

To: Honorable Mayor and City Councilors
From: Russell Gale, Acting City Manager
Date: November 7, 2014
Re: Notes to Council

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION

- Development Services Department Reports:
 - District 222, Partial Main Street Closure for Crane
 - OUBCC Fee Collection Year to Date Report

2. GENERAL CORRESPONDENCE / NOTIFICATION

- Broken Arrow Ledger Article: Vision 2015 Money Coming to BA

3. SPECIAL EVENTS / ACTIVITIES

- Tourism Reports: Upcoming Events and Upcoming Rose District Events
- Special Events Report: October 2014

Respectfully submitted,




Russell Gale

jmh
Attachments

1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION



BROKEN ARROW
Where opportunity lives

To: Russell Gale, Acting City Manager
Cc: Jeff Jenkins, Assistant City Manager
From: Michael W. Skates, Development Services Director 
Date: November 7, 2014
Re: Development Services Report

1. **District 222, Partial Main Street Closure for Crane** – The Ross Group (RG) Contractor has requested their 3rd partial closure of the west parking spaces and southbound lane of Main Street near Dallas Street on Monday, November 10, 2014. The crane will be set up in the early morning and be moved out by 10:30 am. They will be placing the lumber wall sections, lumber beams and wood trusses for the 3rd floor.

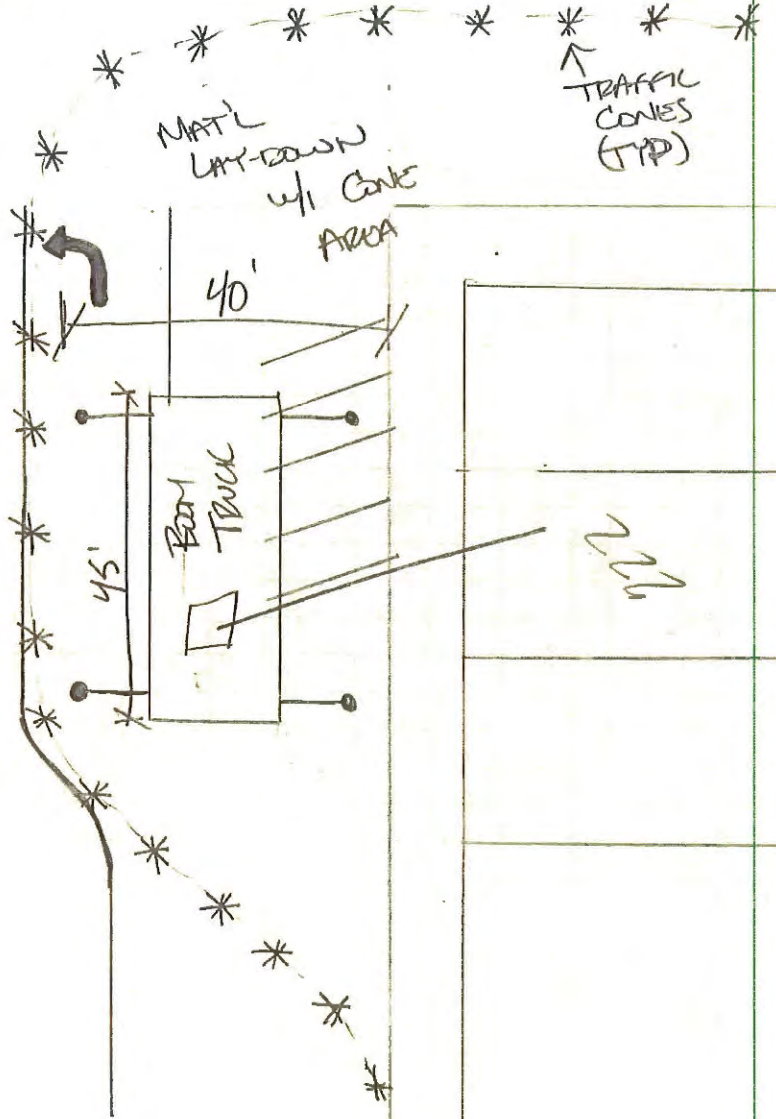
Traffic cones and flag persons will be used to direct traffic during the partial lane closure. A sketch of the closure is provided.

2. **OUBCC Fee Collection** – The City collects \$4.00 for every permit issued which is remitted to the State uniform building code commission and collects \$0.50 for every permit issued that goes to the City of Broken Arrow. The year to date report is attached which provides a tabular and graphical account of the permit totals and collections by month through October.

