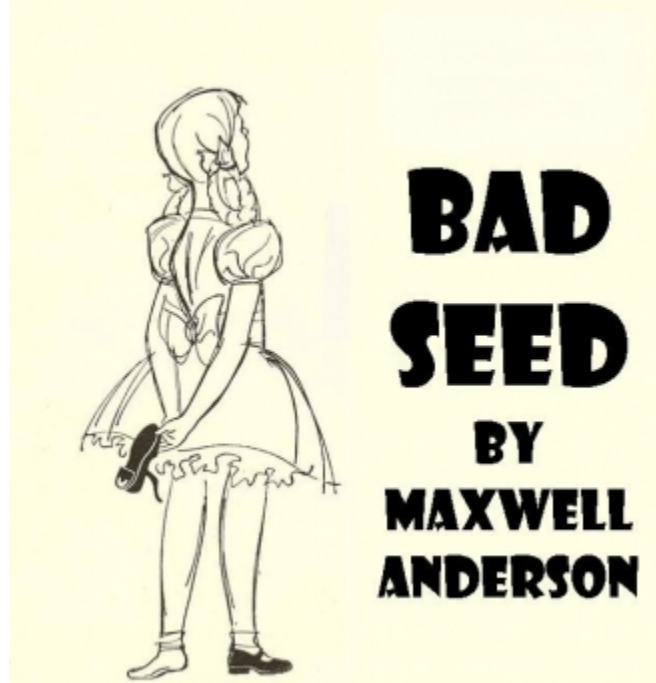
- The event planners of [Grills & Grilles](#) are providing goody bags to car show participants. They would like to fill the bags with main street information including restaurant menus; merchant information such as store hours, specials, coupons; etc. If you'd like to include anything in the bags please let me know and I will get you in contact with the event planners.
- The [5th Annual Ruts and Guts](#) bicycle race is schedule for December 6 and 7. Although this event is not taking place in the Rose District, the event planners want to send business our way. They have offered to include Rose District businesses' information in their race packet bags. This could include discounts for people in their cycling uniform, restaurant menus, "follow us on Facebook" cards, coupons, etc. If you'd like to include anything in the bags please let me know and I will get you in contact with the event planners.

# BROKEN ARROW COMMUNITY PLAYHOUSE

Presents

BAD SEED

By Maxwell Anderson



The Broken Arrow Community Playhouse is proud to present Maxwell Anderson's "BAD SEED." Set to take the stage **October 17, 18, 19, 24, 25 and 26, 2014. Fridays and Saturdays at 7:30 PM Sundays at 2 PM** at the playhouse located at 1800 S. Main Street in Broken Arrow. Tickets are on sale now at [www.bacptheatre.com](http://www.bacptheatre.com) or call our Box Office 918-258-0077 to reserve your seats today!

"BAD SEED" by Maxwell Anderson opens our 2014-2015 Season: "5 Shades of Crazy". This show, just in time for Halloween, is fraught with psychological overtones - a sweet little girl, beloved by all, and her mother, who fearfully questions her own role in the child's growing deviant behavior. A gripping tale that asks questions about why we are the way we are, and what should we, or can we, do about it. What happens to ordinary families into whose midst an 'unusual', perhaps evil, child is born?

After its initial publication, "The Bad Seed" by William March, became a best seller, a successful Broadway show, and a motion picture that set new ground rules for the thriller genre. In the decade the novel was published, juvenile delinquency began to be far more common, or at least more extensively reported and documented. Compared to earlier history, the idea of child crimes was a new phenomenon. A controversy about nature and nurture arose as psychiatric explanations were proposed for juvenile delinquency, with the debate being whether inborn tendencies ("nature") are more or less important than environmental factors ("nurture") in explaining aberrant behavior.

Director Martha Cherbini has brought together a talented cast of BACP veterans and newcomers including; Brian Kuester, Olivia Kuester, Sarah Smith, Marla Taylor, Zane Harrison, Dennis Jones, Tricia Chambers, Ozzy Osborne, Chester Beebe, Cathy Woods and Tom Berenson. These fine actors are certain to leave you with chills running down your spine long after you leave the theatre.

Be sure to bring some spending money! Each performance night we will be holding a raffle for a \$90 Gift Certificate for Two people to **Pinot's Palette!** Pinot's Palette is one of the great new places to go on Main Street here in Broken Arrow; they have graciously donated several gift certificates to help us raise money for our 2014/2015 season. On Performance nights Raffle Tickets will be \$3 each or 3 for \$8.

We are also holding a special Pre- Show raffle where 4 winners of the \$90 Gift Certificates will be drawn on October 16, 2014. Pre-Show raffle tickets are now on sale for \$2 each or 3 for \$5 through the cast and crew members of "BAD SEED," BACP Board Members and Trustees or by calling the office 918-258-0077. Pre-Show sales end October 15, 2014.

**More information for this production can be obtained by calling the BACP at 918-258-0077. The BACP is located in The Main Place at 1800 S. Main in downtown Broken Arrow. Rehearsal Photos Available on Request.** "BAD SEED" is presented by special arrangement with Dramatists Play Service, Inc., New York. This production is made possible in part by grants from the Oklahoma Arts Council and the National Endowment for the Arts. The Broken Arrow Community Playhouse is a member of the Oklahoma Community Theatre Association and the American Association of Community Theatre.