222 S. MAIN, BA, OK

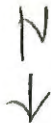
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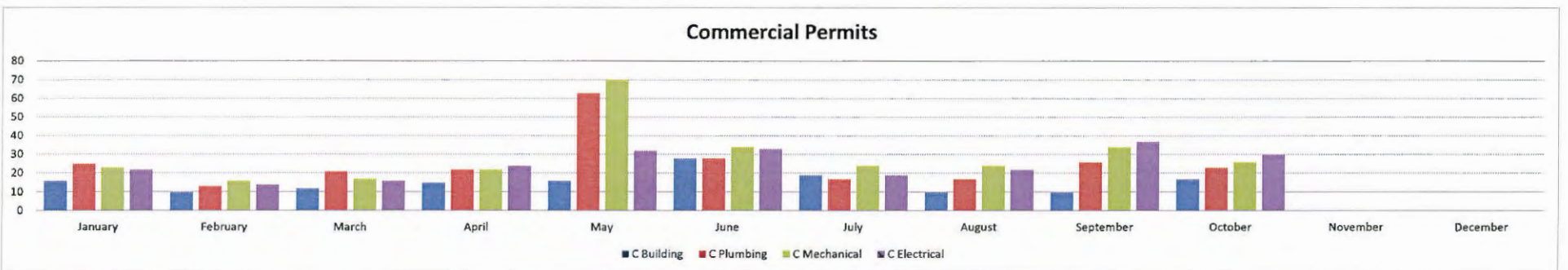
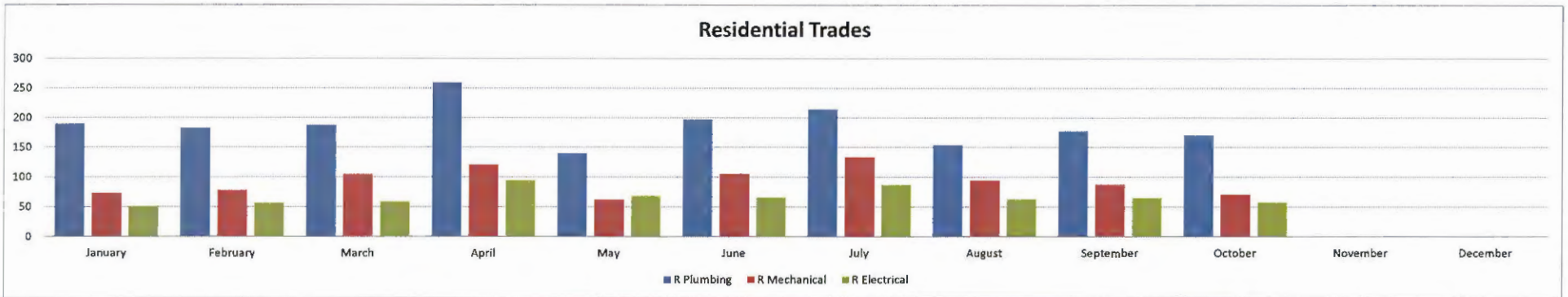
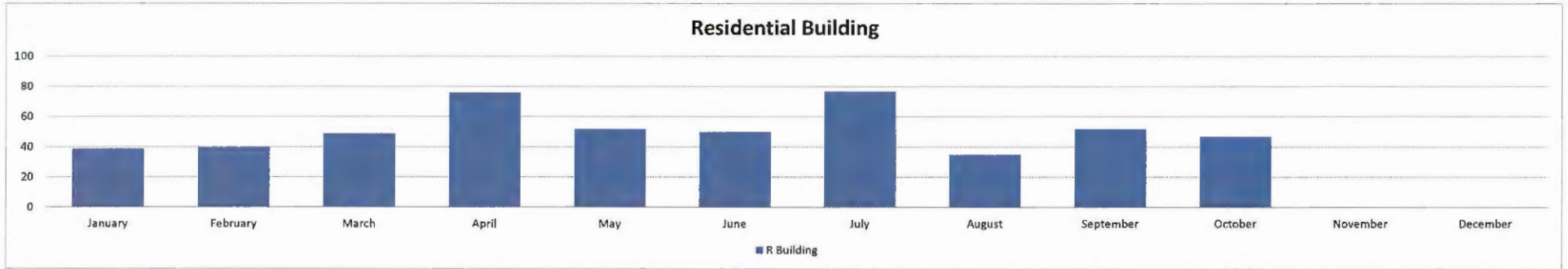
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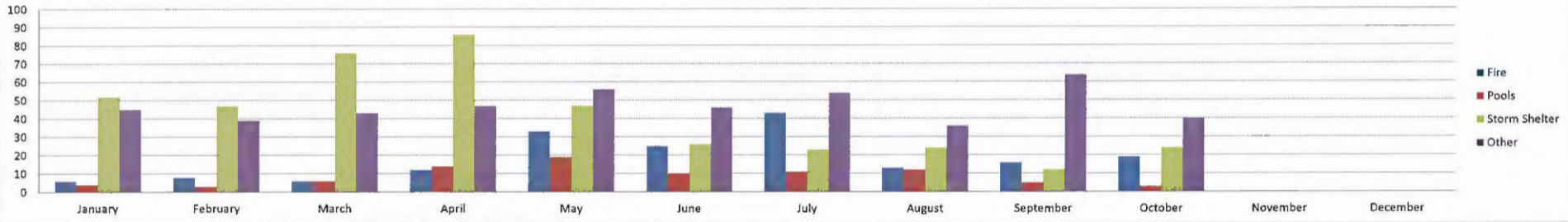
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MAIN

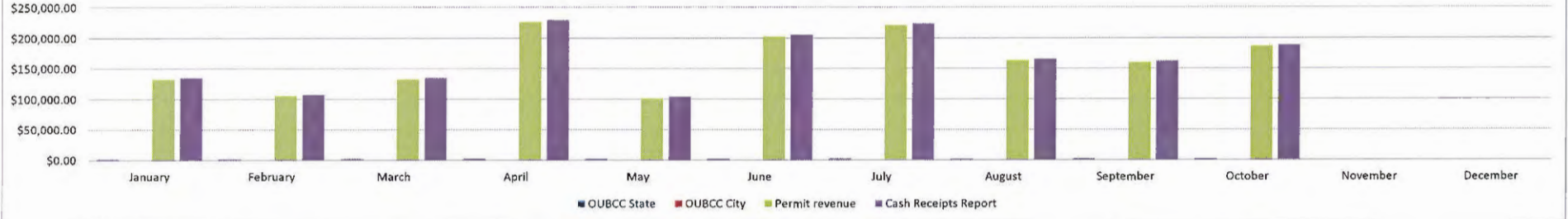




Other Permits



Revenue



2. GENERAL CORRESPONDENCE / NOTIFICATION



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INTEROFFICE MEMO

To: Honorable Mayor and City Councilors
From: Jeff Jenkins, Assistant City Manager
Date: November 7, 2014
Re: News Article: Vision 2025 Money

Please find the attached news article concerning Vision 2025 Sales Tax Fund.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jeff Jenkins".

Jeff Jenkins

jmh
Attachments

Vision 2025 money coming to BA

By John Ferguson

News Editor

johnf@baledger.com

| Posted: Tuesday, November 4, 2014 8:37 pm

The City of Broken Arrow found out it will receive, over two years, \$19.6 million from the Vision 2025 Sales Tax Fund, it was announced Tuesday night, Nov. 4.

The City Council wasted no time approving its wish list of things that the money will allocated to fix, repair or improve. That was the good news on the income front.

On the other side of the account ledger, the Broken Arrow Municipal Authority (BAMA) painted an expensive picture of what it will take to improve fire hydrant flow in "Old Town" Broken Arrow. The cost to upgrade aged four-inch water lines, eight-inch water lines and 12-inch lines will cost an estimated \$5.6 million.

Acting City Manager, Russell Gale, outlined the uses for the Vision 2025 money. The biggest amount (\$11.2 million) will go to capital improvements.

The water news for BAMA was given by Jay Updike, president of Holloway, Updike and Bellen, Inc. Updike presented a picture of needed improvements for water flow to fire hydrants. He also had pictures of the aging 4-inch lines that were badly in need of replacement.

"I'm glad you are sitting down," Updike said to the BAMA members before giving the cost of upgrading lines mostly in the city center and just outside the Rose District.

"The 4-inch lines have gotten smaller," Updike said of the clogged lines. "It's just old."

No action was taken on the Old Town Water Distribution Model and Improvement Plan.

The Broken Arrow Economic Development Corporation presented the award given by the International Economic Development Council during a meeting in Fort Worth recently. Only two cities won this highest honor and caught the attention of Mayor Craig Thurmond.

"That was a top award," Thurmond said. "It's pretty amazing."

That was one of two honors the city received.

The Tulsa Young Professionals Organization gave the city the Creative Catalyst Award. This award was in recognition for the Rose District revitalization.



City of Broken Arrow

The council also heard and approved a detailed plan concerning the Ground Lease Agreement with Stoney Creek Hospitality Corporation for the new hotel and convention center complex.

The council approved the Job Description for the City Manager that's desired for the position.

3. SPECIAL EVENTS / ACTIVITIES



To: Russell Gale, Acting City Manager
From: Lori Hill
CC: Scott Esmond
Date: November 5, 2014
Re: Notes to Council – Upcoming Events

UPCOMING EVENTS

- The Recreation, Parks, Cultural Affairs and Tourism department will host the Broken Arrow Youth City Council Monday, November 10th. We will provide them with information on the economics for running a successful parks program in a city.
- The Broken Arrow Military Museum will host a retirement reception for Colonel Robert Powell, Tuesday, November 11th from 5:00-6:00 pm. Special Guest is Ms. Helen Patton who is the granddaughter of General George S. Patton
- November 15, 2014 – Main Street Merchants will host their annual craft show at Central Park Community Center
- Broken Arrow Youth Soccer will host their fall tournament November 14-16 at Indian Springs Soccer Complex

To: Russell Gale, Acting City Manager
From: Lori Hill
CC: Scott Esmond
Date: November 5, 2014
Re: Notes to Council – Updated upcoming Rose District Events

Updated upcoming Rose District events from Lindsey Wichern:

UPCOMING EVENTS

- November 6 – [Christmas Tree Exhibit Opens](#) -- Broken Arrow Historical Society
 - No street closures
 - Exhibit lasts through December 13
- November 13 – [Holiday Pop-Up Shops](#) -- Debra Wimpee
 - No street closures—located at 210 S. Main Street
 - Confirmed retailers include: Everyday Ministries – A Gathering Place Store, Shabby Shop Girl, CBJ’s Bakery, Silk Road Inc., Colors Of Etnika, Patchouli Parlour, Enhance Medical Spa, Tracie Druten, Fleet Feet, A New Leaf
- November 13 – Holiday Tea Off -- 6-9 p.m. - Main Street Merchants Association
 - Main Street closed from Dallas to Broadway from 3-9:30 p.m.
- November 14 – [Total Flame Cigar Event](#) -- Stogies
 - No street closures
- November 29 – Small Business Saturday – Broken Arrow Chamber
 - No street closures
 - More details to come
- December 5 – [Lee Ann Womack Holiday Show](#) -- Broken Arrow PAC
 - No street closures
- December 6 – [Broken Arrow Civitan Christmas Parade](#) -- Broken Arrow Civitans
 - Main street will be closed – Date and time not yet indicated
- December 19 – [Debby Boone Holiday Show](#) -- Broken Arrow PAC
 - No street closures

ADDITIONAL INFORMATION

- The Broken Arrow Chamber and EDC would like to promote a holiday/seasonal window display contest in an effort to encourage more people to dine and shop in The Rose District. If you haven’t done so yet, please let me know if you’d like to participate.
- [Buy Broken Arrow](#) kicked off on November 1.
- Nominations are now open for the [2015 Arrowhead Business Awards](#).

To: Russell Gale, Acting City Manager
From: Vaunda Olivera, Events Coordinator
CC: Lori Hill
Date: November 7, 2014
Re: Notes to Council – October 2014

- ❖ **Holiday Tea-Off:** Hosted by the Broken Arrow Merchants Association is scheduled for November 13th, from 6:00 p.m. to 9:00 p.m. They will have Christmas Carolers and music to welcome the holiday season. Main Street from Dallas to Broadway will be closed from 3:00 p.m. to 9:30 p.m. the day of the event. Acting City Manager has reviewed and approved road closure.
- ❖ **Heart of Broken Arrow Crafts Fair:** Event is scheduled for November 15th at the Broken Arrow Community Center. They will have a trolley available for rides. No road closures have been requested or anticipated.
- ❖ **Ruts and Guts:** Event is scheduled for December 6th and 7th at the Events Park. This is a nationally recognized event and we are expecting attendance of over 300 participants. The organizers have voiced a desire to make this an annual event at the Events Park. No road closures have been requested or anticipated.
- ❖ **Camp Bandage:** Event is scheduled for May, 2015 at the Events Park. I will be meeting with them in November to finalize the site arrangements for the event.
- ❖ **Special Events Committee:** Meeting was held October 16th. To date the committee has reviewed 71 applications for 2014 events and 4 for 2015.
- ❖ **Movie Shoot:** I met with Todd McNutt regarding movie shoot in Broken Arrow in April, 2015. He would like to shoot scenes in the downtown area for a large budget film. We will be meeting again to discuss further details.
- ❖ **ABLE Commission:** October 22nd, Capt. Fairchild with the ABLE Commission spoke with City staff to discuss our ordinances and licensing for alcohol being sold within the city. Representatives from Development Services, Police, Recreation, Parks, Cultural Affairs and Tourism and Legal Departments were in attendance. Later in the afternoon, Capt. Fairchild and City staff met with local business owners and event organizers to discuss the process and for all to get a better understanding of the requirements for permits. I have received great feedback from this class from the attendees.